



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

This meeting will be conducted in person at the addresses listed below. As a convenience to the public, members of the public may also participate virtually using the zoom link provided below. The zoom link is for viewing purposes only; members of the public will not have speaking privileges virtually. Public Comments may be provided in person or submitted in advance to publiccomment@sawpa.gov. Speaking privileges through zoom are limited to approved entities and pre-vetted participants who must request authorization. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

ZOOM LINK FOR VIEWING ONLY

<https://sawpa.zoom.us/j/86455557859>

REGULAR COMMISSION MEETING TUESDAY, DECEMBER 16, 2025 – 9:30 A.M.

Santa Ana Watershed Project Authority
11615 Sterling Avenue
Riverside, CA 92503

and

601 N. Ross Street, Room 327
Santa Ana, CA 92701

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to publiccomment@sawpa.gov with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, December 15, 2025. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

4. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. **APPROVAL OF MEETING MINUTES: DECEMBER 2, 2025**

Recommendation: Approve as posted.

B. **SAWPA SOCIAL MEDIA POLICY (CM#2025.89)**

Recommendation: Approve as posted.

C. **SAWPA MULTIMEDIA POLICY (CM#2025.90)**

Recommendation: Approve as posted.

6. **WORKSHOP DISCUSSION AGENDA**

A. **LEGISLATIVE REPORT**

Presenter: Michael Boccadoro and Beth Olhasso, West Coast Advisors

Recommendation: Receive and file.

7. **NEW BUSINESS**

A. **FISCAL YEAR 2024-25 REPORT ON AUDIT (CM#2025.91)**

Presenter: Karen Williams

Recommendation: The Commission receive and review the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ending June 30, 2025, which includes the Report on Audit prepared by C.J. Brown & Company CPAs, then:

1. Accept the ACFR, including the Report on Audit as prepared by C.J. Brown & Company CPAs; and
2. Direct staff to file the Report with the respective government agencies as required by law; and
3. Direct staff to submit the ACFR, with any necessary changes, for the Certificate of Achievement for Excellence in Financial Reporting Award.

B. **REQUEST FOR QUALIFICATIONS ON GROUNDWATER TECHNICAL ASSISTANCE AND SURFACE WATER REPORTING (CM#2025.92)**

Presenter: Ian Achimore

Recommendation: The Commission approve the list of qualified consultants for the following services in the Request for Qualifications on Groundwater Technical Assistance and Surface Water Reporting:

Service	Firms on Qualified Consultant List
Storage Model Technical Assistance	Water Systems Consulting, Inc. West Yost
Groundwater Data Consolidation	GEI Consultants Inc. West Yost
Implementation of 2026 Ambient Water Quality Recomputation	Water Systems Consulting, Inc. West Yost
Development of Santa Ana River Annual Water Quality Report	GEI Consultants Inc Larry Walker Associates, Inc. West Yost

C. SAWPA 50th ANNIVERSARY CELEBRATION – BUDGET AND FUNDING STRATEGY (CM#2025.93)

Presenter: Karen Williams

Recommendation: The Commission review and discuss the update on the detailed budget and funding strategy for SAWPA's 50th Anniversary celebration and receive and file.

8. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACTIONS REPORT – OCTOBER 2025

Presenter: Karen Williams

B. INTER-FUND BORROWING – OCTOBER 2025 (CM#2025.94)

Presenter: Karen Williams

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – OCTOBER 2025 (CM#2025.95)

Presenter: Karen Williams

D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, SEPTEMBER 2025

Presenter: Karen Williams

E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, SEPTEMBER 2025

Presenter: Karen Williams

F. FIRST QUARTER FYE 2026 EXPENSE REPORT

- General Manager
- Staff

Presenter: Karen Williams

G. BUDGET VS ACTUAL VARIANCE REPORT FYE 2026 FIRST QUARTER – SEPTEMBER 30, 2025 (CM#2025.96)

Presenter: Karen Williams

H. FINANCIAL REPORT FOR THE FIRST QUARTER ENDING SEPTEMBER 30, 2025

Presenter: Karen Williams

I. STATE LEGISLATIVE REPORT

Presenter: Karen Williams

J. GENERAL MANAGER REPORT

Presenter: Karen Williams

K. CHAIR'S COMMENTS/REPORT

L. COMMISSIONERS' COMMENTS

M. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

9. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.gov 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.gov, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on December 11, 2025, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.gov and posted at SAWPA's office at 11615 Sterling Avenue, Riverside, California and 601 N. Ross Street, Room 327, Santa Ana, CA 92701.

2026 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January 1/6/26 Commission Workshop [cancelled] 1/20/26 Regular Commission Meeting	February 2/3/26 Commission Workshop 2/17/26 Regular Commission Meeting
March 3/3/26 Commission Workshop 3/17/26 Regular Commission Meeting	April 4/7/26 Commission Workshop 4/21/26 Regular Commission Meeting
May 5/5/26 Commission Workshop 5/19/26 Regular Commission Meeting 5/5 – 5/7/26 ACWA Spring Conference, Sacramento, CA	June 6/2/26 Commission Workshop 6/16/26 Regular Commission Meeting
July 7/7/26 Commission Workshop 7/21/26 Regular Commission Meeting	August 8/4/26 Commission Workshop 8/18/26 Regular Commission Meeting
September 9/1/26 Commission Workshop 9/15/26 Regular Commission Meeting	October 10/6/26 Commission Workshop 10/20/26 Regular Commission Meeting
November 11/3/26 Commission Workshop 11/17/26 Regular Commission Meeting	December 12/1/26 Commission Workshop 12/15/26 Regular Commission Meeting 12/1 – 12/3/26 ACWA Fall Conference, Anaheim, CA