



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

This meeting will be conducted in person at the addresses listed below. As a convenience to the public, members of the public may also participate virtually using the zoom link provided below. The zoom link is for viewing purposes only; members of the public will not have speaking privileges virtually. Public Comments may be provided in person or submitted in advance to publiccomment@sawpa.gov. Speaking privileges through zoom are limited to approved entities and pre-vetted participants who must request authorization. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

ZOOM LINK FOR VIEWING ONLY

<https://sawpa.zoom.us/j/84967914052>

REGULAR COMMISSION MEETING TUESDAY, OCTOBER 21, 2025 – 9:30 A.M.

Santa Ana Watershed Project Authority
11615 Sterling Avenue
Riverside, CA 92503

and

601 N. Ross Street, Room 327
Santa Ana, CA 92701

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to publiccomment@sawpa.gov with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, October 20, 2025. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

4. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. APPROVAL OF MEETING MINUTES: OCTOBER 7, 2025

Recommendation: Approve as posted.

B. UPDATED PERSONNEL HANDBOOK APPROVAL (CM#2025.74)

Recommendation: Approve the updated and revised Personnel Handbook.

6. NEW BUSINESS

A. ANNUAL AB 2561 VACANCY AND RECRUITMENT REPORT (CM#2025.75)

Presenter: Shavonne Turner

Recommendation: Receive and file.

B. 2026 MEDICAL INSURANCE CAP (CM#2025.76)

Presenter: Karen Williams

Recommendation: That the Commission direct staff to adjust the medical insurance cap from \$2,168.93 to \$2,258.61, which is equal to the ACWA/JPIA 2026 Kaiser Family Plan rate.

C. LOBBY SECURITY IMPROVEMENTS PROJECT (CM#2025.77)

Presenter: David Ruhl

Recommendation: That the Commission authorize the General Manager to accept the Bridgerock Construction Inc., work on the Lobby Security Improvements Project as complete and direct staff to file a Notice of Completion with the Riverside County Clerk upon the following:

1. Contractor has delivered all documents required by the Contract Documents;
2. Notice from the Architect accepting the work;
3. Receipt of Final Application for Payment from the Contractor; and
4. Notice from the Construction Manager recommending final payment.

7. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACTIONS REPORT – AUGUST 2025

Presenter: Karen Williams

B. INTER-FUND BORROWING – AUGUST 2025 (CM#2025.78)

Presenter: Karen Williams

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – AUGUST 2025 (CM#2025.79)

Presenter: Karen Williams

D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, JULY 2025

Presenter: Karen Williams

E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, JULY 2025

Presenter: Karen Williams

F. PLANNING DEPARTMENT QUARTERLY REPORT: JULY – OCTOBER 2025

Presenter: Ian Achimore

G. STATE LEGISLATIVE REPORT

Presenter: Karen Williams

H. GENERAL MANAGER REPORT

Presenter: Karen Williams

I. CHAIR’S COMMENTS/REPORT

J. COMMISSIONERS’ COMMENTS

K. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

A. THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with Thomas S. Bunn, Commission General Counsel

9. CLOSED SESSION REPORT

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.gov 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.gov, subject to staff’s ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on October 16, 2025, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.gov and posted at SAWPA’s office at 11615 Sterling Avenue, Riverside, California and 601 N. Ross Street, Room 327, Santa Ana, CA 92701.

2025 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January		February	
1/7/25	Commission Workshop [cancelled]	2/4/25	Commission Workshop
1/21/25	Regular Commission Meeting	2/18/25	Regular Commission Meeting
March		April	
3/4/25	Commission Workshop	4/1/25	Commission Workshop
3/18/25	Regular Commission Meeting	4/15/25	Regular Commission Meeting
May		June	
5/6/25	Commission Workshop	6/3/25	Commission Workshop - EMWD
5/20/25	Regular Commission Meeting - IEUA	6/17/25	Regular Commission Meeting - EMWD
5/13 – 5/15/25	ACWA Spring Conference, Monterey, CA		
July		August	
7/1/25	Commission Workshop - WMWD	8/5/25	Commission Workshop - SBVMWD
7/15/25	Regular Commission Meeting - WMWD	8/19/25	Regular Commission Meeting - SBVMWD
September		October	
9/2/25	Commission Workshop - SBVMWD	10/7/25	Commission Workshop
9/16/25	Regular Commission Meeting	10/21/25	Regular Commission Meeting
November		December	
11/4/25	Commission Workshop	12/2/25	Commission Workshop
11/18/25	Regular Commission Meeting	12/16/25	Regular Commission Meeting
		12/2 – 12/4/25	ACWA Fall Conference, San Diego, CA

2026 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January		February	
1/6/26	Commission Workshop	2/3/26	Commission Workshop
1/20/26	Regular Commission Meeting	2/17/26	Regular Commission Meeting
March		April	
3/3/26	Commission Workshop	4/7/26	Commission Workshop
3/17/26	Regular Commission Meeting	4/21/26	Regular Commission Meeting
May		June	
5/5/26	Commission Workshop	6/2/26	Commission Workshop
5/19/26	Regular Commission Meeting	6/16/26	Regular Commission Meeting
5/5 – 5/7/26	ACWA Spring Conference, Sacramento, CA		
July		August	
7/7/26	Commission Workshop	8/4/26	Commission Workshop
7/21/26	Regular Commission Meeting	8/18/26	Regular Commission Meeting
September		October	
9/1/26	Commission Workshop	10/6/26	Commission Workshop
9/15/26	Regular Commission Meeting	10/20/26	Regular Commission Meeting
November		December	
11/3/26	Commission Workshop	12/1/26	Commission Workshop
11/17/26	Regular Commission Meeting	12/15/26	Regular Commission Meeting
		12/1 – 12/3/26	ACWA Fall Conference, Anaheim, CA