



**PROJECT AGREEMENT 24 COMMITTEE**  
Inland Empire Brine Line  
**REGULAR MEETING MINUTES**  
**August 5, 2025**

**COMMITTEE MEMBERS PRESENT**

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board  
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board  
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board [via – zoom]  
Philip Paule, Eastern Municipal Water District Governing Board

**COMMITTEE MEMBERS ABSENT**

None

**ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]**

Gil Botello, San Bernardino Valley Municipal Water District  
Derek Kawaii, Western Municipal Water District [via – zoom]

**STAFF PRESENT**

Karen Williams, David Ruhl, Dean Unger, John Leete, Sara Villa, Daniel Vasquez, Marie Jauregui, Emily Fuentes

**OTHERS PRESENT**

Thomas S. Bunn, Lagerlof, LLP; Denis Bilodeau, Orange County Water District; Fred Jung, Orange County Water District; Alliah Smith, San Bernardino Valley Municipal Water District

**1. CALL TO ORDER | PLEDGE OF ALLEGIANCE**

The Regular Meeting of the PA 24 Committee was called to order at 11:20 a.m. by Chair T. Milford Harrison on behalf of San Bernardino Valley Municipal Water District, 380 E. Vanderbilt Way, San Bernardino, CA 92408 and Commissioner Jasmin Hall at 10360 Sun City Boulevard, Las Vegas, NV 89134.

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**4. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: JUNE 3, 2025**

Recommendation: Approve as posted.

**MOVED**, to approve the Consent Calendar as posted.

Result:	<b>Adopted by Roll Call Vote</b>
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison, Paule
Nays:	None
Abstentions:	None
Absent:	None

## **6. COMMITTEE DISCUSSION/ACTION ITEMS**

### **A. QUITCLAIM OF EASEMENTS – WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AGENCY (PA24#2025.15)**

Daniel Vasquez provided a presentation on the Quitclaim of Easements – Western Riverside County Regional Conservation Agency (RCA), contained in the agenda packet on pages 11-16.

The easements recorded in Document No. 44014 and 470405 are located near Lake Elsinore, southeast of Como Street. These easements were originally acquired by SAWPA in the 1990s to support flooding mitigation efforts and related grading work in the area.

RCA has now requested that SAWPA transfer these easements to support their ongoing conservation and management efforts. At this time, SAWPA has no operational need for these easements. They were initially acquired to support coordination efforts in the area, but with the current scope of the Inland Empire Brine Line, retaining these easements is no longer necessary.

Mr. Vasquez noted that staff recommend quitclaiming the existing temporary easements for flooding purposes, as recorded in Document Numbers 440014 and 470405, to RCA. There was no discussion.

**MOVED**, that the Project Agreement 24 Committee quitclaims existing temporary easements for flooding purposes as recorded in Document No. 440014 and 470405 to Western Riverside County Regional Conservation Agency (RCA).

Result:	<b>Adopted by Roll Call Vote</b>
Motion/Second:	Gardner/Paule
Ayes:	Gardner, Hall, Harrison, Paule
Nays:	None
Abstentions:	None
Absent:	None

### **B. INLAND EMPIRE BRINE LINE RESERVE FUNDS REVIEW (PA24#2025.16)**

Karen Williams provided a presentation on the Inland Empire Brine Line Reserve Funds Review, contained in the agenda packet on pages 43-56.

The updated Reserve Policy was approved by the PA 24 Committee on November 1, 2022 and the SAWPA Commission on December 20, 2022. As per the Policy, funding above the target level in the reserve will be discussed and approved with the PA 24 Committee and Commission annually and during the biennial budget adoption process. For those reserves under the target level, staff will involve the member agencies in reviewing the timing for each reserve to achieve the target.

The Reserve Balances as of June 30, 2025, and reported that the total ending balance is \$62,536,124. The minimum required for 2026 is \$32,290,232 with the Target for 2026 set at \$71,916,494.

Ms. Williams provided a brief overview of the individual reserve details and recommendations:

- R-01 Brine Line Operating
- R-02 Debt Retirement
- R-04 Pipeline Capacity Management
- R-05 OC San Future Treatment and Disposal Capacity
- R-06 OC San Pipeline Rehabilitation
- R-07 Pipeline Replacement and Capital Investment
- YVWD Treatment Purchase

For the fiscal year ending 2025, projected revenues total \$15,931,477, with anticipated expenses of \$10,165,484 and planned contributions to reserves amounting to \$2,055,786. This results in an expected surplus of \$3,834,230. Staff recommend transferring \$161,694 to the R-01 Brine Line Operating Reserve to bring it to its target balance, with the remaining surplus allocated to the R-07 Brine Line Replacement and Capital Investment Reserve. There was no discussion.

**MOVED,** That the Project Agreement 24 Committee approves the following:

1. **R-01 Brine Line Operating Reserve**  
 Set the target balance at \$2,548,941, representing 25% of total operating expenses of \$10,195,765 for Fiscal Year Ending (FYE) 2025, an increase of \$257,833, and continue to accrue interest.
2. **R-07 Brine Line Replacement and Capital Investment Reserve**  
 Establish the minimum and target funding levels at \$19,870,091 and \$48,830,227, respectively, based on the revised Capital Improvement Plan (CIP) total of \$69.2 million, as determined through Engineering's review.
3. **Other Reserve Funds**  
 Approve the continued accrual of interest in FYE 2026 for the following reserve funds, with funding levels (as of June 30, 2025) above their respective targets:
  - R-02 Brine Line Debt Service Reserve
  - R-04 Pipeline Capacity Management Reserve
  - R-05 OC Future Treatment & Disposal Capacity Reserve
4. **Surplus Allocation**  
 From the projected \$3,834,230 surplus for FYE 2025:
  - Transfer \$161,694 to the R-01 Brine Line Operating Reserve to reach its target balance.
  - Allocate the remaining balance to the R-07 Brine Line Replacement and Capital Investment Reserve.

Result:	<b>Adopted by Roll Call Vote</b>
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison, Paule
Nays:	None
Abstentions:	None
Absent:	None

**7. INFORMATIONAL REPORTS**

Recommendation: Receive and file the following oral/written reports/updates.

**A. BRINE LINE FINANCIAL REPORT – APRIL 2025**

**B. BRINE LINE FINANCIAL REPORT – MAY 2025**

**C. GENERAL MANAGER REPORT**

Karen Williams reported that an update on the spill involving Southern California Edison will be provided in Closed Session at the next meeting.

**D. COMMITTEE MEMBERS COMMENTS**

There were no comments/reports from the Committee.

**E. CHAIR'S COMMENTS/REPORT**

There were no comments/reports from the Chair.

**8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests for future Agenda items.

**9. CLOSED SESSION**

There was no Closed Session.

**10. ADJOURNMENT**

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 11:42 a.m.

**Approved at a Regular Meeting of the Project Agreement 24 Committee on September 2, 2025.**

*T. Milford Harrison*

T. Milford Harrison, Chair

Attest:

Signed by:

*Sara Villa*

Sara Villa, Clerk of the Board