



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterlina Avenue. Riverside. California 92503 • (951) 354-4220

This meeting will be conducted in person at the addresses listed below. As a convenience to the public, members of the public may also participate virtually using one of the options set forth below. Any member of the public may listen to the meeting or make comments to the Commission using the call-in number or Zoom link. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

Meeting Access Via Computer (Zoom):	Meeting Access Via Telephone:
<ul style="list-style-type: none">• https://sawpa.zoom.us/j/83073507066	<ul style="list-style-type: none">• 1 (669) 900-6833
<ul style="list-style-type: none">• Meeting ID: 830 7350 7066	<ul style="list-style-type: none">• Meeting ID: 830 7350 7066

REGULAR COMMISSION MEETING TUESDAY, SEPTEMBER 2, 2025 – 9:30 A.M.

at

**San Bernardino Valley Municipal Water District
Board Room
380 E. Vanderbilt Way
San Bernardino, CA 92408**

and

**601 N. Ross Street, Room 327
Santa Ana, CA 92701**

AGENDA

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Mike Gardner, Chair)**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to publiccomment@sawpa.gov with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, September 1, 2025. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

- 4. ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. APPROVAL OF MEETING MINUTES: AUGUST 19, 2025

Recommendation: Approve as posted.

B. TREASURER'S REPORT: JULY 2025

Recommendation: Approve as posted.

6. NEW BUSINESS

A. CLOUD BASED FINANCIAL SOFTWARE AND IMPLEMENTATION SERVICES REQUEST FOR PROPOSALS (CM#2025.63)

Presenter: Dean Unger

Recommendation: To authorize the release of the Request for Proposals for Cloud Based Financial Software and Implementation Services to replace the current Microsoft Dynamics Great Plains System Software.

B. STATEMENT OF INVESTMENT POLICY (CM#2025.64)

Presenter: Karen Williams

Recommendation: To adopt Resolution No. 2025-3, approving the Statement of Investment Policy and delegate authority to the General Manager and/or the Chief Financial Officer to manage investments in accordance with the Statement of Investment Policy.

C. APPROVAL OF EMPLOYMENT AGREEMENT | GENERAL MANAGER AND CHIEF FINANCIAL OFFICER

Presenter: Thomas S. Bunn

Recommendation: To approve the Employment Agreement with Karen Williams, effective August 19, 2025, for the position of General Manager and Chief Financial Officer, and authorize the Commission Chair to execute the agreement.

7. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. COMMUNICATIONS REPORT

Presenter: Karen Williams

B. GENERAL MANAGER REPORT

Presenter: Karen Williams

C. CHAIR'S COMMENTS/REPORT

D. COMMISSIONERS' COMMENTS

E. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SUBDIVISION (d) OF SECTION 54956.9

Claim of Mary Ann Voarasky against Santa Ana Watershed Project Authority, Claim for Personal Injury, date of Claim August 14, 2025.

9. CLOSED SESSION REPORT

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.gov 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.gov, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on August 28, 2025, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.gov and posted at the following locations: SAWPA's office at 11615 Sterling Avenue, Riverside, CA 92503 | SBVMWD's Office at 380 E. Vanderbilt Way, San Bernardino, CA 92408 | 601 N. Ross Street, Room 327, Santa Ana, CA 92701.

2025 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., and are held at SAWPA, unless otherwise noticed.)

January	February
1/7/25 Commission Workshop [cancelled]	2/4/25 Commission Workshop
1/21/25 Regular Commission Meeting	2/18/25 Regular Commission Meeting
March	April
3/4/25 Commission Workshop	4/1/25 Commission Workshop
3/18/25 Regular Commission Meeting	4/15/25 Regular Commission Meeting
May	June
5/6/25 Commission Workshop	6/3/25 Commission Workshop - EMWD
5/20/25 Regular Commission Meeting - IEUA	6/17/25 Regular Commission Meeting - EMWD
5/13 – 5/15/25 ACWA Spring Conference, Monterey, CA	
July	August
7/1/25 Commission Workshop - WMWD	8/5/25 Commission Workshop - SBVMWD
7/15/25 Regular Commission Meeting - WMWD	8/19/25 Regular Commission Meeting - SBVMWD
September	October
9/2/25 Commission Workshop - SBVMWD	10/7/25 Commission Workshop
9/16/25 Regular Commission Meeting	10/21/25 Regular Commission Meeting
November	December
11/4/25 Commission Workshop	12/2/25 Commission Workshop
11/18/25 Regular Commission Meeting	12/16/25 Regular Commission Meeting
	12/2 – 12/4/25 ACWA Fall Conference, San Diego, CA