



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterlina Avenue. Riverside. California 92503 • (951) 354-4220

This meeting will be conducted in person at the addresses listed below. As a convenience to the public, members of the public may also participate virtually using one of the options set forth below. Any member of the public may listen to the meeting or make comments to the Commission using the call-in number or Zoom link. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

Meeting Access Via Computer (Zoom):	Meeting Access Via Telephone:
• https://sawpa.zoom.us/j/83018749154	• 1 (669) 900-6833
• Meeting ID: 830 1874 9154	• Meeting ID: 830 1874 9154

REGULAR COMMISSION MEETING TUESDAY, AUGUST 19, 2025 – 9:30 A.M.

at

**San Bernardino Valley Municipal Water District
Board Room
380 E. Vanderbilt Way
San Bernardino, CA 92408**

and

**601 N. Ross Street, Room 327
Santa Ana, CA 92701**

AGENDA

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Mike Gardner, Chair)**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to publiccomment@sawpa.gov with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, August 18, 2025. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

- 4. ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. **APPROVAL OF MEETING MINUTES: AUGUST 5, 2025**

Recommendation: Approve as posted.

B. **INLAND EMPIRE BRINE LINE RESERVE FUNDS REVIEW (CM#2025.58)**

Recommendation: That the Commission approve the following:

1. **R-01 Brine Line Operating Reserve**
Set the target balance at \$2,548,941, representing 25% of total operating expenses of \$10,195,765 for Fiscal Year Ending (FYE) 2025, an increase of \$257,833, and continue to accrue interest.
2. **R-07 Brine Line Replacement and Capital Investment Reserve**
Establish the minimum and target funding levels at \$19,870,091 and \$48,830,227, respectively, based on the revised Capital Improvement Plan (CIP) total of \$69.2 million, as determined through Engineering's review.
3. **Other Reserve Funds**
Approve the continued accrual of interest in FYE 2026 for the following reserve funds, with funding levels (as of June 30, 2025) above their respective targets:
 - R-02 Brine Line Debt Service Reserve
 - R-04 Pipeline Capacity Management Reserve
 - R-05 OC Future Treatment & Disposal Capacity Reserve
4. **Surplus Allocation**
From the projected \$3,834,230 surplus for FYE 2025:
 - Transfer \$161,694 to the R-01 Brine Line Operating Reserve to reach its target balance.
 - Allocate the remaining balance to the R-07 Brine Line Replacement and Capital Investment Reserve.

6. **NEW BUSINESS**

A. **ARUNDO DONAX REMOVAL IN THE SANTA ANA RIVER BASIN HEADWATERS PROJECT (CM#2025.59)**

Presenter: Ian Achimore

Recommendation: It is recommended that the Commission authorize the Interim General Manager to execute the following:

1. Change Order 1 to Task Order IERCD387-01, which increases the Project budget from \$147,777 to \$616,045 (a change of \$468,268), and
2. General Services Agreement (GSA) with Inland Empire Resource Conservation District (IERCD).

B. **REQUEST FOR QUALIFICATIONS ON GROUNDWATER TECHNICAL ASSISTANCE AND SURFACE WATER REPORTING (CM#2025.60)**

Presenter: Ian Achimore

Recommendation: It is recommended that the Commission authorize the release of the Request for Qualifications for Groundwater Technical Assistance and Surface Water Reporting services, on behalf of the Basin Monitoring Program Task Force.

7. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACIONS REPORT – JUNE 2025

Presenter: Karen Williams

B. INTER-FUND BORROWING – JUNE 2025 (CM#2025.61)

Presenter: Karen Williams

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – JUNE 2025 (CM#2025.62)

Presenter: Karen Williams

D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, MAY 2025

Presenter: Karen Williams

E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, MAY 2025

Presenter: Karen Williams

F. STATE LEGISLATIVE REPORT

Presenter: Karen Williams

G. GENERAL MANAGER REPORT

Presenter: Karen Williams

H. CHAIR’S COMMENTS/REPORT

I. COMMISSIONERS’ COMMENTS

J. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

A. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE APPOINTMENT

Title: General Manager

9. CLOSED SESSION REPORT

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.gov 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.gov, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on August 14, 2025, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.gov and posted at the following locations: SAWPA's office at 11615 Sterling Avenue, Riverside, CA 92503 | SBVMWD's Office at 380 E. Vanderbilt Way, San Bernardino, CA 92408 | 601 N. Ross Street, Room 327, Santa Ana, CA 92701.

2025 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., and are held at SAWPA, unless otherwise noticed.)

January		February	
1/7/25	Commission Workshop [cancelled]	2/4/25	Commission Workshop
1/21/25	Regular Commission Meeting	2/18/25	Regular Commission Meeting
March		April	
3/4/25	Commission Workshop	4/1/25	Commission Workshop
3/18/25	Regular Commission Meeting	4/15/25	Regular Commission Meeting
May		June	
5/6/25	Commission Workshop	6/3/25	Commission Workshop - EMWD
5/20/25	Regular Commission Meeting - IEUA	6/17/25	Regular Commission Meeting - EMWD
5/13 – 5/15/25 ACWA Spring Conference, Monterey, CA			
July		August	
7/1/25	Commission Workshop - WMWD	8/5/25	Commission Workshop - SBVMWD
7/15/25	Regular Commission Meeting - WMWD	8/19/25	Regular Commission Meeting - SBVMWD
September		October	
9/2/25	Commission Workshop - IEUA	10/7/25	Commission Workshop
9/16/25	Regular Commission Meeting - IEUA	10/21/25	Regular Commission Meeting
November		December	
11/4/25	Commission Workshop	12/2/25	Commission Workshop
11/18/25	Regular Commission Meeting	12/16/25	Regular Commission Meeting
		12/2 – 12/4/25 ACWA Fall Conference, San Diego, CA	