



**PROJECT AGREEMENT 24 COMMITTEE**  
Inland Empire Brine Line  
**REGULAR MEETING MINUTES**  
**June 3, 2025**

**COMMITTEE MEMBERS PRESENT**

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board  
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board  
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board  
Philip Paule, Eastern Municipal Water District Governing Board

**COMMITTEE MEMBERS ABSENT**

None

**ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]**

Gil Botello, San Bernardino Valley Municipal Water District Governing Board [via – zoom]  
Craig Miller, Western Municipal Water District General Manager [via – zoom]  
Derek Kawaii, Western Municipal Water District

**STAFF PRESENT**

Jeff Mosher, Karen Williams, David Ruhl, Shavonne Turner, Dean Unger, John Leete, Sara Villa, Daniel Vasquez, Lucas Gilbert, David Ruhl, Marie Jauregui, Emily Fuentes

**OTHERS PRESENT**

Thomas S. Bunn, Lagerlof, LLP; Nick Kanetis, Fred Jung, Kevin Nugent

**1. CALL TO ORDER | PLEDGE OF ALLEGIANCE**

The Regular Meeting of the PA 24 Committee was called to order at 10:41 a.m. by Chair T. Milford Harrison on behalf of Eastern Municipal Water District, 2270 Trumble Road, Perris, CA 92570.

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**4. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: MAY 6, 2025**

Recommendation: Approve as posted.

**MOVED**, to approve the Consent Calendar as posted.

|                |                                  |
|----------------|----------------------------------|
| Result:        | <b>Adopted by Roll Call Vote</b> |
| Motion/Second: | Gardner/Hall                     |
| Ayes:          | Gardner, Hall, Harrison, Paule   |
| Nays:          | None                             |
| Abstentions:   | None                             |
| Absent:        | None                             |

## **6. COMMITTEE DISCUSSION/ACTION ITEMS**

### **A. BRINE LINE SERVICE CONTRACTS (PA24#2025.13)**

Daniel Vasquez provided a presentation on the Brine Line Service Contracts, contained in the agenda packet on pages 11-19.

Mr. Vasquez provided an overview of SAWPA's several on-call service contracts, these include CCTV inspections of the Brine Line, Surveying services, Meter Calibration, On-Call Line Cleaning, and Emergency Line Draining.

In February, the Project Agreement (PA) 24 Committee directed staff to solicit proposals. Two were received and evaluated. Staff negotiated dividing services and quantities between two contractors, resulting in the proposed revised costs.

The two new contracts with Patriot Environmental and United Stormwater are specifically for debris hauling. This involves the use of dewatering bins to remove and dry debris from the brine line. Once dewatered, the water is returned to the line for proper disposal. Maintaining reliable access to these bins is essential for effective maintenance.

Staff recommend that the PA 24 Committee authorize the General Manager to issue two task orders and corresponding General Service Agreements to Patriot Environmental (\$81,748) and United Stormwater (\$86,750) for two-year contracts. These are not-to-exceed amounts for debris hauling services.

Both contracts include a one-year extension option, in line with other service contracts. SAWPA currently has active contracts for CCTV, surveying, meter calibration, and line cleaning, and has extended the emergency services contract with Patriot for another year. These two debris hauling contracts would be new additions. There was no discussion.

**MOVED**, that the Project Agreement 24 Committee authorizes the General Manager to:

1. Issue a General Services Agreement and Task Order PAT240-02 to Patriot Environmental for Brine Line Debris Hauling Services for a period of two (2) years for the amount not-to-exceed \$81,748; and
2. Issue a General Services Agreement and Task Order UNIT240-01 to United Storm Water for Brine Line Debris Hauling Services for a period of two (2) years for the amount not-to-exceed \$86,750.

|                |                                  |
|----------------|----------------------------------|
| Result:        | <b>Adopted by Roll Call Vote</b> |
| Motion/Second: | Gardner/Hall                     |
| Ayes:          | Gardner, Hall, Harrison, Slawson |
| Nays:          | None                             |
| Abstentions:   | None                             |
| Absent:        | None                             |

### **B. INLAND EMPIRE BRINE LINE DATA MANAGEMENT SYSTEM (PA24#2025.14)**

Lucas Gilbert provided a presentation on the Inland Empire Brine Line Data Management System (DMS), contained in the agenda packet on pages 51-64.

A program overview was provided emphasizing that SAWPA, as the delegated Control Authority by OC San, manages the Brine Line Pretreatment Program in partnership with four member agencies and four contract agencies under a multi-jurisdictional agreement. The Regional Water Board serves as the Approval Authority, with OC San as the Control Authority and owner of the treatment works.

Currently, the program permits 47 Industrial Dischargers (32 Directly connected to the Brine Line and 15 Collection Stations) and 8 Liquid Waste Haulers. Oversight includes permitting, monitoring, sampling, and inspection activities to ensure compliance.

Since 2014, SAWPA has used the iPACS system as its DMS to manage pretreatment tasks and documentation. It supports 24 active users across agencies. However, iPACS is built on the Microsoft .NET framework, which will no longer be supported after December 2025, requiring replacement to ensure program continuity.

Mr. Gilbert noted that in February 2025, the PA 24 Committee authorized staff to issue a Request for Proposal (RFP) for a new DMS. The RFP included requirements for software development, configuration, installation, testing, training, documentation, and ongoing support.

A total of thirty-three (33) firms downloaded the RFP from PlanetBids, and three (3) proposals were ultimately submitted: Klir, Horus Technology, and NJBSoft, LLC. A Selection Committee comprised of SAWPA staff conducted a thorough evaluation of all proposals, and Klir received the highest combined score and unanimous support from the Selection Committee as the most qualified vendor.

The following implementation milestones are anticipated based on the project start date of June 2025:

- Kickoff
  - Scheduled for: Mid-June 2025
- Discovery Phase
  - Duration: Late June to Early July 2025
- Customer Management Configuration
  - Duration: Early July to Early August 2025
- Customer Enforcement Module Implementation
  - Duration: Mid-August to Mid-September 2025
- Proactive Insights Development
  - Duration: Mid-September to Mid-October 2025
- Training and Final Preparation
  - Duration: Late October to Mid-November 2025
- Full System Launch
  - Targeted for: Mid to Late November 2025

This item is to receive and file; no action was taken on agenda item no. 6.B.

## **7. INFORMATIONAL REPORTS**

Recommendation: Receive and file the following oral/written reports/updates.

### **A. BRINE LINE FINANCIAL REPORT – MARCH 2025**

### **B. FINANCIAL REPORT FOR THE INLAND EMPIRE BRINE LINE ENTERPRICE/CIP FOR THE THIRD QUARTER ENDING MARCH 31, 2025**

### **C. GENERAL MANAGER REPORT**

Mr. Mosher reported that the SAWPA/OC San Joint Policy Committee meeting is scheduled on June 30<sup>th</sup>, and the agenda has been distributed to Commissioners Milford Harrison and Philip Paule.

### **D. COMMITTEE MEMBERS COMMENTS**

There were no comments/reports from the Committee.

### **E. CHAIR'S COMMENTS/REPORT**

There were no comments/reports from the Chair.

**8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests for future Agenda items.

**9. CLOSED SESSION**

There was no Closed Session.

**10. ADJOURNMENT**

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 10:57 a.m.

**Approved at a Regular Meeting of the Project Agreement 24 Committee on August 5, 2025.**

*T. Milford Harrison*

T. Milford Harrison, Chair

Attest:

Signed by:

*Sara Villa*

Sara Villa, Clerk of the Board