



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
March 4, 2025

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board

COMMITTEE MEMBERS ABSENT

Phil Paule, Eastern Municipal Water District Governing Board

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

Gil Botello, San Bernardino Valley Municipal Water District Governing Board

STAFF PRESENT

Jeff Mosher, Karen Williams, David Ruhl, Dean Unger, John Leete, Lucas Gilbert, Sara Villa,
Marie Jauregui, Daniel Vasquez

OTHERS PRESENT

Thomas S. Bunn, Lagerlof, LLP; Nick Kanetis, Eastern Municipal Water District; Kayla Arias,
Orange County Sanitation District; Leo Ferrando, San Bernardino Valley Municipal Water
District

1. CALL TO ORDER | PLEDGE OF ALLEGIANCE

The Regular Meeting of the PA 24 Committee was called to order at 10:49 a.m. by Chair T. Milford Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, CA 92503.

2. ROLL CALL

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: FEBRUARY 4, 2025

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison
Nays:	None
Abstentions:	None
Absent:	None

6. COMMITTEE DISCUSSION/ACTION ITEMS

A. FYE 2026 AND 2027 BRINE LINE FUND DRAFT BUDGET (PA24#2025.6)

Karen Williams provided a presentation on the FYE 2026 and 2027 Brine Line Draft Budget, contained in the agenda packet on pages 13-58. Ms. Williams reported that the first draft FYE 2026 and 2027 Budget was presented to the member agencies' financial staff on February 6, 2025, and was pleased to hear that the Brine Line rates are low given the inflation from the past few years. Ms. Williams noted that this budget will come back when the comprehensive budget is presented, and the staff's recommendation is to approve the budget, and it will move on to Commission for approval. There was no discussion.

MOVED, to adopt the draft FYE 2026 and 2027 Brine Line Fund Budget.

Result:	Adopted by Roll Call Vote
Motion/Second:	Hall/Gardner
Ayes:	Gardner, Hall, Harrison
Nays:	None
Abstentions:	None
Absent:	None

B. REQUEST FOR PROPOSALS FOR DEBRIS HAULING AND DISPOSAL SERVICES (PA24#2025.7)

Daniel Vasquez provided a presentation on the Brine Line Service Contracts Request for Proposals (RFP), contained in the agenda packet on pages 93-100. SAWPA relies on several outside service providers to perform critical maintenance activities on the Brine Line. One such service is Debris Hauling and Disposal which facilitates the removal of dewatering bins and hauling to a disposal site. The duration of the contract shall be for a period of 2 years (July 1, 2025, through June 30, 2027). If the release of the RFP is approved, the contract award is anticipated to be April 10, 2025. Estimated cost is \$70,000, or \$35,000 annually, covering delivery, pickup, landfill transfer, and rental costs. Additional charges may apply if dewatering is delayed by weather or debris volume. There was no discussion.

MOVED, to direct the General Manager to issue a Request for Proposals (RFP) for Debris Hauling and Disposal services.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison
Nays:	None
Abstentions:	None
Absent:	None

C. REQUEST FOR PROPOSALS FOR THE INLAND EMPIRE BRINE LINE SCADA SPECIFICATION DESIGN AND WORK PLAN (PA24#2025.8)

Daniel Vasquez provided a presentation on the Request for Proposals for SCADA Specification Design and Work Plan, contained in the agenda packet on pages 119-129. SAWPA Staff completed the Master Plan in December 2024. The development of a SCADA system was identified in several future projects in the Capital Improvement Program (CIP) for the enhanced monitoring of the Brine Line. Collection of real-time flow and quality data increases SAWPA's ability to monitor, operate and provide appropriate enforcement actions for the longevity of the Brine Line. A comprehensive SCADA System for the Brine Line would include remote data collection and transmittal devices installed at each discharger location and in five (5) in-line

flow monitoring locations. The deliverables include a bid-ready Design Specification and Work Plan for future implementation.

Mr. Vasquez noted that the schedule is as follows: Issue RFP March 4th, proposal meeting March 19th, proposals due April 16th, interviews April 24th, and award recommendation on May 6th.

Committee Member Mike Gardner asked for the estimated cost. David Ruhl noted that the Master Plan estimates the total scope of the projects at around \$2.7 million. However, estimating the cost for just the design and specifications is challenging due to variables like the location of inline monitoring stations, proximity to local utilities, vulnerability to vandalism, and visibility. These factors will be addressed in the 30% design phase, which will give us a clearer idea of the costs. As for the budget, we have approximately \$150,000 allocated for this work, which is already accounted for in the budget.

Committee Member Mike Gardner asked if staff would want remote capabilities to close valves if needed, rather than sending someone to the field. Mr. Ruhl noted that the system operates 24/7, 365 days a year, and staff generally do not need to shut down parts of the system. Staff prefer to handle shutdowns physically, with potential control at metering stations. Large valves are rarely operated, though they are controlled on a schedule. However, remote operation is risky because something could go wrong without direct monitoring and both stations should remain closely monitored.

MOVED, to direct the General Manager to issue a Request for Proposals (RFP) for the Inland Empire Brine Line SCADA Specification Design and Work Plan.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison
Nays:	None
Abstentions:	None
Absent:	None

7. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

- A. BRINE LINE FINANCIAL REPORT – DECEMBER 2024**
- B. FINANCIAL REPORT FOR THE INLAND EMPIRE BRINE LINE ENTERPRISE/CIP FOR THE SECOND QUARTER ENDING DECEMBER 31, 2024**
- C. GENERAL MANAGER REPORT**
There were no comments/reports from the General Manager.
- D. COMMITTEE MEMBERS COMMENTS**
There were no comments/reports from the Committee.
- E. CHAIR’S COMMENTS/REPORT**
There were no comments/reports from the Chair.

8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no requests for future Agenda items.

9. CLOSED SESSION

There was no Closed Session.

10. ADJOURNMENT

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 11:06 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on April 1, 2025.

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T. Milford Harrison

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T. Milford Harrison, Chair

Attest:

DocuSigned by:

Sara Villa

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Sara Villa, Clerk of the Board