



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
November 5, 2024

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
Joe Mouawad, Eastern Municipal Water District Governing Board
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board

COMMITTEE MEMBERS ABSENT

None.

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

Gil Botello, San Bernardino Valley Municipal Water District Governing Board

STAFF PRESENT

Jeff Mosher, Karen Williams, David Ruhl, Dean Unger, John Leete, Sara Villa, Marie Jauregui

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; Derek Kawaii, Western Municipal Water District; Robert Ennis, Riverside Public Utilities; Ben Orosco

1. CALL TO ORDER | PLEDGE OF ALLEGIANCE

The Regular Meeting of the PA 24 Committee was called to order at 10:36 a.m. by Chair T. Milford Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, CA 92503.

2. ROLL CALL

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to added or deleted.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: OCTOBER 1, 2024

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison, Slawson
Nays:	None
Abstentions:	None
Absent:	None

6. COMMITTEE DISCUSSION/ACTION ITEMS

A. REACH IV CONDITION ASSESSMENT FINAL REPORT (PA24#2024.22)

Daniel Vasquez provided a presentation on the Reach IV Condition Assessment Final Report, contained in the agenda packet on pages 13-18. Mr. Vasquez provided an update on the final report. Earlier in the year, draft findings were presented, and the final findings were presented to the PA 24 Committee in July and reviewed by Member Agency staff, with no comments received. The assessment involved extensive CCTV inspections and testing of three maintenance access structures. The key takeaway is that no major issues were found, and no immediate pipe renewal actions are necessary. The structural integrity of the pipes appears solid, with no expected failure within the next 20 years. However, further inspections in the midterm and at a 10-year period will help refine long-term recommendations. A question was asked as to what flow rates and concentration of TDS are assumed in the analysis. Mr. Vasquez noted that we are anticipating the TDS it is going to stay relatively stable or increase in the next ten (10) years, although in the Master Plan it is anticipated to look at these trends and the capital investments that need to take place. Next fiscal year it is anticipated that staff will bring forward an RFP to develop a specification for monitoring and it will include TDS as one of the components to monitor. Committee Member Mouawad expressed that Condition Assessment document is a good report, and it is reassuring to see the pipe is in good condition and that no immediate rehabilitation is required.

This item is to receive and file; no action was taken on agenda item no. 6.A.

B. SEWER SYSTEM MANAGEMENT PLAN 2024 AUDIT FINAL REPORT FINDINGS (PA24#2024.23)

Daniel Vasquez provided a presentation on the Sewer System Management Plan (SSMP) 2024 Audit Final Report Findings, contained in the agenda packet on pages 43-51. The SSMP is a collection of documents outlining how the sewer collection system is managed, ensuring compliance with state regulations, particularly the Waste Discharge Requirements (WDR). In December 2022, the state reissued the WDR, introducing new requirements. Some requirements needed immediate implementation, while others could be addressed on the normal updated schedule. The SSMP is required to be updated every six years, with the next update due in May 2025.

An internal audit was conducted, with findings showing that most categories were either "adequate" or "good." However, there were areas that were identified for improvement, particularly in legal authority, system evaluation, and monitoring. The audit also revealed areas out of compliance with the 2019 SSMP that need to be addressed before the 2025 update. Key recommendations for improvement include creating a tracking system for SSMP element updates, ensuring all relevant contractors and employees are trained on SSMP requirements, coordinating with local stormwater systems in case of spills, and updating the SSMP to include required maps and performance analyses. Additionally, the legal authority

section of the SSMP must be updated to reflect responsibilities related to the Multi-Jurisdictional Pretreatment Agreement.

The next steps involve updating the SSMP in-house to address audit findings, reviewing the draft for approval, and ensuring the updated SSMP is submitted to the state by the May 2025 deadline. It was questioned whether the tracking system and central repository database being implemented for the SSMP would only apply to the SSMP itself or if it would also include the brine line system. Mr. Vasquez noted that the tracking system is primarily for the SSMP and its elements, but it will include the brine line system to the extent that it involves documentation required for SSMP compliance. This could include records such as training documentation, cleaning records, and any other materials necessary for audit compliance with the state.

This item is to receive and file; no action was taken on agenda item no. 6.B.

7. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. BRINE LINE FINANCIAL REPORT – AUGUST 2024

B. GENERAL MANAGER REPORT

Jeff Mosher reported that the Master Plan is anticipated to be brought forward to the PA 24 Committee in January as a final report.

C. COMMITTEE MEMBERS COMMENTS

There were no Committee Member comments.

D. CHAIR’S COMMENTS/REPORT

There were no comments/reports from the Chair.

8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no requests for future Agenda items.

9. CLOSED SESSION

There was no Closed Session.

10. ADJOURNMENT

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 10:58 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on December 3, 2024.

T. Milford Harrison

T. Milford Harrison, Chair

Attest:

Sara Villa

Sara Villa, Clerk of the Board