



**SAWPA COMMISSION
REGULAR MEETING MINUTES
AUGUST 20, 2024**

COMMISSIONERS PRESENT

Bruce Whitaker, Chair, Orange County Water District
Mike Gardner, Vice Chair, Western Municipal Water District
T. Milford Harrison, Secretary-Treasurer, San Bernardino Valley
Municipal Water District
David J. Slawson, Eastern Municipal Water District
Jasmin A. Hall, Inland Empire Utilities Agency [9:43 a.m.]

COMMISSIONERS ABSENT

None

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Gil Botello, San Bernardino Valley Municipal Water District
Denis Bilodeau, Orange County Water District

STAFF PRESENT

Jeff Mosher, Karen Williams, David Ruhl, Rachel Gray, Shavonne
Turner, Ian Achimore, Sara Villa, John Leete, Zyanya Ramirez,
Natalia Gonzalez

OTHERS PRESENT

Andrew Turner, Lagerlof, LLP; Nick Kanetis, Eastern Municipal
Water District; Leighanne Kirk, Eastern Municipal Water District;
John Russ, Inland Empire Utilities Agency; Adam Hutchinson,
Orange County Water District; Chris Olsen, Orange County Water
District; Lisa Haney, Orange County Water District; John Kennedy,
Orange County Water District; Adekunle Ojo, San Bernardino Valley
Municipal Water District; Ryan Shaw, Western Municipal Water
District; Craig Miller; Western Municipal Water District

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Chair Bruce Whitaker on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER

2. ROLL CALL

An oral roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: AUGUST 6, 2024

Recommendation: Approve as posted.

B. INLAND EMPIRE BRINE LINE RESERVE FUNDS REVIEW (CM#2024.44)

Recommendation: That the Commission approve the following:

1. For R-01 Brine Line Operating Reserve set target to \$2,291,108 based on 25% of total operating expenses of \$9,164,430 for FYE 2025 (increase of \$111,449) and continue to accrue interest, and
2. For R-07 Pipeline and Replacement and Capital Investment Reserve set the minimum and target limits to \$18,884,000 and \$46,364,000 based on the new CIP amount of \$69 million, based on Engineering’s review, and
3. Approve the funding levels (as of June 30, 2024) above the target levels and continue to accrue interest in FYE 2025 for the following reserve funds:
 - a. R-02 Brine Line Debt Service Reserve
 - b. R-04 Pipeline Capacity Management Reserve
 - c. R-05 OC Future Treatment & Disposal Capacity Reserve

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Harrison
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

6. NEW BUSINESS

A. IRRIGATION REPLACEMENT AND LANDSCAPE REFRESH PROJECT (CM#2024.45)

David Ruhl provided a presentation on the Irrigation Replacement and Landscape Refresh Project, contained in the agenda packet on pages 43-50. In February 2024, the Commission awarded a construction contract to FS Contractors in the amount of \$189,734.75. The work included the replacement of the irrigation system, refresh vegetation, and making improvements to the demonstration garden. The work commenced in April 2024 and was completed on August 7, 2024. A change order was issued to the original task order as a deductive change to reduce the amount of the total contract. The work was completed under budget at \$170, 536.75. A Notice of Completion is anticipated to be filed with the San Bernardino County Clerk upon receipt of documents required by the contract documents. There was no discussion.

MOVED, to authorize the General Manager to accept the FS Contractors, Inc., work on the Irrigation Replacement and Landscape Refresh Project as complete and direct staff to file a Notice of Completion with the Riverside County Clerk upon the following:

1. Contractor has delivered all documents required by the Contract Documents; and
2. Notice from Landscape Architect accepting the work; and
3. Receipt of Final Application for Payment from the Contractor; and
4. Notice from the Construction Manager recommending final payment.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Slawson
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

B. SANTA ANA RIVER CONSERVATION AND CONJUNCTIVE USE PROGRAM UPDATE (CM#2024.46)

Ian Achimore provided a presentation on the Santa Ana River Conservation and Conjunctive Use Program (SARCCUP) Updates, contained in the agenda packet on pages 55-82.

Mr. Achimore provided a brief overview of the formulation of the SARCCUP Program. The purpose of the regional project is to further integrate water agencies and combine resources to receive wet year water. Combining resources is key particularly for conjunctive use programs; these programs require advance planning to be prepared for extended periods of drought (dry years). SARCCUP is able to store approximately 137,000 acre-feet (AF) with the capacity to recharge and store up to 60,000 AF per year during wet years. The Operations Committee was formed to analyze transactions for water purchases, storage, and delivery. To support operating decisions for movement of SARCCUP water and oversee financial transactions and streamline reporting. The current SARCCUP storage is as follows; Orange County Basin, OCWD has deposited 2,000 AF in their portion of the SARCCUP bank. Chino Basin, WMWD has deposited 2,084 AF in their portion of the SARCCUP storage, and no water has been extracted from the program at this point. Mr. Achimore noted that the SARCCUP facility construction is due to be completed in March 2025.

Representatives from Eastern Municipal Water District (Leighann Kirk), Western Municipal Water District (Ryan Shaw), and Orange County Water District (Adam Hutchinson) referenced their slides and provided a brief status overview of their projects. The Commission commended the member agencies staff for all their efforts and noted it was a great program.

Commissioner Jasmin Hall attended the meeting at 9:43 a.m. during Agenda Item No. 6.B.

This item is to receive and file; no action was taken on agenda item no. 6.B.

7. INFORMATIONAL REPORTS

Recommendation: Receive for Information.

A. CASH TRANSACTIONS REPORT – JUNE 2024**B. INTER-FUND BORROWING – JUNE 2024 (CM#2024.47)****C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – JUNE 2024 (CM#2024.48)****D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, MAY 2024****E. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, JUNE 2024****F. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, MAY 2024****G. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, JUNE 2024****H. STATE LEGISLATIVE REPORT**

Commissioner Gardner noted that Senate Bill 366 was passed, is headed to the Assembly floor, and anticipated to be signed.

I. GENERAL MANAGER REPORT

Jeff Mosher informed the Commission that staff is currently working on SAWPA's Audit, and a report will be brought back to Commission in December. The ICARP is moving along, and an update will be provided to the Commission at the next meeting.

J. CHAIR'S COMMENTS/REPORT

Chair Whitaker noted he will be attending the Urban Water Institute Conference.

K. COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

L. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

8. CLOSED SESSION

There was no Closed Session.

9. ADJOURNMENT

There being no further business for review, Chair Bruce Whitaker adjourned the meeting at 10:06 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, September 3, 2024.

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Bruce Whitaker

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Bruce Whitaker, Chair

Attest:

DocuSigned by:

Sara Villa

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Sara Villa, Clerk of the Board