



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
June 4, 2024

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
Joe Mouawad, Eastern Municipal Water District General Manager
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board

COMMITTEE MEMBERS ABSENT

None

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

Gil Botello, San Bernardino Valley Municipal Water District Governing Board

STAFF PRESENT

Karen Williams, David Ruhl, Dean Unger, John Leete, Sara Villa, Shavonne Turner, Daniel Vasquez, Melissa Bustamonte

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; Derek Kawaii, Western Municipal Water District

1. CALL TO ORDER | PLEDGE OF ALLEGIANCE

The Regular Meeting of the PA 24 Committee was called to order at 10:18 a.m. by Chair T. Milford Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

2. ROLL CALL

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no added or deleted items.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: MAY 14, 2024

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Mouawad
Ayes:	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

6. COMMITTEE DISCUSSION/ACTION ITEMS

A. INLAND EMPIRE BRINE LINE SERVICE CONTRACTS AND SSMP AUDIT (PA24#2024.12)

Daniel Vasquez provided a presentation titled Brine Line Service Contracts and SSMP 2024 Audit, contained in the agenda packet on pages 11-21. On March 2024, the Project Agreement 24 (PA 24) Committee authorized staff to issue Request for Proposals (RFP) for the following Inland Empire Brine Line Service contracts; Brine Line Flow Meter Calibration Services, On-Call Line Cleaning Services, On-Call CCTV Services, and the Brine Line SSMP Audit.

Mr. Vasquez noted that the on-call services are only compensated for work performed. The proposals received were reviewed and scored by SAWPA staff, and the determination of award was based on cost, qualifications, technological approach, and completeness of proposal.

Two (2) proposals were received for Brine Line Flow Meter Calibration Services from Golden Meter Services and PE Instruments. PE Instruments was selected based on proposal score. The Cost Proposal provided by PE Instruments is for a total of \$19,950 and is within the General Manager’s expenditure authority. Both the On-Call Line Cleaning RFP and On-Call CCTV Services RFP received two (2) qualified proposals. Innerline Engineering was selected for an award for both based on the score evaluation performed by staff. Two (2) proposals were received for Brine Line SSMP 2024 Audit RFP. Staff reviewed and evaluated each proposal and have selected Dudek to perform the 2024 audit. The cost proposal provided by Dudek is for a total of \$28,220 and is within the General Manager’s expenditure authority. Below is a summary of the proposals received for each service contract containing the cost and evaluation score.

Service Contract	Vendor	Cost	Evaluation Score Total
Brine Line Flow Meter Calibration Services	Golden Meter Service Inc.	\$10,950	15.4
	PE Instruments	\$19,950	18.3
On-Call Line Cleaning Services	Performance Pipe	\$429,640	11.8
	Innerline	\$ 316,700	12.0
On-Call CCTV Services	Performance Pipe	\$185,250	15.9
	Innerline	\$102,530	18.0
Brine Line SSMP 2024 Audit	Atkins	\$92,920.00	16.2
	Dudek	\$28,220	19.2

Committee member Mouawad asked how the current expenditure amounts compare to previous years. Mr. Vasquez noted that the On-Call CCTV services previously were \$99,000 versus now it is \$102,530, due to increase of labor fees. The On-Call Line Cleaning services previously were \$240,000 versus now \$316,700, due to the increase of water tank trucks fees. It was questioned the reasoning for the significant difference between the two proposals received for the Brine Line SSMP Audit. Mr. Vasquez noted that it was due to the Project Management hours and fees, Atkins anticipated having doubled the number of hours of services for project management.

MOVED, that the PA 24 Committee authorize the General Manager to:

1. Issue a General Services Agreement and Task Order INN240-07 to Innerline Engineering for On-Call CCTV for a period of two (2) years for the amount not-to-exceed \$102,530.00; and
2. Issue Task Order INN240-06 to Innerline Engineering for Pipeline Cleaning Services for a period of two (2) years for an amount not-to-exceed \$316,700.00.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Mouawad
Ayes:	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

B. INLAND EMPIRE BRINE LINE DISCHARGER LEASE AGREEMENT (PA24#2024.13)

David Ruhl provided a presentation titled Inland Empire Brine Line Discharger Lease Agreement, contained in the agenda packet on pages 43-50. The Lease Capacity Pool allows existing and potential customers to lease Brine Line capacity rights without the financial burden of purchasing the capacity right. Currently, one (1) MGD of pipeline and treatment and disposal capacity right is valued at approximately \$11.2 Million. SAWPA Member Agencies participate in the Lease Capacity Pool by contributing capacity that is not currently used.

The PA 24 Committee approved the Capacity Utilization Program in April 2021. Through the Capacity Utilization Program, 0.5 MGD of unused capacity right in the Brine Line was added to the Lease Capacity Pool and available to existing and potential customers. Currently, 3.013 MGD of pipeline capacity right and 1.52 MGD of treatment and disposal capacity right have been contributed to the Lease Capacity Pool from Western Municipal Water District (WMWD), Inland Empire Utilities Agency (IEUA) and SAWPA with two (2) discharger leases with Rialto Bioenergy Facility (RBF) and Eastern Municipal Water District (EMWD).

Mr. Ruhl noted that the City of Beaumont owns and operates the City of Beaumont Wastewater Treatment Plant. In 2020, Beaumont installed reverse osmosis (RO) treatment of a portion of its tertiary treated effluent to comply with Basin Plan objectives set by the Santa Ana Regional Water Quality Control Board for the Beaumont and San Timoteo Groundwater Management Zones. The City of Beaumont owns 0.55 MGD of Brine Line Pipeline and Treatment and Disposal Capacity rights (Capacity) and has requested from SAWPA to lease 0.03 MGD of Brine Line Capacity in order to maximize their desalting efforts. Sufficient capacity is available in the Lease Capacity Pool to provide the requested lease amount to the City of Beaumont. The Lease Discharger Agreement's effective date is July 1, 2024, with a 4-year term renewal. The City of Beaumont will pay SAWPA a monthly lease charge of \$2,399.88. There was no discussion.

MOVED, to authorize the General Manager to execute a Discharger Lease Agreement with the City of Beaumont (Beaumont) to lease 0.03 million gallons per day (MGD) of Brine Line pipeline capacity right and treatment and disposal capacity right at a wastewater strength of 100 mg/l Biological Oxygen Demand (BOD) and 100 mg/l Total Suspended Solids (TSS) from the Lease Capacity Pool for a period of four (4) years.

Result:	Adopted by Roll Call Vote
Motion/Second:	Hall/Gardner
Ayes:	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

7. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. BRINE LINE FINANCIAL REPORT – MARCH 2024

B. FINANCIAL REPORT FOR THE THIRD QUARTER ENDING MARCH 31, 2024

C. GENERAL MANAGER REPORT

There were no General Manager comments.

D. COMMITTEE MEMBERS COMMENTS

There were no Committee Member comments.

E. CHAIR'S COMMENTS/REPORT

There were no comments/reports from the Chair.

8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no requests for future Agenda items.

Chair Harrison recessed the meeting at 10:42 a.m. for Closed Session.

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)

In Re Rialto Bioenergy Facility, LLC

U.S. Bankruptcy Court for the Southern District of California

Case No.: 23-01467-CL11

10. CLOSED SESSION REPORT

Chair Harrison resumed Open Session at 10:58 a.m. and Legal Counsel, Andy Turner announced that the PA 24 Committee received a report from SAWPA staff and Counsel; no action was taken on Agenda Item No. 9.A.

11. ADJOURNMENT

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 10:59 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on July 2, 2024.

T. Milford Harrison, Chair

Attest:

Sara Villa, Clerk of the Board