



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
March 5, 2024

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
David Slawson, Alternate, Eastern Municipal Water District General Manager
Jasmin Hall, Inland Empire Utilities Agency Governing Board

COMMITTEE MEMBERS ABSENT

Joe Mouawad, Eastern Municipal Water District General Manager

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

Gil Botello, San Bernardino Valley Municipal Water District Governing Board

STAFF PRESENT

Karen Williams, David Ruhl, Daniel Vasquez, Dean Unger, John Leete, Sara Villa, Melissa Bustamonte, Zyanya Ramirez

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; Ken Tam, Inland Empire Utilities Agency; Derek Kawaii, Western Municipal Water District

1. CALL TO ORDER | PLEDGE OF ALLEGIANCE

The Meeting of the PA 24 Committee was called to order at 10:00 a.m. by Chair T. Milford Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

2. ROLL CALL

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no added or deleted items.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: FEBRUARY 6, 2024

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Slawson/Hall
Ayes:	Gardner, Hall, Harrison, Slawson
Nays:	None
Abstentions:	None
Absent:	Mouawad

6. COMMITTEE DISCUSSION/ACTION ITEMS

A. AGUA MANSA LATERAL PROJECT (PA24#2024.5)

David Ruhl provided a presentation titled Inland Empire Brine Line Agua Mansa Lateral, contained in the agenda packet on pages 11-19. In August 2023, the PA 24 Committee awarded a construction contract to Genesis Construction (Contractor) in the amount of \$2,207,290. A Notice to Proceed was issued for work to commence on September 11, 2023, and requiring the Contractor to complete all work by March 9, 2024.

In December 2023, the Contractor commenced survey and potholing activities to locate existing underground utilities that cross the pipeline alignment or are within proximity to the alignment to avoid potential conflicts during the trench excavation. During this process, the contractor encountered several unknown utilities and several other utilities where their locations were not as identified on the plans provided by the utility companies. Due to these findings the pipeline alignment was adjusted to avoid these conflicts. Recently, the contractor has submitted additional costs for these alignment changes and additional potholing efforts which are being reviewed by the Construction Manager, Falcon Engineering (CM). Once the costs are reviewed and if they are agreed upon as extra work, a change order will be issued to the Contractor.

In January 2024, the Contractor completed potholing activities and commenced trench excavation and pipe installation. Currently, the Contractor has installed about 1,900 feet of 12-inch pipe or about 42% of the total pipeline length. The contract completion date has been extended to April 5, 2024, due to a delay from the City of Colton issuing the construction encroachment permit and several days of no work due to the rain. Additional days may be granted to the contractor due to extra work for additional potholing and alignment changes. The CM is required to be on-site during construction activities to document the work and ensure the Project is being constructed per the plans and specifications. The original contract amount, including Change Order 1, is \$100,000. The original contract budget amount was an estimate based on 30 working days for construction and typical CM activities prior to and after construction. However, an additional budget is necessary to continue to cover inspection services due to a longer construction period and greater involvement from the CM due to the contractor encountering unknown underground utility conflicts. The revised budget amount is an estimate and is based on the Contractor's schedule and an additional 46 working days for construction.

MOVED, to approve the following:

1. Change Order 2 to Task Order FALC328-01 for Construction Management and Inspection Services for the Agua Mansa Lateral Project, in an amount not to exceed \$106,540.30; and
2. Receive and file an update on the Agua Mansa Lateral Project.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hall
Ayes:	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

B. BRINE LINE SERVICE CONTRACTS REQUEST FOR PROPOSALS (PA24#2024.6)

Daniel Vasquez provided a presentation titled Brine Line Service Contracts RFPs, contained in the agenda packet on pages 61-66. SAWPA relies on several outside service providers to perform critical maintenance activities on the Brine Line requiring specialty equipment. The Brine Line service contracts that are being inquired about are On-Call CCTV Services, On-Call Line Cleaning Services, and Brine Line Flow Meter Calibration Services.

The duration of the contracts shall be for a period of two (2) years (July 1, 2024 through June 30, 2026) with an option to renew for one (1) additional year (through June 30, 2027). The current Task Orders for these services expire June 30, 2024.

SAWPA staff requests authorization to issue Request for Proposals (RFP) for the Brine Line Services. The proposals will be due April 8, 2024, and authorization of the service contracts will be presented to the PA 24 Committee on May 7, 2024.

MOVED, to direct the General Manager to issue Requests for Proposals (RFPs) for the following Inland Empire Brine Line service contracts: On-Call CCTV Services, On-Call Line Cleaning Services, and Brine Line Flow Meter Calibration Services.

Result:	Adopted by Roll Call Vote
Motion/Second:	Hall/Slawson
Ayes:	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

C. BRINE LINE SEWER SYSTEM MANAGEMENT PLAN 2024 AUDIT (PA24#2024.7)

Daniel Vasquez provided a presentation titled Brine Line Sewer System Management Plan 2024 Audit, contained in the agenda packet on pages 79-87. The State Water Resources Control Board adopted the Statewide Waste Discharge Requirements (WDR) General Order WQ 2022-0103-DWQ on December 6, 2022. This order became effective on June 5, 2023. Several changes were made to the previous General Order, notably that the SSMP update schedule has been changed from every five (5) to every six (6) years and internal audits from every two (2) to every three (3) years. SAWPA staff performed the last internal audit in 2021 and updated the Spill Emergency Response Plan (SERP) in June 2023. The next audit is due by early November of 2024. An external audit will evaluate the implementation and effectiveness of SAWPA's SSMP in preventing spills and overall compliance with the newly adopted WDR General Order.

Mr. Vasquez referenced the slides and provided a brief overview of the audit requirements and noted that SAWPA staff requests authorization to issue a Request for Proposal (RFP) for the Inland Empire Brine Line Sewer System Management Plan. The proposals will be due April 15, 2024, and the recommendation of award will be presented to the PA 24 Committee on May 7, 2024.

MOVED, to direct the General Manager to issue a Request for Proposal (RFP) for the Inland Empire Brine Line Sewer System Management Plan (SSMP) 2024 Audit.

Result:	Adopted by Roll Call Vote
Motion/Second:	Slawson/Gardner
Ayes:	Gardner, Hall, Harrison, Slawson
Nays:	None
Abstentions:	None
Absent:	None

7. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. BRINE LINE FINANCIAL REPORT – DECEMBER 2023

B. FINANCIAL REPORT FOR THE SECOND QUARTER ENDING DECEMBER 31, 2023

Karen Williams provided a brief presentation titled Financial Report for the Inland Empire Brine Line Enterprise/CIP for the Second Quarter Ending December 31, 2023, contained in the agenda packet on pages 95-117.

C. GENERAL MANAGER COMMENTS

There were no General Manager comments.

D. COMMITTEE MEMBERS COMMENTS

There were no Committee Member comments.

E. CHAIR’S COMMENTS/REPORT

There were no Chair comments.

8. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

It was requested that an update on the Bankruptcy be provided at a future meeting.

9. CLOSED SESSION

There was no Closed Session.

10. ADJOURNMENT

There being no further business for review, Committee Chair T. Milford Harrison adjourned the Regular meeting at 10:42 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on April 2, 2024.

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T. Milford Harrison

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T. Milford Harrison, Chair

Attest:

DocuSigned by:

Sara Villa

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Sara Villa, Clerk of the Board