



**SAWPA COMMISSION
REGULAR MEETING MINUTES
February 6, 2024**

COMMISSIONERS PRESENT

Bruce Whitaker, Chair, Orange County Water District
Mike Gardner, Vice Chair, Western Municipal Water District
T. Milford Harrison, Secretary-Treasurer, San Bernardino Valley
Municipal Water District
David J. Slawson, Eastern Municipal Water District
Jasmin A. Hall, Inland Empire Utilities Agency [9:47 a.m.]

COMMISSIONERS ABSENT

None

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Gil Botello, San Bernardino Valley Municipal Water District
Denis Bilodeau, Orange County Water District

STAFF PRESENT

Jeff Mosher, Karen Williams, Rachel Gray, Edina Goode, Marie
Jauregui, Alison Lewis, Bonnie Gallagher, Sara Villa, Zyanya
Ramirez, Melissa Bustamonte, Dean Unger, John Leete

OTHERS PRESENT

Andrew Turner, Lagerlof, LLP; Nick Kanetis, Eastern Municipal
Water District; Shivaji Deshmukh, Inland Empire Utilities Agency;
John Kennedy, Orange County Water District; Lisa Haney, Orange
County Water District; Mallory O'Connor, Western Municipal Water
District; Ryan Kearns, Riverside County Flood Control and Water
Conservation District

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Chair Bruce Whitaker on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER

2. ROLL CALL

An oral roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: JANUARY 16, 2024

Recommendation: Approve as posted.

B. TREASURER'S REPORT: DECEMBER 2023

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Slawson
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

6. **NEW BUSINESS**

A. **CLASSIFICATION AND COMPENSATION AGREEMENT APPROVAL WITH RALPH ANDERSON AND ASSOCIATES (CM#2024.5)**

Edina Goode provided a presentation on the Classification and Compensation Study (Study) Agreement contained in the agenda packet on pages 21-30. SAWPA's Study was last conducted in 2014. It is best practice to routinely assess classification and compensation to enhance employee engagement and help attract and retain a diverse highly qualified workforce. A Request for Proposal (RFP) was released November 22, 2023, and six (6) proposals were received on November 21, 2023. The review Ad Hoc Committee (Committee) included staff from SAWPA and San Bernardino Valley Water District. The proposals were ranked based on responsiveness to the RFP, experience and qualifications, project approach and understanding of needs, anticipated value and quality of services received, appropriateness of proposed fee structure, and project schedule. Ralph Anderson and Associates was selected as the highest ranked firm and SAWPA staff requests Commission approval for the General Services Agreement and Task Order No. RAA100-02 in the amount not to exceed \$42,800. There was no discussion.

MOVED, to authorize the General Manager to execute the following:

1. General Services Agreement with Ralph Anderson and Associates, and
2. Task Order No. RAA100-02 with Ralph Anderson and Associates in the amount not to exceed \$42,800 for professional consulting services to conduct a Classification and Compensation Study.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Gardner
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

B. **REGIONAL WATER QUALITY MONITORING TASK FORCE | SANTA ANA RIVER REGIONAL BACTERIA MONITORING PROGRAM (CM#2024.6)**

Rick Whetsel provided a presentation on the Regional Water Quality Monitoring Task Force Consultant Task Order contained in the agenda packet on pages 81-95. The Regional Water Quality Monitoring Task Force scope of activities is to implement a coordinated regional surface water quality monitoring program to meet the bacterial indicator monitoring requirements of the Basin Plan. To support consolidation and standardization of regional programs such as the Middle Santa Ana River Bacteria TMDL and annual reporting to the Regional Board. A Request for Proposal (RFP) was released November 2, 2023, and two (2) proposals were received on December 14, 2023. The review Committee (Committee) included staff from SAWPA, Riverside County Flood Control and Water Conservation District,

San Bernardino County Flood Control District, and County of Orange. The Committee unanimously selected GEI Consultants to oversee and implement the Santa Ana River Regional Bacteria Monitoring Program. All work related to oversee and implement the Santa Ana River Regional Bacteria Monitoring Program requires a three (3) year task order with an option to exercise a two (2) year extension for an annual amount not to exceed \$397,018, totaling \$1,191,054 over the three (3) year period for FY 2024-25 through FY 2026-27. Commissioner Mike Gardner noted that he was surprised to see only two (2) responses to the RFP, and Mr. Whetsel emphasized that the RFP was released through PlanetBids, and an email was also distributed to about fifteen (15) firms. Commissioner T. Milford Harrison asked what the two (2) year extension is based on, and if there is a provision for what the funding would be. Mr. Whetsel noted that the two (2) year extension would be based on the task force, there is not a fixed cost for the extension, but a draft budget would be provided and brought forth for Commission for approval.

Commissioner Jasmin Hall attended the meeting at 9:47 a.m. during Agenda Item No. 6.B.

MOVED, to authorize the General Manager to execute the following:

1. General Services Agreement with GEI Consultants, and
2. Task Order No. GEI386-02 with GEI Consultants, a three-year task order with an option to exercise a two-year extension for an annual amount not to exceed \$397,018, totaling \$1,191,054 over the three-year period for FY 2024-25 through FY 2026-27 to oversee and implement the Santa Ana River Regional Bacteria Monitoring Program.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Harrison
Ayes:	Gardner, Hall, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

7. **INFORMATIONAL REPORTS**

Recommendation: Receive for Information.

A. OWOW QUARTERLY STATUS REPORT: OCTOBER – DECEMBER 2023

B. ROUNDTABLES QUARTERLY STATUS REPORT: OCTOBER – DECEMBER 2023

C. COMMUNICATIONS REPORT

Jeff Mosher referenced the Communications Report contained in the agenda packet on pages 179-181. The report will be included once a month highlighting what is going on from the external affairs point of view, especially with the current weather modification program and the development of the climate adaptation and resiliency plan. Mr. Mosher noted that the operations consultant for the weather modification puts together a monthly summary and an update will be provided to the Commission at a future meeting.

D. CHAIR'S COMMENTS/REPORT

Chair Bruce Whitaker asked when the next OWOW Steering Committee is scheduled. Mr. Mosher noted it is scheduled in March and anticipated to be an in-person meeting.

E. COMMISSIONERS' COMMENTS

Commissioner T. Milford Harrison emphasized the importance of pointing out that there was no cloud seeding performed during the current storm event. Commissioner Jasmin Hall asked about the cost that we have budgeted for cloud seeding. Is the money being spent when cloud seeding is not taking place? Mr. Mosher noted that it is a fixed cost per

month. The consultant is tracking the weather and there could be zero (0) seeding events or up to eight (8) seeding events, and the fixed cost remains the same per month. The fixed amount is based on an average of 8-13 seedings a year.

F. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

There were no Commissioner requests for future agenda items.

8. CLOSED SESSION

There was no Closed Session.

9. ADJOURNMENT

There being no further business for review, Chair Bruce Whitaker adjourned the meeting at 10:03 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, February 20, 2024.

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Bruce Whitaker

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Bruce Whitaker, Chair

Attest:

DocuSigned by:

Sara Villa

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Sara Villa, Clerk of the Board