



# SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

Meeting Access Via Computer (Zoom):	Meeting Access Via Telephone:
<ul style="list-style-type: none"><li>• <a href="https://sawpa.zoom.us/j/86786264140">https://sawpa.zoom.us/j/86786264140</a></li></ul>	<ul style="list-style-type: none"><li>• 1 (669) 900-6833</li></ul>
<ul style="list-style-type: none"><li>• Meeting ID: 867 8626 4140</li></ul>	<ul style="list-style-type: none"><li>• Meeting ID: 867 8626 4140</li></ul>

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually using one of the options set forth above. Any member of the public may listen to the meeting or make comments to the Commission using the call-in number or Zoom link above. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

## REGULAR COMMISSION MEETING TUESDAY, NOVEMBER 21, 2023 – 9:30 A.M.

### AGENDA

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (Bruce Whitaker, Chair)

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to [publiccomment@sawpa.org](mailto:publiccomment@sawpa.org) with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, November 20, 2023. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

4. **ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. **APPROVAL OF MEETING MINUTES: OCTOBER 17, 2023**

**Recommendation:** Approve as posted.

B. **TREASURER'S REPORT: SEPTEMBER 2023**

**Recommendation:** Approve as posted.

C. **TREASURER'S REPORT: OCTOBER 2023**

**Recommendation:** Approve as posted.

**D. PERSONNEL HANDBOOK UPDATE FOR SENATE BILL 616 (CM#2023.63)**

**Presenter:** Edina Goode

**Recommendation:** That the Commission approve updated language for the Personnel Handbook to comply with Senate Bill 616, that goes into effect January 1, 2024.

**6. NEW BUSINESS**

**A. CLASSIFICATION AND COMPENSATION STUDY REQUEST FOR PROPOSALS (CM#2023.64)**

**Presenter:** Edina Goode

**Recommendation:** That the Commission direct the General Manager to issue Request for Proposals (RFPs) for a Classification and Compensation Study (Study).

**7. INFORMATIONAL REPORTS**

**Recommendation:** Receive for information.

**A. CASH TRANSACTIONS REPORT – SEPTEMBER 2023**

**Presenter:** Karen Williams

**B. INTER-FUND BORROWING – SEPTEMBER 2023 (CM#2023.65)**

**Presenter:** Karen Williams

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – SEPTEMBER 2023 (CM#2023.66)**

**Presenter:** Karen Williams

**D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, SEPTEMBER 2023**

**Presenter:** Karen Williams

**E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, SEPTEMBER 2023**

**Presenter:** Karen Williams

**F. FIRST QUARTER FYE 2024 EXPENSE REPORT**

- General Manager
- Staff

**Presenter:** Karen Williams

**G. BUDGET VS ACTUAL VARIANCE REPORT – FYE 2024 FIRST QUARTER – SEPTEMBER 30, 2023 (CM#2023.67)**

**Presenter:** Karen Williams

**H. FINANCIAL REPORT FOR THE FIRST QUARTER ENDING SEPTEMBER 30, 2023**

**Presenter:** Karen Williams

**I. GENERAL MANAGER REPORT**

**Presenter:** Jeff Mosher

**J. STATE LEGISLATIVE REPORT**

**Presenter:** Jeff Mosher

**K. CHAIR'S COMMENTS/REPORT**

**L. COMMISSIONERS' COMMENTS**

**M. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

**8. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: one case | PFAS Regional Analysis Phase II Consultant Contract

**9. CLOSED SESSION REPORT**

**10. ADJOURNMENT**

**PLEASE NOTE:**

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email [svilla@sawpa.org](mailto:svilla@sawpa.org). 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at [www.sawpa.org](http://www.sawpa.org), subject to staff's ability to post documents prior to the meeting.

**Declaration of Posting**

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on November 16, 2023, a copy of this agenda has been uploaded to the SAWPA website at [www.sawpa.org](http://www.sawpa.org) and posted at SAWPA's office at 11615 Sterling Avenue, Riverside, California.

**2023 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

<b>January</b>	<b>February</b>
1/3/23 <del>Commission Workshop</del> [cancelled] 1/17/23 Regular Commission Meeting	2/7/23 Commission Workshop 2/21/23 Regular Commission Meeting
<b>March</b>	<b>April</b>
3/7/23 Commission Workshop 3/21/23 Regular Commission Meeting	4/4/23 Commission Workshop 4/18/23 Regular Commission Meeting
<b>May</b>	<b>June</b>
5/2/23 <del>Commission Workshop</del> [cancelled] 5/16/23 Regular Commission Meeting 5/9 – 5/11/23 ACWA Spring Conference, Monterey, CA	6/6/23 Commission Workshop 6/20/23 Regular Commission Meeting
<b>July</b>	<b>August</b>
7/4/23 <del>Commission Workshop</del> [cancelled] 7/18/23 Regular Commission Meeting	8/1/23 <del>Commission Workshop</del> [cancelled] 8/15/23 <del>Regular Commission Meeting</del> [cancelled]
<b>September</b>	<b>October</b>
9/5/23 Commission Workshop 9/19/23 Regular Commission Meeting	10/3/23 <del>Commission Workshop</del> [cancelled] 10/17/23 Regular Commission Meeting
<b>November</b>	<b>December</b>
11/7/23 <del>Commission Workshop</del> [cancelled] 11/21/23 Regular Commission Meeting 11/28 – 11/30/23 ACWA Fall Conference, Indian Wells, CA	12/5/23 Commission Workshop 12/19/23 Regular Commission Meeting

## **2024 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

<b>January</b> 1/2/24 Commission Workshop 1/16/24 Regular Commission Meeting	<b>February</b> 2/6/24 Commission Workshop 2/20/24 Regular Commission Meeting
<b>March</b> 3/5/24 Commission Workshop 3/19/24 Regular Commission Meeting	<b>April</b> 4/2/24 Commission Workshop 4/16/24 Regular Commission Meeting
<b>May</b> 5/7/24 Commission Workshop 5/21/24 Regular Commission Meeting 5/7 – 5/9/24 ACWA Spring Conference, Sacramento, CA	<b>June</b> 6/4/24 Commission Workshop 6/18/24 Regular Commission Meeting
<b>July</b> 7/2/24 Commission Workshop 7/16/24 Regular Commission Meeting	<b>August</b> 8/6/24 Commission Workshop 8/20/24 Regular Commission Meeting
<b>September</b> 9/3/24 Commission Workshop 9/17/24 Regular Commission Meeting	<b>October</b> 10/1/24 Commission Workshop 10/15/24 Regular Commission Meeting
<b>November</b> 11/5/24 Commission Workshop 11/19/24 Regular Commission Meeting	<b>December</b> 12/3/24 Commission Workshop 12/17/24 Regular Commission Meeting 12/3 – 12/5/24 ACWA Fall Conference, Palm Springs, CA