



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

Meeting Access Via Computer (Zoom):	Meeting Access Via Telephone:
<ul style="list-style-type: none">• https://sawpa.zoom.us/j/88281218826	<ul style="list-style-type: none">• 1 (669) 900-6833
<ul style="list-style-type: none">• Meeting ID: 882 8121 8826	<ul style="list-style-type: none">• Meeting ID: 882 8121 8826

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually using one of the options set forth above. Any member of the public may listen to the meeting or make comments to the Commission using the call-in number or Zoom link above. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

REGULAR COMMISSION MEETING TUESDAY, JUNE 20, 2023 – 9:30 A.M.

AGENDA

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (Bruce Whitaker, Chair)

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to publiccomment@sawpa.org with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, June 19, 2023. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

4. **ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. **APPROVAL OF MEETING MINUTES: JUNE 6, 2023**

Recommendation: Approve as posted.

B. **STATEMENT OF INVESTMENT POLICY (CM#2023.36)**

Presenter: Karen Williams

Recommendation: Adopt Resolution No. 2023-8, approving the Statement of Investment Policy and delegate authority to the Chief Financial Officer to invest or reinvest funds consistent with the Statement of Investment Policy.

C. EMERGING CONSTITUENTS PROGRAM TASK FORCE PUBLIC RELATIONS CONSULTANT SUPPORT (CM#2023.37)

Presenter: Ian Achimore

Recommendation: Authorize the General Manager to execute the following:

1. General Services Agreement with JPW Communications LLC; and
2. Task Order JPW392-02 with JPW Communications LLC for an amount not-to-exceed \$114,954 for two years (FYE 2024 and FYE 2025) for public relations support to the Emerging Constituents Program Task Force.

D. PHASE 3 NETWORK COORDINATOR COST SHARING AGREEMENT AND FYE 2024 NETWORK COORDINATOR CONSULTANT SUPPORT (CM#2023.38)

Presenter: Ian Achimore

Recommendation: Authorize the General Manager to execute the following:

1. Phase 3 California Integrated Regional Water Management (IRWM) Roundtable of Regions Network Coordinator Cost Sharing Agreement thereby committing \$5,000 per year from the OWOW Fund (373 PA 18) to a consultant for FYE 2024, and
2. Task Order WSC373-02 with Water Systems Consulting, Inc. for \$72,900 for the Roundtable of Regions Network Coordinator consulting role for FYE 2024.

6. WORKSHOP DISCUSSION AGENDA

A. LEGISLATIVE REPORT

Presenter: Michael Boccadoro and Beth Olhasso, West Coast Advisors

Recommendation: Receive and file.

7. NEW BUSINESS

A. BASIN MONITORING PROGRAM TASK FORCE REQUEST FOR PROPOSAL APPROVAL | SURFACE MONITORING (CM#2023.39)

Presenter: Ian Achimore

Recommendation: Authorize the release of the Request for Proposals entitled "Santa Ana River Surface Water Quality Monitoring Services".

B. UPDATED PERSONNEL HANDBOOK APPROVAL (CM#2023.40)

Presenter: Edina Goode

Recommendation: Approve the Updated and Revised Personnel Handbook.

8. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACTIONS REPORT – APRIL 2023

Presenter: Karen Williams

B. INTER-FUND BORROWING – APRIL 2023 (CM#2023.41)

Presenter: Karen Williams

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – MARCH 2023 (CM#2023.42)

Presenter: Karen Williams

D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, MARCH 2023

Presenter: Karen Williams

- E. **PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, MARCH 2023**
Presenter: Karen Williams
- F. **THIRD QUARTER FYE 2023 EXPENSE REPORT**
 - General Manager
 - StaffPresenter: Karen Williams
- G. **BUDGET VS ACTUAL VARIANCE REPORT – FYE 2023 THIRD QUARTER – MARCH 31, 2023 (CM#2023.43)**
Presenter: Karen Williams
- H. **FINANCIAL REPORT FOR THE THIRD QUARTER ENDING MARCH 31, 2023**
Presenter: Karen Williams
- I. **GENERAL MANAGER REPORT**
Presenter: Jeff Mosher
- J. **STATE LEGISLATIVE REPORT**
Presenter: Jeff Mosher
- K. **CHAIR’S COMMENTS/REPORT**
- L. **COMMISSIONERS’ COMMENTS**
- M. **COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**

9. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Thursday, June 15, 2023, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at SAWPA's office at 11615 Sterling Avenue, Riverside, California.

2023 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January	February
1/3/23 Commission Workshop [cancelled] 1/17/23 Regular Commission Meeting	2/7/23 Commission Workshop 2/21/23 Regular Commission Meeting
March	April
3/7/23 Commission Workshop 3/21/23 Regular Commission Meeting	4/4/23 Commission Workshop 4/18/23 Regular Commission Meeting
May	June
5/2/23 Commission Workshop [cancelled] 5/16/23 Regular Commission Meeting 5/9 – 5/11/23 ACWA Spring Conference, Monterey, CA	6/6/23 Commission Workshop 6/20/23 Regular Commission Meeting
July	August
7/4/23 Commission Workshop [cancelled] 7/18/23 Regular Commission Meeting	8/1/23 Commission Workshop 8/15/23 Regular Commission Meeting
September	October
9/5/23 Commission Workshop 9/19/23 Regular Commission Meeting	10/3/23 Commission Workshop 10/17/23 Regular Commission Meeting
November	December
11/7/23 Commission Workshop 11/21/23 Regular Commission Meeting 11/28 – 11/30/23 ACWA Fall Conference, Indian Wells, CA	12/5/23 Commission Workshop 12/19/23 Regular Commission Meeting