



# S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY  
11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

<b>Meeting Access Via Computer (Zoom):</b>	<b>Meeting Access Via Telephone:</b>
<ul style="list-style-type: none"> <li>• <a href="https://sawpa.zoom.us/j/83148503884">https://sawpa.zoom.us/j/83148503884</a></li> <li>• Meeting ID: 831 4850 3884</li> </ul>	<ul style="list-style-type: none"> <li>• 1 (669) 900-6833</li> <li>• Meeting ID: 831 4850 3884</li> </ul>

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually using one of the options set forth above. Any member of the public may listen to the meeting or make comments to the Commission using the call-in number or Zoom link above. However, in the event there is a disruption of service which prevents the Authority from broadcasting the meeting to members of the public, the meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in-person.

## REGULAR COMMISSION MEETING TUESDAY, MARCH 7, 2023 – 9:30 A.M.

### AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bruce Whitaker, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

Members of the public may make comments in-person or electronically for the Commissions' consideration by sending them to [publiccomment@sawpa.org](mailto:publiccomment@sawpa.org) with the subject line "Public Comment". Submit your electronic comments by 5:00 p.m. on Monday, March 6, 2023. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the Commission.

4. ITEMS TO BE ADDED OR DELETED

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the SAWPA Commission subsequent to the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

- A. APPROVAL OF MEETING MINUTES: FEBRUARY 21, 2023 .....5  
**Recommendation:** Approve as posted.
- B. TREASURER'S REPORT: JANUARY 2023 .....11  
**Recommendation:** Approve as posted.

**6. NEW BUSINESS**

- A. FYE 2024 AND 2025 GENERAL FUND DRAFT BUDGET (CM#2023.16) .....17**  
**Presenter:** Karen Williams  
**Recommendation:** To review and discuss the Draft FYE 2024 and 2025 General Fund Budget.

**7. INFORMATIONAL REPORTS**

**Recommendation:** Receive for information.

- A. CHAIR’S COMMENTS/REPORT**  
**B. COMMISSIONERS’ COMMENTS**  
**C. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**

**8. CLOSED SESSION**

There were no Closed Session items anticipated at the time of the posting of this agenda.

**9. ADJOURNMENT**

**PLEASE NOTE:**

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at [www.sawpa.org](http://www.sawpa.org), subject to staff’s ability to post documents prior to the meeting.

**Declaration of Posting**

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on March 2, 2023, a copy of this agenda has been uploaded to the SAWPA website at [www.sawpa.org](http://www.sawpa.org) and posted at SAWPA’s office at 11615 Sterling Avenue, Riverside, California.

**2023 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

<b>January</b>		<b>February</b>	
1/3/23	Commission Workshop [cancelled]	2/7/23	Commission Workshop
1/17/23	Regular Commission Meeting	2/21/23	Regular Commission Meeting
<b>March</b>		<b>April</b>	
3/7/23	Commission Workshop	4/4/23	Commission Workshop
3/21/23	Regular Commission Meeting	4/18/23	Regular Commission Meeting
<b>May</b>		<b>June</b>	
5/2/23	Commission Workshop	6/6/23	Commission Workshop
5/16/23	Regular Commission Meeting	6/20/23	Regular Commission Meeting
5/9 – 5/11/23	ACWA Spring Conference, Monterey, CA		
<b>July</b>		<b>August</b>	
7/4/23	Commission Workshop	8/1/23	Commission Workshop
7/18/23	Regular Commission Meeting	8/15/23	Regular Commission Meeting
<b>September</b>		<b>October</b>	
9/5/23	Commission Workshop	10/3/23	Commission Workshop
9/19/23	Regular Commission Meeting	10/17/23	Regular Commission Meeting
<b>November</b>		<b>December</b>	
11/7/23	Commission Workshop	12/5/23	Commission Workshop
11/21/23	Regular Commission Meeting	12/19/23	Regular Commission Meeting
11/28 – 11/30/23	ACWA Fall Conference, Indian Wells, CA		

# SAWPA COMPENSABLE MEETINGS

In addition to Commission meetings, Commissioners and Alternate Commissioners will receive compensation for attending the meetings listed below, pursuant to the Commission Compensation, Expense Reimbursement, and Ethics Training Policy.

**IMPORTANT NOTE:** These meetings are subject to change. Prior to attending any meetings listed below, please confirm meeting details by viewing the website calendar using the following link:

<https://sawpa.org/sawpa-calendar/>

## MONTH OF: March 2023

DATE	TIME	MEETING DESCRIPTION	LOCATION
3/7/23	10:00 AM	PA 24 Committee Mtg	SAWPA – Hybrid
3/14/23	8:30 AM	PA 22 Committee Mtg	CANCELLED
3/23/23	11:00 AM	OWOW Steering Committee Mtg	VIRTUAL/TELECONFERENCE
3/27/23	10:00 AM	Basin Monitoring Program Task Force Mtg	VIRTUAL/TELECONFERENCE
3/28/23	1:00 PM	LE/CL TMDL Task Force Mtg	SAWPA – Hybrid

## MONTH OF: April 2023

DATE	TIME	MEETING DESCRIPTION	LOCATION
4/4/23	8:30 AM	PA 23 Committee Mtg	SAWPA – Hybrid
4/4/23	10:00 AM	PA 24 Committee Mtg	SAWPA – Hybrid
4/17/23	9:00 AM	Joint Regional Water Quality Monitoring/MSAR TMDL Task Force Mtg	VIRTUAL/TELECONFERENCE
4/20/23	4:00 PM	LESJWA Board of Directors Mtg	EVMWD Board Room 31315 Chaney Street, Lake Elsinore, CA 92531
4/24/23	2:30 PM	EC Program Task Force Mtg	VIRTUAL/TELECONFERENCE

*Please Note : We strive to ensure the list of Compensable Meetings set forth above is accurate and up-to-date; the list is compiled based on input from SAWPA staff and Department Managers regarding meeting purpose and content.*

2/27/2023  
1:38 PM

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**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
FEBRUARY 21, 2023**

**COMMISSIONERS PRESENT**

Bruce Whitaker, Chair, Orange County Water District  
Mike Gardner, Vice Chair, Western Municipal Water District  
T. Milford Harrison, Secretary-Treasurer, San Bernardino Valley  
Municipal Water District [9:44 a.m.]  
David J. Slawson, Eastern Municipal Water District  
Jasmin A. Hall, Inland Empire Utilities Agency

**COMMISSIONERS ABSENT**

None

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

Kelly Rowe, Orange County Water District  
Gil Botello, San Bernardino Valley Municipal Water District

**STAFF PRESENT**

Jeff Mosher, Karen Williams, Mark Norton, Rachel Gray, David Ruhl,  
Rick Whetsel, Marie Jauregui, Dean Unger, Mikayla Coleman, Sara  
Villa, Zyanya Ramirez

**OTHERS PRESENT**

Andrew Turner, Lagerlof, LLP; Leighanne Kirk, Eastern Municipal  
Water District; Cathy Pieroni, Inland Empire Utilities Agency; Ken  
Tam, Inland Empire Utilities Agency; Ryan Shaw, Western Municipal  
Water District; Brian Dickinson, City of Colton; Robert Ennis, County  
of Riverside

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Chair Bruce Whitaker on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER**

Pursuant to the provisions of AB 361, this meeting was conducted virtually, and all votes were taken by oral roll call.

**2. ROLL CALL**

An oral roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**4. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: FEBRUARY 7, 2023**

**Recommendation:** Approve as posted.

**MOVED**, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Hall/Slawson
Ayes:	Botello, Gardner, Hall, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Harrison

## 6. **NEW BUSINESS**

### A. **SOLVE THE WATER CRISIS PRESENTATION BY WESTERN MUNICIPAL WATER DISTRICT (CM#2023.10)**

Commissioner Mike Gardner provided a presentation titled Solve the Water Crisis, contained in the agenda packet on pages 15-24. Mr. Gardner noted the coalition mission of the Solve the Water Crisis campaign is an educational effort that brings into focus the ongoing water supply crisis and enhance awareness to California policymakers. To demand a comprehensive, bold, and immediate legislative solution for the State to secure California's future and make water supply a top State agenda item with ongoing investment. Action is needed to respond to the ongoing water supply crisis, which is already impacting residents' quality of life, economic growth, community health, and the environment. There is a legislative Senate Bill (SB 366) that is being pushed by Senator Anna M. Caballero and there are several senators and assembly members who will be signing on as co-sponsors. The legislative bill is to establish bold water supply targets, modernize the CA Water Plan for a 21<sup>st</sup> Century Climate, and ensure accountability for state agencies on water management issues. Mr. Gardner encouraged membership and engagement by visiting the Solve the Water Crisis website <https://www.solvethewatercrisis.com/>.

Commissioner T. Milford Harrison attended the meeting at 9:44 a.m. during the Solve the Water Crisis presentation.

Chair Bruce Whitaker noted that Agenda Item No. 6.A is a receive and file though it's an item to act upon and entertained a motion for the Commission to support what is being requested. Commissioner Gardner stated that the motion would be for SAWPA to lend its name and logo as a supporter for the Solve the Water Crisis. Commissioner Slawson concurred with Chair Whitaker and second the motion.

**MOVED**, to modify Agenda Item No. 6.A and allow SAWPA to lend its name and logo as a supporter for Solve the Water Crisis.

Result:	Adopted by Roll Call Vote
Motion/Second:	Whitaker/Slawson
Ayes:	Gardner, Hall, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

### B. **UPDATED PROCUREMENT POLICY AND PURCHASING AUTHORITY (CM#2023.11)**

Karen Williams provided a verbal report on the updated procurement policy and purchasing authority. In February 2020, SAWPA's Legal Counsel, Lagerlof reviewed and updated

SAWPA's Procurement Policy. Within the policy, Section 7.0 Periodic Review, states that staff will review and modify, if necessary, every three years, and any significant changes to the policy shall be submitted to the Commission for approval. SAWPA staff has reviewed the policy and determined the following changes be made to the policy:

1. Section 1.9 Change Orders

Language was added to Section 1.9 Change Orders to allow for Department Managers and the General Manager to approve amounts that exceed the current Purchase Order, Work Order, or Task Order by less than 10% as long as the amount does not exceed the amounts listed in the Standard Authorization Table. This language allows small amounts to be approved without submitting a change order. For example, if a vendor did not include sales tax on a purchase of \$1,000, a change order would be needed for \$87.50 (sales tax). In this case the cost of preparing the change order exceeded the amount of the change order.

2. Section 3.7 Electronic Signatures

Since the global pandemic COVID hit in late 2019, staff has implemented electronic signatures using DocuSign. Section 3.7 Electronic Signatures added language that allowed for electronic signatures on SAWPA contracts.

The two requested changes to the procurement policy have been reviewed and approved by Andy Turner of Lagerlof LLP. Commissioner Harrison noted that DocuSign has been very efficient and helps eliminate the expense of delivery fees on routing documents for signatures. Commissioner Slawson asked how we ensure that the party we are dealing with when signing a document has the proper controls and cannot later claim that the document was never really signed by them. Dean Unger, SAWPA's IT Manager noted that the DocuSign gets sent to the authorized signatory's email and can always be tracked by the IP in the PC. Commissioner Gardner noted there is an email response that is received once you have completed a signed document and has a lot of safeguards.

**MOVED**, to approve the updated PRO110-Procurement Policy and Purchasing Authority.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Gardner
Ayes:	Gardner, Hall, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**C. FYE 2024 AND 2025 OWOW AND ROUNDTABLE FUND DRAFT BUDGETS (CM#2023.12)**

Karen Williams provided a presentation titled FYE 2024 and 2025 OWOW and Roundtable Fund Draft Budgets, contained in the agenda packet on pages 41-92. A brief overview of the OWOW Fund Budget, Roundtable Fund Budget, Labor Distribution and Indirect Cost Allocation, and Member Agency Contributions was provided. Ms. Williams noted that SAWPA hosted a Budget Workshop on February 9<sup>th</sup> with the member agency Chief Financial Officers (CFOs) to go over the draft budgets and the General Managers were given a short, summarized presentation as well. On March 7<sup>th</sup> the General Fund and Brine Line Budgets will be presented and the combined comprehensive budget presentation will be provided to the Commission on April 4<sup>th</sup>, with budget approval anticipated May 16<sup>th</sup>. There was no discussion. The Commission commended Ms. Williams on all her efforts and noted that her presentation was clear, concise, and comprehensive.

This item is to receive and file; no action was taken on agenda item no. 6.C.

**D. BROWN ACT REMOTE MEETING GUIDELINES (CM#2023.13)**

Jeff Mosher provided a presentation titled Brown Act Remote Meeting Guidelines, contained in the agenda packet on pages 109-115. Public meetings have been held remotely since March 2020 as authorized by Assembly Bill 361 and will cease to be in effect when statewide emergency declaration ends on February 28, 2023. A brief overview of the change to the meeting format was provided which includes having a hybrid format (in-person/virtual) meetings, Commissioners must attend in person, and a link will be provided for the public, member agency staff, General Managers, and Alternates to participate remotely. This provides a lot of flexibility, and the public can continue to comment through the hybrid approach.

The Brown Act continues to allow the legislative body to participate remotely if:

- All votes are taken by oral roll call
- Each teleconference location is identified on the agenda
- The agenda is posted at each teleconference location
- Teleconference locations is accessible to the public
- Members of the public may directly address legislative body at each teleconference location
- At least a quorum of legislative body must participate from locations within SAWPA's boundaries

AB 2449 allows remote participation by legislative body:

- Just cause
  1. A childcare or caregiving need as defined
  2. A contagious illness prevents in person attendance
  3. A need related to a physical or mental disability
  4. Travel while on official business
- Emergency circumstance
  1. A physical or family medical emergency that prevents in person attendance
- At least a quorum of the legislative body must participate and attend the meeting in person from a singular location.
- The members of the Commission must participate through both audio and visual technology.

Mr. Mosher noted that if any of the Commissioners have a preference to attend the Commission meetings from their water district or their home, they'd have to notify the Clerk of the Board within 72 hours so that the address location can be listed on the agenda prior to posting. Also, if there is an instance where a commissioner will not be able to attend, the alternate will be contacted to be available on their behalf. A quorum (three members) has to be present in-person at the SAWPA office. If there is a commissioner that requests to participate under AB 2449 under the emergency circumstance, there will need to be a vote at the beginning of the meeting. Mr. Mosher noted that an email of this summary will be distributed to the Commissioners prior to the March 7<sup>th</sup> meeting as a reminder. Commissioner Hall thanked staff for taking the time to look at what's best effective for the participation of the Commissioners, alternates, and general managers and raised a few concerns under the AB



2449 guidelines, for instance, does SAWPA have a visitor policy in place to take measures in safe distancing if someone tests positive for Covid-19 and/or is ill. Commissioner Hall asked who the author is for AB 361 to be able to get into contact with to address the lessons learned from what is currently being done on how effective it is to attend meetings through zoom/teams and reducing the carbon footprint, it is more time consuming to be able to attend more meetings versus having the driving factor, and the cost of gas. Commissioner Slawson noted that he agrees with Commissioner Hall's comments.

This item is to receive and file; no action was taken on agenda item no. 6.D.

## **7. INFORMATIONAL REPORTS**

Recommendation: Receive for Information.

### **A. CASH TRANSACTIONS REPORT – DECEMBER 2022**

### **B. INTER-FUND BORROWING – DECEMBER 2022 (CM#2023.14)**

### **C. PERFORMANGE INDICATORS/FINANCIAL REPORTING – DECEMBER 2022 (CM#2023.15)**

### **D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, NOVEMBER 2022**

### **E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, NOVEMBER 2022**

### **F. GENERAL MANAGER REPORT**

Jeff Mosher informed the Commission that SAWPA's planning staff presented at the 2023 Santa Ana River Science Symposium. Mark Norton's presentation focused on the four-year pilot-scale program for weather modification (cloud seeding) in the Santa Ana River Watershed, and Ian Achimore presented data on one of the longest running annual aquatic habitat assessments in Southern California, the Santa Ana Riverwalk. Rachel Gray hosted the WateReuse Inland Empire Chapter's first quarterly meeting on February 14, 2023.

On Friday, January 13, 2023, an accident occurred involving a vehicle hitting a Brine Line air release and vacuum valve (AV valve) in the City of Corona. Approximately 6,000 gallons of brine was released from the damaged AV valve and entered the storm drain system. SAWPA staff notified the Regional Water Quality Control Board and submitted the required spill report. On February 8, 2023, the replacement of the AV valve and bollards was completed and SAWPA is in the process of recovering the cost of damages by pursuing the owner of the vehicle.

### **G. STATE LEGISLATIVE REPORT**

### **H. CHAIR'S COMMENTS/REPORT**

There were no Chair comments.

### **I. COMMISSIONERS' COMMENTS**

There were no Commissioners' comments.

**J. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no Commissioners' request for future Agenda items.

**8. CLOSED SESSION**

There was no closed session.

**9. ADJOURNMENT**

There being no further business for review, Chair Bruce Whitaker adjourned the meeting at 10:52 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, March 7, 2023.**

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Bruce Whitaker, Chair

Attest:

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Sara Villa, Clerk of the Board

*Santa Ana Watershed  
Project Authority*



Finance Department

Santa Ana Watershed Project Authority  
**TREASURER'S REPORT**

**January 2023**

During the month of January 2023, the Agency's actively managed temporary idle cash earned a return of 2.665%, representing interest earnings of \$25,023. Additionally, the Agency's position in overnight funds L.A.I.F. generated \$105,371 in interest, resulting in \$130,394 of interest income from all sources. Please note that this data represents monthly earnings only, and does not indicate actual interest received. There were zero (0) investment positions purchased, zero (0) positions sold, zero (0) position matured, and zero (0) positions were called.

This Treasurer's Report is in compliance with SAWPA's Statement of Investment Policy. Based upon the liquidity of the Agency's investments, this report demonstrates the ability to meet customary expenditures during the next six months.

February 16, 2023

Prepared and submitted by:

A handwritten signature in black ink that reads 'Karen Williams'.

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*Karen L. Williams, Deputy GM/Chief Financial Officer*

*Santa Ana Watershed Project Authority*

**INVESTMENT PORTFOLIO - MARKED TO MARKET - UNREALIZED GAINS & LOSSES**

*January 31, 2023*

SAWPA primarily maintains a "Buy and Hold" investment philosophy, with all investments held by US Bank via a third-party safekeeping contract.

Investment	Security			Purchase	Maturity	Call Date		Yield To	Investment	Market Value	Unrealized	Coupon	Interest
Type	Type	CUSIP	Dealer	Date	Date	(if appl)	Par Value	Maturity	Cost	Current Month	Gain / (Loss)	Rate	Earned
Agency	FHLB	3130A3GE8	MBS	02-04-20	12-13-24	No Call	\$ 500,000.00	1.414%	\$ 531,250.00	\$ 484,602.50	\$ (46,648)	2.750%	\$ 600.51
Agency	FHLB	3130ASDS5	MBS	06-21-22	06-28-24	No Call	\$ 1,000,000.00	3.204%	\$ 991,130.00	\$ 974,003.00	\$ (17,127)	2.750%	\$ 2,721.09
Agency	FHLB	3130ASWP0	MBS	08-30-22	11-27-24	No Call	\$ 1,000,000.00	3.652%	\$ 1,000,000.00	\$ 982,266.00	\$ (17,734)	3.650%	\$ 3,101.70
Agency	FHLB	3130ATT31	MBS	10-28-22	10-03-24	No Call	\$ 1,000,000.00	4.500%	\$ 998,910.00	\$ 1,001,103.00	\$ 2,193	4.500%	\$ 3,821.92
Agency	FHLB	3130ATHWO	WMS	11-04-22	09-10-27	No Call	\$ 1,000,000.00	4.125%	\$ 991,965.00	\$ 1,013,676.00	\$ 21,711	4.125%	\$ 3,503.42
Agency	FNMA	3135G0X24	MBS	02-04-20	01-07-25	No Call	\$ 500,000.00	1.398%	\$ 505,380.00	\$ 475,011.50	\$ (30,369)	1.625%	\$ 593.71
Agency	FNMA	3135G05X7	WMS	10-30-20	08-25-25	No Call	\$ 1,000,000.00	0.460%	\$ 995,952.00	\$ 908,352.00	\$ (87,600)	0.375%	\$ 390.68
Agency	USTN	91282CAZ4	WMS	04-19-21	11-30-25	No Call	\$ 1,000,000.00	0.761%	\$ 982,500.00	\$ 903,789.00	\$ (78,711)	0.375%	\$ 646.04
Agency	USTN	91282ZTO	WMS	09-15-21	05-31-25	No Call	\$ 1,000,000.00	0.530%	\$ 989,726.56	\$ 914,336.00	\$ (75,391)	0.250%	\$ 450.29
CORP	Apple Inc	037833AK6	WMS	10-15-18	05-03-23	No Call	\$ 500,000.00	3.360%	\$ 479,898.50	\$ 497,048.00	\$ 17,150	2.400%	\$ 1,426.86
CORP	Toyota Motor Corp Credit	89236TFNO	WMS	10-15-18	09-20-23	No Call	\$ 500,000.00	3.550%	\$ 497,747.50	\$ 495,285.00	\$ (2,463)	3.450%	\$ 1,507.53
CD	American Express Natl Bank	02589ADS8	MBS	08-17-22	08-19-24	No Call	\$ 245,000.00	3.350%	\$ 245,000.00	\$ 240,207.56	\$ (4,792)	3.350%	\$ 697.08
CD	Beal Bank USA	07371DEV5	MBS	08-17-22	08-12-26	No Call	\$ 245,000.00	3.200%	\$ 245,000.00	\$ 233,933.35	\$ (11,067)	3.200%	\$ 665.86
CD	Synchrony Bank	87164XP34	MBS	08-12-22	08-12-25	No Call	\$ 245,000.00	3.350%	\$ 245,000.00	\$ 237,762.21	\$ (7,238)	3.350%	\$ 74.44
CD	Capital One Bank USA NA	14042TGJ0	MBS	05-25-22	05-25-27	No Call	\$ 246,000.00	3.200%	\$ 246,000.00	\$ 232,781.68	\$ (13,218)	3.200%	\$ 668.58
CD	Morgan Stanley Private Bank	61768UAT4	MBS	11-15-22	11-15-27	11-15-23	\$ 248,000.00	5.000%	\$ 248,000.00	\$ 248,588.50	\$ 589	5.000%	\$ 1,053.15
CD	Prime Alliance Bank	74160NJF8	MBS	11-17-22	11-17-27	05-17-23	\$ 248,000.00	4.950%	\$ 248,000.00	\$ 248,250.48	\$ 250	4.950%	\$ 1,042.62
CD	Cooperative Center FSU	21686MAA6	MBS	12-29-22	12-29-25	No Call	\$ 249,000.00	4.650%	\$ 248,000.00	\$ 249,376.24	\$ 1,376	4.650%	\$ 983.38
CD	Alliant Credit Union	01882MAD4	MBS	12-30-22	12-30-25	No Call	\$ 248,000.00	5.100%	\$ 248,000.00	\$ 251,414.46	\$ 3,414	5.100%	\$ 1,074.21

<b>Total Actively Invested Funds</b>	<b>\$ 10,974,000.00</b>	<b>\$10,937,459.56</b>	<b>\$10,591,786.48</b>	<b>\$ (345,673)</b>	<b>2.665%</b>	<b>\$ 25,023.08</b>
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<b>Total Local Agency Investment Fund</b>		\$51,161,050.37		2.425%	\$105,370.74
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<b>Total Invested Cash</b>	<b>\$ 10,974,000.00</b>	<b>\$62,098,509.93</b>		<b>2.467%</b>	<b>\$130,393.82</b>
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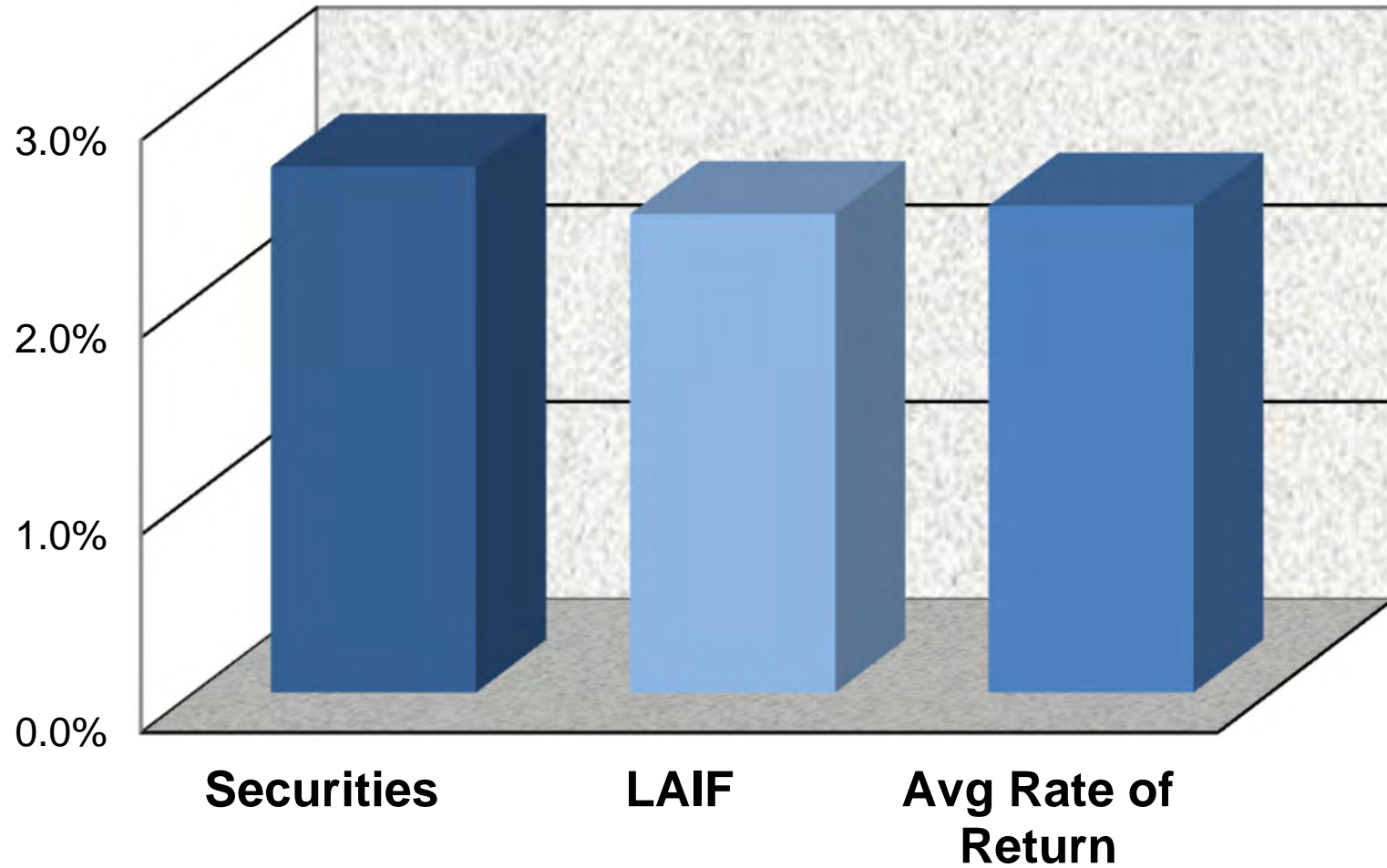
**Keyto Security Type:**

FHLB	= Federal Home Loan Bank
FHLMC	= Federal Home Loan Mortgage Corporation
FNMA	= Federal National Mortgage Association
USTN	= US Treasury Note
CORP	= Corporate Note
CD	= Certificate of Deposit
GDB	= Goldman Sachs Bank
AEC	= American Express Centurion

**Keyto Dealers:**

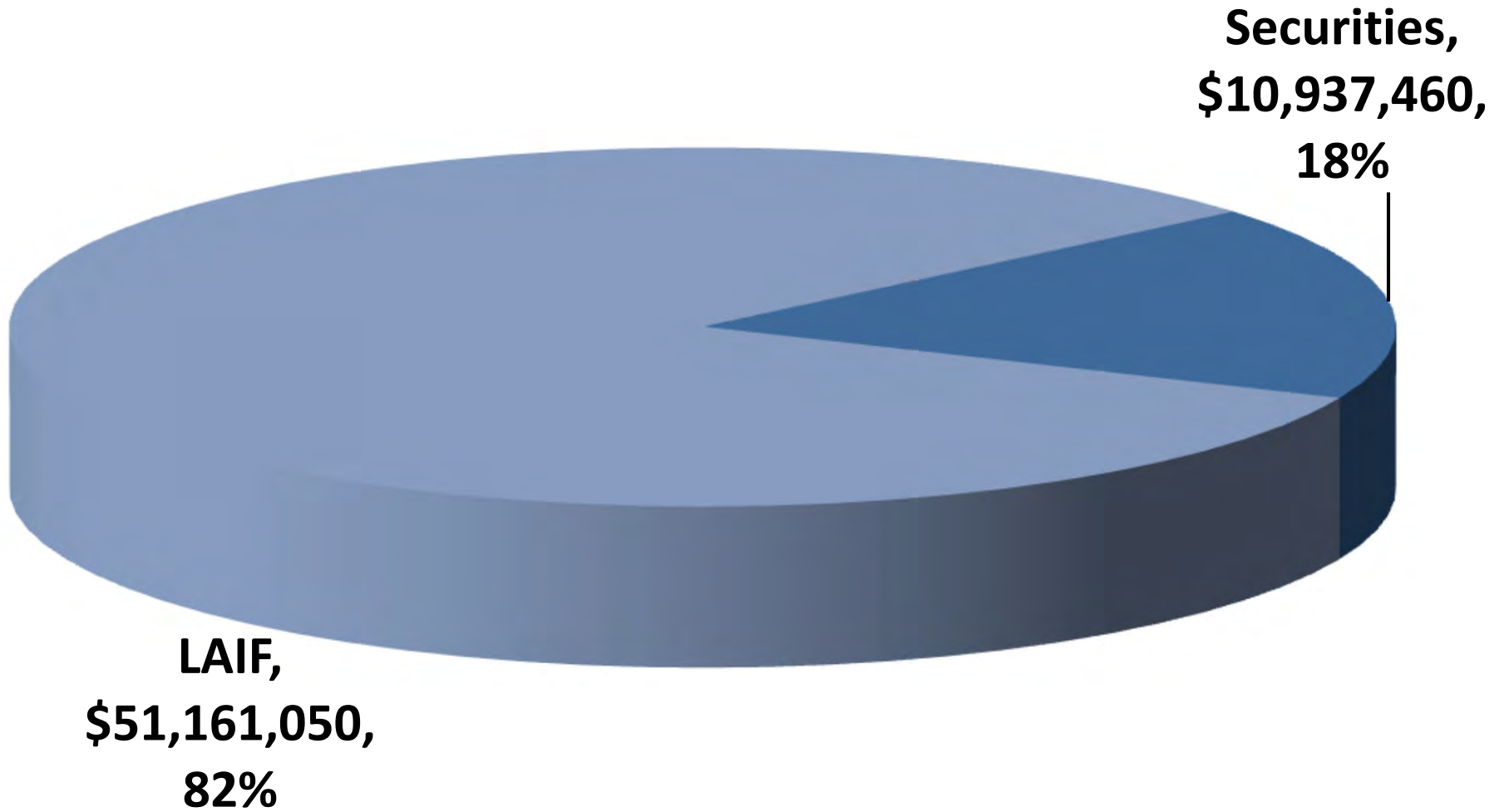
FCS	= FinaCorp Securities
MBS	= Multi-Bank Securities
MS	= Mutual Securities
RCB	= RBC Dain Rauscher
SA	= Securities America
TVI	= Time Value Investments
WMS	= Wedbush Morgan Securities

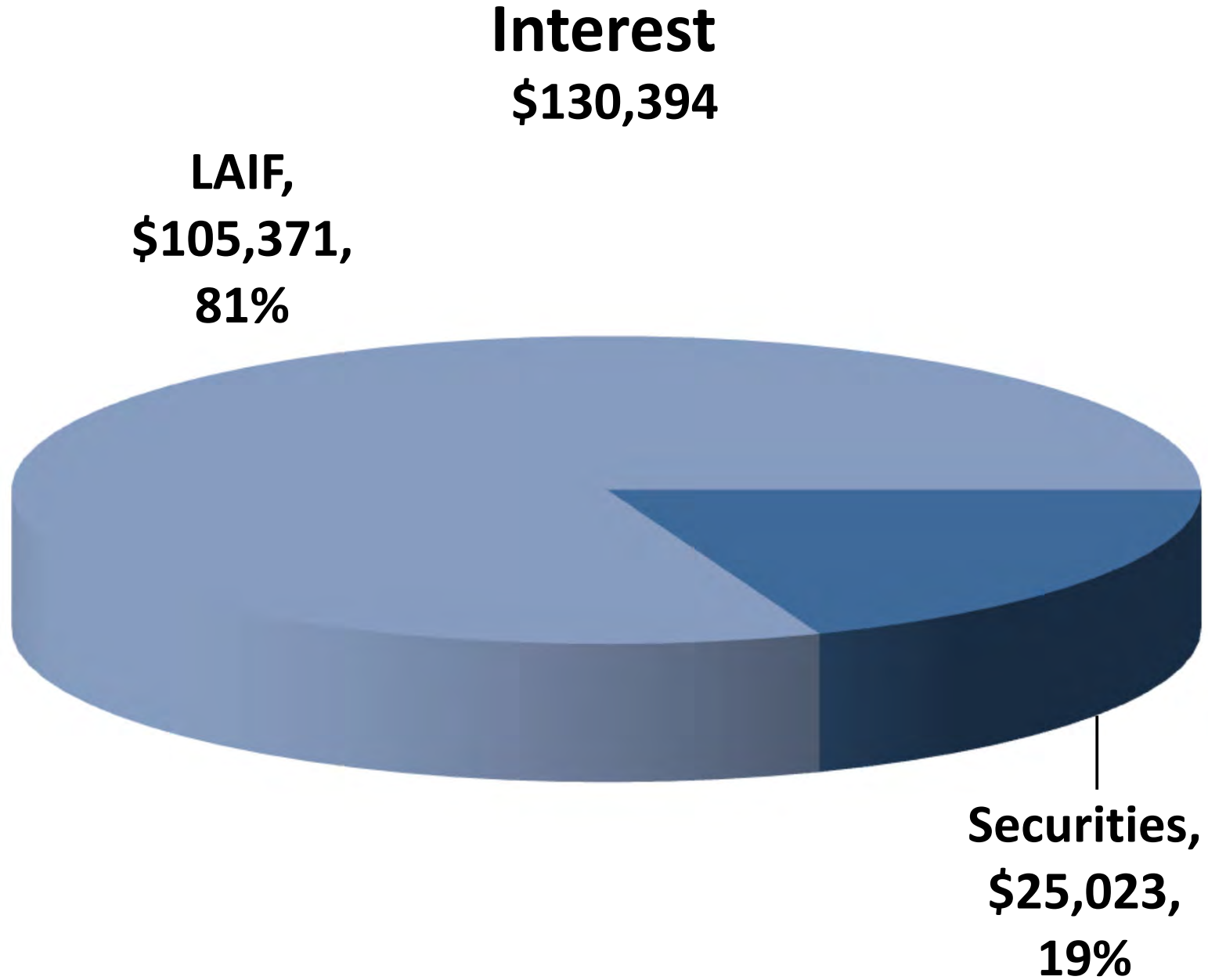
# Interest Rate Analysis



# Investments

**\$62,098,510**





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## **COMMISSION MEMORANDUM NO. 2023.16**

**DATE:** March 7, 2023  
**TO:** SAWPA Commission  
**SUBJECT:** FYE 2024 and 2025 General Fund Draft Budget  
**PREPARED BY:** Karen Williams, DGM/CFO

### **RECOMMENDATION**

It is recommended that the Commission review and discuss the Draft FYE 2024 and 2025 General Fund Budget.

### **DISCUSSION**

On February 7, 2023, staff presented the FYE 2024 and 2025 Goals and Objectives to the Commission for their review. On February 9, 2023, the first draft FYE 2024 and 2025 Budget was presented to member agencies' financial staff at the Budget Workshop. There were no comments or suggested changes from the member agencies' financial staffs. As per the Budget Schedule, the Budget will be presented to the Commission in three meetings. The OWOW and Roundtable Budgets were presented on February 21, 2023, the General Fund Budget will be presented today at the Commission meeting, and the Brine Line Fund Budget will be presented today to PA 24 Committee. The combined Comprehensive Budget will be presented on April 4, 2023, and may be approved at that meeting.

As in the past, the FYE 2024 and 2025 is a two-year budget and is being prepared in accordance with the Government Finance Officers Association's (GFOA) recommended guidelines and practices. SAWPA has received the GFOA Distinguished Budget Presentation Award for the last seven biennial budgets. Staff will submit the FYE 2024 and 2025 Budget for this award program after final adoption.

The following documents are attached for your review and will be discussed in detail at the Commission Meeting:

- ◆ General Fund Budget FYE 2024 and 2025
- ◆ Summary of Labor Multipliers (Indirect Costs and benefit allocation rates)
  - General Fund Costs FYE 2024 and 2025
  - Benefit Summary FYE 2024 and 2025
- ◆ Member Agency Contribution Schedule

### **RESOURCE IMPACTS**

Member Agency Contributions will be \$461,655 per Member Agency for FYE 2024 (a 11.5% increase over FYE 2023) and will be \$452,282 per Member Agency for FYE 2025.

Attachments:

1. PowerPoint Presentation
2. Budget Documents:
  - General Fund Budget FYE 2024 and 2025
  - Summary of Labor Multipliers (Indirect Costs and benefit allocation rates)
  - General Fund Costs FYE 2024 and 2025
  - Benefit Summary FYE 2024 and 2025
  - Member Agency Contribution Schedule

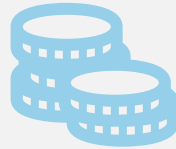
# FYE 2024 and 2025 General Fund Draft Budget

SAWPA

# Agenda



General Fund  
Budget



Indirect Costs and  
Benefit Rates



Member Agency  
Contributions





# General Fund Budget

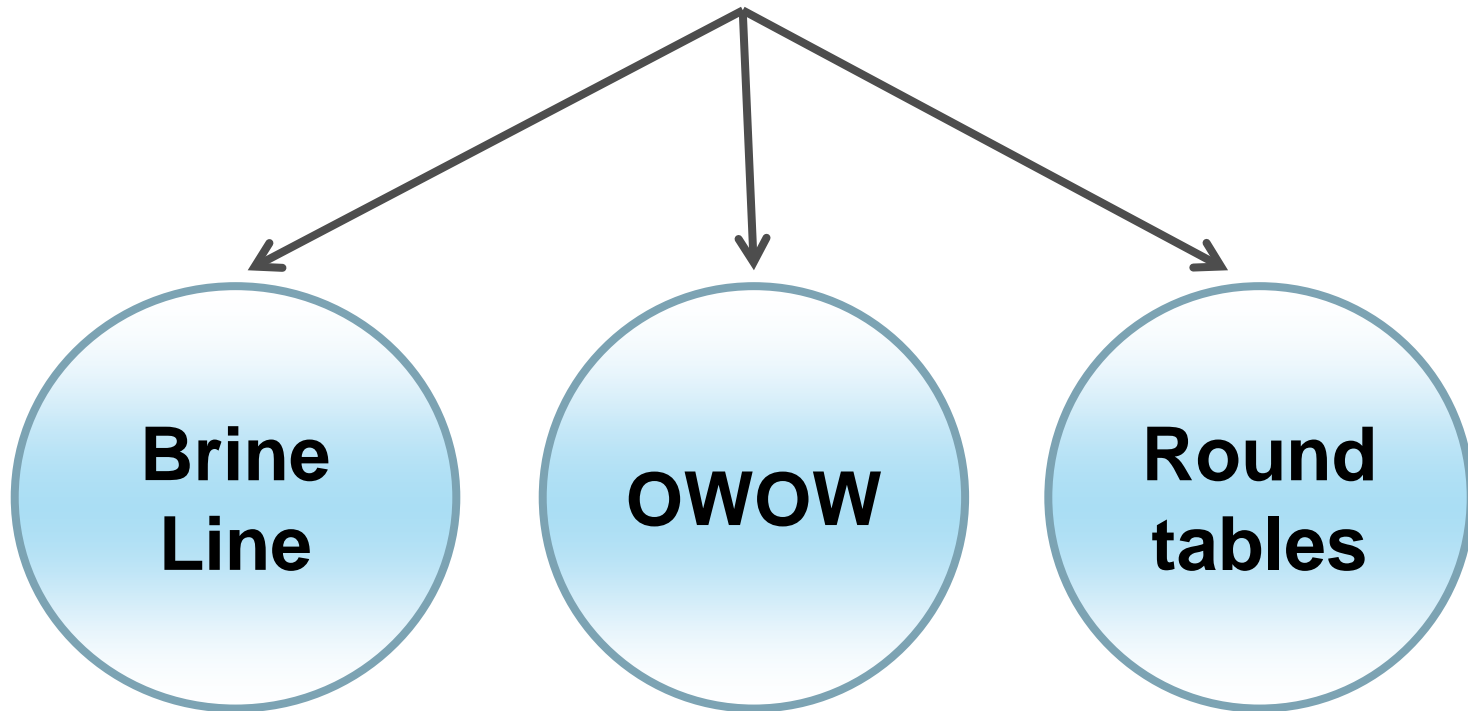
# Budget Policy Practices

The General Fund is used for all JPA administrative functions in support of the Commission, legislative needs, headquarter building facility and maintenance, and all other functions not specifically related directly to projects.

SAWPA will endeavor to keep the indirect cost rate constant from year to year to provide stability in costs charged to projects using SAWPA labor, and for reimbursable contracts and charges to outside agencies.

SAWPA will work to keep member agency contributions reasonable and relatively constant to provide stability for the member agencies.

Administration  
Finance/Accounting  
Information Systems & Technology



Engineering &  
Operations

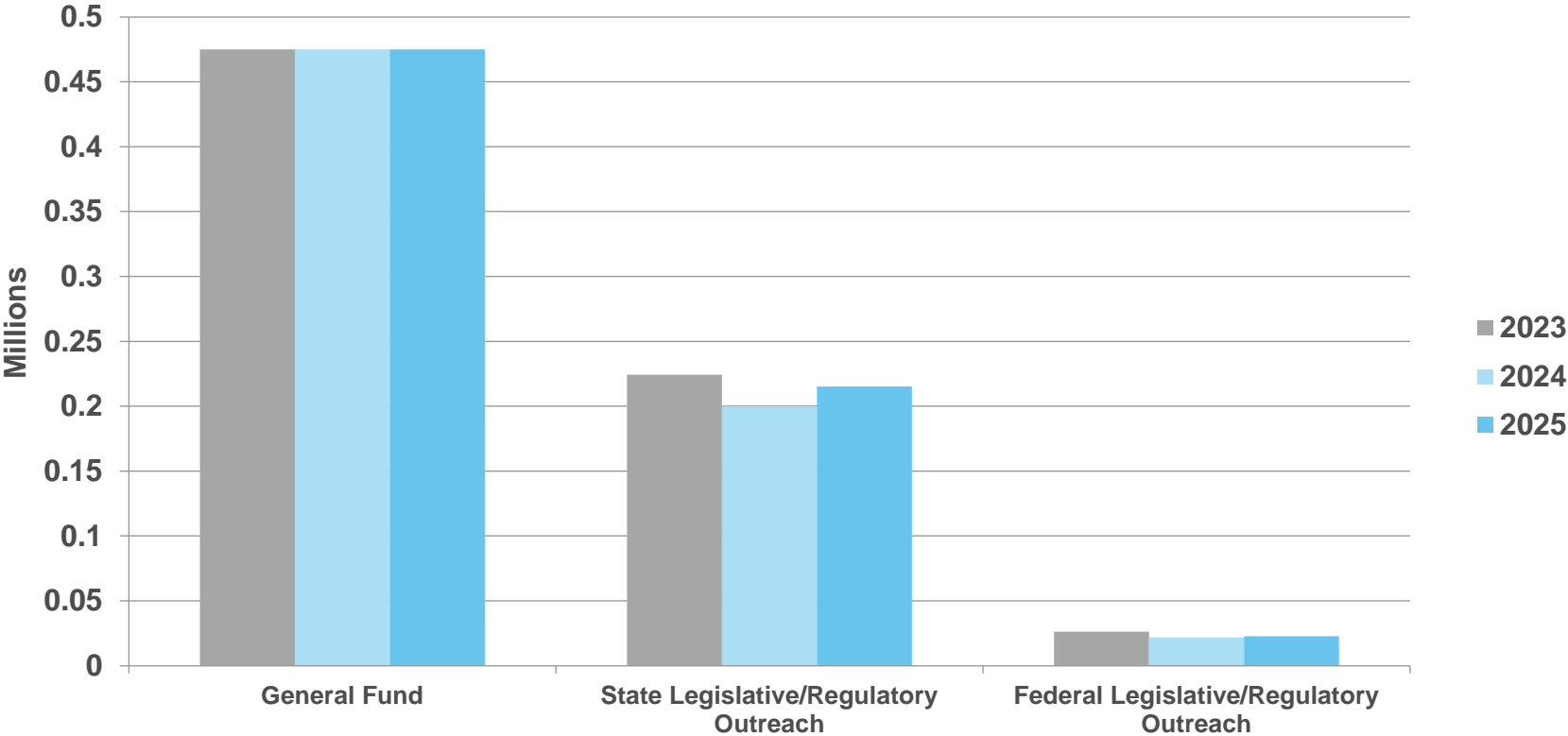
Planning







# General Funds



# General Fund Expenses

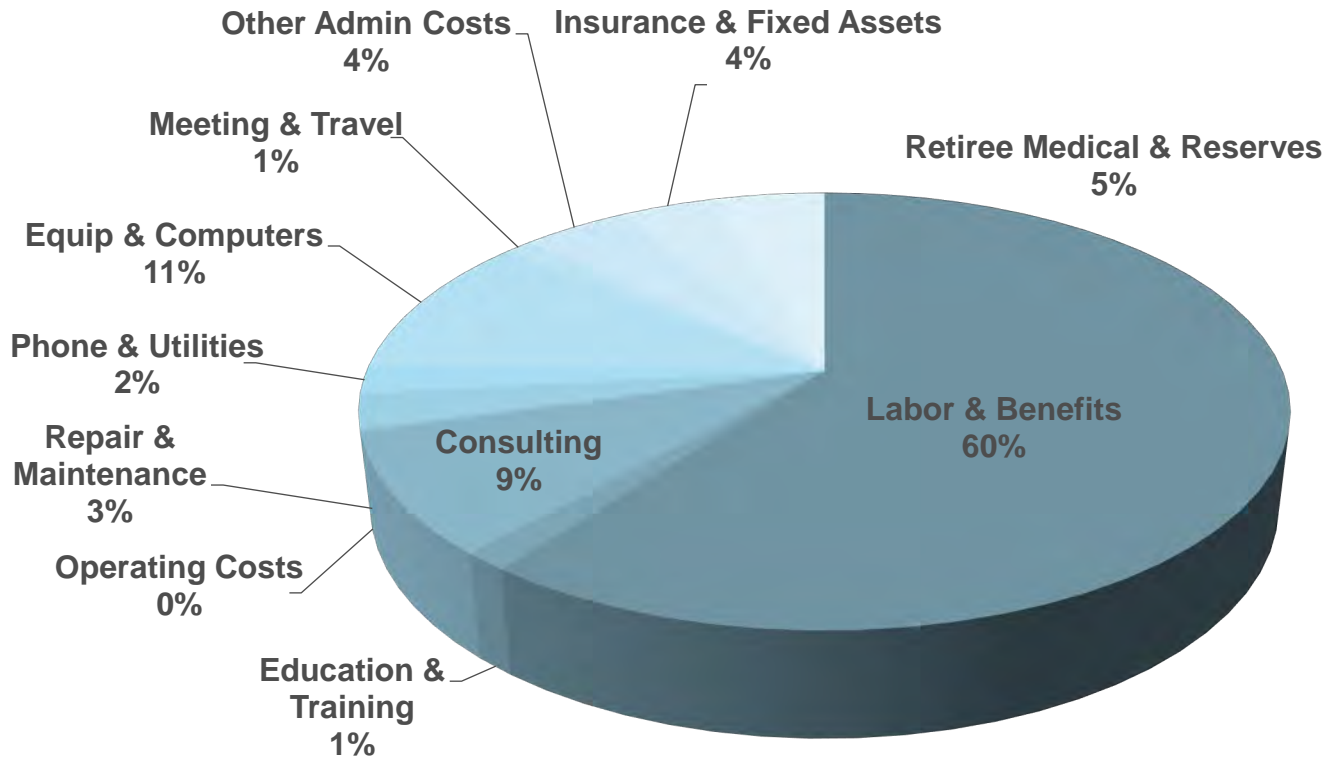
<b>Expense</b>	<b>FYE 2023</b>	<b>FYE 2024</b>	<b>FYE 2025</b>
General Fund	\$475,000	\$475,000	\$475,000
State Legislative/Regulatory Outreach	224,232	199,546	215,248
Federal Legislative/Regulatory Outreach	26,205	21,727	22,661
<b>Total</b>	<b>\$725,437</b>	<b>\$696,273</b>	<b>\$712,909</b>

# General Fund Costs

Fund	FYE 2023	FYE 2024	FYE 2025
Labor and Benefits	\$2,566,349	\$2,516,006	\$2,792,752
Education & Training	46,600	57,200	61,000
Consulting & Professional Services	309,000	372,180	305,110
Operating Costs	6,400	11,360	11,880
Repair & Maintenance	106,400	105,500	106,900
Phone & Utilities	94,350	84,666	89,666
Equipment & Computers	185,400	439,500	265,663
Meeting & Travel	55,500	47,000	48,000
Other Administrative Expenses	153,154	184,628	189,731
Insurance & Fixed Assets	106,577	166,259	169,968
Retiree Medical & Building Reserves	297,414	191,235	199,523
Total Before Indirect Cost Allocations	\$3,927,144	\$4,175,538	\$4,240,191
Less Indirect Cost Allocations	(3,452,144)	(3,700,538)	(3,765,191)
<b>Total General Fund Costs</b>	<b>\$475,000</b>	<b>\$475,000</b>	<b>\$475,000</b>

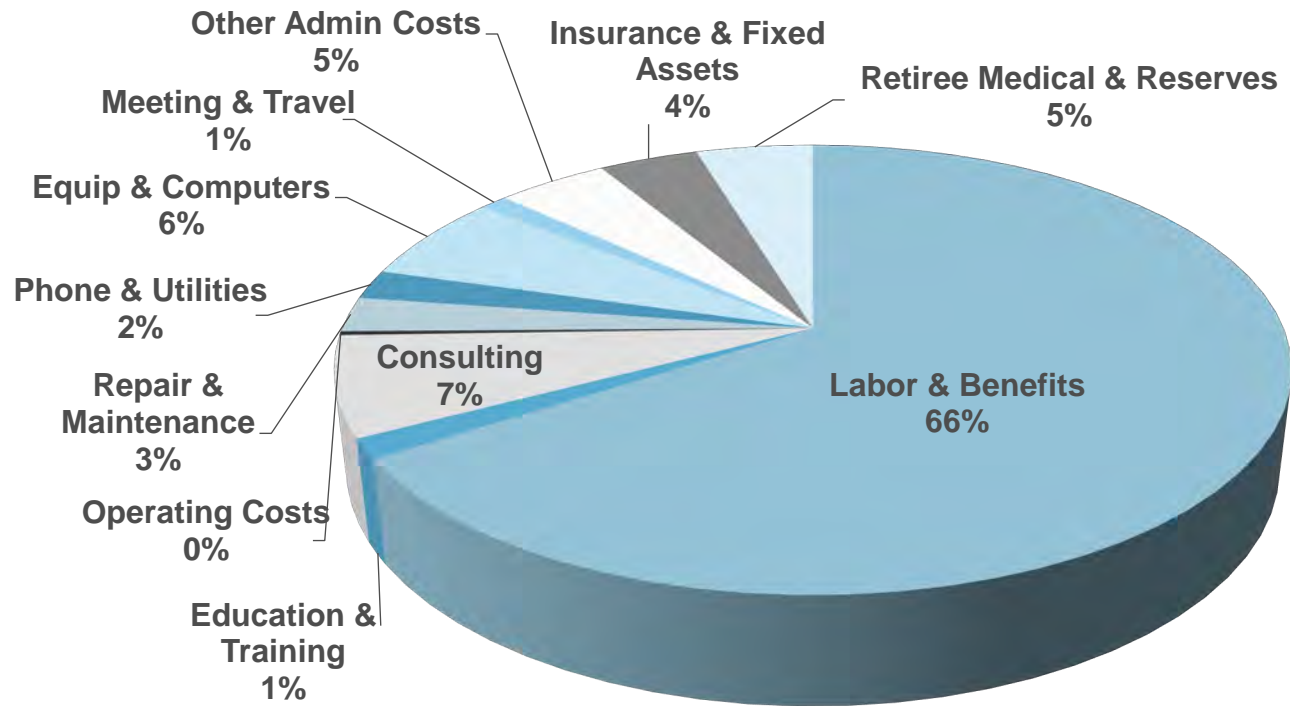
# FYE 2024

## General Fund Costs \$4.2 Million



# FYE 2025

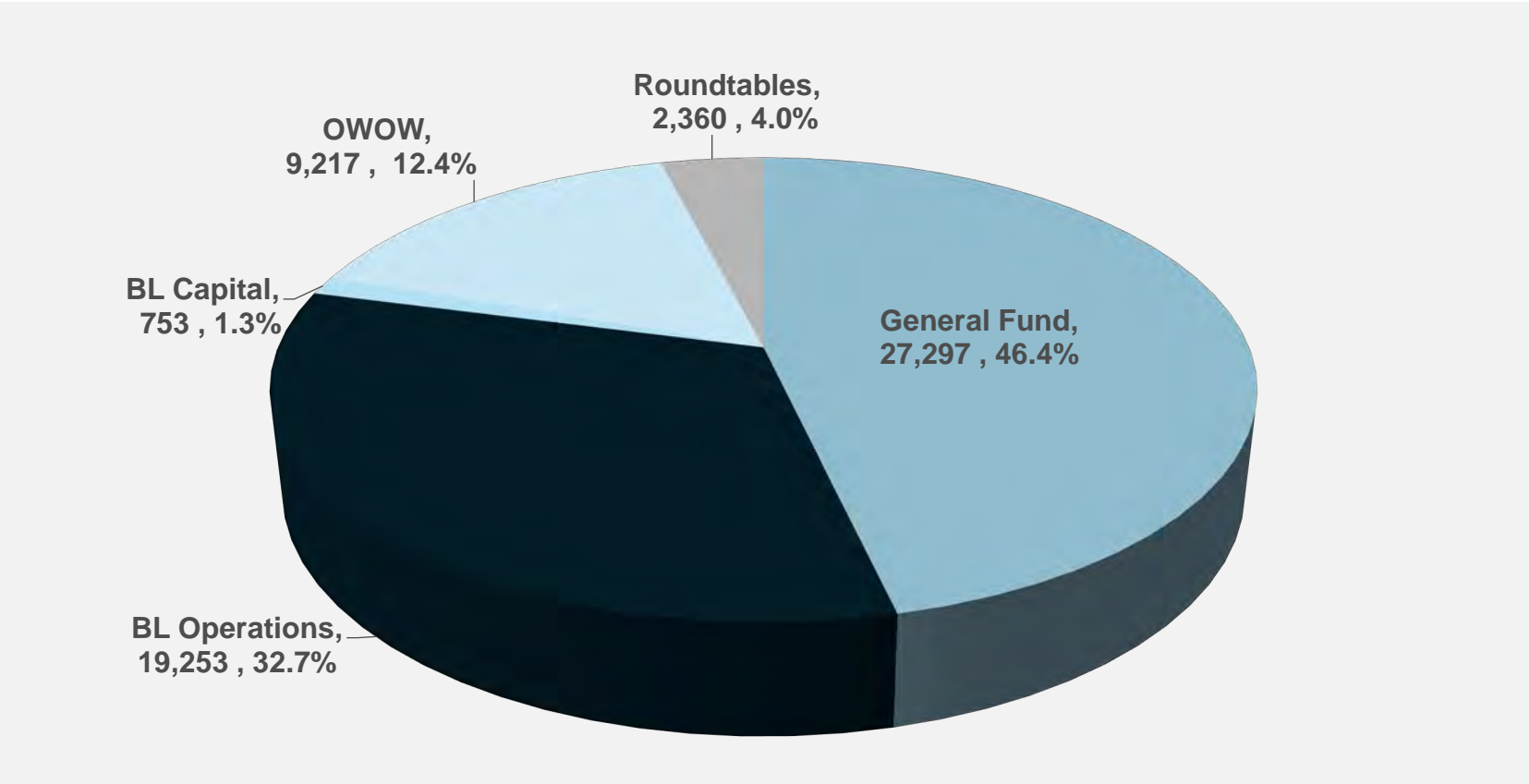
## General Fund Costs \$4.2 Million



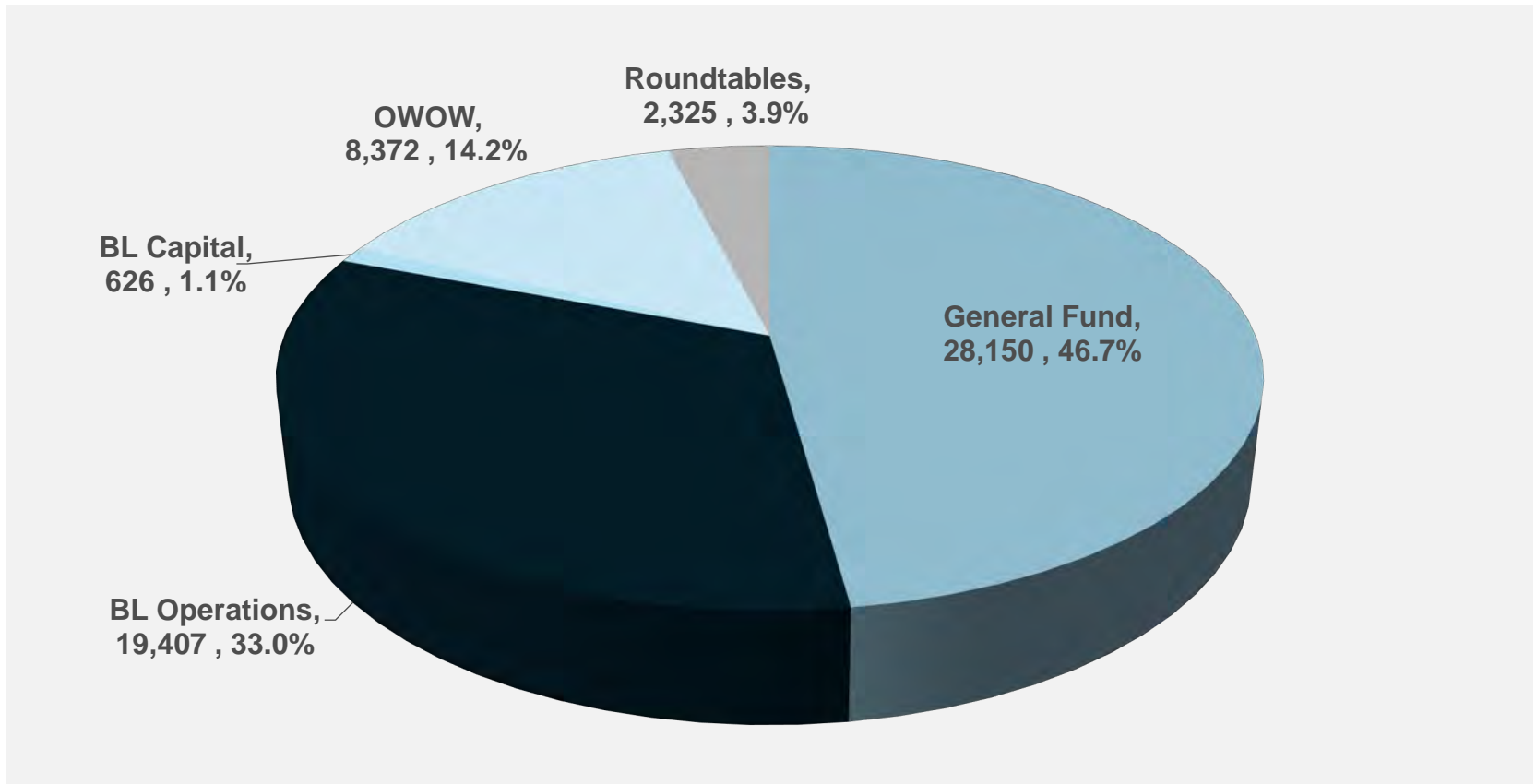
# Indirect Cost Allocations by Fund Type

<b>Fund</b>	<b>FYE 2024</b>	<b>FYE 2025</b>
<b>Brine Line Operations Fund</b>	<b>\$2,155,774</b>	<b>\$2,278,733</b>
<b>Brine Line Capital Fund</b>	<b>102,116</b>	<b>88,611</b>
<b>OWOW Fund</b>	<b>1,165,569</b>	<b>1,113,515</b>
<b>Roundtables Fund</b>	<b>277,079</b>	<b>284,333</b>
<b>Total</b>	<b>\$3,700,538</b>	<b>\$3,765,191</b>

# Labor Hours Distribution FYE 2024



# Labor Hours Distribution FYE 2025





## Total Labor Hours Distribution

<b>Fund</b>	<b>FYE 2024</b>	<b>% of Total</b>	<b>FYE 2025</b>	<b>% of Total</b>
General Fund	27,297	46.4%	28,150	47.8%
Brine Line Operating Fund	19,253	32.7%	19,407	33.0%
Brine Line Capital Fund	753	1.3%	626	1.1%
OWOW Funds	9,217	15.6%	8,372	14.2%
Roundtables Funds	2,360	4.0%	2,325	3.9%
<b>Total</b>	<b>58,880</b>	<b>100.0%</b>	<b>58,880</b>	<b>100.0%</b>

# Labor Assumptions Used

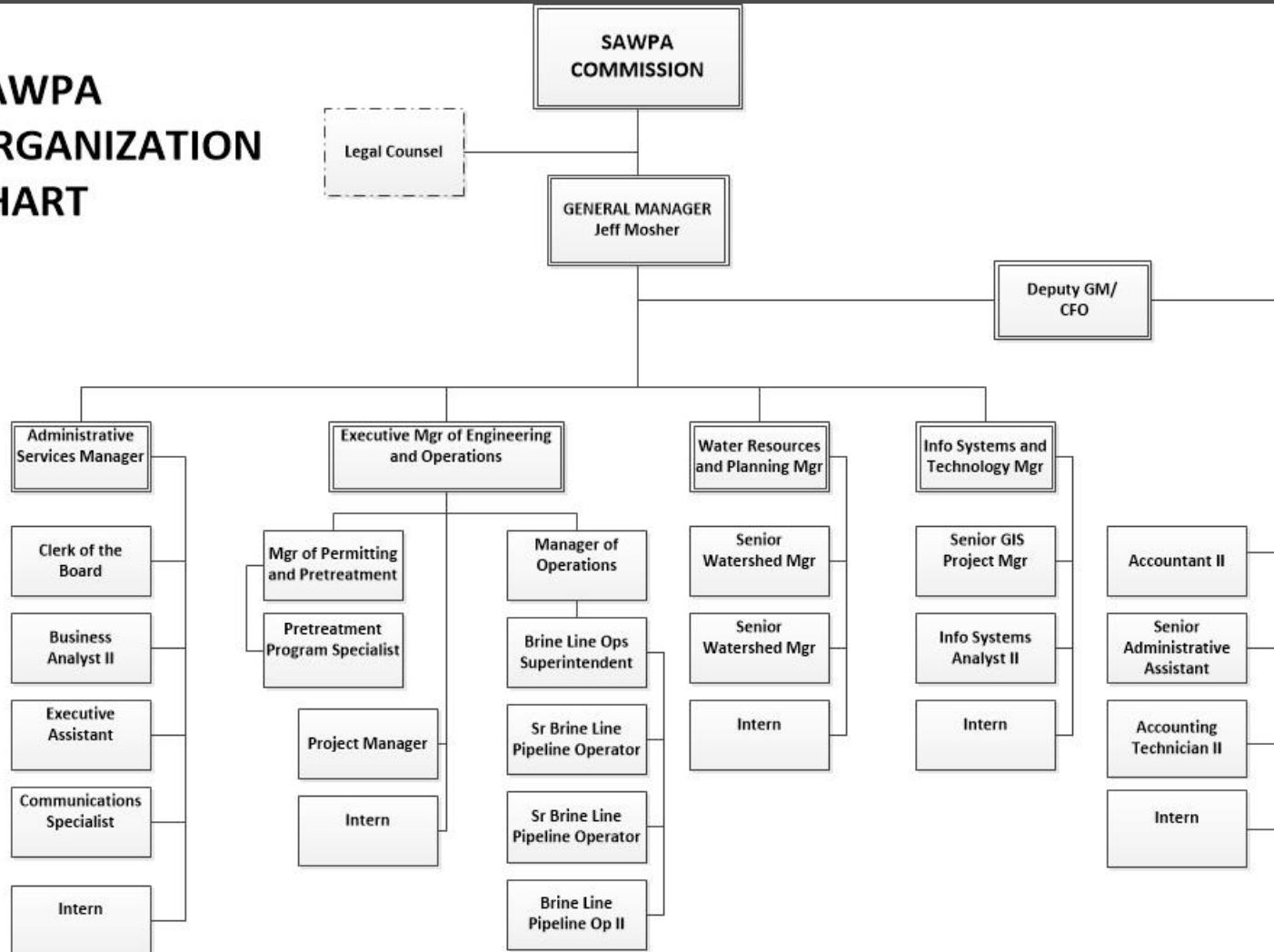
- **26 FTE**
  - 25 filled and approved FTE
  - 1 unfilled budgeted positions
- **5 Interns**
- **8% Salary increase each year**
  - Merit Pool (4%)
  - COLA (4%)
  - Promotions
  - Adjustments

# Staff Changes

**No Changes**

# Organization Chart

## SAWPA ORGANIZATION CHART



# Positions by Department

Department	FYE 2018	FYE 2019	FYE 2020	FYE 2021	FYE 2022	FYE 2023	FYE 2024	FYE 2025
Executive Management	2	2	3	3	2	2	2	2
Administrative Services	5	6	6	6	5	5	5	5
Finance/Accounting	3	3	2	2	3	3	3	3
Information Systems and Technology	3	3	3	3	3	3	3	3
Engineering	5	5	5	5	5	5	5	5
Operations	5	5	5	5	5	5	5	5
Water Resources & Planning	5	5	4	4	3	3	3	3
<b>Total Positions</b>	<b>28</b>	<b>29</b>	<b>28</b>	<b>28</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>

# Benefit Assumptions Used

## PERS 2% @ 55 - Classic

	<b>FYE 2024</b>	<b>FYE 2025</b>
PERS Employers Rate	13.00%	13.00%
Unfunded Liability Payment	\$100,000	\$100,000

## PERS 2% @ 62 - PEPR

	<b>FYE 2024</b>	<b>FYE 2025</b>
PERS Employers Rate	7.91%	7.90%
Unfunded Liability Payment	\$11,712	\$12,000

## Benefit Assumptions Used

- **PERS Unfunded Liability as of 06/30/2022**
  - \$1,105,718 (Asset) 100.3% funded
- **Outstanding OPEB Liability as of 06/30/2022**
  - \$187,301 (Asset)
- **GASB 45/75 Compliance (4 employees eligible)**
  - **FYE 2024 – \$91,235**
    - Annual Required Contribution = \$18,942
    - Pay go Retiree Premiums (9) = \$72,293
  - **FYE 2025 - \$99,523**
    - Annual Required Contribution = \$20,000
    - Pay go Retiree Premiums (9) = \$79,523
- **Health insurance cap based on the lowest cost plan**
  - **(Kaiser family) - \$1,994/month**
    - 10% increase FYE 2024
    - 10% increase FYE 2025

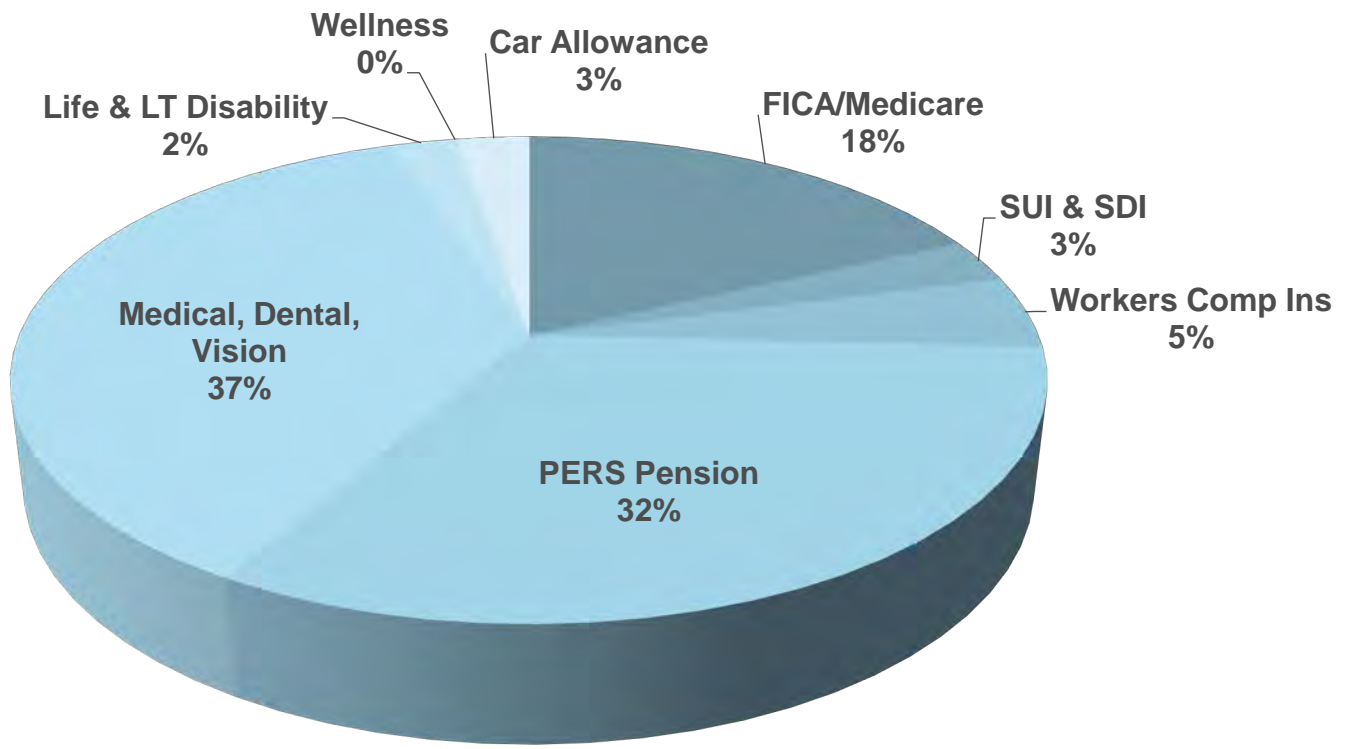
# Total Payroll & Benefit Costs

	<b>FYE</b>	<b>Benefits</b>	<b>Payroll</b>	<b>Total</b>	<b>FTE</b>
	2020	\$1,476,642	\$3,493,614	\$4,970,256	28
	2021	\$1,522,796	\$3,612,279	\$5,135,075	28
	2022	\$1,257,561	\$3,325,579	\$4,583,140	26
Budget	2023	\$1,689,235	\$4,025,165	\$5,714,400	26
	2024	\$1,499,134	\$4,086,368	\$5,585,502	26
	2025	\$1,609,040	\$4,416,449	\$6,025,489	26



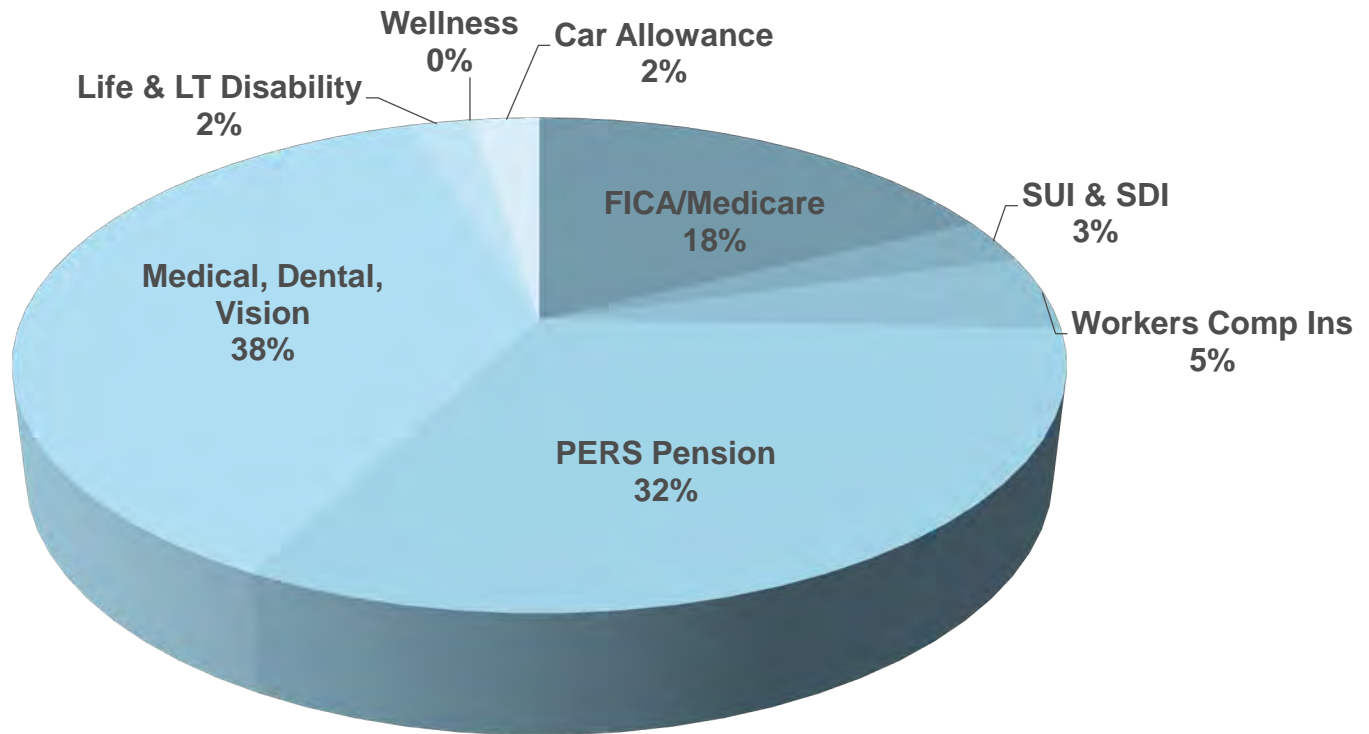
# Benefit Costs FYE 2024

**Total Benefits \$1,499,134**



# Benefit Costs FYE 2025

**Total Benefits \$1,609,040**



# Benefit & Indirect Cost Allocation Rates

FYE	Benefits	Indirect Cost	Total
2020	0.423	1.886	2.309
2021	0.422	1.306	1.728
2022	0.378	1.615	1.993
2023	0.420	1.608	2.028
2024	0.367	1.692	2.058
2025	0.364	1.636	2.000

Budget

# Member Contributions – Before Special Projects

<b>FYE</b>	<b>Per Member Agency</b>	<b>Inc/(Dcr) Over Prior Year</b>	<b>Total</b>
2020	\$305,393	\$11,054	3.76%
2021	\$306,068	\$675	0.22%
2022	\$311,369	\$5,301	1.73%
2023	\$313,087	\$1,718	0.55%
2024	\$307,255	(\$5,832)	(1.86%)
2025	\$310,582	\$3,327	1.08%

# Member Contributions –Special Projects (per Agency)

<b>FYE</b>	<b>PFAS Study</b>	<b>Weather Modification</b>	<b>Per Member Agency</b>
2023	\$72,765	\$28,100	\$100,865
2024	\$110,000	\$44,400	\$154,400
2025	\$110,000	\$31,700	\$141,700

# Member Contributions per Agency

(not including Roundtable participant fees)

Activity	Actual FYE 2023	Budget FYE 2024	Budget FYE 2025
General Planning	\$80,000	\$80,000	\$80,000
USBR Partnership Studies	4,000	4,000	4,000
Watershed Management (OWOW)	80,000	80,000	80,000
PFAS Study	72,765	110,000	110,000
Weather Modification	28,100	44,400	31,700
SA River Fish Conservation	2,000	2,000	2,000
LESJWA Management	2,000	2,000	2,000
State Legislative/Regulatory Outreach	44,846	39,910	43,050
Federal Legislative/Regulatory Outreach	5,241	4,345	4,532
General Fund	95,000	95,000	95,000
<b>Total Agency Contribution</b>	<b>\$413,952</b>	<b>\$461,655</b>	<b>\$452,282</b>

11.5%

-2.03%

# Questions?

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## SAWPA General Fund Budget FYE 2024

	General Fund Fund 100-00	State Legislative/Regulatory Outreach Fund 100-03	Federal Legislative/Regulatory Outreach Fund 100-04	Total
<b><u>Source of Funds:</u></b>				
Financing Proceeds	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	\$ -	\$ -	\$ -	\$ -
Member Agency Contributions	\$ 475,000	\$ 199,546	\$ 21,727	\$ 696,273
Other Income	\$ -	\$ -	\$ -	\$ -
Interest & Investmen	\$ -	\$ -	\$ -	\$ -
<b>Total Source of Funds</b>	<b>\$ 475,000</b>	<b>\$ 199,546</b>	<b>\$ 21,727</b>	<b>\$ 696,273</b>
<b><u>Staffing:</u></b>				
Hours Allocated	26,767	445	85	27,297
FTE (based on 2080)	12.9	0.2	0.04	13.1
<b><u>Use of Funds:</u></b>				
Labor	\$ 1,840,717	\$ 49,417	\$ 8,580	\$ 1,898,713
Benefits	\$ 675,289	\$ 18,129	\$ 3,148	\$ 696,566
Indirect Costs Applied	\$ (3,700,538)	\$ -	\$ -	\$ (3,700,538)
Education & Training	\$ 57,200	\$ -	\$ -	\$ 57,200
Consulting & Professional Services	\$ 372,180	\$ 118,500	\$ -	\$ 490,680
Operating Costs	\$ 11,360	\$ -	\$ -	\$ 11,360
Repair & Maintenance	\$ 105,500	\$ -	\$ -	\$ 105,500
Phone & Utilities	\$ 84,666	\$ -	\$ -	\$ 84,666
Equipment & Computers	\$ 439,500	\$ -	\$ -	\$ 439,500
Meeting & Travel	\$ 47,000	\$ 13,500	\$ 10,000	\$ 70,500
Other Administrative Costs	\$ 184,628	\$ -	\$ -	\$ 184,628
Other Expenses	\$ 166,259	\$ -	\$ -	\$ 166,259
Construction	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
<b>Total Use of Funds</b>	<b>\$ 283,765</b>	<b>\$ 199,546</b>	<b>\$ 21,727</b>	<b>\$ 505,038</b>
<b><u>Contribution To Reserves:</u></b>				
Post Retirement Medical Benefits	\$ 91,235	\$ -	\$ -	\$ 91,235
Building Repair/Replacement Resen	\$ 100,000	\$ -	\$ -	\$ 100,000
<b>Total Contributions to Reserves</b>	<b>\$ 191,235</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 191,235</b>
<b>Total Use of Funds</b>	<b>\$ 475,000</b>	<b>\$ 199,546</b>	<b>\$ 21,727</b>	<b>\$ 696,273</b>
<b>Net Gain (loss)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>

# SAWPA General Fund Budget FYE 2025

	General Fund Fund 100-00	State Legislative/Regulatory Outreach Fund 100-03	Federal Legislative/Regulatory Outreach Fund 100-04	Total
<b>Source of Funds:</b>				
Financing Proceeds	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	\$ -	\$ -	\$ -	\$ -
Member Agency Contributions	\$ 475,000	\$ 215,248	\$ 22,661	\$ 712,909
Other Income	\$ -	\$ -	\$ -	\$ -
Interest & Investments	\$ -	\$ -	\$ -	\$ -
<b>Total Source of Funds</b>	<b>\$ 475,000</b>	<b>\$ 215,248</b>	<b>\$ 22,661</b>	<b>\$ 712,909</b>
<b>Staffing:</b>				
Hours Allocated	27,570	495	85	28,150
FTE (based on 2080)	13.3	0.2	0.04	13.5
<b>Use of Funds:</b>				
Labor	\$ 2,046,978	\$ 58,819	\$ 9,280	\$ 2,115,078
Benefits	\$ 745,774	\$ 21,429	\$ 3,381	\$ 770,584
Indirect Costs Applied	\$ (3,765,191)	\$ -	\$ -	\$ (3,765,191)
Education & Training	\$ 61,000	\$ -	\$ -	\$ 61,000
Consulting & Professional Services	\$ 305,110	\$ 121,500	\$ -	\$ 426,610
Operating Costs	\$ 11,880	\$ -	\$ -	\$ 11,880
Repair & Maintenance	\$ 106,900	\$ -	\$ -	\$ 106,900
Phone & Utilities	\$ 89,666	\$ -	\$ -	\$ 89,666
Equipment & Computers	\$ 265,663	\$ -	\$ -	\$ 265,663
Meeting & Travel	\$ 48,000	\$ 13,500	\$ 10,000	\$ 71,500
Other Administrative Costs	\$ 189,731	\$ -	\$ -	\$ 189,731
Other Expenses	\$ 169,968	\$ -	\$ -	\$ 169,968
Construction	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
<b>Total Use of Funds</b>	<b>\$ 275,477</b>	<b>\$ 215,248</b>	<b>\$ 22,661</b>	<b>\$ 513,386</b>
<b>Contribution To Reserves:</b>				
Post Retiree Medical Benefits	\$ 99,523	\$ -	\$ -	\$ 99,523
Building Repair/Replacement Reserve	\$ 100,000	\$ -	\$ -	\$ 100,000
<b>Total Contributions to Reserves</b>	<b>\$ 199,523</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199,523</b>
<b>Total Use of Funds</b>	<b>\$ 475,000</b>	<b>\$ 215,248</b>	<b>\$ 22,661</b>	<b>\$ 712,909</b>
<b>Net Gain (loss)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>



## SUMMARY OF LABOR MULTIPLIERS

	FYE 2024		FYE 2025	
		Benefits Rate		Benefits Rate
Total Employee Benefits	1,499,134	0.367	1,609,040	0.364
Total Payroll	4,086,368		4,416,449	
Gross Indirect Costs	4,175,535		4,240,193	
Less: Member Contributions	(475,000)		(475,000)	
Indirect Costs for Distribution	3,700,535		3,765,193	
		Indirect Costs		Indirect Costs
Direct Labor Charged	2,187,655	1.692	2,301,371	1.636
Indirect Costs	3,700,535		3,765,193	
<b>Budgeted Labor Multiplier</b>		<b>2.058</b>	<b>2.000</b>	

	Actual	Budgeted
FY 2022-23 Labor Multiplier	<u>2.028</u>	<u>2.028</u>
FY 2021-22 Labor Multiplier	<u>1.993</u>	<u>2.009</u>
FY 2020-21 Labor Multiplier	<u>1.856</u>	<u>1.961</u>
FY 2019-20 Labor Multiplier	<u>2.309</u>	<u>1.961</u>

**FYE 2024**  
**GENERAL FUND COSTS (Indirect)**  
*(to be Distributed)*

<u>G/L Acct.</u>	<u>Description</u>	<u>Budget</u>
51000	Salaries - Regular	\$ 1,840,717
52000	Benefits	\$ 675,289
60111	Tuition Reimbursement	\$ 10,500
60112	Training	\$ 14,600
60113	Education	\$ 16,600
60114	Other Training & Education	\$ 15,500
60120	Audit Fees	\$ 21,180
60121	Consulting	\$ 190,000
60126	Temporary Services	\$ 25,000
60128	Other Professional Services	\$ 30,000
60129	Other Contract Services	\$ -
60130	Legal Fees	\$ 100,000
60133	Employment Recruitment	\$ 6,000
60153	Materials & Supplies	\$ 4,410
60154	Safety	\$ 6,950
60155	Security	\$ 4,300
60156	Custodial Contract Services	\$ 34,900
60157	Landscaping Maintenance	\$ 27,500
60158	HVAC	\$ 12,000
60159	Facility Repair & Maintenance	\$ 26,800
60160	Telephone	\$ 38,666
60161	Cellular Services	\$ 16,000
60163	Electricity	\$ 25,000
60164	Water Services	\$ 5,000
60170	Equipment Expensed	\$ 7,500
60171	Equipment Rented	\$ 12,400

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<u>G/L Acct.</u>	<u>Description</u>	<u>Budget</u>
60172	Equipment Repair / Maintenance	\$ -
60180	Computer Hardware	\$ 209,200
60181	Software / Updates / Licensing	\$ 157,900
60182	Internet Services	\$ 24,000
60183	Computer Supplies	\$ 5,700
60184	Computer Repair / Maintenance	\$ 2,800
60185	Cloud Storage	\$ 20,000
60190	Offsite Meeting / Travel Expense	\$ 6,500
60191	In House Meetings	\$ 2,000
60192	Conference Expense	\$ 38,500
60200	Dues	\$ 53,240
60202	Subscriptions	\$ 7,950
60203	Contributions	\$ 24,750
60211	Shipping / Postage	\$ 5,000
60212	Office Supplies	\$ 16,000
60213	Offsite Storage	\$ -
60220	Commission Fees	\$ 58,800
60221	Commission Mileage Reimb.	\$ 5,888
60222	Other Commission Expense	\$ 8,000
60230	Other Expense	\$ 5,000
60240	Building Lease	\$ 7,344
81010	Post Retirement Medical Benefits	\$ 91,235
80001	Insurance Expense	\$ 78,300
80000	Building Repair/Replacement Reserve	\$ 100,000
13005	Fixed Assets	\$ 55,615
60300	Reserves/Contingency	\$ 25,000

Total General Fund Costs	\$ 4,175,535
Less Reserves Used	-
Net General Fund Costs	<u>4,175,535</u>

**FYE 2025**  
**GENERAL FUND COSTS (Indirect)**  
*(to be Distributed)*

<u>G/L Acct.</u>	<u>Description</u>	<u>Projected Budget</u>	<u>G/L Acct.</u>	<u>Description</u>	<u>Projected Budget</u>
51000	Salaries - Regular	\$ 2,046,978	60172	Equipment Repair / Maintenance	\$ -
52000	Benefits	\$ 745,774	60180	Computer Hardware	\$ 43,200
60111	Tuition Reimbursement	\$ 10,500	60181	Software / Updates / Licensing	\$ 147,363
60112	Training	\$ 14,900	60182	Internet Services	\$ 25,000
60113	Education	\$ 19,400	60183	Computer Supplies	\$ 5,700
60114	Other Training & Education	\$ 16,200	60184	Computer Repair / Maintenance	\$ 2,800
60120	Audit Fees	\$ 21,610	60185	Cloud Storage	\$ 20,000
60121	Consulting - IT	\$ 112,500	60190	Offsite Meeting / Travel Expense	\$ 6,500
60126	Temporary Services	\$ 25,000	60191	In House Meetings	\$ 2,000
60128	Other Professional Services	\$ 30,000	60192	Conference Expense	\$ 39,500
60129	Other Contract Services	\$ -	60200	Dues	\$ 54,466
60130	Legal Fees	\$ 110,000	60202	Subscriptions	\$ 8,950
60133	Employment Recruitment	\$ 6,000	60203	Contributions	\$ 25,250
60153	Materials & Supplies	\$ 5,530	60211	Shipping / Postage	\$ 5,000
60154	Safety	\$ 6,350	60212	Office Supplies	\$ 16,000
60155	Security	\$ 4,400	60213	Offsite Storage	\$ -
60156	Custodial Contract Services	\$ 36,000	60220	Commission Fees	\$ 61,200
60157	Landscaping Maintenance	\$ 27,500	60221	Commission Mileage Reimb.	\$ 5,866
60158	HVAC	\$ 12,000	60222	Other Commission Expense	\$ 8,000
60159	Facility Repair & Maintenance	\$ 27,000	60230	Other Expense	\$ 5,000
60160	Telephone	\$ 41,166	60240	Building Lease	\$ 7,668
60161	Cellular Service	\$ 17,000	81010	Post Retirement Medical Benefits	\$ 99,523
60163	Electricity	\$ 26,000	80001	Insurance Expense	\$ 82,300
60164	Water Services	\$ 5,500	80000	Building Repair/Replacement Reserve	\$ 100,000
60170	Equipment Expensed	\$ 7,500	13005	Fixed Assets	\$ 55,000
60171	Equipment Rented	\$ 14,100	60300	Reserves/Contingency	\$ 25,000

(Continued - next column)

<b>Total General Fund Costs</b>	<b>\$ 4,240,193</b>
<b>Less Reserves Used</b>	<b>-</b>
<b>Net General Fund Costs</b>	<b>\$ 4,240,193</b>

# BENEFITS SUMMARY

*(Distributed based on Actual Labor)*

<u>G/L Acct.</u>	<u>Description</u>	<i>Projected</i> <u>FYE 2023</u>	<i>Proposed</i> <u>FYE 2024</u>	<i>Proposed</i> <u>FYE 2025</u>
70101	FICA	\$200,569	211,101	222,966
70102	Medicare	\$56,354	59,818	64,604
70103	State Unemployment Insurance	\$5,280	3,906	4,557
70104	Worker's Compensation Insurance	\$62,540	72,456	78,307
70105	State Disability Insurance	\$32,780	39,569	41,212
70106	PERS Pension Plan - Employer	\$687,535	487,199	516,499
70111	Medical Insurance	\$496,240	511,245	562,370
70112	Dental Insurance	\$27,731	28,657	31,523
70113	Vision Insurance	\$7,666	7,751	8,526
70114	Life Insurance	\$15,544	15,940	16,327
70115	Long Term Disability Insurance	\$17,586	18,593	19,249
70116	Wellness Program	\$3,134	3,900	3,900
70120	Car Allowance	\$48,273	39,000	39,000
	Total Benefits	\$1,661,231	\$1,499,134	\$ 1,609,040
	Total Payroll	\$3,940,668	\$4,086,368	\$ 4,416,449
	Benefits Rate	42.2%	36.7%	36.4%



# MEMBER CONTRIBUTION

## Summary Schedule

		<i>Adopted</i>	<i>Proposed</i>	<i>Proposed</i>
		<u>FYE 2023</u>	<u>FYE 2024</u>	<u>FYE 2025</u>
<b>Member Agency Contributions</b>				
<b><u>Exempt from Indirect Costs</u></b>				
	<b><u>Funds</u></b>			
SAWPA General Fund	100-00	\$ 475,000	\$ 475,000	\$ 475,000
State Legislative/Regulatory Outreach	100-03	\$ 224,232	\$ 199,546	\$ 215,248
Federal Legislative/Regulatory Outreach	100-04	\$ 26,205	\$ 21,727	\$ 22,661
		<u>\$ 725,437</u>	<u>\$ 696,273</u>	<u>\$ 712,909</u>
<b><u>Planning Projects</u></b>				
General Planning	370-01	\$ 400,000	\$ 400,000	\$ 400,000
USBR Partnership Studies	370-02	\$ 20,000	\$ 20,000	\$ 20,000
Watershed Management (OWOW)	373	\$ 400,000	\$ 400,000	\$ 400,000
SA River Fish Conservation	381	\$ 10,000	\$ 10,000	\$ 10,000
LESJWA Management	477	\$ 10,000	\$ 10,000	\$ 10,000
		<u>\$ 840,000</u>	<u>\$ 840,000</u>	<u>\$ 840,000</u>
Total Member Agency Contributions before Special Projects		\$ 1,565,437	\$ 1,536,273	\$ 1,552,909
Per Member Agency before Special Projects		<u>\$ 313,087</u>	<u>\$ 307,255</u>	<u>\$ 310,582</u>
<b><u>Special Projects</u></b>				
PFAS Study	377	\$ 363,825	\$ 550,000	\$ 550,000
Weather Modification Pilot Project	378	\$ 140,500	\$ 222,000	\$ 158,500
		<u>\$ 504,325</u>	<u>\$ 772,000</u>	<u>\$ 708,500</u>
Total Member Agency Contributions with Special Projects		\$ 2,069,762	\$ 2,308,273	\$ 2,261,409
Per Member Agency with Special Projects		<u>\$ 413,952</u>	<u>\$ 461,655</u>	<u>\$ 452,282</u>



## MEMBER CONTRIBUTION *by Agency* FYE 2024

ACTIVITY	TOTAL	IEUA	EMWD	OCWD	SBVMWD	WMWD
370 General Planning	400,000	80,000	80,000	80,000	80,000	80,000
370 USBR Partnership Studies	20,000	4,000	4,000	4,000	4,000	4,000
373 Watershed Management (OWOW)	400,000	80,000	80,000	80,000	80,000	80,000
381 SA River Fish Conservation	10,000	2,000	2,000	2,000	2,000	2,000
477 LESJWA Management	10,000	2,000	2,000	2,000	2,000	2,000
Subtotal (Planning)	840,000	168,000	168,000	168,000	168,000	168,000
State/Federal Leg/Reg Outreach	221,273	44,255	44,255	44,255	44,255	44,255
Commission/General Fund Costs	475,000	95,000	95,000	95,000	95,000	95,000
Subtotal (Administration)	696,273	139,255	139,255	139,255	139,255	139,255
377 PFAS Study	550,000	110,000	110,000	110,000	110,000	110,000
378 Weather Modification Pilot	222,000	44,400	44,400	44,400	44,400	44,400
Subtotal (Special Projects)	772,000	154,400	154,400	154,400	154,400	154,400
Member Agency Contributions to SAWPA	<u>2,308,273</u>	<u>461,655</u>	<u>461,655</u>	<u>461,655</u>	<u>461,655</u>	<u>461,655</u>





## MEMBER CONTRIBUTION *by Agency* FYE 2025

ACTIVITY	TOTAL	IEUA	EMWD	OCWD	SBVMWD	WMWD
370 General Planning	400,000	80,000	80,000	80,000	80,000	80,000
370 USBR Partnership Studies	20,000	4,000	4,000	4,000	4,000	4,000
373 Watershed Management (OWOW)	400,000	80,000	80,000	80,000	80,000	80,000
381 SA River Fish Conservation	10,000	2,000	2,000	2,000	2,000	2,000
477 LESJWA Management	10,000	2,000	2,000	2,000	2,000	2,000
Subtotal (Planning)	840,000	168,000	168,000	168,000	168,000	168,000
State/Federal Leg/Reg Outreach	237,909	47,582	47,582	47,582	47,582	47,582
Commission/General Fund Costs	475,000	95,000	95,000	95,000	95,000	95,000
Subtotal (Administration)	712,909	142,582	142,582	142,582	142,582	142,582
377 PFAS Study	550,000	110,000	110,000	110,000	110,000	110,000
378 Weather Modification Pilot	158,500	31,700	31,700	31,700	31,700	31,700
Subtotal (Special Projects)	708,500	141,700	141,700	141,700	141,700	141,700
Member Agency Contributions to SAWPA	<u>2,261,409</u>	<u>452,282</u>	<u>452,282</u>	<u>452,282</u>	<u>452,282</u>	<u>452,282</u>