



**SAWPA COMMISSION
REGULAR MEETING MINUTES
JANUARY 17, 2023**

COMMISSIONERS PRESENT

Bruce Whitaker, Chair, Orange County Water District
Mike Gardner, Vice Chair, Western Municipal Water District
T. Milford Harrison, Secretary-Treasurer, San Bernardino Valley
Municipal Water District
David J. Slawson, Eastern Municipal Water District

COMMISSIONERS ABSENT

Jasmin A. Hall, Inland Empire Utilities Agency

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Kelly Rowe, Orange County Water District
Gil Botello, San Bernardino Valley Municipal Water District

STAFF PRESENT

Jeff Mosher, Karen Williams, Mark Norton, Edina Goode, Rick
Whetsel, Rachel Gray, Marie Jauregui, Sara Villa, Dean Unger, John
Leete, Alison Lewis, Daniel Vasquez

OTHERS PRESENT

Andrew Turner, Lagerlof, LLP; Marco Tule, Inland Empire Utilities
Agency; Ken Tam, Inland Empire Utilities Agency; Kevin O'Toole,
Orange County Water District; Mallory Gandara, Western Municipal
Water District; Ryan Shaw, Western Municipal Water District; Joshua
Aguilar, Western Municipal Water District

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Chair Bruce Whitaker on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER

Pursuant to the provisions of AB 361, this meeting was conducted virtually, and all votes were taken by oral roll call.

2. ROLL CALL

An oral roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

Jeff Mosher provided a verbal report on the recent appointments from the member agencies to the SAWPA Commission. Jasmin A. Hall will now serve as a Commissioner and Michael Camacho as the Alternate Commissioner representing Inland Empire Utilities Agency. T. Milford Harrison will now serve as a Commissioner and Gil Botello as the Alternate Commissioner representing San Bernardino Valley Municipal Water District. Mr. Mosher thanked Marco Tule and June Hayes for their roles as Commissioners, and the Commission voiced their appreciation and wished them luck in their future endeavors.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: DECEMBER 20, 2022

Recommendation: Approve as posted.

B. TREASURER'S REPORT: NOVEMBER 2022

Recommendation: Approve as posted.

C. RESOLUTION ON CONTINUATION OF REMOTE COMMISSION AND COMMITTEE MEETINGS (CM#2023.1)

Recommendation: Adopt Resolution No. 2023-1 Proclaiming A State of Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Re-Authorizing Remote Teleconference Meetings of all Commission and Committee meetings of the Santa Ana Watershed Project Authority for the period of January 17, 2023 to February 21, 2023 pursuant to Brown Act Provisions.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Harrison
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

6. NEW BUSINESS

A. ROTATION OF OFFICERS AND COMMISSION APPOINTMENTS (CM#2023.2)

Jeff Mosher provided an oral report. SAWPA Resolution No. 355 calls for the rotation of officers at a meeting in January of each odd-numbered year, stating that it is the non-binding intention of the Commission to rotate the positions of Chair, Vice Chair and Secretary-Treasurer among the member agencies. In keeping with the historical rotation, the officer rotation among the member agencies would be as follows: Chair, OCWD; Vice Chair, WMWD; Secretary-Treasurer, SBVMWD. The Commission took the following separate actions on Agenda Item No. 6.A.

MOVED, authorize the rotation of officers in accordance with the historical rotation provisions of Resolution No. 355, and appoint Bruce Whitaker as Commission Chair, Mike Gardner as Commission Vice Chair, and T. Milford Harrison as Secretary-Treasurer.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Slawson
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

MOVED, acknowledge the rotation of representatives to the One Water One Watershed (OWOW) Steering Committee and appoint SAWPA Commissioners Brenda Dennstedt and T. Milford Harrison as set forth in Resolution No. 2018-1, with Brenda Dennstedt serving as the Convener.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Slawson
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

MOVED, adopt Resolution No. 2023-2 appointing Commissioner Brenda Dennstedt as the primary and Commissioner Mike Gardner as the alternate to the Lake Elsinore and San Jacinto Watersheds Authority (LESJWA) Board of Directors.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Slawson
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

B. COMMISSIONER COMPENSATION (CM#2023.3)

Karen Williams provided a verbal update on Commissioner Compensation. The current per day of service compensation amount is \$240. In accordance with Resolution No. 2017-01, the compensation amount will automatically increase by 5% (from \$240 to \$250) effective January 2023. Alternatively, the Commission could adopt Resolution No. 2023-3 prohibiting the automatic increase of 5% in the per day of service rate effective January 2023 and maintain the current rate of \$240. Commissioner Whitaker noted that considering the inflation rate he recommends not action, both Commissioner Harrison and Slawson concurred.

No action was taken, allowing the per day of service rate to increase automatically from \$240 to \$250 effective January 2023.

C. RESOLUTION RECOGNIZING JAMES D. HERBERG FOR HIS SERVICE (2023.4)

Jeff Mosher provided a verbal report commending James D. Herberg, the Orange County Sanitation District's (OC San) General Manager for his 30-plus years of service within the watershed and region. Mr. Mosher provided a list of accomplishments and projects which have strengthened all the collaborative efforts between SAWPA and OC San. The Commission thanked Mr. Herberg for his years of leadership, service, and professionalism, dedication, and wished him well as he begins his next chapter of retirement. Commissioner Whitaker noted that he was appointed to the OC San Board and looks forward on working closely on the Brine Line perspective of SAWPA, his only regret is not having the opportunity to work with Mr. Herberg directly since he is moving on.

MOVED, to approve Resolution 2023-4 recognizing James D. Herberg for his contributions and dedication to public service as General Manager of the Orange County Sanitation District.

Result:	Adopted by Roll Call Vote
Motion/Second:	Harrison/Gardner
Ayes:	Gardner, Harrison, Slawson, Whitaker
Nays:	None
Abstentions:	None
Absent:	Hall

D. FY 2023-24 AND FY 2024-25 REVISED BUDGET SCHEDULE (CM#2023.5)

Karen Williams provided a verbal report and referenced the FY 2023-24 and FY 2024-25 SAWPA's revised budget schedule contained in the agenda packet on page 47. The Commission Budget Overview of the Budget Process, Goals and Objectives is an item that will be streamlined and be brought back to Commission on February 7, 2023. There was no discussion.

This item was for information and discussion purposes; no action was taken on Agenda Item no. 6.D.

7. INFORMATIONAL REPORTS

Recommendation: Receive for Information.

- A. **CASH TRANSACTIONS REPORT – NOVEMBER 2022**
- B. **INTER-FUND BORROWING – NOVEMBER 2022 (CM#2023.6)**
- C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – NOVEMBER 2022 (CM#2023.7)**
- D. **PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, OCTOBER 2022**
- E. **PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT OCTOBER 2022**
- F. **OWOW QUARTERLY STATUS REPORT: OCTOBER – DECEMBER 2022**
- G. **ROUNDTABLES QUARTERLY STATUS REPORT: OCTOBER – DECEMBER 2022**
- H. **GENERAL MANAGER REPORT**
- I. **STATE LEGISLATIVE REPORT**
- J. **CHAIR’S COMMENTS/REPORT**
There were no Chair comments.
- K. **COMMISSIONERS’ COMMENTS**
There were no Commissioners’ comments.
- L. **COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**
There were no requests for future Agenda items.

8. CLOSED SESSION

There was no closed session.

9. ADJOURNMENT

There being no further business for review, Chair Bruce Whitaker adjourned the meeting at 9:57 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, February 7, 2023.

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Bruce Whitaker

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Bruce Whitaker, Chair

Attest:

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Sara Villa

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Sara Villa, Clerk of the Board