



SAWPA

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

PURSUANT TO THE PROVISIONS OF AB 361, THIS MEETING WILL BE CONDUCTED VIRTUALLY WITH THE OPPORTUNITY FOR PUBLIC COMMENT. ALL VOTES TAKEN WILL BE CONDUCTED BY ORAL ROLL CALL.

This meeting will be accessible as follows:

Meeting Access Via Computer (Zoom)*:	Meeting Access Via Telephone*:
<ul style="list-style-type: none">• https://sawpa.zoom.us/j/85138719436	<ul style="list-style-type: none">• 1 (669) 900-6833
<ul style="list-style-type: none">• Meeting ID: 851 3871 9436	<ul style="list-style-type: none">• Meeting ID: 851 3871 9436
* Participation in the meeting via the Zoom app (a free download) is strongly encouraged.	

REGULAR COMMISSION MEETING TUESDAY, DECEMBER 20, 2022 – 9:30 A.M.

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Marco Tule, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. ITEMS TO BE ADDED OR DELETED

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. APPROVAL OF MEETING MINUTES: DECEMBER 6, 2022

Recommendation: Approve as posted.

6. WORKSHOP DISCUSSION AGENDA

A. LEGISLATIVE REPORT

Presenter: Michael Boccadoro and Beth Olhasso, West Coast Advisors

Recommendation: Receive and file.

7. NEW BUSINESS

A. SAWPA RESERVE POLICY(CM#2022.77)

Presenter: David Ruhl

Recommendation: Approve the updated SAWPA Reserve Policy.

B. FISCAL YEAR 2021-2022 REPORT ON AUDIT (CM#2022.78)

Presenter: Karen Williams

Recommendation: Receive and review the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending June 30, 2022, which includes the Report on Audit prepared by Fedak & Brown LLP, then:

1. Accept the ACFR, including the Report on Audit as prepared by Fedak & Brown LLP.
2. Direct staff to file the Report with the respective government agencies as required by law; and,
3. Direct staff to submit the ACFR, with any necessary changes, for the Certificate of Achievement for Excellence in Financial Reporting Award.

C. AMBIENT WATER QUALITY UPDATE PILOT STUDY – CONSULTANT SUPPORT (CM#2022.79)

Presenter: Mark Norton

Recommendation: To authorize the General Manager to execute Task Order WEST374-02 for an amount not-to-exceed \$339,960.00 with West Yost to conduct work to assist the Basin Monitoring Program Task Force to implement the Ambient Water Quality Pilot Study for TDS and Nitrogen.

D. SAWPA BUILDING – LOBBY SECURITY IMPROVEMENTS (CM#2022.80)

Presenter: David Ruhl

Recommendation: To direct the General Manager to prepare bid documents for the SAWPA Building Lobby Security Improvements project, including improvements to provide equal access to persons with disabilities as required by the Americans with Disabilities Act (ADA).

8. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACTIONS REPORT – SEPTEMBER 2022

Presenter: Karen Williams

B. CASH TRANSACTIONS REPORT – OCTOBER 2022

Presenter: Karen Williams

C. INTER-FUND BORROWING – SEPTEMBER 2022 (CM#2022.81)

Presenter: Karen Williams

D. INTER-FUND BORROWING – OCTOBER 2022 (CM#2022.82)

Presenter: Karen Williams

E. PERFORMANCE INDICATORS/FINANCIAL REPORTING – SEPTEMBER 2022 (CM#2022.83)

Presenter: Karen Williams

F. PERFORMANCE INDICATORS/FINANCIAL REPORTING – OCTOBER 2022 (CM#2022.84)

Presenter: Karen Williams

G. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, SEPTEMBER 2022

Presenter: Karen Williams

- H. **PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, SEPTEMBER 2022**
Presenter: Karen Williams
- I. **FIRST QUARTER FYE 2023 EXPENSE REPORT**
 - General Manager
 - StaffPresenter: Karen Williams
- J. **BUDGET VS ACTUAL VARIANCE REPORT – FYE 2023 FIRST QUARTER – SEPTEMBER 30, 2022 (CM#2022.85)**
Presenter: Karen Williams
- K. **FINANCIAL REPORT FOR THE FIRST QUARTER ENDING SEPTEMBER 30, 2022**
Presenter: Karen Williams
- L. **GENERAL MANAGER REPORT**
Presenter: Jeff Mosher
- M. **STATE LEGISLATIVE REPORT OCTOBER 2022 | NOVEMBER 2022**
Presenter: Jeff Mosher
- N. **CHAIR’S COMMENTS/REPORT**
- O. **COMMISSIONERS’ COMMENTS**
- P. **COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**

9. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

10. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on December 15, 2022, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at SAWPA's office at 11615 Sterling Avenue, Riverside, California.

2023 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January 1/3/23 Commission Workshop 1/17/23 Regular Commission Meeting	February 2/7/23 Commission Workshop 2/21/23 Regular Commission Meeting
March 3/7/23 Commission Workshop 3/21/23 Regular Commission Meeting	April 4/4/23 Commission Workshop 4/18/23 Regular Commission Meeting
May 5/2/23 Commission Workshop 5/16/23 Regular Commission Meeting 5/9 – 5/11/23 ACWA Spring Conference, Monterey, CA	June 6/6/23 Commission Workshop 6/20/23 Regular Commission Meeting
July 7/4/23 Commission Workshop 7/18/23 Regular Commission Meeting	August 8/1/23 Commission Workshop 8/15/23 Regular Commission Meeting
September 9/5/23 Commission Workshop 9/19/23 Regular Commission Meeting	October 10/3/23 Commission Workshop 10/17/23 Regular Commission Meeting
November 11/7/23 Commission Workshop 11/21/23 Regular Commission Meeting 11/28 – 11/30/23 ACWA Fall Conference, Indian Wells, CA	December 12/5/23 Commission Workshop 12/19/23 Regular Commission Meeting