



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
April 5, 2022

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
Joe Mouawad, Eastern Municipal Water District General Manager
Shivaji Deshmukh, Alternate, Inland Empire Utilities Agency Governing Board

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

None

STAFF PRESENT

Jeff Mosher, Karen Williams, David Ruhl, Dean Unger, Marie Jauregui, Sara Villa, Haley Mullaney, Zyanya Ramirez, John Leete, Jessica McDermott

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; William McDonnell, Inland Empire Utilities Agency

1. CALL TO ORDER| PLEDGE OF ALLEGIANCE

The regular meeting of the PA 24 Committee was called to order at 11:17 a.m. by Chair Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California. Pursuant to the provisions of AB 361, this meeting was conducted virtually. All votes taken during this meeting were conducted via oral roll call.

2. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

3. ITEMS TO BE ADDED OR DELETED

There were no added or deleted items.

4. APPROVAL OF MEETING MINUTES: FEBRUARY 1, 2022

Chair Harrison called for a motion to approve the February 1, 2022; meeting minutes as posted.

MOVED, approve the February 1, 2022, meeting minutes.

Result:	Adopted by Roll Call Vote (Unanimously)
Motion/Second:	Gardner/Mouawad
Ayes:	Deshmukh, Gardner, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

5. COMMITTEE DISCUSSION/ACTION ITEMS

A. INLAND EMPIRE BRINE LINE PIPELINE CLEANING SERVICES (PA24#2022.3)

David Ruhl provided a presentation on the Inland Empire Brine Line Pipeline Cleaning Services, contained in the agenda packet on pages 11-15. A Request for Proposals (RFPs) is issued every two (2) years for pipeline cleaning activities. The current, Task Order with Downstream Services expires on June 30, 2022. It is in the best interest of SAWPA to issue an RFP for pipeline cleaning services prior to July 1, 2022. The schedule for issuing the RFP and approval is as follows:

Task	Schedule
Approval to Issue RFP	April 5, 2022
Pre-proposal Meeting (remote)	April 20, 2022
Proposals Due	May 10, 2022
Recommendation to PA 24 for Approval	June 7, 2022
Contract Start Date	July 1, 2022

The pre-proposal meeting will be conducted via videoconference and service providers will be able to provide an e-mailed proposal. Funds for the Brine Line Pipeline Cleaning are included in the FY 2022-23 Budget.

MOVED, to Direct the General Manager to issue a Request for Proposals for Brine Line Pipeline Cleaning services for Fiscal Years 2022-23 and 2023-24.

Result:	Adopted by Roll Call Vote (Unanimously)
Motion/Second:	Deshmukh/Gardner
Ayes:	Deshmukh, Gardner, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

B. INLAND EMPIRE BRINE LINE RESERVE POLICY (PA24#2022.4)

David Ruhl provided a presentation on the Inland Empire Brine Line Reserve Policy, contained in the agenda packet on pages 31-36. A status report was provided to the Member Agency CFOs on January 25th and to the General Managers on February 8th. The feedback SAWPA staff received from the General Managers was for Raftelis and SAWPA staff to continue to collaborate with the Member Agency CFOs to review the data and documentation and refine the preliminary findings to present to the General Managers and PA 24 for discussion and comment. Based on the feedback received, a meeting with the CFO's was held on March 1st. The meeting was productive and included a background discussion on SAWPA's agreements with OC San, which have a direct connection to several of the reserves, a discussion on reserves that can be eliminated, combined, or retained and the best approach to managing the reserves. Preliminary suggestions from the meeting include the elimination of three (3) reserves and combining their functions with the remaining six (6) reserves. It is anticipated a draft report with the findings and recommendations will be presented to the General Managers in the June/July timeframe and a final report will be presented to the PA 24 Committee in September. Chair Harrison and Committee Member Mouawad expressed their appreciation of SAWPA's staff engagement through the process.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.B.

6. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. BRINE LINE FINANCIAL REPORT – DECEMBER 2021

Presenter: Karen Williams

B. BRINE LINE FINANCIAL REPORT – JANUARY 2022

Presenter: Karen Williams

C. FINANCIAL REPORT FOR THE SECOND QUARTER ENDING DECEMBER 31, 2021

Presenter: Karen Williams

7. REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future Agenda items.

Chair Harrison recessed the meeting at 11:28 a.m. for Closed Session.

8. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION – PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)

Number of Potential Cases: One

B. CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION – PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)

Number of Potential Cases: One

9. CLOSED SESSION REPORT

Chair Harrison resumed Open Session at 11:43 a.m. and Legal Counsel, Andy Turner announced that the PA 24 Committee received a report from SAWPA staff and counsel; no action was taken on Agenda Items No. 8.A. and 8.B.

10. ADJOURNMENT

There being no further business for review, Chair Harrison adjourned the meeting at 11:44 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on June 7, 2022.



T. Milford Harrison, Chair

Attest:



Sara Villa, Clerk of the Board