



S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY
11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

PURSUANT TO THE PROVISIONS OF AB 361, THIS MEETING WILL BE CONDUCTED VIRTUALLY WITH THE OPPORTUNITY FOR PUBLIC COMMENT. ALL VOTES TAKEN WILL BE CONDUCTED BY ORAL ROLL CALL.

This meeting will be accessible as follows:

Meeting Access Via Computer (Zoom)*:	Meeting Access Via Telephone*:
<ul style="list-style-type: none"> • https://sawpa.zoom.us/j/84263533591 • Meeting ID: 842 6353 3591 	<ul style="list-style-type: none"> • 1 (669) 900-6833 • Meeting ID: 842 6353 3591
* Participation in the meeting via the Zoom app (a free download) is strongly encouraged	

REGULAR COMMISSION MEETING TUESDAY, FEBRUARY 15, 2022 – 9:30 A.M.

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Marco Tule, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. ITEMS TO BE ADDED OR DELETED

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. APPROVAL OF MEETING MINUTES: FEBRUARY 1, 20227

Recommendation: Approve as posted.

B. RESOLUTION ON CONTINUATION OF REMOTE COMMISSION AND COMMITTEE MEETINGS (CM#2022.8)11

Presenter: Jeff Mosher

Recommendation: Adopt Resolution No. 2022-3 Proclaiming A State of Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Re-Authorizing Remote Teleconference Meetings of all Commission and Committee meetings of the Santa Ana Watershed Project Authority for the period of February 18, 2022 to March 18, 2022 pursuant to Brown Act Provisions.

6. NEW BUSINESS

- A. [REQUEST FOR PROPOSALS \(RFP\) FOR AUDIT SERVICES \(CM#2022.9\)](#)19
Presenter: Karen Williams
Recommendation: Authorize the issuance of a Request for Proposal (RFP) for Audit Services commencing the fiscal year ending June 30, 2022.
- B. [DISADVANTAGED COMMUNITY INVOLVEMENT PROGRAM: URBAN AND MULTIBENEFIT DROUGHT RELIEF GRANT PROGRAM \(CM#2022.10\)](#)41
Presenter: Rick Whetsel
Recommendation: Approve and authorize staff to submit the portfolio of projects and funding allocations for consideration by DWR for up to \$5 million in Proposition 1 IRWM Disadvantaged Community Involvement (DACI) Grant Set-Aside funding made available through the 2021 Urban and Multibenefit Drought Relief Grant Program.

7. INFORMATIONAL REPORTS

Recommendation: Receive for information.

- A. [CASH TRANSACTIONS REPORT – DECEMBER 2021](#)61
Presenter: Karen Williams
- B. [INTER-FUND BORROWING – DECEMBER 2021 \(CM#2022.11\)](#)67
Presenter: Karen Williams
- C. [PERFORMANCE INDICATORS/FINANCIAL REPORTING – DECEMBER 2021 \(CM#2022.12\)](#)73
Presenter: Karen Williams
- D. [PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, NOVEMBER 2021](#).95
Presenter: Karen Williams
- E. [PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, NOVEMBER 2021](#).....99
Presenter: Karen Williams
- F. [GENERAL MANAGER REPORT](#).....103
Presenter: Jeff Mosher
- G. [STATE LEGISLATIVE REPORT](#)109
Presenter: Jeff Mosher
- H. **CHAIR’S COMMENTS/REPORT**
- I. **COMMISSIONERS’ COMMENTS**
- J. **COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**

8. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

9. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email svilla@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Sara Villa, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on February 10, 2022, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at SAWPA's office at 11615 Sterling Avenue, Riverside, California.

2022 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

January	February
1/4/22 Commission Workshop [cancelled] 1/18/22 Regular Commission Meeting	2/1/22 Commission Workshop 2/15/22 Regular Commission Meeting
March	April
3/1/22 Commission Workshop 3/15/22 Regular Commission Meeting	4/5/22 Commission Workshop 4/19/22 Regular Commission Meeting
May	June
5/3/22 Commission Workshop 5/17/22 Regular Commission Meeting 5/3 – 5/6/22 ACWA Spring Conference, Sacramento, CA	6/7/22 Commission Workshop 6/21/22 Regular Commission Meeting
July	August
7/5/22 Commission Workshop 7/19/22 Regular Commission Meeting	8/2/22 Commission Workshop 8/16/22 Regular Commission Meeting
September	October
9/6/22 Commission Workshop 9/20/22 Regular Commission Meeting	10/4/22 Commission Workshop 10/18/22 Regular Commission Meeting
November	December
11/1/22 Commission Workshop 11/15/22 Regular Commission Meeting	12/6/22 Commission Workshop 12/20/22 Regular Commission Meeting 11/29 – 12/2/22 ACWA Fall Conference, Indian Wells, CA

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SAWPA COMPENSABLE MEETINGS

IMPORTANT NOTE: Due to the spread of COVID-19, and until further notice, the Santa Ana Watershed Project Authority will be holding all upcoming meetings by teleconferencing. Participation information will be included on each posted agenda or meeting notice.

In addition to Commission meetings, Commissioners and Alternate Commissioners will receive compensation for attending the meetings listed below, pursuant to the Commission Compensation, Expense Reimbursement, and Ethics Training Policy.

IMPORTANT NOTE: These meetings are subject to change. Prior to attending any meetings listed below, please confirm meeting details by viewing the website calendar using the following link:

<https://sawpa.org/sawpa-calendar/>

MONTH OF: February 2022

DATE	TIME	MEETING DESCRIPTION	LOCATION
2/1/22	8:30 A.M.	PA 23 Committee Mtg	VIRTUAL/TELECONFERENCE
2/1/22	10:00 A.M.	PA 24 Committee Mtg	VIRTUAL/TELECONFERENCE
2/3/22	1:00 P.M.	Prop 1 OWOW Workshop - Call for Projects	VIRTUAL/TELECONFERENCE
2/14/22	1:00 P.M.	Lake Elsinore/Canyon Lake TMDL Task Force Mtg	CANCELLED
2/17/22	10:00 A.M.	MSAR TMDL/Regional WQ Monitoring Task Force Mtg	VIRTUAL/TELECONFERENCE
2/17/22	4:00 P.M.	LESJWA Board of Directors Mtg	VIRTUAL/TELECONFERENCE
2/22/22	2:30 P.M.	Basin Monitoring Program Task Force Mtg	VIRTUAL/TELECONFERENCE
2/24/22	10:00 A.M.	Prop 1 OWOW Workshop - Call for Projects	VIRTUAL/TELECONFERENCE

MONTH OF: March 2022

DATE	TIME	MEETING DESCRIPTION	LOCATION
3/1/22	10:00 A.M.	PA 24 Committee Mtg	VIRTUAL/TELECONFERENCE
3/2/22	1:00 P.M.	Lake Elsinore/Canyon Lake TMDL Task Force Mtg	VIRTUAL/TELECONFERENCE
3/8/22	8:30 A.M.	PA 22 Committee Mtg	VIRTUAL/TELECONFERENCE
3/9/22	9:00 A.M.	Prop 1 OWOW Workshop - Call for Projects	VIRTUAL/TELECONFERENCE
3/24/22	11:00 A.M.	OWOW Steering Committee Mtg	VIRTUAL/TELECONFERENCE

Please Note: We strive to ensure the list of Compensable Meetings set forth above is accurate and up-to-date; the list is compiled based on input from SAWPA staff and Department Managers regarding meeting purpose and content.

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**SAWPA COMMISSION
REGULAR MEETING MINUTES
February 1, 2022**

COMMISSIONERS PRESENT

Bruce Whitaker, Vice Chair, Orange County Water District
Marco Tule, Inland Empire Utilities Agency
Mike Gardner, Secretary-Treasurer, Western Municipal Water District
David J. Slawson, Eastern Municipal Water District
June D. Hayes, San Bernardino Valley Municipal Water District

COMMISSIONERS ABSENT

None

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Kelly E. Rowe, Alternate, Orange County Water District
T. Milford Harrison, Alternate, San Bernardino Valley Municipal Water District
Brenda Dennstedt, Alternate, Western Municipal Water District

STAFF PRESENT

Jeff Mosher, Karen Williams, Mark Norton, David Ruhl, Edina Goode,
Marie Jauregui, Rick Whetsel, Dean Unger, Sara Villa, John Leete,
Zyanya Ramirez, Haley Mullay, Alison Lewis

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; Joe Mouawad, Eastern Municipal Water District; Nick Kanetis, Eastern Municipal Water District; Shivaji Deshmukh, Inland Empire Utilities Agency; Ken Tam, Inland Empire Utilities Agency; Michael Markus, Orange County Water District; Shavonne Turner, San Bernardino Valley Municipal Water District; Craig Miller, Western Municipal Water District; Mallory Gandara, Western Municipal Water District; Derek Kawaii, Western Municipal Water District; Brooke Jones, Yorba Linda Water District; Brian Dickinson, City of Colton; Beth Olhasso, West Coast Advisors; Michael Boccadoro, West Coast Advisors; Kevin O'Toole; Nelida Mendoza; Nicole Greenwood, John Kennedy

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Vice Chair Bruce Whitaker on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER

Pursuant to the provisions of AB 361, this meeting was conducted virtually, and all votes were taken by oral roll call.

2. ROLL CALL

An oral roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

4. ITEMS TO BE ADDED OR DELETED

There were no items to be deleted.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: JANUARY 18, 2022

Recommendation: Approve as posted.

B. TREASURER'S REPORT – DECEMBER 2021

Recommendation: Approve as posted.

MOVED, to approve the Consent Calendar as posted.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Tule
Ayes:	Gardner, Hayes, Slawson, Tule, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

6. WORKSHOP DISCUSSION AGENDA

A. LEGISLATIVE REPORT

Beth Olhasso and Michael Boccadoro of West Coast Advisors provided a presentation on the Sacramento Update. With regard to the drought water supply update; there were big storms in December that allocated over 150% of snowpack, and that helped saturate the ground and ease some of the drought conditions. There are concerns of the lack of precipitation in January, and it is predicted to be dry in February as well. The State Water Project planned water allocation was initially 0% and is now at 15%, though it can be adjusted in the April timeframe. Due to the Governor's drought proclamation, the State Water Resources Control Board was authorized to pass some emergency drought response measures and restrictions.

The legislature is back in session as of January 3 and is on the second year of the two-year session. Due to the current redistricting effort, as of today over 20 members have announced they are either not seeking re-election or have left mid-term. Ms. Olhasso provided the following update on the following bills:

- AB 1434 (Friedman): Indoor Water Use Standard – The bill is anticipated to be re-introduced before the February 18 bill introduction deadline.
- SB 230 (Portantino): Constituents of Emerging Concern – The bill did pass and has moved over to the Assembly. Any updates will be brought up during the weekly legislative calls.
- AB 1500 (E. Garcia): Water Bond – The bill has not moved off the Assembly floor, though it can be brought back and include IRWM funding within that bond.

Ms. Olhasso noted there are early introductions of two bills that are going to be important for SAWPA and will be brought back for consideration in the March/April timeframe:

- AB 1640 (Ward): Regional Climate Adaptation and Resilience Plans
- SB 852 (Dodd): Climate Resilience Districts: Creation and Funding

On January 10, 2022, the governor released the proposed Fiscal Year 2022/2023 budget. It is a \$286 billion proposed budget with \$20.6 billion surplus. Included in the budget is a \$750 million drought response package. Some of the highlighted measures for the drought response package include \$180 million towards conservation, \$145 million towards drought relief, \$30 million for groundwater recharge, and \$250 million for spring adjustment.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.A.

7. **NEW BUSINESS**

A. **CHAIR AND COMMISSION APPOINTMENTS (CM#2022.5)**

On December 8, 2021, the Inland Empire Utilities Agency governing Board appointed Marco Tule as SAWPA Commissioner. In keeping with the historical rotation, staff recommended appointment of Marco Tule as Commission Chair to complete the remainder of the two-year term until the January 2023 rotation of officers.

MOVED, to acknowledge the recent appointment of Marco Tule as Commissioner of Inland Empire Utilities Agency; install Marco Tule as Commission Chair for the remainder of the two-year term until the January 2023 rotation of officers.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Hayes
Ayes:	Gardner, Hayes, Slawson, Tule, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

Commissioner Marco Tule chaired the meeting from this point forward.

B. **SUCCESSION PLANNING FOR SAWPA'S WATER RESOURCES AND PLANNING MANAGER (CM#2022.6)**

Jeff Mosher provided a presentation on the succession planning for SAWPA's Water Resources and Planning Manager, contained in the agenda packet on pages 23-30. Mark Norton is SAWPA's current Water Resources and Planning Manager and has provided advance notice of his future retirement. SAWPA's Planning Manager provides an important role in managing the Planning Department, Task Forces, Roundtables, OWOW, grant programs, planning projects, and working relationships with our member agencies, and stakeholders in the watershed. To maintain SAWPA's effectiveness in these areas, it is crucial that the transition is effectively managed.

A proposed succession plan was presented to the SAWPA General Managers in January, and they were supportive of a tailored transition to successfully manage the process. The proposed transition approach is to hire a new Water Resources and Planning Manager in the first quarter of 2022. The new hire would report to the General Manager and be responsible for managing the Water Resources and Planning Department. Mr. Norton would transition to a Special Projects/Senior Advisor role reporting to the General Manager. In collaboration with the General Manager, Mr. Norton would work closely with the General Manager and the new Planning Manager on an orderly transition of the Planning Department's current activities, including staff oversight, OWOW, Task Force meetings, current projects, and other efforts. Mr. Mosher noted that an analysis was performed and there are sufficient funds for the new position in the FY 2021-22 and FY 2022-23 budgets for salaries and benefits based on funds from unfilled or partially filled positions. Commissioner Gardner noted this is a critical position for the organization and it will be challenging to move on after Mr. Norton leaves, though is confident Mr. Mosher will find the right candidate, and is in full support of the proposed transition approach.

MOVED, to approve the Special Projects/Senior Advisor position and the recruitment for the new Water Resources and Planning Manager position.

Result: Adopted by Roll Call Vote
Motion/Second: Gardner/Slawson
Ayes: Gardner, Hayes, Slawson, Tule, Whitaker
Nays: None
Abstentions: None
Absent: None

C. COMMISSIONER COMPENSATION (CM#2022.7)

Karen Williams provided a verbal update on Commissioner Compensation. The current per day of service compensation amount is \$230. In accordance with Resolution No. 2017-01, the compensation amount will automatically increase by 5% (from \$230 to \$240) effective January 2022. Alternatively, the Commission could adopt Resolution No. 2022-2 prohibiting the automatic increase of 5% in the per day of service rate effective January 2022 and maintain the current rate of \$230.

No action was taken, allowing the per day of service rate to increase automatically from \$230 to \$240 effective January 2022.

8. INFORMATIONAL REPORTS

Recommendation: Receive for Information.

A. CHAIR'S COMMENTS/REPORT

There were no Chair comments.

B. COMMISSIONERS' COMMENTS

Commissioners congratulated Marco Tule on his election as SAWPA Commission Chair for the remainder of the two-year term.

C. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

There were no Commissioners' request for future Agenda items.

9. CLOSED SESSION

There was no closed session.

10. ADJOURNMENT

There being no further business for review, Chair Tule adjourned the meeting at 10:18 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, February 15, 2022.

Marco Tule, Chair

Attest:

Sara Villa, Clerk of the Board

COMMISSION MEMORANDUM NO. 2022.8

DATE: February 15, 2022

TO: SAWPA Commission

SUBJECT: Resolution on Continuation of Remote Commission and Committee Meetings

PREPARED BY: Jeff Mosher, General Manager

RECOMMENDATION

That the Commission consider adopting Resolution No. 2022-3 Proclaiming A State of Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Re-Authorizing Remote Teleconference Meetings of all Commission and Committee meetings of the Santa Ana Watershed Project Authority for the period of February 18, 2022 to March 18, 2022 pursuant to Brown Act Provisions.

DISCUSSION

On September 16, Governor Newsom signed into law AB 361, which suspended the Brown Act's existing teleconferencing requirements so long as the state-declared state of emergency in California. A Resolution must be executed every 30 days under AB 361 for the initial and subsequent findings under AB 361 in order to continue to utilize the relaxed teleconferencing requirements for board meetings (including committee meetings) subject to the Brown Act. AB 361 applies only to a state-declared state of emergency and not to a locally-declared emergency; and AB 361 will only remain in effect until January 1, 2024, unless the State Legislature takes action to extend it or make it permanent. The following is a brief summary of AB 361's pertinent provisions.

- 1. Posting of Agendas.** The Brown Act currently requires that a local agency post agendas at all teleconference locations. Thus, if a director is calling in from a hotel room in Las Vegas, the director would need to post the agenda on his or her hotel room door. AB 361 removes the requirement that agendas must be posted at all teleconference locations. Therefore, under AB 361, the director can call from his or her Las Vegas hotel room without having to post the agenda on the hotel room door.

AB 361 does not change the general agenda posting requirements under the Brown Act. Thus, agencies should continue to post their agendas at least 72 hours before a regular board meeting and 24 hours before a special board meeting, and those postings should occur in the usual locations, including on the agency's website.

- 2. Location of Teleconferencing Participants.** The Brown Act currently requires a local agency that uses teleconferencing, to identify each teleconference location in the notice and agenda of the meeting or proceeding, and each teleconference location must be accessible to the public. Under this requirement, if a director was calling into a meeting from the Las Vegas hotel room, the director would need to allow members of the public into his or her hotel room for the meeting. Also, the Brown Act currently requires that at least a quorum of

the members of a legislative body must participate in the meeting (even if by teleconference) from locations within the agency's boundaries.

AB 361 excuses compliance with those requirements and agendas for meetings held in accordance with AB 361 are not required to identify each teleconference location and each location does not need to be accessible to the public (but see Item 3, below). In addition, there is no requirement under AB 361 that at least a quorum of the board members must be located within the agency's boundaries.

- 3. Public Access and Comments.** As stated above, local agencies are not required to make each teleconference location accessible to the public. However, the board meetings must remain open to the public and the agenda must include the manner by which members of the public may access the meeting remotely to offer public comment, including by a call-in option or an internet-based service option, such as meeting invite web address or call-in phone number, with passcode. Members of the public must be allowed to access the meeting and to address the legislative body directly, either during a general public comment period or before any individual actions are taken. Also, AB 361 clarifies that an agency may not require members of the public to submit their comments in advance of a meeting.

Public comments, either written or made by remote connection, must be accepted until the point at which the public comment period is formally closed. Any registration or sign-up period for public comments can only be closed when the public comment period is formally closed. Where public comments are accepted in a public comment period for each agenda item, the agency must allow a reasonable amount of time during each agenda item to allow the public the opportunity to provide comments, including time for members of the public to register or otherwise be recognized for the purpose of providing public comment.

- 4. Registration Issue.** The Brown Act has long prohibited the use of mandatory registration or "sign-ups" to attend public meetings or to provide public comment. Based on that prohibition, the Brown Act would present a significant problem for meetings that use a teleconference platform that requires participants to register for an account, even when it is not the local agency establishing that requirement. AB 361 solves that problem by allowing local agencies to use platforms which, incidental to their use and deployment, require users to register for an account with that platform, so long as the platform is not under the control of the local agency. Thus, an agency can use a platform that requires a registration to participate without violating the Brown Act.
- 5. Technological Disruption of Meeting.** AB 361 addresses what must occur in the event a technical difficulty interrupts a board meeting. Under AB 361, if a public comment line unexpectedly disconnects, a meeting agenda was sent out with the incorrect web link or dial-in information, the local agency's internet connection is interrupted, or other similar circumstances occur, the agency must stop the ongoing meeting and try to resolve the issue before continuing with the meeting agenda. If the meeting disruption cannot be resolved, the agency should not take any further action on agenda items and should end the meeting.

Failure to do so risks having any actions that were taken during the period of disruption set aside in a legal action.

6. Required Findings. AB 361 allows for teleconferencing under its provisions to occur in three scenarios:

- 1) The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
- 2) The local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- 3) The local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 provides that if a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without complying with the Brown Act's existing teleconferencing requirements, the agency's board of directors must, no later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, making the following findings by at least majority vote:

- 1) The legislative body has reconsidered the circumstances of the state of emergency; and
- 2) Any of the following circumstances exist: (a) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (b) state or local officials continue to impose or recommend measures to promote social distancing.

CRITICAL SUCCESS FACTORS

None.

RESOURCE IMPACTS

None.

Attachments:

1. Resolution No. 2022-3

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RESOLUTION NO. 2022-3

A RESOLUTION OF THE COMMISSION OF THE SANTA ANA WATERSHED PROJECT AUTHORITY (SAWPA) PROCLAIMING A STATE OF EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL COMMISSION AND COMMITTEE MEETINGS OF SAWPA FOR THE PERIOD FEBRUARY 18, 2022 TO MARCH 18, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Commission of the Santa Ana Watershed Project Authority (“SAWPA”) is committed to preserving and nurturing public access and participation in meetings of its Commissioners; and

WHEREAS, all meetings of SAWPA’s Commission and its standing committees (PA 22, PA 23, PA 24, and OWOW Steering Committee) are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the SAWPA Commission previously adopted a Resolution, Resolution No. 2021-8 on October 19, 2021 finding that the requisite conditions exist for the SAWPA Commission and standing committees to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the SAWPA Commission must reconsider the circumstances of the state of emergency that exists in SAWPA, and the Commission has done so; and

WHEREAS, emergency conditions persist in SAWPA, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the SAWPA’s employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, SAWPA's Commission does hereby find that a state of emergency continues to exist within SAWPA's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within SAWPA that are likely to be beyond the control of services, personnel, equipment, and facilities of SAWPA, and the Commission desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, SAWPA does hereby find that the SAWPA's Commission and all standing committees shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, SAWPA will continue to provide proper notice to the public regarding all SAWPA's Commission and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, the SAWPA Commission does hereby resolve as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Commission hereby considers the conditions of the state of emergency in SAWPA and proclaims that a local emergency persists throughout SAWPA, and that conducting SAWPA Commission and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Commission hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The SAWPA's General Manager, or his or her delegee, and the Commission and standing committees of SAWPA are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the SAWPA adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the SAWPA Commission and standing committees of SAWPA

may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED this 15th Day of February, 2022.

SANTA ANA WATERSHED PROJECT AUTHORITY

By:

Marco Tule, Chair

Attest:

Sara Villa, Clerk of the Board

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COMMISSION MEMORANDUM NO. 2022.9

DATE: February 15, 2022
TO: SAWPA Commission
SUBJECT: Request for Proposals (RFP) for Audit Services
PREPARED BY: Karen Williams, Chief Financial Officer

RECOMMENDATION

It is recommended that the Commission authorize the issuance of a Request for Proposal (RFP) for Audit Services commencing the fiscal year ending June 30, 2022.

DISCUSSION

A contract for audit services typically covers a period of three years with a possible 2 year extension. In keeping with good business practices, the contract should be reviewed for cost and services being evaluated by the agency following contract expiration.

The current audit relationship with Teaman Ramirez and Smith, Inc., has been in force without interruption since the Agency's audit for the fiscal year ending June 30, 2018. We recently were told that the firm is restructuring and will not be taking on audits at this time. While we had hoped to extend our contract for one more year, that will not be possible.

RESOURCE IMPACTS

Anticipated costs for audit services are included in the FY 2022-23 Budget.

Attachments:

1. Request for Proposals (RFP)
2. List of Auditing Firms

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SANTA ANA WATERSHED PROJECT AUTHORITY

REQUEST FOR PROPOSALS FOR PROFESSIONAL AUDITING SERVICES

Prepared by:

**Santa Ana Watershed Project Authority
Finance Department
Karen Williams, Deputy General Manager/Chief Financial Officer**

**RELEASE DATE: February 15, 2022
RESPONSE DUE: March 22, 2022**

1.0 PURPOSE

The Santa Ana Watershed Authority (SAWPA or Agency) is requesting proposals from qualified firms of certified public accountants (Auditors) to audit its financial statements for three (3) fiscal years beginning with fiscal year ending June 30, 2022, with the option to extend the contract for two subsequent fiscal years. These audits are to be performed in accordance with generally accepted auditing standards and the provisions of the U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. This RFP describes the Project, the required scope of services, the minimum information that must be included in the Proposal, and the selection process.

Pre-proposal Meeting:	n/a
Proposals Due:	March 22, 2022, 5:00pm
Questions/Contact:	Karen Williams. Deputy General Manager/Chief Financial Officer, kwilliams@sawpa.org

2.0 BACKGROUND INFORMATION

SAWPA was formed in 1972 to plan and build facilities to protect water quality in the Santa Ana River Watershed. The organization is a joint powers authority comprised of the following five major water districts that share the Santa Ana River Watershed: Eastern Municipal Water District, Inland Empire Utilities Agency, Orange County Water District, San Bernardino Valley Municipal Water District, and Western Municipal Water District. The governance structure of SAWPA is made up of an elected Board of Director and an alternate Board of Director (also elected) from each of the five water districts forming what is known as the Board of Commissioners.

The Santa Ana River is the largest stream system in southern California. The river begins high in the San Bernardino Mountains and flows over 100 miles southwesterly where it discharges to the Pacific Ocean in Huntington Beach. The Santa Ana River Watershed, which receives an average annual rainfall of about 13 inches, covers over 2,650 square miles of widely varying urban, rural and forested terrain. The watershed covers the more populated urban areas of San Bernardino, Riverside and Orange Counties, and a small portion of Los Angeles County and provides a home to over 6 million people.

More information about SAWPA can be found on our website, www.sawpa.org.

SAWPA’s current audit relationship is with Teaman, Ramirez & Smith Inc., and has been in force without interruption since its audit for the fiscal year ending June 30, 2018. SAWPA’s is issuing an RFP to select new auditor to meet our audit firm rotation needs. Proposals for partial services or a varied scope of work will not be considered.

SAWPA will make every effort to administer the proposal process in accordance with the terms and dates outlined in this RFP; however, SAWPA reserves the right to modify the activities, timeline, or any other aspect of the process at any time and as deemed necessary by SAWPA staff. By requesting proposals, SAWPA is in no way obligated to award a contract or pay the expenses of proposing audit firms in connection with the preparation or submission of a proposal.

3.0 SCOPE OF SERVICES

SAWPA's goal is to provide the public and our constituents with a financial statement that gives complete, accurate and understandable information about the Agency's financial condition. The selected independent auditor will be required to perform the following tasks:

- 1) Work to be Performed
 - a) Assistance in the creation and audit of the General Purpose Financial Statements of the Agency in conformity with generally accepted accounting principles and issue an opinion thereon. Further assistance in the completion of the Agency's Annual Comprehensive Financial Report.
 - b) Preparation of GASB 68 annual pension and GASB 75 annual OPEB adjusting journal entries.
 - c) Test compliance with the Single Audit Act as amended in 1996, and applicable laws and regulations, if required.
 - d) Prepare a Report on Internal Control Structure and Management Letter.
 - e) Completion of the State Controller's Report for the Agency.
 - f) The auditor shall assist Agency staff in applying generally accepted accounting principles and provide support necessary to maintain sound financial management procedures. The auditor shall provide financial advice and counsel on significant matters occurring throughout the year that would affect the annual reports and sound accounting practices.
 - g) The firm selected may also be asked to examine other reports or perform other services as required.
- 2) Optional Service – Audit of the Lake Elsinore and San Jacinto Watersheds Authority

The bidding firm also shall include as a stand-alone component (option) for the cost to do an annual audit of the Lake Elsinore and San Jacinto Watersheds Authority (LESJWA or Authority). This additional option will be considered separately. All audit requirements and deliverables previously defined for the SAWPA audit would apply to the LESJWA audit as well in relation to the LESJWA Board.

LESJWA was formed in 2000 pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1 of the Government Code of the State of California relating to the joint exercise of powers common to public agencies. The Authority was formed for the purpose of implementing projects and programs to improve the water quality and habitat of Lake Elsinore and its back basin consistent with the Lake Elsinore Management Plan, and to rehabilitate and improve the San Jacinto and Lake Elsinore Watersheds and the water quality of Lake Elsinore in order to preserve agricultural land, protect wildlife habitat, and protect and enhance recreational resources, all for the benefit of the general public. Major activities include administering the LE/CL TMDL Task Force, developing BMPs, and continued improvement of lake quality.

The Authority's five member agencies are the City of Lake Elsinore, City of Canyon Lake, County of Riverside, Elsinore Valley Municipal Water District, and SAWPA.

SAWPA serves as the administrator for this JPA and manages the finance and accounting functions on behalf of the Authority.

3) Auditing Standards to be Followed

To meet the requirements of this request for proposal, the audit shall be performed in accordance with generally accepted auditing standards accepted in the United States of America, applicable to the financial audit contained in the Government Auditing Standards issued by the Comptroller General of the United States and the provisions of the U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*.

3. Reports to be Issued

Following completion of the audit and preparation of the fiscal year's financial statements, the auditor shall issue:

- a) Reports on the fair presentation of the financial statements in accordance with auditing standards generally accepted in the United States of America as listed below:
 - i. Basic Financial Statements for the Agency
 - ii. State Controllers Report for the Agency
 - iii. Single Audit Report on Schedule of Federal Awards (if applicable)

These reports shall include Required Supplemental Information (RSI) as required by GASB 34.

- b) A report based on the auditor's understanding of the internal control structure and assessment of control risk. In this report, the Auditor will also communicate any reportable conditions found during the audit and indicate whether they are also material weaknesses.

- c) A Statement on Auditing Standards (SAS) 114 letter communicated to the Commission reporting any control deficiencies that are considered significant deficiencies and/or material weaknesses as defined by the Standards.
- d) Auditors shall be required to make an immediate written report to the Agency of all irregularities and illegal acts or indications of illegal acts of which they become aware to the following:
 - Marco Tule, Chair, Board of Commissioners
 - Bruce Whitaker, Vice Chair, Board of Commissions
 - Jeff Mosher, General Manager
 - Karen Williams, Deputy General Manager/ Chief Financial Officer
- e) The Auditor must present to the Agency’s Board of Commissioners, the results of the Audit and address all findings and all adjustments.

4. Special Considerations

The Agency will send its Annual Financial Report to the Government Finance Officers Association of the United States and Canada for review in its Certificate of Achievement for Excellence in Financial Reporting program. The Auditor will be required to provide special assistance to the Agency to meet the requirements of this program.

5. Time Requirements

At minimum, the following events shall begin or be completed according to the following timeline. Changes to the schedule may be worked out if mutually acceptable to the Auditor and Agency staff.

Interim Audit	May – June
Final Audit	Mid-September – Beginning of November
Draft Annual Financial Report	Mid-November
Final Annual Financial Report	Last week of November
State Controllers Report	January of the following year
Final Single Audit (if applicable)	February of the following year

6. Working Paper Retention and Access to Working Papers

All working papers and reports must be retained, at the Auditor’s expense, for a minimum of three (3) years, unless the firm is notified in writing by the Agency of the need to extend that period. The Auditor will be required to make working papers available, upon request, to the Agency.

In addition, the firm shall respond to the reasonable inquiries of successor Auditors to review the working papers related to the matters of continuing accounting significance.

4.0 SUBMISSION OF PROPOSAL AND TIMELINE

1. Submission Deadline

To be considered, a PDF file of the proposal must be received by SAWPA no later than 5:00 p.m. on Tuesday March 22, 2022. Submissions received after this deadline will not be accepted. The PDF file of the proposal shall be emailed to Karen Williams, DGM/CFO, at kwilliams@sawpa.org and copied to Alison Lewis, Accountant II, at alewis@sawpa.org. The subject line of the email should be "Response to RFP for Professional Auditing Services".

2. RFP Timeline

Request for proposal issued	Tuesday, February 15, 2022
Due date for proposals	Tuesday, March 22, 2022
Interview of finalists (if needed)	TBD
Award of Contract by Commission	Tuesday, April 19, 2022

3. Contact with SAWPA

Questions about the RFP may be directed to Karen Williams, Deputy General Manager/Chief Financial Officer, at kwilliams@sawpa.org or (951) 354-4231. When corresponding via e-mail, be sure to indicate "**RFP for Professional Auditing Services**" on the subject line.

4. Term of Engagement

A three-year contract is contemplated with an option for two additional years, subject to annual review, the satisfactory negotiation of terms (including a cost acceptable to both SAWPA and the selected firm), and the concurrence of the Commission.

5.0 PROPOSAL REQUIREMENTS

The purpose of the proposal is to demonstrate the qualifications, competence, and capacity of the firms seeking to undertake an independent audit of SAWPA in conformity with the requirements of this request for proposal. The proposal should demonstrate the qualifications of the firm and of the particular staff to be assigned to this engagement. It should also specify an audit approach that will meet the request for proposals requirements.

1. Executive Summary

The Executive Summary should be addressed to:

Board of Commissioners
Santa Ana Watershed Project Authority
11615 Sterling Avenue
Riverside, CA 92503

The summary should state the prime firm and include the firm's name submitting the proposal, their mailing address, telephone number, and contact name. The letter

shall address the firm's understanding of the project based on this RFP and any other information the firm has gathered. Include a statement discussing the firm's interest and qualifications for this type of work. Certify that the person signing the proposal is entitled to represent the firm, empowered to submit the bid, and authorized to sign a contract with SAWPA.

2. Statement of Independence

The firm should provide an affirmative statement that it is independent of SAWPA as defined by generally accepted auditing standards and/or U.S. General Accounting Office's Government Auditing Standards. The firm also should provide an affirmative statement that it is independent of all of the component units of SAWPA as defined by those same standards.

3. License to Practice in California

An affirmative statement should be included that the firm and all assigned key professional staff are properly registered / licensed to practice in California.

4. Firm Qualifications and Experience

The proposer should state the size of the firm, the size of the firm's governmental audit staff, the location of the office from which the work on this engagement is to be performed, the number and nature of the professional staff to be employed in this engagement on a full-time basis, and the number and nature of the staff to be so employed on a part-time basis.

The firm also shall provide information on the results of any federal or state desk reviews or field reviews of its audits during the past three (3) years. In addition, the firm shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three (3) years with state regulatory bodies or professional organizations.

5. Partner, Supervisory, and Staff Qualifications and Experience

Identify the principal supervisory and management staff, including engagement partner, managers, other supervisors, and specialists who would be assigned to the engagement. Indicate whether each person is an active licensed certified public accountant in California. Provide information on the government auditing experience of each person, including information on relevant continuing professional education for the past three (3) years and membership in professional organizations relevant to the performance of this audit. Indicate how the quality of staff over the term of the agreement will be assured.

This section may include graphs, charts, photos, resumes, references, etc., in support of the firm's qualifications.

6. Similar Engagements with other Government Entities

Please provide a list of not less than five client references for which services similar to those outlined in the RFP are currently being provided. For each reference listed provide the name of the organization, dates for which the services(s) are being

provided, type of services(s) being provided and the name, address, telephone and email address of the responsible person within the reference's organization. SAWPA reserves the right to contact any or all of the listed references regarding the audit services performed by the proposer.

7. Specific Audit Approach

The audit approach should indicate the firm's ability to meet each specification as outlined in this document. The work plan should address the items of work as described in this RFP. The plan should be simple, easy to read and follow, and address and satisfy the objectives and specifications as listed in the Scope of Services in this RFP.

8. Cost Proposal

The proposal should contain all pricing information relative to performing the audit engagement as described in this request for proposal. The total all-inclusive maximum cost to be proposed is to contain all direct and indirect costs including all out-of-pocket expenses for each of the three years. This information is required to be shown for each year to be audited and in total. SAWPA will not be responsible for expenses incurred in preparing and submitting the proposal.

No cost increases shall be passed onto SAWPA after the proposal has been submitted.

5. Optional Service

The proposal shall include a separate fee (not related to the financial year-end audit) that the bidding firm would charge to conduct an annual audit of the Lake Elsinore & San Jacinto Watersheds Authority and preparation and transmittal of the Special Districts Financial Transactions Report to the State Controller's Office as required under California Government Code section 53891, beginning with fiscal year ending June 30, 2022 (see number 2 on page four).

9. External Quality Control Review Report

The firm also is required to submit a copy of the report on its most recent External Quality Control Review Report, with a statement whether that quality control review included a review of specific government engagements.

10. Insurance

The proposal shall include a copy of the firm's most current certificate of insurance and endorsements for professional liability and worker's compensation insurance.

ADDITIONAL INFORMATION

SAWPA reserves the right to conduct interviews with all, any or none of the firm's submitting proposals, and to reject any or all proposals and to accept the proposal most favorable to the Agency's interest.

The audit firm submitting bid proposals should be aware that SAWPA has no obligation whatsoever to engage the firm for future work to implement any of the recommended

changes in procedures and policies revealed during the course of the audit. In addition, there is no obligation on the part of SAWPA to engage the firm for any management services or studies.

6.0 EVALUATION/SELECTION PROCEDURES

1. Review of Proposals

The Agency will use a point formula during the review process to score proposals. The firms with an unacceptably low technical score will be eliminated from further consideration.

The cost will then be considered, and additional points will be added to the technical score. The maximum score for cost will be assigned to the firm offering the lowest total, all-inclusive maximum cost.

2. Evaluation Criteria

Proposals will be evaluated using three (3) sets of criteria. Firms meeting the mandatory criteria will have their proposals evaluated and scored for both technical qualifications and cost. The following represents the principal selection criteria which will be considered during the evaluation process.

a) Mandatory Elements

- i. The audit firm is independent and licensed to practice in California.
- ii. The audit firm's professional staff have received adequate, continuing professional education within the preceding three (3) years.
- iii. The firm has no conflict of interest with regard to any other work performed by the firm for the Agency.
- iv. The firm submits a copy of its most recent external quality control review report, and the firm has a record of quality audit work.
- v. The firm adheres to the instructions in this request for proposal on preparing and submitting the proposal.

b) Technical Qualifications

- i. Expertise and Experience
 - a. The firm's past experience and performance on comparable government engagements.
 - b. The quality of the firm's professional staff to be assigned to the engagement.
- ii. Audit Approach
 - a. Adequacy of proposed staffing plan for various segments of the engagement.
 - b. Adequacy of sampling techniques.
 - c. Adequacy of analytical procedures.

c) Cost

3. Oral Presentations

After the points have been calculated for each RFP, proposers may be requested to make an oral presentation. Such presentations will provide firms with an opportunity to answer any questions the Agency may have on a firm's proposal.

4. Final Selection

It is anticipated that a firm will be selected by April 1, 2022. Following notification of the firm selected, it is expected a contract will be executed between both parties before start of the interim audit. Firm is expected to be present at the April 19, 2022, Commission meeting for award of the contract.

7.0 GENERAL TERMS AND CONDITIONS

1. Right to Reject Proposals

SAWPA reserves the right to reject any and all proposals, to waive any non-material irregularities or informalities in any proposal, and to accept or reject any item or combination of items.

2. Execution of Agreement

If an audit firm is not able to execute the standard services agreement and task order for year one (Attachment A) within thirty (30) days after being notified of selection, SAWPA reserves the right to select the next most qualified proposing audit firm or call for new proposals, whichever SAWPA deems most appropriate. The audit firm shall be required to work under a written contract with SAWPA in accordance with standard terms of the services agreement and task order approved by legal counsel for SAWPA. Notwithstanding anything in this RFP to the contrary, SAWPA reserves the right to negotiate the terms and conditions of the contract with the selected provider.

3. Incorporation of RFP/Proposal

This RFP and the audit firm's response, including all promises, warranties, commitments, and representations made in the successful proposal will become binding contractual obligations and will be incorporated by reference in any agreement between SAWPA and the audit firm.

4. Authorized Signatories

Audit firm staff signing the cover letter of the proposal, or any other related forms submitted must be authorized signers with the requisite authority to represent their firm and to enter into binding contracts with clients.

5. Validity of Proposals

Proposed services and related pricing and warranties contained in the proposal must be valid for a period of 120 days after the submission of the proposal.

6. Reporting

Independence is essential to the effectiveness of the agency's annual audit and is strongly emphasized by the Institute of Internal Auditors (IIA), the American Institute of Certified Public Accountants (AICPA), the U. S. General Accounting Office (GAO), and the U. S. Securities and Exchange Commission (SEC). To ensure independence and objectivity are maintained, the Audit Firm selected shall receive direction from and report directly to the SAWPA Board of Commissioners.

7. Termination Clause

SAWPA, at its sole discretion, may terminate the contract by giving a 30-day written notice to the audit firm selected. In the event of such termination, SAWPA's liability, if any, will be limited to only the work actually performed, if any, up to the termination date.



Attachment A

SANTA ANA WATERSHED PROJECT AUTHORITY **GENERAL SERVICES AGREEMENT FOR SERVICES BY INDEPENDENT CONSULTANT**

This Agreement is made this ___ day of _____, 20__ by and between the Santa Ana Watershed Project Authority ("SAWPA") located at 11615 Sterling Ave., Riverside, California, 92503 and _____ ("Consultant") whose address is _____.

RECITALS

This Agreement is entered into on the basis of the following facts, understandings, and intentions of the parties to this Agreement:

- SAWPA desires to engage the professional services of Consultant to perform such professional consulting services as may be assigned, from time to time, by SAWPA in writing;
- Consultant agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement and has represented and warrants to SAWPA that Consultant possesses the necessary skills, qualifications, personnel, and equipment to provide such services; and
- The services to be performed by Consultant shall be specifically described in one or more written Task Orders issued by SAWPA to Consultant pursuant to this Agreement.

AGREEMENT

Now, therefore, in consideration of the foregoing Recitals and mutual covenants contained herein, SAWPA and Consultant agree to the following:

ARTICLE I

TERM OF AGREEMENT

1.01 This agreement shall become effective on the date first above written and shall continue until **December 31, 20__**, unless extended or sooner terminated as provided for herein.

ARTICLE II

SERVICES TO BE PERFORMED

2.01 Consultant agrees to provide such professional consulting services as may be assigned, from time to time, in writing by the Commission and the General Manager of SAWPA. Each assignment shall be made in the form of a written Task Order. Each such Task Order shall include, but shall not be limited to, a description of the nature and scope of the services to be performed by Consultant, the amount of compensation to be paid, and the expected time of completion.

2.02 Consultant may at Consultant's sole cost and expense, employ such competent and qualified independent professional associates, subcontractors, and consultants as Consultant deems necessary to perform each assignment; provided that Consultant shall not subcontract any work to be performed without the prior written consent of SAWPA.

ARTICLE III

COMPENSATION

3.01 In consideration for the services to be performed by Consultant, SAWPA agrees to pay Consultant as provided for in each Task Order.

3.02 Each Task Order shall specify a total not-to-exceed sum of money and shall be based upon the regular hourly rates customarily charged by Consultant to its clients.

3.03 Consultant shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in any Task Order unless approved in advance by the Commission and General Manager of SAWPA, in writing.

3.04 Unless otherwise provided for in any Task Order issued pursuant to this Agreement, payment of compensation earned shall be made in monthly installments after receipt from Consultant of a timely, detailed, corrected, written invoice by SAWPA's Project Manager, describing, without limitation, the services performed, when such services were performed, the time spent performing such services, the hourly rate charged therefore, and the identity of individuals performing such services for the benefit of SAWPA. Such invoices shall also include a detailed itemization of expenses incurred. Upon approval by an authorized SAWPA employee, SAWPA will pay within 30 days after receipt of a valid invoice from Consultant.

ARTICLE IV

CONSULTANT OBLIGATIONS

4.01 Consultant agrees to perform all assigned services in accordance with the terms and conditions of this Agreement including those specified in each Task Order. In performing the services required by this Agreement and any related Task Order Consultant shall comply with all local, state and federal laws, rules and regulations. Consultant shall also obtain and pay for any permits required for the services it performs under this Agreement and any related Task Order.

4.02 Except as otherwise provided for in each Task Order, Consultant will supply all personnel and equipment required to perform the assigned services.

4.03 Consultant shall be solely responsible for the health and safety of its employees, agents and subcontractors in performing the services assigned by SAWPA.

4.04 Insurance Coverage: Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, its agents, representatives, employees or sub-contractors.

4.04(a) Coverage - Coverage shall be at least as broad as the following:

- 1. Commercial General Liability (CGL)** - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars (\$2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to SAWPA) or the general aggregate limit shall be twice the required occurrence limit.
- 2. Automobile Liability** – (if necessary) Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if Consultant has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars (\$1,000,000) for bodily injury and property damage each accident.
- 3. Workers' Compensation Insurance** - as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
- 4. Professional Liability** - (Also known as Errors & Omission) Insurance appropriate to the Consultant profession, with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
- 5. Cyber Liability Insurance (Technology Professional Liability – Errors and Omissions)** – If Consultant will be providing technology services, limits not less than \$2,000,000 per occurrence or claim, and \$2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Consultant in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress,

invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, SAWPA requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to SAWPA.

4.04(b) If Claims Made Policies:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

4.04(c) Waiver of Subrogation: The insurer(s) named above agree to waive all rights of subrogation against SAWPA, its elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of this policy which arise from work performed by the Named Insured for the Agency; but this provision applies regardless of whether or not SAWPA has received a waiver of subrogation from the insurer.

4.04(d) Other Required Provisions - The general liability policy must contain, or be endorsed to contain, the following provisions:

1. **Additional Insured Status:** SAWPA, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations.
2. **Primary Coverage:** For any claims related to this project, the Consultant's insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to SAWPA, its directors, officers, employees and authorized volunteers. Any insurance or self-insurance maintained by the Member Water Agency its directors, officers, employees and authorized volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

4.04(e) Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to SAWPA.

4.04(f) Self-Insured Retentions - Self-insured retentions must be declared to and approved by SAWPA. SAWPA may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or SAWPA.

4.04(g) Acceptability of Insurers - Insurance is to be placed with insurers having a current A.M. Best rating of no less than A: VII or as otherwise approved by SAWPA.

4.04(h) Verification of Coverage – Consultant shall furnish SAWPA with certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by SAWPA before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. SAWPA reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages.

4.04(i) Subcontractors - Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that SAWPA, its directors, officers, employees and authorized volunteers are additional insureds on Commercial General Liability Coverage.

4.05 Consultant hereby covenants and agrees that SAWPA, its officers, employees, and agents shall not be liable for any claims, liabilities, penalties, fines or any damage to property, whether real or personal, nor for any personal injury or death caused by, or resulting from, or claimed to have been caused by or resulting from, any negligence, recklessness, or willful misconduct of Consultant. To the extent permitted by law, Consultant shall hold harmless, defend at its own expense, and indemnify SAWPA, its directors, officers, employees, and authorized volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees and costs, arising from all acts or omissions of Consultant or its officers, agents, or employees in rendering services under this Agreement and any Task Order issued hereunder; excluding, however, such liability, claims, losses, damages or expenses arising from SAWPA's sole negligence or willful acts.

4.06 In the event that SAWPA requests that specific employees or agents of Consultant supervise or otherwise perform the services specified in each Task Order, Consultant shall ensure that such individual(s) shall be appointed and assigned the responsibility of performing the services.

4.07 In the event Consultant is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished with a registered professional engineer's number and shall conform to local, state and federal laws, rules and regulations. Consultant shall obtain all necessary permits and approvals in connection with this Agreement, any Task Order or Change Order. However, in the event SAWPA is required to obtain such an approval or permit from another governmental entity, Consultant shall provide all necessary supporting documents to be filed with such entity, and shall facilitate the acquisition of such approval or permit.

4.08 Consultant shall comply with all local, state and federal laws, rules and regulations including those regarding nondiscrimination and the payment of prevailing wages, if required by law.

ARTICLE V

SAWPA OBLIGATIONS

5.01 SAWPA shall:

5.01a Furnish all existing studies, reports and other available data pertinent to each Task Order that are in SAWPA's possession;

5.01b Designate a person to act as liaison between Consultant and the General Manager and Commission of SAWPA.

ARTICLE VI

ADDITIONAL SERVICES, CHANGES AND DELETIONS

6.01 During the term of this Agreement, the Commission of SAWPA may, from time to time and without affecting the validity of this Agreement or any Task Order issued pursuant thereto, order changes, deletions, and additional services by the issuance of written Change Orders authorized and approved by the Commission of SAWPA.

6.02 In the event Consultant performs additional or different services than those described in any Task Order or authorized Change Order without the prior written approval of the Commission of SAWPA, Consultant shall not be compensated for such services.

6.03 Consultant shall promptly advise SAWPA as soon as reasonably practicable upon gaining knowledge of a condition, event, or accumulation of events, which may affect the scope and/or cost of services to be provided pursuant to this Agreement. All proposed changes, modifications, deletions, and/or requests for additional services shall be reduced to writing for review and approval or rejection by the Commission of SAWPA.

6.04 In the event that SAWPA orders services deleted or reduced, compensation shall be deleted or reduced by a comparable amount as determined by SAWPA and Consultant shall only be compensated for services actually performed. In the event additional services are properly authorized, payment for the same shall be made as provided in Article III above.

ARTICLE VII

CONSTRUCTION PROJECTS: CONSULTANT CHANGE ORDERS

7.01 In the event SAWPA authorizes Consultant to perform construction management services for SAWPA, Consultant may determine, in the course of providing such services, that a Change Order should be issued to the construction contractor, or Consultant may receive a request for a Change Order from the construction contractor. Consultant shall, upon receipt of any requested Change Order or upon gaining knowledge of any condition, event, or accumulation of events, which may necessitate issuing a Change Order to the construction contractor, promptly consult with the liaison, General Manager and Commission of SAWPA. No Change Order shall be issued or executed without the prior approval of the Commission of SAWPA.

ARTICLE VIII

TERMINATION OF AGREEMENT

8.01 In the event the time specified for completion of an assigned task in a Task Order exceeds the term of this Agreement, the term of this Agreement shall be automatically extended for such additional time as is necessary to complete such Task Order and thereupon this Agreement shall automatically terminate without further notice.

8.02 Notwithstanding any other provision of this Agreement, SAWPA, at its sole option, may terminate this Agreement at any time by giving 10 day written notice to Consultant, whether or not a Task Order has been issued to Consultant.

8.03 In the event of termination, the payment of monies due Consultant for work performed prior to the effective date of such termination shall be paid after receipt of an invoice as provided in this Agreement.

ARTICLE IX

CONSULTANT STATUS

9.01 Consultant shall perform the services assigned by SAWPA in Consultant's own way as an independent contractor, in pursuit of Consultant's independent calling and not as an employee of SAWPA. Consultant shall be under the control of SAWPA only as to the result to be accomplished and the personnel assigned to perform services. However, Consultant shall regularly confer with SAWPA's liaison, General Manager, and Commission as provided for in this Agreement.

9.02 Consultant hereby specifically represents and warrants to SAWPA that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional consulting organization rendering the same or similar services. Furthermore, Consultant represents and warrants that the individual signing this Agreement on behalf of Consultant has the full authority to bind Consultant to this Agreement.

ARTICLE X

AUDIT AND OWNERSHIP OF DOCUMENTS

10.01 All draft and final reports, plans, drawings, specifications, data, notes, and all other documents of any kind or nature prepared or developed by Consultant in connection with the performance of services assigned to it by SAWPA are the sole property of SAWPA, and Consultant shall promptly deliver all such materials to SAWPA. Consultant may retain copies of the original documents, at its option and expense. Use of such documents by SAWPA for project(s) not the subject of this Agreement shall be at SAWPA's sole risk without legal liability or exposure to Consultant. SAWPA agrees to not release any software "code" without prior written approval from the Consultant.

10.02 Consultant shall retain and maintain, for a period not less than four years following termination of this Agreement, all time records, accounting records, and vouchers and all other records with respect to all matters concerning services performed, compensation paid and expenses reimbursed. At any time during normal business hours and as often as SAWPA may deem necessary, Consultant shall make available to SAWPA's agents for examination of all such records and will permit SAWPA's agents to audit, examine and reproduce such records.

ARTICLE XI

MISCELLANEOUS PROVISIONS

11.01 This Agreement supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of services by Consultant for SAWPA and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties.

11.02 Consultant shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of SAWPA. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

11.03 In the event Consultant is an individual person and dies prior to completion of this Agreement or any Task Order issued hereunder, any monies earned that may be due Consultant from SAWPA as of the date of death will be paid to Consultant's estate.

11.04 Time is of the essence in the performance of services required hereunder. Extensions of time within which to perform services may be granted by SAWPA if requested by Consultant and agreed to in writing by SAWPA. All such requests must be documented and substantiated and will only be granted as the result of unforeseeable and unavoidable delays not caused by the lack of foresight on the part of Consultant.

11.05 SAWPA expects that Consultant will devote its full energies, interest, abilities and productive time to the performance of its duties and obligations under this Agreement, and shall not engage in any other consulting activity that would interfere with the performance of Consultant's duties under this Agreement or create any conflicts of interest. If required by law, Consultant shall file a Conflict of Interest Statement with SAWPA.

11.06 Any dispute which may arise by and between SAWPA and the Consultant, including the Consultants, its employees, agents and subcontractors, shall be submitted to binding arbitration. Arbitration shall be conducted by a neutral, impartial arbitration service that the parties mutually agree upon, in accordance with its rules and procedures. The arbitrator must decide each and every dispute in accordance with the laws of the State of California, and all other applicable laws. Unless the parties stipulate to the contrary prior to the appointment of the arbitrator, all disputes shall first be submitted to non-binding mediation conducted by a neutral, impartial mediation service that the parties mutually agree upon, in accordance with its rules and procedures.

11.07 During the performance of the Agreement, Consultant and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status and denial of family care leave. Consultant and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12290 et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 et seq., set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Consultant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. Consultant shall include the

Santa Ana Watershed Project Authority
 Audit RFP 2022
 Firm Distribution List

Firm	Address	City	State	Zip
Clifton Larson Allen	3401 Centrelake Dr., Ste 500	Ontario	CA	91761
Davis Farr - Certified Public Accountants	2301 DuPont Drive, Ste 200	Irvine	CA	92612
Deloitte & Touche, LLP	695 Town Center Dr., Ste 1000	Costa Mesa	CA	92626
Eadie Payne LLP, CPAs	1839 W. Redlands Blvd.	Redlands	CA	92373
Eide Bailly LLP	10681 Foothill Blvd, Ste 300	Rancho Cucamonga	CA	91730-3831
Ernst & Young LLP	18111 Von Karman Ave., Ste 1000	Irvine	CA	92612-0181
Fedak & Brown LLP	6081 Orange Ave. 2nd Floor	Cypress	CA	90630
KPMG LLP	20 Pacifica, Ste 700	Irvine	CA	92618-3391
Lance Soll & Lunghard, LLP	203 N. Brea Blvd., Ste 203	Brea	CA	92821-4056
Macias Gini & O'Connell LLP	225 Broadway, Ste 1750	San Diego	CA	92101
McGladrey LLP	18401 Von Karman Ave., Ste 500	Irvine	CA	92612
Moss Adams LLP	2030 Main Street, Ste 1400	Irvine	CA	92614
Rogers, Anderson, Malody & Scott, LLP	735 E. Carnegie Drive, Ste 100	San Bernardino	CA	92408
The Pun Group: CPA Firm	200 Sandpointe Ave., #600	Santa Ana	CA	92707
Van Lant & Fankhanel, LLO	25901 Kellogg St.	Loma Linda	CA	92354
Vasquez & Co., LLP	655 N. Central Ave., Ste 1550	Glendale	CA	91203

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COMMISSION MEMORANDUM NO. 2022.10

DATE: February 15, 2022

TO: SAWPA Commission

SUBJECT: Disadvantaged Community Involvement Program: 2021 Urban and Multibenefit Drought Relief Grant Program Set-Aside - Recommended list of projects for Grant Funding

PREPARED BY: Rick Whetsel, Senior Watershed Manager

RECOMMENDATION

That the Commission approve and authorize staff to submit the attached portfolio of projects and funding allocations for consideration by DWR for up to \$5 million in Proposition 1 IRWM Disadvantaged Community Involvement (DACI) Grant Set-Aside funding made available through the 2021 Urban and Multi-benefit Drought Relief Grant Program.

DISCUSSION

In November 2021, the California Department of Water Resources (DWR) released Guidelines and Proposal Solicitation Package for the 2021 Urban and Multi-benefit Drought Relief Grant Program. The program provides \$190 million in drought relief funding intended to provide water to communities that face the loss or contamination of their water supplies, to address immediate impacts on human health and safety, and to protect fish and wildlife resources.

Of interest to SAWPA's Disadvantaged Communities Involvement (DCI) Program for the Santa Ana River Watershed, the Urban and Multi-benefit Drought Relief Grant includes a Set-Aside of at least \$50 million to support Underrepresented Communities and Native American Tribes through the Proposition 1 IRWM Disadvantaged Community Involvement (DACI) Program. As an existing Grantee of the DACI Program, SAWPA is eligible for an award of up to \$5 million to fund eligible drought emergency relief projects benefiting Underrepresented Communities or Tribes within the Santa Ana River Watershed.

The deadline set by DWR for submitting applications was rather tight, with DWR announcing they would be accepting applications for project funding on a rolling basis with the first round of applications due on November 17th, and a second round of applications due on January 14th. SAWPA, as an existing DACI program Grantee requested and received approval from DWR additional time to conduct a call for projects and assemble an application for its DCI Program for the Santa Ana River Watershed. The deadline for SAWPA to submit an application to DWR for the Urban and Multi-benefit Drought Relief Grant Program as stated in an email from DWR staff is before the end of February 2022.

SAWPA staff, in response to the grant opportunity, prepared an on-line "DCI Program call for project applications" form tailored not only to the requirements of DWR, but also to the specific goals of SAWPA's DCI program. This included requirements as stated by DWR, that eligible projects must respond to drought emergency and provide two quantifiable benefits. Additionally, to align with the goals of SAWPA's DCI program, Project Eligibility Requirements previously developed by the SAWPA DCI Program Technical Advisory Committee for rating and ranking Technical Assistance projects were employed as eligibility gates.

Due to the tight deadlines established by DWR for grant awards, SAWPA staff focused the request for project applications toward entities that previously received Technical Assistance support through the SAWPA DCI program to develop water projects aiding disadvantaged communities in the watershed. The on-line “call for project applications” form was approved and released in late December 2021.

On January 4th, SAWPA hosted an informational workshop to provide additional details on the program. This event was attended by staff representing the following:

Big Bear Area Regional Wastewater Agency	Devore Water Company
City of Fullerton	Idyllwild Water District
City of Santa Ana	Marygold Mutual Water Company
California Rural Water Association	Terrace Mutual Water Company
Box Springs Mutual Water Company	Soboba Band of Luiseno Indians
City of Colton	

On January 21st, in response to SAWPA’s “call for project applications” seven applications were submitted by agencies for consideration of grant funding to implement the projects they had previously received technical assistance support through SAWPA’s DCI Program. These included the following:

Projects Submitted for 2021 Urban and Multi-benefit Drought Relief Grant Program Funding

Project Proponent:	Project Title:
Big Bear Area Regional Wastewater Agency	Replenish Big Bear
City of Fullerton	Well 3A Rehabilitation
City of Fullerton	Well 6 Rehabilitation
Box Springs Mutual Water Company	Reservoir Improvement
City of Colton	Production Well 32
Devore Water Company	Booster Pump Station and Valve Vault
Marygold Mutual Water Company	Well 7 Rehabilitation and Systems Upgrade

Project applications were reviewed by SAWPA staff to have addressed each of the Project Eligibility Requirements and ranked based upon their ability to respond to the grant requirements and achieve the goals of SAWPA’s DCI program. The highest ranked projects recommended for grant program funding are listed below.

Projects Recommended for Grant Program Funding, including Dollar Awards

Project Proponent:	Project Title:	Total Cost	Grant Award
City of Colton	Production Well 32	\$ 4,973,000	\$ 885,000
Box Springs MWC	Reservoir Improvement	\$ 1,590,000	\$ 1,590,000
Marygold Mutual Water Company	Well 7 Rehabilitation and Systems Upgrade	\$ 1,448,000	\$ 1,448,000
City of Fullerton	Well 6 Rehabilitation	\$ 505,000	\$ 505,000
Devore Water Company	Booster Pump Station and Valve Vault	\$ 472,000	\$ 472,000
SAWPA	Program Administration		\$ 100,000
Total Request:		\$ 8,988,000	\$ 5,000,000

Following approval of a suite of recommended implementation projects by the SAWPA Commission. SAWPA staff will proceed with the next steps in the process as follows:

- Submit a program application to DWR for approval,
- Amend the existing DCI Program Grant Agreement,
- Prepare DCI Grant sub-agreements with each of the project proponents.

BACKGROUND

The Disadvantaged Communities Involvement Program is a Prop 1 funded effort within the Integrated Regional Water Management Program to ensure the involvement of disadvantaged communities, economically distressed areas, and underrepresented communities in integrated regional water management planning. As the Santa Ana River Watershed approved Regional Water Management Group, SAWPA was awarded a \$6.3 million grant in June 2017. With permission from DWR, SAWPA and our partners initiated work in October 2016.

SAWPA managed the program with five program partners: California State University, Local Government Commission (a 501c3 nonprofit), the California Rural Water Association (a 501c3 nonprofit), the Water Education Foundation (a 501c3 nonprofit), and the University of California Irvine. Each partner organization had a defined scope of work, and together is responsible for project management and reporting.

The Program included three main Program Elements, within which are twenty separate activities. Those three Program Elements consist of 1) Strengths and Needs Assessment, 2) Engagement and Education, 3) Project Development. A fourth element contains grant administration tasks assigned to SAWPA.

Work on the initial \$6.3 million grant was completed in July 2021.

CRITICAL SUCCESS FACTORS

OWOW CSF #1 - Continued support from SAWPA commission of OWOW Steering Committee's decision-making authority as a means of ensuring trust, transparency, and external communications.

OWOW CSF #2 - Active participation of a diverse group of stakeholders representing counties, cities, and water districts, as well as the private sector and the regulatory, environmental, and environmental justice communities who integrate the different interests in the watershed beyond political boundaries. Ensuring all perspectives are heard and valued.

OWOW CSF #5 - A strong reputation and sufficient capacity within SAWPA staff for strategic facilitation, planning, communication, leadership and community engagement

RESOURCE IMPACTS

The implementation and administration of the DCI implementation projects will be funded entirely by DWR Disadvantaged Community Involvement Grant Program funding.

Attachments:

1. PowerPoint Presentation

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Disadvantaged Community Involvement Program DWR DACI Program Set-Aside Funding, 2021 Urban and Multibenefit Drought Relief Grant Program Recommendation for Funding

**Rick Whetsel, Senior Watershed Manager
SAWPA Commission | February 15, 2022
Item No. 6.B.**



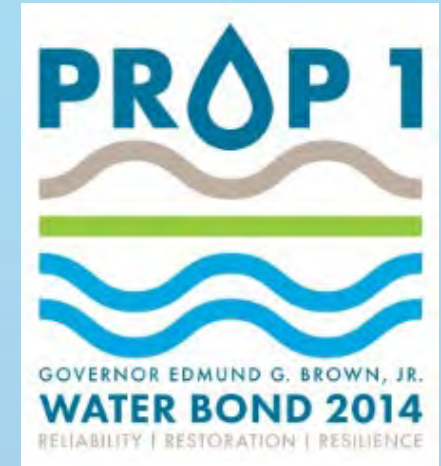
Recommendation

That the Commission authorize staff to submit the attached portfolio of projects and funding allocation to DWR for consideration for Proposition 1 IRWM Disadvantaged Community Involvement (DCI) Grant Set-Aside funding made available through the 2021 Urban and Multi-benefit Drought Relief Grant Program.



Disadvantaged Community Involvement (DCI) Program

- **July 2021** – SAWPA completes Prop 1 IRWM DCI Grant
- **August 2021** – Discussions with DWR on use of DCI funds to implement “Technical Assistance Projects”
- **July/October 2021** – Grant Agreement extended term of SAWPA’s DCI Program



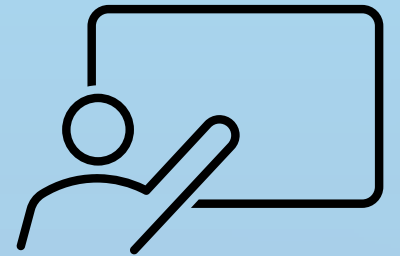
2021 Urban and Multi-benefit Drought Relief Grant Program (DWR)

- Grant Program:
 - September 2021 – Draft Guidelines and Proposal Solicitation Package (PSP) released
 - October 2021 – Final Guidelines and Proposal Solicitation Package released
 - Provides at least \$190 million in drought relief funding
- Fund projects that respond to drought, including:
 - Loss or contamination of water supplies
 - Impacts on human health and safety
 - Protect fish and wildlife resources
- Set-Aside:
 - \$50 million statewide
 - Support Underrepresented Communities and Native American Tribes
 - Use Prop 1 IRWM DCI Program



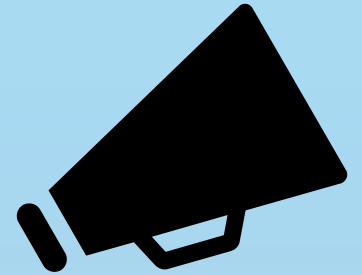
2021 Urban and Multi-benefit Drought Relief Grant Program - \$5 million Set-Aside for SAWPA

- SAWPA:
 - Grantee of the DACI Program for our IRWM region
 - Eligible for up to **\$5 million** (use of existing DACI grant agreement)
- Program details:
 - Fund eligible drought relief projects
 - Benefits to Underrepresented Communities or Tribes
 - No local cost share match required for grant
 - Projects to be bundled together in a single application
 - Deadline for application: February 2022



SAWPA: Call For Project Applications

- Use of an on-line “Call For Project Applications” Form
- DWR Grant Requirements
 - Respond to drought emergency
 - Two quantifiable benefits
- SAWPA DCI Program Goals
 - Technical Assistance Criteria for rating and ranking projects
- Approach:
 - Target projects previously awarded “Technical Assistance Funding” under SAWPA DCI program
- Deadline for submittals - January 21st



Project Applications Submitted

Project Proponent:	Project Title:
Big Bear Area Regional Wastewater Agency	Replenish Big Bear
City of Fullerton	Well 3A Rehabilitation
City of Fullerton	Well 6 Rehabilitation
Box Springs Mutual Water Company	Reservoir and Well Improvement
City of Colton	Production Well 32
Devore Water Company	Booster Pump Station and Valve Vault
Marygold Mutual Water Company	Well 7 Rehabilitation and Systems Upgrade



Funding Recommendation

Project Proponent:	Project Title:	Total Prj Cost	Grant Award
City of Colton	Production Well 32	\$ 4,973,000	\$ 885,000
Box Springs Mutual Water Company	Reservoir Improvement	\$ 1,590,000	\$ 1,590,000
Marygold Mutual Water Company	Well 7 Rehabilitation and Systems Upgrade	\$ 1,448,000	\$ 1,448,000
City of Fullerton	Well 6 Rehabilitation	\$ 505,000	\$ 505,000
Devore Water Company	Booster Pump Station and Valve Vault	\$ 472,000	\$ 472,000
SAWPA	Program Administration		\$ 100,000
	Total Request:	\$ 8,988,000	\$ 5,000,000



City of Colton – Production Well 32

Issue

- Insufficient source capacity to meet current demand, due to declining groundwater table and water quality issues (iron, manganese and perchlorate).

Project

- Construct and install a new well to solve a critical source deficiency for the City of Colton includes pump, well house, controls, and chlorination station.

Benefits

- Water Supply Reliability Water Supply- Groundwater (2,500 AFY)
- Water Quality- Groundwater

Completion date

- December 31, 2023



Box Springs Mutual Water Company – Reservoir Improvement

Issue

- Existing water tanks on the site are functionally obsolete and out of compliance with OSHA Standards.

Project

- Install new 1.5 million gallon (MG), welded steel tank, 86 feet in diameter, and 34 feet tall to replace both existing tanks.

Benefits

- Water Supply Reliability (1.5 MG)
- Operational Efficiency Improvement

Completion date

- December 31, 2023



Marygold Mutual Water Company – Well 7 Rehabilitation and Systems Upgrade

Issue

- Reduced production capacity and efficiency due to declining ground water table.

Project

- Replace pump and rehabilitate well to increase production to ensure the well can deliver the required demand in anticipation of a continuing ground water table decline includes pump, controls, SCADA and instrumentation, backup power generator.

Benefits

- Water Supply Reliability Water Supply- Groundwater (1,151 AFY)
- Operational Efficiency Improvement

Completion date

- September 30, 2023



City of Fullerton – Well 6 Rehabilitation

Issue

- Emergence of per- and polyfluoroalkyl substances (PFAS) in other wells operated by the City have resulted in the City needing to rely heavier on Well 6, a low efficiency well, to meet supply demands.

Project

- Replace pump and rehabilitate well to increase production and efficiency to ensure the well can meet the required demand.

Benefits

- Water Supply Reliability Water Supply- Groundwater (320 AFY)
- Operational Efficiency Improvement

Completion date

- July 31, 2024



Devore Water Company – Booster Pump Station and Valve Vault

Issue

- Drought has resulted in the groundwater horizontal wells that serve as the primary source of water for Devore have had inconsistent production leading to low pressure and water shortages.

Project

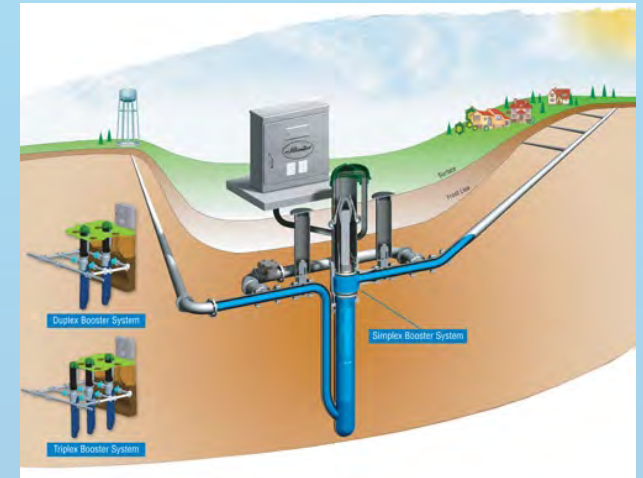
- Booster pump station and valve vault will provide a means to replenish existing spring fed source water stored above Pressure Zone 6 in the new tank and control water flow into the Zone saving energy and increasing fire protection.

Benefits

- Water Supply Reliability Water Supply- Groundwater (194 AFY)
- Operational Efficiency Improvement

Completion date

- September 30, 2023



Next Steps

- Submit program application to DWR for approval
- Amend existing DCI Program Grant Agreement to incorporate additional projects and SAWPA Project Administration
- Prepare DCI Grant sub-agreements with each of the project proponents.



Recommendation

That the Commission authorize staff to submit the attached portfolio of projects and funding allocation to DWR for consideration for Proposition 1 IRWM Disadvantaged Community Involvement (DCI) Grant Set-Aside funding made available through the 2021 Urban and Multi-benefit Drought Relief Grant Program.



Questions



Santa Ana Watershed Project Authority
Cash Transaction Report
Month of December 2021

Below is a summary of cash transactions completed during the month in the Authority's checking account with US Bank. Attached are summaries by major revenue and expense classifications.

Cash Receipts and Deposits to Account	\$	1,464,764.76
Net Investment Transfers		1,023,394.66
Cash Disbursements		<u>(2,486,012.30)</u>
Net Change for Month	\$	2,147.12
Balance at Beginning of Month		<u>1,052,459.25</u>
Balance at End of Month per General Ledger	\$	<u><u>1,054,606.37</u></u>
Collected Balance per Bank Statement	\$	1,066,023.17

ACCOUNTS PAYABLE RECONCILIATION

Accounts Payable Balance @ 11/30/2021	\$	5,256,846.31
Invoices Received for December 2021		2,478,694.26
Invoices Paid by check/wire during December 2021 (see attached register)		<u>(2,151,087.90)</u>
Accounts Payable Balance @ 12/31/2021	\$	<u><u>5,584,452.67</u></u>

CASH RECEIPTS

Brine Line Operating Revenues	\$ 1,142,947.89
Participant Fees	229,509.37
LESJWA Admin Reimbursement	15,675.35
Grant Proceeds - Prop 1	76,067.33
Other	<u>564.82</u>
Total Receipts and Deposits	\$ 1,464,764.76

INVESTMENT TRANSFERS

Transfer of Funds:	
From (to) US Bank	\$ -
From (to) LAIF	-
From (to) Legal Defense Fund	-
From (to) LESJWA	-
From (to) Investments	<u>1,023,394.66</u>
Total Investment Transfers	\$ 1,023,394.66

CASH DISBURSEMENTS

By Check:	
Payroll	\$ -
Operations	<u>2,151,087.90</u>
Total Checks Drawn	\$ 2,151,087.90
By Cash Transfer:	
Payroll	\$ 231,225.44
Payroll Taxes	103,149.36
Take Care (AFLAC)	<u>549.60</u>
Total Cash Transfers	\$ 334,924.40
Total Cash Disbursements	<u>\$ 2,486,012.30</u>

Santa Ana Watershed Project Authority
Check Detail
Dec-21

Category	Check #	Check Date	Type	Vendor	Check Amount
Accrued Volumetric Costs	EFT04258	12/22/2021	CHK	Orange County Sanitation District	\$ 693,659.35
Accrued Volumetric Costs Total					\$ 693,659.35
Auto Expense	5063	12/2/2021	CHK	County of Riverside	\$ 1,873.95
Auto Expense	5071	12/9/2021	CHK	County of Riverside	\$ 1,835.76
Auto Expense	EFT04240	12/9/2021	CHK	County of Riverside/Transportation	\$ 876.34
Auto Expense Total					\$ 4,586.05
Benefits	5078	12/16/2021	CHK	AFLAC	\$ 336.01
Benefits	5084	12/16/2021	CHK	WageWorks	\$ 122.00
Benefits	5090	12/22/2021	CHK	Mutual Of Omaha	\$ 2,591.24
Benefits	EFT04225	12/2/2021	CHK	Vantagepoint Transfer Agents	\$ 4,349.57
Benefits	EFT04229	12/2/2021	CHK	Vantagepoint Transfer Agents	\$ 407.23
Benefits	EFT04245	12/16/2021	CHK	Vantagepoint Transfer Agents	\$ 4,726.37
Benefits	EFT04249	12/16/2021	CHK	Vantagepoint Transfer Agents	\$ 407.23
Benefits	EFT04257	12/22/2021	CHK	ACWA/JPIA	\$ 42,256.47
Benefits	P042046	12/2/2021	WDL	CalPERS Supplemental Income	\$ 4,786.45
Benefits	P042047	12/2/2021	WDL	Public Employees' Retirement	\$ 16,779.47
Benefits	P042119	12/16/2021	WDL	CalPERS Supplemental Income	\$ 4,888.62
Benefits	P042120	12/16/2021	WDL	Public Employees' Retirement	\$ 16,391.55
Benefits	P042206	12/31/2021	WDL	CalPERS Supplemental Income	\$ 4,888.62
Benefits	P042207	12/31/2021	WDL	Public Employees' Retirement	\$ 9,175.68
Benefits	P042208	12/31/2021	WDL	Public Employees' Retirement	\$ 17,557.45
Benefits	P042209	12/31/2021	WDL	Public Employees' Retirement	\$ 9,715.68
Benefits	WDL000005568	12/7/2021	WDL	Takecare	\$ 192.30
Benefits	WDL000005579	12/15/2021	WDL	Takecare	\$ 165.00
Benefits	WDL000005586	12/21/2021	WDL	Takecare	\$ 192.30
Benefits Total					\$ 139,929.24
Building Lease	5091	12/22/2021	CHK	Wilson Property Services, Inc	\$ 1,890.00
Building Lease	5092	12/22/2021	CHK	Wilson Property Services, Inc	\$ 1,864.96
Building Lease	5093	12/22/2021	CHK	Wilson Property Services, Inc	\$ 119.04
Building Lease Total					\$ 3,874.00
CEQA	EFT04272	12/22/2021	CHK	Catalyst Environmental Solutions	\$ 7,193.00
CEQA Total					\$ 7,193.00
Cloud Storage	EFT04263	12/22/2021	CHK	Accent Computer Solutions Inc	\$ 1,444.74
Cloud Storage Total					\$ 1,444.74
Consulting	EFT04234	12/2/2021	CHK	West Yost & Associates, Inc.	\$ 17,340.00
Consulting	EFT04238	12/9/2021	CHK	CDM Smith, Inc.	\$ 1,984.00
Consulting	EFT04239	12/9/2021	CHK	Woodard & Curran Inc.	\$ 7,521.25
Consulting	EFT04241	12/9/2021	CHK	Blais & Associates	\$ 1,072.50
Consulting	EFT04242	12/9/2021	CHK	Kahn Soares & Conway	\$ 7,635.00
Consulting	EFT04243	12/9/2021	CHK	JPW Communications	\$ 2,916.65
Consulting	EFT04248	12/16/2021	CHK	CDM Smith, Inc.	\$ 24,733.14
Consulting	EFT04250	12/16/2021	CHK	Integrated Systems Solutions	\$ 92.50
Consulting	EFT04253	12/16/2021	CHK	GEI Consultants	\$ 2,802.50
Consulting	EFT04254	12/16/2021	CHK	JM Consultants	\$ 9,250.00
Consulting	EFT04259	12/22/2021	CHK	West Coast Advisors	\$ 9,750.00
Consulting	EFT04262	12/22/2021	CHK	Integrated Systems Solutions	\$ 1,794.50
Consulting	EFT04263	12/22/2021	CHK	Accent Computer Solutions Inc	\$ 2,786.40
Consulting	EFT04271	12/22/2021	CHK	West Yost & Associates, Inc.	\$ 17,389.25
Consulting Total					\$ 107,067.69
Credit Cards	P042164	12/10/2021	WDL	US Bank	\$ 10,629.04
Credit Cards Total					\$ 10,629.04
Debt Service	5080	12/16/2021	CHK	State Water Resources Control Board	\$ 1,044,273.23
Debt Service Total					\$ 1,044,273.23
Director Costs	EFT04244	12/16/2021	CHK	Eastern Municipal Water District	\$ 460.00
Director Costs Total					\$ 460.00
Dues	5094	12/22/2021	CHK	California Association of Sanitation Agencies	\$ 5,000.00
Dues Total					\$ 5,000.00
Employee Reimbursement	EFT04228	12/2/2021	CHK	David Ruhl	\$ 150.00
Employee Reimbursement	EFT04233	12/2/2021	CHK	Haley Mullay	\$ 234.31
Employee Reimbursement	EFT04251	12/16/2021	CHK	Alison L Lewis	\$ 730.00
Employee Reimbursement	EFT04265	12/22/2021	CHK	Alison L Lewis	\$ 516.25

Santa Ana Watershed Project Authority
Check Detail
Dec-21

Category	Check #	Check Date	Type	Vendor	Check Amount
Employee Reimbursement	EFT04269	12/22/2021	CHK	Bonnie Gallagher	\$ 350.00
Employee Reimbursement Total					\$ 1,980.56
Equipment Rented	5065	12/2/2021	CHK	United Rentals	\$ 653.62
Equipment Rented	5087	12/22/2021	CHK	Pitney Bowes Global Financial	\$ 345.60
Equipment Rented	EFT04235	12/9/2021	CHK	Konica Minolta Business Solutions	\$ 678.07
Equipment Rented Total					\$ 1,677.29
Facility Repair & Maintenance	5064	12/2/2021	CHK	United Storm Water Inc.	\$ 9,535.25
Facility Repair & Maintenance	5072	12/9/2021	CHK	TNT Elevator Inc	\$ 272.00
Facility Repair & Maintenance	EFT04246	12/16/2021	CHK	Western Exterminator Co.	\$ 134.05
Facility Repair & Maintenance	EFT04252	12/16/2021	CHK	Riverside Cleaning	\$ 1,625.00
Facility Repair & Maintenance	EFT04264	12/22/2021	CHK	Douglas Environmental Group	\$ 3,380.00
Facility Repair & Maintenance Total					\$ 14,946.30
Insurance Expense	5074	12/9/2021	CHK	Zenith Insurance Company	\$ 5,671.00
Insurance Expense Total					\$ 5,671.00
Lab Costs	EFT04227	12/2/2021	CHK	E. S. Babcock & Sons, Inc.	\$ 2,725.00
Lab Costs	EFT04237	12/9/2021	CHK	E. S. Babcock & Sons, Inc.	\$ 4,691.00
Lab Costs	EFT04247	12/16/2021	CHK	E. S. Babcock & Sons, Inc.	\$ 2,521.20
Lab Costs	EFT04260	12/22/2021	CHK	E. S. Babcock & Sons, Inc.	\$ 636.00
Lab Costs Total					\$ 10,573.20
Landscape Maintenance	EFT04261	12/22/2021	CHK	Green Meadows Landscape	\$ 720.00
Landscape Maintenance Total					\$ 720.00
Legal	EFT04255	12/16/2021	CHK	Lagerlof, LLP	\$ 2,780.50
Legal Total					\$ 2,780.50
Materials & Supplies	EFT04256	12/16/2021	CHK	Industrial Rubber & Supply,	\$ 407.32
Materials & Supplies Total					\$ 407.32
Office Expense	5062	12/2/2021	CHK	Staples Business Advantage	\$ 1,048.56
Office Expense	5081	12/16/2021	CHK	Awards & Specialties	\$ 16.31
Office Expense	5082	12/16/2021	CHK	Printing Connection, Inc.	\$ 59.81
Office Expense	EFT04226	12/2/2021	CHK	Konica Minolta Business Solutions	\$ 155.98
Office Expense Total					\$ 1,280.66
Other Contract Services	* 05066	12/2/2021	VOID	OmniEarth Inc.	\$ -
Other Contract Services	5089	12/22/2021	CHK	Municipal Water District of Orange County	\$ 24,302.53
Other Contract Services	EFT04258	12/22/2021	CHK	Orange County Sanitation District	\$ 3,411.09
Other Contract Services	EFT04270	12/22/2021	CHK	Huerta del Valle	\$ 47,500.00
Other Contract Services Total					\$ 75,213.62
Other Expense	* 05085	12/16/2021	VOID	J.V. & A. Party Rental Supply	\$ -
Other Expense Total					\$ -
Payroll	WDL000005559	12/3/2021	WDL	Direct Deposit 12/3/2021	\$ 70,464.49
Payroll	WDL000005562	12/3/2021	WDL	PR Tax - Federal	\$ 25,699.05
Payroll	WDL000005563	12/3/2021	WDL	PR Tax - State	\$ 6,306.62
Payroll	WDL000005564	12/3/2021	WDL	PR Tax - State AZ	\$ 116.78
Payroll	WDL000005571	12/17/2021	WDL	Direct Deposit 12/17/2021	\$ 76,196.14
Payroll	WDL000005572	12/17/2021	WDL	PR Tax - Federal	\$ 26,823.54
Payroll	WDL000005573	12/17/2021	WDL	PR Tax - State	\$ 6,701.51
Payroll	WDL000005574	12/17/2021	WDL	PR Tax - State AZ	\$ 116.78
Payroll	WDL000005580	12/31/2021	WDL	Direct Deposit 12/31/2021	\$ 84,074.62
Payroll	WDL000005581	12/31/2021	VOID	Direct Deposit 12/31/2021	\$ (4,830.64)
Payroll	WDL000005582	12/31/2021	VOID	Direct Deposit 12/31/2021	\$ (4,821.21)
Payroll	WDL000005583	12/31/2021	VOID	Direct Deposit 12/31/2021	\$ (11,648.09)
Payroll	WDL000005584	12/31/2021	WDL	Direct Deposit 12/31/2021	\$ 21,790.13
Payroll	WDL000005589	12/31/2021	WDL	PR Tax - Federal	\$ 29,450.65
Payroll	WDL000005590	12/31/2021	WDL	PR Tax - State	\$ 7,532.33
Payroll	WDL000005591	12/31/2021	WDL	PR Tax - State AZ	\$ 116.78
Payroll	WDL000005592	12/31/2021	WDL	PR Tax - Federal	\$ 197.44
Payroll	WDL000005593	12/31/2021	WDL	PR Tax - State	\$ 87.88
Payroll Total					\$ 334,374.80
Payroll Garnishment	* 05048	11/17/2021	CHK	Riverside County Sheriff	\$ (631.84)
Payroll Garnishment	5076	12/9/2021	CHK	Riverside County Sheriff	\$ 631.84
Payroll Garnishment	5077	12/9/2021	CHK	Riverside County Sheriff	\$ 631.84
Payroll Garnishment	5095	12/22/2021	CHK	Riverside County Sheriff	\$ 631.84
Payroll Garnishment Total					\$ 1,263.68

Santa Ana Watershed Project Authority
Check Detail
Dec-21

Category	Check #	Check Date	Type	Vendor	Check Amount
Permit Fees	5088	12/22/2021	CHK	State Water Resources Control Board	\$ 3,326.00
Permit Fees Total					\$ 3,326.00
Safety	EFT04236	12/9/2021	CHK	Underground Service Alert	\$ 278.28
Safety Total					\$ 278.28
Security	5073	12/9/2021	CHK	SafeT	\$ 1,550.11
Security	5083	12/16/2021	CHK	SafeT	\$ 671.40
Security Total					\$ 2,221.51
Shipping/Postage	5056	12/2/2021	CHK	General Logistics Systems US	\$ 44.80
Shipping/Postage	5079	12/16/2021	CHK	General Logistics Systems US	\$ 13.54
Shipping/Postage Total					\$ 58.34
Software	EFT04263	12/22/2021	CHK	Accent Computer Solutions Inc	\$ 1,646.70
Software Total					\$ 1,646.70
Subscriptions	5075	12/9/2021	CHK	Verizon Connect Fleet USA	\$ 104.70
Subscriptions Total					\$ 104.70
Utilities	5057	12/2/2021	CHK	AT&T	\$ 978.34
Utilities	5058	12/2/2021	CHK	AT&T	\$ 840.49
Utilities	5059	12/2/2021	CHK	AT&T	\$ 1,018.26
Utilities	5060	12/2/2021	CHK	AT&T	\$ 204.62
Utilities	5061	12/2/2021	CHK	Southern California Edison	\$ 23.02
Utilities	5067	12/9/2021	CHK	Riverside, City of	\$ 101.51
Utilities	5068	12/9/2021	CHK	Riverside, City of	\$ 1,665.95
Utilities	5069	12/9/2021	CHK	Southern California Edison	\$ 180.90
Utilities	5070	12/9/2021	CHK	Burrtec Waste Industries, InC	\$ 177.87
Utilities	5086	12/22/2021	CHK	AT&T	\$ 978.34
Utilities	EFT04230	12/2/2021	CHK	Verizon Wireless Services LLC	\$ 331.11
Utilities	EFT04231	12/2/2021	CHK	Verizon Wireless Services LLC	\$ 130.61
Utilities	EFT04232	12/2/2021	CHK	Verizon Wireless Services LLC	\$ 1,081.57
Utilities	EFT04266	12/22/2021	CHK	Verizon Wireless Services LLC	\$ 1,197.19
Utilities	EFT04267	12/22/2021	CHK	Verizon Wireless Services LLC	\$ 331.11
Utilities	EFT04268	12/22/2021	CHK	Verizon Wireless Services LLC	\$ 130.61
Utilities Total					\$ 9,371.50
Grand Total					\$ 2,486,012.30

	Accounts Payable
Checks	\$ 2,056,275.34
Wire Transfers	\$ 94,812.56
	<u>\$ 2,151,087.90</u>

Take Care	\$ 549.60
Other	\$ -
Payroll	\$ 334,374.80
	<u>\$ 2,486,012.30</u>

Total Disbursements for December 2021

Santa Ana Watershed Project Authority
 Consulting
 Dec-21

Check #	Check Date	Task #	Task Description	Vendor Name	Total Contract	Check Amount	Remaining Contract Amount	Notes/Comments	
EFT04263	12/22/2021	ACS100-23	IT Services	Accent Computer Solutions	\$ 107,375.00	\$ 2,786.40	\$ 82,334.66		
EFT04241	12/9/2021	BLAIS370-02	Grant Needs Assessment & Grant Monitoring	Blais & Associates	\$ 24,700.00	\$ 1,072.50	\$ 896.56		
EFT04238	12/9/2021	CDM386-15	Regional Bacteria Monitoring Program	CDM Smith	\$ 415,453.00	\$ 1,984.00	\$ 8,420.08	Closed 9/30/21	
EFT04248	12/16/2021	CDM386-16	Implementation of SAR Regional Bacteria Monitoring Program	CDM Smith	\$ 1,070,535.00	\$ 24,733.14	\$ 808,467.68		
EFT04253	12/16/2021	GEI386-01	Homeless Encampment - Phase 1A Water Quality Monitoring	GEI Consultants	\$ 119,514.00	\$ 2,802.50	\$ 72,334.35		
EFT04250	12/16/2021	INSOL100-17	Great Plains and Journyx Support	Integrated Systems Solutions	\$ 4,750.00	\$ 92.50	\$ 2,086.00		
EFT04262	12/22/2021	INSOL100-17	Great Plains and Journyx Support	Integrated Systems Solutions	\$ 4,750.00	\$ 129.50	\$ 2,086.00		
EFT04262	12/22/2021	INSOL100-18	Great Plains Update	Integrated Systems Solutions	\$ 3,330.00	\$ 1,665.00	\$ 129.50		
EFT04254	12/16/2021	JMC373-03	Roundtable of Regions Network Coordinator	JM Consultants	\$ 72,900.00	\$ 9,250.00	\$ 53,087.33		
EFT04243	12/9/2021	JPW392-01	Emerging Constituents Program Social Media Support	JPW Communications	\$ 105,000.00	\$ 2,916.65	\$ 55,791.80		
EFT04242	12/9/2021	KSC374-02	Basin Monitoring Program TF Regulatory Support	Kahn, Soares, & Conway	\$ 116,000.00	\$ 5,280.00	\$ 891,354.00		
EFT04242	12/9/2021	KSC384-02	MSAR Pathogen TMDL TF Regulatory Support	Kahn, Soares, & Conway	\$ 149,750.00	\$ 1,567.50	\$ 131,975.00		
EFT04242	12/9/2021	KSC392-02	Emerging Constituents Program TF Regulatory Support	Kahn, Soares, & Conway	\$ 46,500.00	\$ 787.50	\$ 42,267.50		
EFT04259	12/22/2021	WCA100-03-04	State Legislative Consulting Services	West Coast Advisors	\$ 240,000.00	\$ 9,750.00	\$ 113,250.00		
EFT04234	12/2/2021	WEST374-01	Workplan for Basin Monitoring Program TF Planning Priorities	West Yost & Associates	\$ 339,102.00	\$ 17,340.00	\$ 272,699.75		
EFT04271	12/22/2021	WEST374-01	Workplan for Basin Monitoring Program TF Planning Priorities	West Yost & Associates	\$ 339,102.00	\$ 17,389.25	\$ 272,699.75		
EFT04239	12/9/2021	RMC504-401-08	SARCCUP Program Mgmt. Services	Woodard & Curran	\$ 132,872.00	\$ 7,521.25	\$ 102,256.25		
					\$ 107,067.69				

COMMISSION MEMORANDUM NO. 2022.11

DATE: February 15, 2022
TO: SAWPA Commission
SUBJECT: Inter-Fund Borrowing – December 2021
PREPARED BY: Karen Williams, DGM/CFO

RECOMMENDATION

It is recommended that the Commission receive and file the informational report on short-term, cash-flow inter-fund borrowing.

DISCUSSION

On December 13, 2005, the Commission approved Resolution No. 452, Inter-Fund and Inter-Project Loan Policy. Staff was directed to bring back an accounting of the loans each month for review when the total exceeded \$250,000 in aggregate.

The following projects, with negative cash flow, are listed below with the amounts borrowed from SAWPA General Fund Reserves in December 2021. The total amount borrowed is over the aggregate \$250,000 amount recommended in Resolution No. 452, Inter-Fund and Inter-Project Loan Policy. The Commission has requested that this item be brought back each month as an informational item when the loan amount is over the \$250,000 aggregate amount.

Fund	Fund Name	11/30/2021 Balance	Loan Receipts	New Charges	12/31/2021 Balance
135	Proposition 84 Admin R2	86,061.35	(0.00)	0.00	86,061.35
145	Proposition 84 Admin R4	343,305.81	(0.00)	26,350.33	369,656.14
150	Proposition 1 – Admin	124,896.05	(69,596.39)	8,794.95	64,094.61
397	Energy – Water DAC	4,582.11	(0.00)	1,194.27	5,776.38
398	Proposition 1 – DACI Grant	340.88	(0.00)	47,574.08	47,914.96
477	LESJWA Administration	14,344.26	(15,675.35)	18,020.24	16,689.15
504	Prop 84 – Round I & II	(50.01)	0.00	0.00	(50.01)
	Total Funds Borrowed	\$573,480.45	(\$85,271.74)	\$101,933.87	\$590,142.58
	General Fund Reserves Balance		\$2,468,610.98		
	Less Amount Borrowed		<u>590,142.58</u>		
	Balance of General Fund Reserves		\$1,878,468.40		

The following table lists each fund that has a negative cash flow, the source of funding for the fund, how often the fund is billed, and the projected rate of payment for the fund.

NEGATIVE CASH-FLOW FUNDS

Fund No.	Source of Funding	Billing Frequency	Projected Payment Time
135, 145,150 – Proposition 1 & 84 Admin	DWR – Prop 1 & 84 Grant	Monthly/Quarterly	Up to 4 months
397 – Energy – Water DAC	City of Riverside Grant	Quarterly	Up to 4 months
398 – Proposition 1 – DACI Grant	DWR – Prop 1 Grant	Monthly	Up to 4 months
477 – LESJWA Admin	Reimbursement from LESJWA	Monthly	2 to 4 weeks
504 – Proposition 84 SARCCUP Projects	DWR – Prop 84 Grant	Monthly/Quarterly	Up to 4 months

Fund 135

This fund is for the administration of Proposition 84 Round II grant funds. These funds will be billed quarterly and 10% will be withheld for retention.

Fund 145

This fund is for the administration of Proposition 84 Round 2015 grant funds. These funds will be billed quarterly and 10% will be withheld for retention.

Fund 150

This fund is for the administration of Proposition 1 grant funds. Once the contract has been signed by DWR these funds will be billed quarterly and 10% will be withheld for retention.

Fund 397

This fund is for the transformative climate communities grant provided by a sub-recipient agreement between SAWPA and the City of Riverside. These funds will be billed on a quarterly basis.

Fund 398

This fund is for the Proposition 1 DACI grant project. These funds will be billed monthly and 10% will be withheld for retention.

Fund 477

Each month LESJWA is billed the cost for administering the JPA. Once the bill is received, LESJWA submits payment within two weeks.

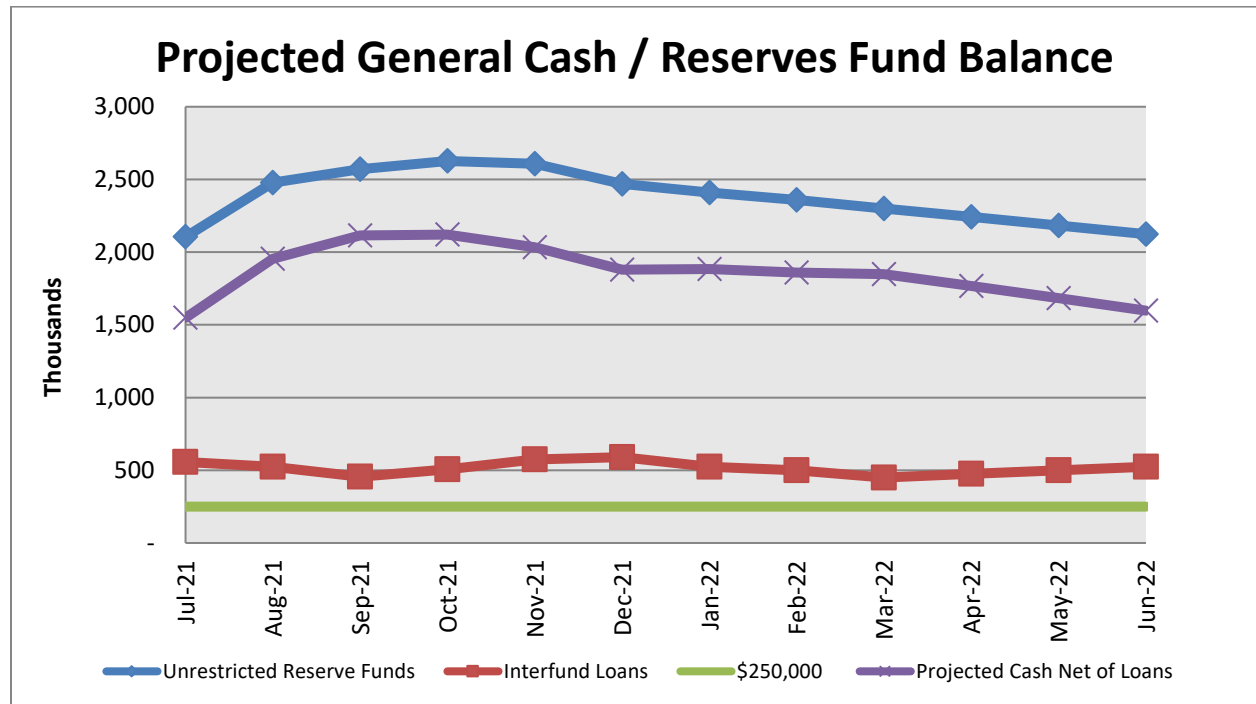
Fund 504

This fund is for the implementation of SARCCUP projects which are administered through PA22 and PA23.

The following graph shows the total budget, total project costs to date, and the amount remaining on each grant.

Fund	Fund Name	Total Budget	Costs Through 12/31/2021	Remaining Grant Budget
145	Proposition 84 Admin R4	3,213,384	(1,200,382)	2,013,002
150	Proposition 1 Admin	1,157,000	(133,693)	1,023,307
398	Proposition 1 – DACI Grant	6,300,000	(6,300,000)	-
504	Prop 84 – 2015 Round (SARCCUP)	1,543,810	(810,897)	732,913
505	Prop 1 – Round 1 Capital Projects	500,000	(202,870)	297,130
Totals		\$12,714,194	(\$8,647,842)	\$4,066,352

The following graph shows projected inter-fund loan balances, total unrestricted General Fund Reserves available for loans, and projected cash net of loans through June 2022. The projected loan balance is expected to remain over the \$250,000 aggregate limit through June 2022 because of Proposition 1 and 84 grants but can be covered by General Fund Reserves without a major impact on cash flow.



RESOURCE IMPACTS

The funds borrowed from the General Fund Reserves will be paid back with interest when the funding is received. Interfund loans for grants are not charged interest unless the grant contracts specifically states that interest is eligible for reimbursement. There is sufficient cash available to cover proposed borrowings and to pay budgeted expenditures for the General Fund.

Attachments:

1. Resolution No. 452 | Amending the Inter-Fund, Inter-Project and Inter-Agency Loan Policy

RESOLUTION NO. 452

A RESOLUTION OF THE COMMISSION OF THE SANTA ANA WATERSHED PROJECT AUTHORITY AMENDING THE INTER-FUND, INTER-PROJECT AND INTER-AGENCY LOAN POLICY

WHEREAS, the Commission of the Santa Ana Watershed Project Authority (hereafter "SAWPA") previously adopted, by minute action taken on August 3, 1996, an "Inter-Fund/Inter-Project Loan Policy" to regulate loans from one SAWPA Fund or Project to another SAWPA Fund or Project; and

WHEREAS, the Commission desires to amend the "Inter-Fund Fund/Project Loan Policy" by formally adopting such Policy, by way of this Resolution, regulating how and in what manner such inter-fund or inter-project loans are to take place and mandating that all such loans require Commission approval in advance as contemplated by the policy adopted on August 3, 1996.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the Santa Ana Watershed Project Authority hereby amends the following Loan Policy for any loan from one SAWPA Fund or Project to another SAWPA Fund or Project:

1. Loans from any SAWPA Fund or Project to another SAWPA Fund, Project or another public agency shall be approved in advance by the SAWPA Commission. The approval shall be in written format and include documentation of the specifics of the transaction. The approval shall include a finding that the loan will not expose the lending SAWPA Fund or Project to significant financial or operational risk.
2. Unless otherwise provided for by the Commission, the borrowing Fund, Project or public agency shall be required to repay the loan within a specific period of time and at a rate of interest as determined by the Commission. For the purposes of this policy, SAWPA's calculated quarterly rate of return may be used as the basis for interest payable on the outstanding principal for any loan. The period for repayment of the loan shall be determined by the Commission, but shall be no longer than the life of the lending Fund or Project.
3. The borrowing Fund's, Project's or public agency's repayment source shall be identified and included in the approval action by the Commission and the "loan documentation". The "loan documentation" shall include a written agreement, resolution or other document approved by the Commission setting forth all of the foregoing terms and conditions.

4. Loans to reimbursable SAWPA grant contract projects and related efforts for short-term (i.e., current fiscal year) operating cash flow purposes may be borrowed from the SAWPA General Fund Reserve without prior Commission approval. But all such loans shall be reported to the Commission within 30 days of each such loan. Such loans shall be paid off on a continuous basis. The total funds loaned for all such grant contract projects and related efforts shall not exceed \$250,000.00 in the aggregate for each fiscal year, without prior written approval by the Commission. Payment of interest will be based on the actual interest that would have been earned by the SAWPA General Fund Reserve had those funds not been borrowed. Cash flow and receivables will be reported at least quarterly to forecast needs and demonstrate compliance.
5. Prior to June 30th of each year, staff shall provide to the Commission an annual written report of all such Inter-fund, Inter-project or Inter-agency loans, amounts repaid and any outstanding loan balances.

ADOPTED this 13th day of December 2005.

SANTA ANA WATERSHED PROJECT AUTHORITY

By: *Mark W. Bulot*
Mark Bulot, Chair



COMMISSION MEMORANDUM NO. 2022.12

DATE: February 15, 2022
TO: SAWPA Commission
SUBJECT: Performance Indicators and Financial Reporting – December 2021
PREPARED BY: Karen Williams, DGM/CFO

RECOMMENDATION

It is recommended that the Commission receive and file staff's report.

DISCUSSION

The attached reports have been developed to keep the Commission informed as to SAWPA's business and budget performance. These reports are categorized into the following groups: financial reporting, cash and investments, and performance indicators. They are explained in detail below. As new reports are developed, they will be added for the Commission's review.

Financial Reporting

Balance Sheet by Fund Type	Lists total assets, liabilities, and equity by fund type for a given period.
Revenue & Expense by Fund Type	Lists total revenue and expenses by fund type for a given period.
Receivables Management	Shows total outstanding accounts receivable by age.
Open Task Order Schedule	Shows SAWPA's total outstanding obligation for open task orders.
List of SAWPA Funds	Shows each SAWPA Fund with the fund description and fund group.
Debt Service Funding Analysis	Shows total annual income by source used to make debt service payments through debt maturity at FYE 2048.
Debt Service Payment Schedule	Shows total debt service interest and principal payments through debt maturity at FYE 2048.

Cash and Investments

Total Cash and Investments (chart)	Shows the changes in cash and investments balance for the last twelve months.
Cash Balance & Source of Funds	Shows total cash and investments for all SAWPA funds and the types of investments held for each fund.
Cash & Investments (pie chart)	Shows total cash and investments for all SAWPA funds and the percentage of each investment type.
Reserve Account Analysis	Shows changes to each reserve account for the year and projected ending balance for each.

Twelve Month Security Schedule (chart)	Shows the maturity dates for securities held and percentage of securities in each category.
Treasurer's Report	Shows book and market value for both Treasury strips and securities held by the Agency.

Performance Indicators

Average Daily Flow by Month	Shows total flow in the Brine Line System by month compared to total treatment capacity owned. This is an indicator of the available capacity in the line. As we add yearly flows, it will show trends in flow throughout the year.
Summary of Labor Multipliers	Summarizes the information generated from the following two reports and compares the actual benefit and Indirect Cost Allocation rates to the total budgeted rates.
General Fund Costs	Lists total Fund No. 100 costs to date and the amount of those costs recovered through the Indirect Cost Allocation and member contributions.
Benefit Summary	Lists total employee benefit costs actual to budget and projects them through the end of the year. This report compares how the actual benefit rate compares to the budgeted rate.
Labor Hours Budget vs. Actual	Shows total budgeted hours for each project and compares them to the actual hours charged to each.

RESOURCE IMPACTS

Staff expects minimal impacts to SAWPA or its member agencies related to this effort.

Attachments:

- | | |
|---------------------------------------|---|
| 1. Balance Sheet by Fund Type | 10. Reserve Account Analysis |
| 2. Revenue & Expense by Fund Type | 11. Twelve-Month Maturity Schedule - Securities |
| 3. Accounts Receivable Aging Report | 12. Treasurer's Report |
| 4. Open Task Order Schedule | 13. Average Daily Flow by Month |
| 5. List of SAWPA Funds | 14. Summary of Labor Multipliers |
| 6. Debt Service Funding Analysis | 15. General Fund Costs |
| 7. Debt Service Payment Schedule | 16. Benefits |
| 8. Total Cash and Investments (chart) | 17. Labor Hours Budgeted vs. Actual |
| 9. Cash Balance & Source of Funds | |

Santa Ana Watershed Project Authority
Balance Sheet by Fund Type
For the Five Months Ending Tuesday, November 30, 2021

	General Fund	Brine Line Enterprise	Capital Projects	OWOW Projects	Roundtable Projects	Fund Totals
Assets						
Current Assets						
Cash and Investments	\$3,352,264.76	\$53,395,298.71	(\$2,967.16)	\$1,910,624.09	\$2,898,462.96	\$61,553,683.36
Accounts Receivable	(96.00)	2,266,407.35	0.00	6,376,363.55	129,294.85	8,771,969.75
Prepays and Deposits	37,543.77	64,922.10	0.00	0.00	0.00	102,465.87
Total Current Assets	<u>3,389,712.53</u>	<u>55,726,628.16</u>	<u>(2,967.16)</u>	<u>8,286,987.64</u>	<u>3,027,757.81</u>	<u>70,428,118.98</u>
Fixed Assets						
Property, Plant & Equipment						
less accum depreciation	1,404,457.64	75,672,269.62	0.00	0.00	0.00	77,076,727.26
Work In Process	0.00	0.00	389,473.60	0.00	0.00	389,473.60
Total fixed assets	<u>1,404,457.64</u>	<u>75,672,269.62</u>	<u>389,473.60</u>	<u>0.00</u>	<u>0.00</u>	<u>77,466,200.86</u>
Other Assets						
Wastewater treatment/disposal						
rights, net of amortization	0.00	22,332,541.52	0.00	0.00	0.00	22,332,541.52
Inventory - Mitigation Credits	0.00	0.00	0.00	0.00	1,910,560.00	1,910,560.00
Total Other Assets	<u>0.00</u>	<u>22,332,541.52</u>	<u>0.00</u>	<u>0.00</u>	<u>1,910,560.00</u>	<u>24,243,101.52</u>
Total Assets	<u><u>\$4,794,170.17</u></u>	<u><u>\$153,731,439.30</u></u>	<u><u>\$386,506.44</u></u>	<u><u>\$8,286,987.64</u></u>	<u><u>\$4,938,317.81</u></u>	<u><u>\$172,137,421.36</u></u>
Liabilities and Fund Equity						
Current Liabilities						
Accounts Payable/Accrued Expenses	\$758,057.42	\$2,291,815.53	\$0.00	\$5,377,244.68	\$134,051.44	\$8,561,169.07
Accrued Interest Payable	0.00	221,831.90	0.00	0.00	0.00	221,831.90
Customer Deposits	0.00	17,856.22	0.00	0.00	467,083.48	484,939.70
Noncurrent Liabilities						
Long-term Debt	2,271,166.00	23,828,665.23	0.00	0.00	0.00	26,099,831.23
Deferred Revenue	0.00	62,678,671.50	0.00	0.00	0.00	62,678,671.50
Total Liabilities	<u>3,029,223.42</u>	<u>89,038,840.38</u>	<u>0.00</u>	<u>5,377,244.68</u>	<u>601,134.92</u>	<u>98,046,443.40</u>
Fund Equity						
Contributed Capital	0.00	20,920,507.03	0.00	0.00	0.00	20,920,507.03
Retained Earnings	2,305,948.25	43,842,307.95	389,473.60	2,071,139.48	3,797,623.73	52,406,493.01
Revenue Over/Under Expenditures	(541,001.50)	(70,216.06)	(2,967.16)	838,603.48	539,559.16	763,977.92
Total Fund Equity	<u>1,764,946.75</u>	<u>64,692,598.92</u>	<u>386,506.44</u>	<u>2,909,742.96</u>	<u>4,337,182.89</u>	<u>74,090,977.96</u>
Total Liabilities & Fund Equity	<u><u>\$4,794,170.17</u></u>	<u><u>\$153,731,439.30</u></u>	<u><u>\$386,506.44</u></u>	<u><u>\$8,286,987.64</u></u>	<u><u>\$4,938,317.81</u></u>	<u><u>\$172,137,421.36</u></u>

Santa Ana Watershed Project Authority
Revenue & Expenses by Fund Type
For the Five Months Ending Tuesday, November 30, 2021

	General Fund	Brine Line Enterprise	Capital Projects	OWOW Projects	Roundtable Projects	Fund Totals
Operating Revenue						
Discharge Fees	\$0.00	\$5,343,406.51	\$0.00	\$0.00	\$0.00	\$5,343,406.51
Grant Proceeds	0.00	0.00	0.00	(2,520,549.96)	0.00	(2,520,549.96)
Financing Proceeds	0.00	0.00	0.00	0.00	84,546.03	84,546.03
Total Operating Revenue	0.00	5,343,406.51	0.00	(2,520,549.96)	84,546.03	2,907,402.58
Operating Expenses						
Labor	608,441.60	472,134.23	986.10	201,830.05	65,094.02	1,348,486.00
Benefits	174,472.72	186,965.11	390.49	79,924.69	25,777.23	467,530.24
Indirect Costs	0.00	761,552.51	1,590.57	325,551.90	104,996.66	1,193,691.64
Education & Training	4,432.70	1,113.13	0.00	0.00	0.00	5,545.83
Consulting & Professional Services	113,626.29	19,894.81	0.00	81,667.42	427,092.49	642,281.01
Operating Costs	622.87	1,248,332.69	0.00	0.00	0.00	1,248,955.56
Repair & Maintenance	27,463.81	59,194.71	0.00	0.00	0.00	86,658.52
Phone & Utilities	30,099.19	5,016.91	0.00	0.00	0.00	35,116.10
Equipment & Computers	95,218.04	39,561.43	0.00	49.47	0.00	134,828.94
Meeting & Travel	9,201.76	0.00	0.00	0.00	25.00	9,226.76
Other Administrative Costs	82,101.89	41,700.89	0.00	10,260.00	10,366.54	144,429.32
Indirect Costs Applied	(1,201,081.60)	0.00	0.00	0.00	0.00	(1,201,081.60)
Other Expenses	30,415.13	69,318.25	0.00	0.00	0.00	99,733.38
Construction	0.00	0.00	0.00	(2,748,611.54)	0.00	(2,748,611.54)
Total Operating Expenses	(24,985.60)	2,904,784.67	2,967.16	(2,049,328.01)	633,351.94	1,466,790.16
Operating Income (Loss)	24,985.60	2,438,621.84	(2,967.16)	(471,221.95)	(548,805.91)	1,440,612.42
Nonoperating Income (Expense)						
Member Contributions	716,845.00	0.00	0.00	845,000.00	20,000.00	1,581,845.00
Other Agency Contributions	0.00	0.00	0.00	67,900.00	1,064,375.00	1,132,275.00
Interest Income	6,749.32	96,576.35	0.00	1,857.88	3,990.07	109,173.62
Interest Expense - Debt Service	0.00	(299,932.23)	0.00	0.00	0.00	(299,932.23)
Other Income	868.77	333.82	0.00	0.00	0.00	1,202.59
Retiree Medical Benefits	(49,558.76)	0.00	0.00	0.00	0.00	(49,558.76)
Total Nonoperating Income (Expense)	674,904.33	(203,022.06)	0.00	914,757.88	1,088,365.07	2,475,005.22
Excess Rev over (under) Exp	<u>\$699,889.93</u>	<u>\$2,235,599.78</u>	<u>(\$2,967.16)</u>	<u>\$443,535.93</u>	<u>\$539,559.16</u>	<u>\$3,915,617.64</u>

Aging Report
Santa Ana Watershed Project Authority
Receivables as of December 31, 2021

Customer Name	Project	Total	0-30 Days	31-60 Days	61 and Over
Chino Basin Desalter Authority	Brine Line	149,882.79	144,961.93	149,882.79	
Department of Water Resources	Prop 84, Prop 1	6,198,698.42		173,411.99	6,025,286.43
Eastern Municipal Water District	Brine Line	177,049.76	172,577.35	177,049.76	
Inland Empire Utilities Agency	Brine Line	297,837.67	91,828.53	102,291.22	103,717.92
Orange County Flood Control District	RWQ Monitoring	9,007.00			9,007.00
Rialto BioEnergy	Brine Line	8,896.88		8,896.88	
Riverside, City of	Basin Monitoring	11,641.50			11,641.50
RIX	Emerging Constituents, Basin Monitoring	31,976.00			31,976.00
San Bernardino Valley Municipal Water District	Brine Line	128,356.93	125,717.54	128,356.93	
Western Municipal Water District	Brine Line, Prop 1 Local Cost Share	705,124.78	342,684.28	362,440.50	
Total Accounts Receivable		7,718,471.73	877,769.63	1,102,330.07	6,181,628.85

Santa Ana Watershed Project Authority
Open Task Orders Schedule
Dec-21
(Reflects Invoices Received as of 01/13/22)

Task Order No. Project Contracts	Fund No.	Vendor Name	Task Description	Begin Date	End Date	Original Contract	Change Orders	Total Contract	Billed To Date	Contract Balance	SAWPA Manager	Comments
ACS100-23	100-00	Accent Computer Solutions	IT Services	10/01/2021	12/31/2022	\$ 107,375.00	\$ -	\$ 107,375.00	\$ 25,040.34	\$ 82,334.66	Dean Unger	
BGB100-01	100-00	BGB Design Group	SAWPA Building Landscaping Design	12/17/2020	12/31/2021	\$ 16,800.00	\$ -	\$ 16,800.00	\$ 12,850.00	\$ 3,950.00	David Ruhl	
GPA100-01	100-00	Gillis & Panichapan Architects	SAWPA Building Renovations	10/13/2020	06/30/2022	\$ 45,200.00	\$ -	\$ 45,200.00	\$ 27,566.76	\$ 17,633.24	David Ruhl	
INSOL100-17	100-00	Integrated Systems Solutions	Great Plains and Journyx Tech Support	07/01/2021	06/30/2022	\$ 4,750.00	\$ -	\$ 4,750.00	\$ 2,664.00	\$ 2,086.00	Dean Unger	
KON100-08	100-00	Konica Minolta	Copiers and Scanners Lease	01/15/2021	01/15/2025	\$ 29,040.00	\$ -	\$ 29,040.00	\$ 7,319.98	\$ 21,720.02	Dean Unger	
LSGK100-10	100-00	Lagerlof, LLP	Legal Services	07/01/2021	06/30/2022	\$ 99,830.00	\$ -	\$ 99,830.00	\$ 26,771.50	\$ 73,058.50	Jeff Mosher	
SOL100-11	373-00	Sol Media	Weather Modification Website Section	12/13/2021	03/01/2022	\$ 1,680.00	\$ -	\$ 1,680.00	\$ -	\$ 1,680.00	Dean Unger	
TEAM100-08	100-00	Teaman, Ramirez, & Smith	Auditing Services	02/16/2021	06/30/2022	\$ 23,750.00	\$ -	\$ 23,750.00	\$ 23,750.00	\$ -	Karen Williams	
BMH100-01	100-03	Bell, McAndrews, & Hiltachk	FPPC Lobby Reporting	07/01/2021	06/30/2022	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 667.00	\$ 533.00	Karen Williams	
JRE100-02	100-03	J. Richard Eichman	FPPC Reporting	01/01/2021	01/31/2022	\$ 12,600.00	\$ -	\$ 1,260.00	\$ 544.30	\$ 715.70	Karen Williams	
WCA100-03-04	100-03	West Coast Advisors	State Legislative Consulting	09/15/2020	12/21/2022	\$ 240,000.00	\$ -	\$ 240,000.00	\$ 126,750.00	\$ 113,250.00	Jeff Mosher	
WO2022-4	240	E S Babcock	Water Quality Analysis & Sampling	07/01/2021	06/30/2022	\$ 75,625.00	\$ -	\$ 75,625.00	\$ 31,399.05	\$ 44,225.95	David Ruhl	
WO2022-18	240	E S Babcock	PFAS Water Quality Analysis	07/01/2021	06/30/2022	\$ 8,460.00	\$ -	\$ 8,460.00	\$ 7,050.00	\$ 1,410.00	David Ruhl	
DOUG240-04	240	Douglas Environmental	On-Call Brine Line Flow Meter Calibration	07/01/2021	06/30/2023	\$ 24,575.00	\$ -	\$ 21,575.00	\$ 5,620.00	\$ 15,955.00	David Ruhl	
DOW240-02	240	Downstream Services	Brine Line Pipe Cleaning Services	07/01/2020	06/30/2022	\$ 210,476.00	\$ -	\$ 210,476.00	\$ 32,175.00	\$ 178,301.00	David Ruhl	
DUDK240-06	240	Dudek	Reach V Line Failure at Pasadena Street	12/18/2021	03/31/2022	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	David Ruhl	
HAZ240-11	240	Haz Mat Trans Inc	Line Draining & Emergency Response	07/01/2021	06/30/2023	\$ 139,360.00	\$ -	\$ 139,360.00	\$ -	\$ 139,360.00	David Ruhl	
HAZ240-12	240	Haz Mat Trans Inc	BL Debris Hauling & Disposal Services	07/01/2021	06/30/2023	\$ 63,990.00	\$ -	\$ 63,990.00	\$ -	\$ 63,990.00	David Ruhl	
WO2022-5	240	Inland Empire Utilities Agency	Reach 4A Upper - BL Maintenance	07/01/2021	06/30/2022	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	David Ruhl	
INN240-04	240	Innerline Engineering	Brine Line On-Call Inspection Services	07/01/2021	06/30/2023	\$ 99,050.00	\$ -	\$ 99,050.00	\$ -	\$ 99,050.00	David Ruhl	
JENN240-01	240	Jennings Environmental	Reach V Line Faile at Pasadena Street	12/18/2021	03/31/2022	\$ 3,875.00	\$ -	\$ 3,875.00	\$ -	\$ 3,875.00	David Ruhl	
RFC240-02	240	Raftelis Finacial Consulting	Inland Empire Brine Line Reserve Policy	11/01/2021	06/30/2022	\$ 50,895.00	\$ -	\$ 50,895.00	\$ 7,202.50	\$ 43,692.50	David Ruhl	
TKE240-03	240	TKE Engineering & Planning	On-Call Brine Line Land Surveying	07/01/2021	06/30/2023	\$ 36,800.00	\$ -	\$ 36,800.00	\$ -	\$ 36,800.00	David Ruhl	
TRU240-25	240	Trussell Technologies	S-01 Solids Characterization	01/01/2021	12/31/2021	\$ 13,100.00	\$ -	\$ 13,100.00	\$ 10,449.57	\$ 2,650.43	David Ruhl	
TRU240-26	240	Trussell Technologies	Brine Line PFAS Assessment	05/11/2021	06/30/2022	\$ 15,560.00	\$ -	\$ 15,560.00	\$ 8,590.00	\$ 6,970.00	David Ruhl	78
BLAIS370-02	370-01	Blais & Associates	Grant Needs Assessment & Grant Monitoring	10/01/2018	12/31/2021	\$ 24,700.00	\$ -	\$ 24,700.00	\$ 22,730.94	\$ 1,969.06	Ian Achimore	Removing per Ian

Santa Ana Watershed Project Authority
Open Task Orders Schedule
Dec-21
(Reflects Invoices Received as of 01/13/22)

Task Order No. Project Contracts	Fund No.	Vendor Name	Task Description	Begin Date	End Date	Original Contract	Change Orders	Total Contract	Billed To Date	Contract Balance	SAWPA Manager	Comments
CES370-01	370-01	Catalyst Environmental Solutions	SAR Watershed Weather Modification Pilot Program CEQA	11/01/2021	06/30/2022	\$ 63,271.58	\$ -	\$ 63,271.58	\$ 15,023.00	\$ 48,248.58	Mark Norton	
NAWC370-02	370-01	North American Weather Consultants	Weather Modification Ground Seeding Site Analysis	05/05/2021	01/31/2022	\$ 14,500.00	\$ -	\$ 14,500.00	\$ 7,250.00	\$ 7,250.00	Mark Norton	
JMC373-03	373	JM Consultants	Roundtable of Regions Network Coordinator	07/01/2021	06/30/2022	\$ 72,900.00	\$ -	\$ 72,900.00	\$ 19,812.67	\$ 53,087.33	Ian Achimore	
KSC374-02	374	Kahn, Soares, & Conway	Basin Monitoring TF Regulatory Support	07/01/2021	06/30/2023	\$ 116,000.00	\$ -	\$ 116,000.00	\$ 26,865.00	\$ 89,135.00	Mark Norton	
WEST374-01	374	West Yost	Workplan for Basin Monitoring Program TF Planning	07/01/2021	06/30/2022	\$ 339,102.00	\$ -	\$ 339,102.00	\$ 56,536.75	\$ 282,565.25	Mark Norton	
SAWA381-01	381	Santa Ana Watershed Association	Van Buren Bridge Sucker Restoration	09/26/2018	12/31/2021	\$ 15,130.20	\$ 5,228.00	\$ 20,358.20	\$ 19,946.00	\$ 412.20	Ian Achimore	
KSC384-02	384-01	Kahn, Soares, & Conway	MSAR Pathogen TMDL TF Regulatory Support	07/01/2021	06/30/2023	\$ 149,750.00	\$ -	\$ 149,750.00	\$ 17,775.00	\$ 131,975.00	Mark Norton	
CDM386-16	386	CDM Smith	Implementation of SAR Regional Bacteria Monitoring Program	01/01/2021	06/30/2024	\$ 1,070,535.00	\$ -	\$ 1,070,535.00	\$ 255,700.62	\$ 814,834.38	Rick Whetsel	
GEI386-01	386	GEI Consultants	Homeless Encampment - Phase 1A Water Quality Monitoring	07/01/2021	12/31/2022	\$ 119,514.00	\$ -	\$ 119,514.00	\$ 47,179.65	\$ 72,334.35	Rick Whetsel	
PRO387-01	387	Project Partners	Headwaters Project - Access to Parcels	12/01/2020	12/01/2021	\$ 23,800.00	\$ -	\$ 23,800.00	\$ 22,042.82	\$ 1,757.18	Ian Achimore	
JPW392-01	392	JPW Communications	Emerging Constituents Program Social Media Support	07/01/2020	06/30/2023	\$ 105,000.00	\$ -	\$ 105,000.00	\$ 46,291.55	\$ 58,708.45	Mark Norton	
KSC392-02	392	Kahn, Soares, & Conway	Emerging Constituents Program TF Regulatory Support	07/01/2021	06/30/2023	\$ 46,500.00	\$ -	\$ 46,500.00	\$ 4,232.50	\$ 42,267.50	Mark Norton	
QUAN504-01	504-04	Quantum Spatial, Inc.	Water Efficiency Budget Assistance	02/10/2021	02/28/2023	\$ 594,387.00	\$ -	\$ 594,387.00	\$ -	\$ 594,387.00	Ian Achimore	
RMC504-401-08	504-04	Woodard & Curran	SARCCUP Program Mgmt. Services	07/01/2021	06/30/2022	\$ 132,872.00	\$ -	\$ 132,872.00	\$ 30,615.75	\$ 102,256.25	Ian Achimore	
GEO505-01	505-00	Geophex, Ltd.	2021 Imagery Acquisition Project	04/27/2021	04/15/2022	\$ 210,353.00	\$ -	\$ 210,353.00	\$ 178,130.00	\$ 32,223.00	Rick Whetsel	

\$ 3,301,651.53

LIST OF SAWPA FUNDS

Fund No.	Fund Description	Fund Group
100-00	General Fund	General
100-03	State Outreach	General
100-04	Federal Outreach	General
100-05	Grant Applications	General
130	Proposition 84 – Program Management - Round 1	OWOW
135	Proposition 84 – Program Management – Round 2	OWOW
140	Proposition 84 – Program Management – Drought Round	OWOW
145	Proposition 84 – Program Management – 2015 Round	OWOW
150	Proposition 1 – Program Management	OWOW
240	Brine Line Enterprise	Brine Line
320-01	Brine Line Protection – Downstream Prado	Capital Projects
320-03	Brine Line Protection Above Prado	Capital Projects
320-04	Brine Line Protection D/S Prado in Riverside County	Capital Projects
327	Reach IV-D Corrosion Repair	Capital Projects
370-01	Basin Planning General	OWOW
370-02	USBR Partnership Studies	OWOW
372	Imported Water Recharge Work Group	Roundtable
373	Watershed Management (OWOW)	OWOW
374	Basin Monitoring Program Task Force	Roundtable
381	Santa Ana River Fish Conservation	Roundtable
384-01	MSAR TMDL Task Force	Roundtable
386	Regional Water Quality Monitoring Task Force	Roundtable
387	Arundo Management & Habitat Restoration	Roundtable
392	Emerging Constituents Task Force	Roundtable
397	Energy – Water DAC Grant Project	OWOW
398	Proposition 1 - DACI	OWOW
477	LESJWA Administration	Roundtable
504-01	Proposition 84 – Capital Projects Round 1 & 2	OWOW
504-00	Proposition 84 – Drought Capital Projects	OWOW
504-04	Proposition 84 – Final Round SARCCUP	OWOW
505-00	Proposition 1 – Capital Projects	OWOW

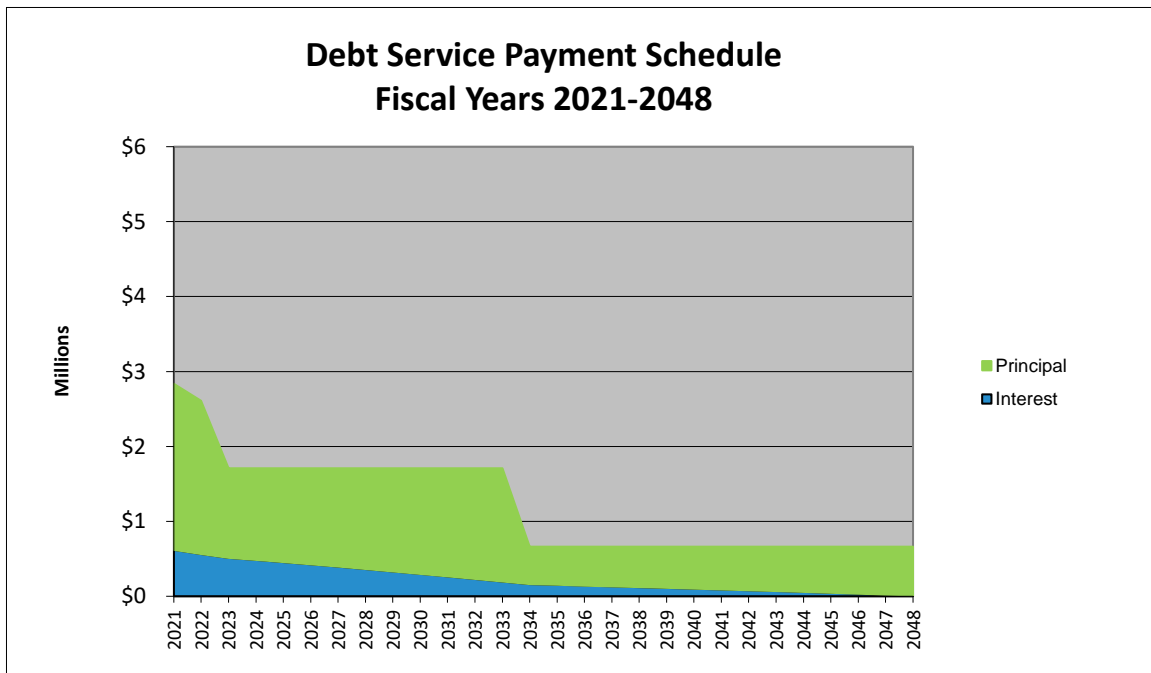
Santa Ana Watershed Project Authority
 Brine Line Debt Service Funding Analysis
 December 31, 2021

FYE	T-Strip Maturity	Capacity Loan Receipts	Rates	Loan Pymts	Interest Earned *	Excess Cash	Ending Cash Balance
	Beginning Balance						3,712,038
2022	-	-	1,709,476	(2,608,439)	74,241	(824,722)	2,887,316
2023	-	-	1,709,476	(1,709,476)	44,442	44,442	2,931,758
2024	-	-	1,709,476	(1,709,476)	45,331	45,331	2,977,089
2025	-	-	1,709,476	(1,709,476)	46,238	46,238	3,023,327
2026	-	-	1,709,476	(1,709,476)	47,162	47,162	3,070,489
2027	-	-	1,709,476	(1,709,476)	48,106	48,106	3,118,595
2028	-	-	1,709,476	(1,709,476)	49,068	49,068	3,167,663
2029	-	-	1,709,476	(1,709,476)	50,049	50,049	3,217,712
2030	-	-	1,709,476	(1,709,476)	51,050	51,050	3,268,762
2031	-	-	1,709,476	(1,709,476)	52,071	52,071	3,320,834
2032	-	-	1,709,476	(1,709,476)	53,113	53,113	3,373,946
2033	-	-	1,709,476	(1,709,476)	54,175	54,175	3,428,121
2034	-	-	665,203	(665,203)	55,258	55,258	3,483,379
2035	-	-	665,203	(665,203)	56,364	56,364	3,539,744
2036	-	-	665,203	(665,203)	57,491	57,491	3,597,234
2037	-	-	665,203	(665,203)	58,641	58,641	3,655,875
2038	-	-	665,203	(665,203)	59,813	59,813	3,715,688
2039	-	-	665,203	(665,203)	61,010	61,010	3,776,697
2040	-	-	665,203	(665,203)	62,230	62,230	3,838,927
2041	-	-	665,203	(665,203)	63,474	63,474	3,902,402
2042	-	-	665,203	(665,203)	64,744	64,744	3,967,146
2043	-	-	665,203	(665,203)	66,039	66,039	4,033,185
2044	-	-	665,203	(665,203)	67,360	67,360	4,100,544
2045	-	-	665,203	(665,203)	68,707	68,707	4,169,251
2046	-	-	665,203	(665,203)	70,081	70,081	4,239,332
2047	-	-	665,203	(665,203)	71,483	71,483	4,310,815
2048	-	-	665,203	(665,203)	72,912	72,912	4,383,727
	-	-	30,491,747	(31,390,710)	1,570,652	671,689	-

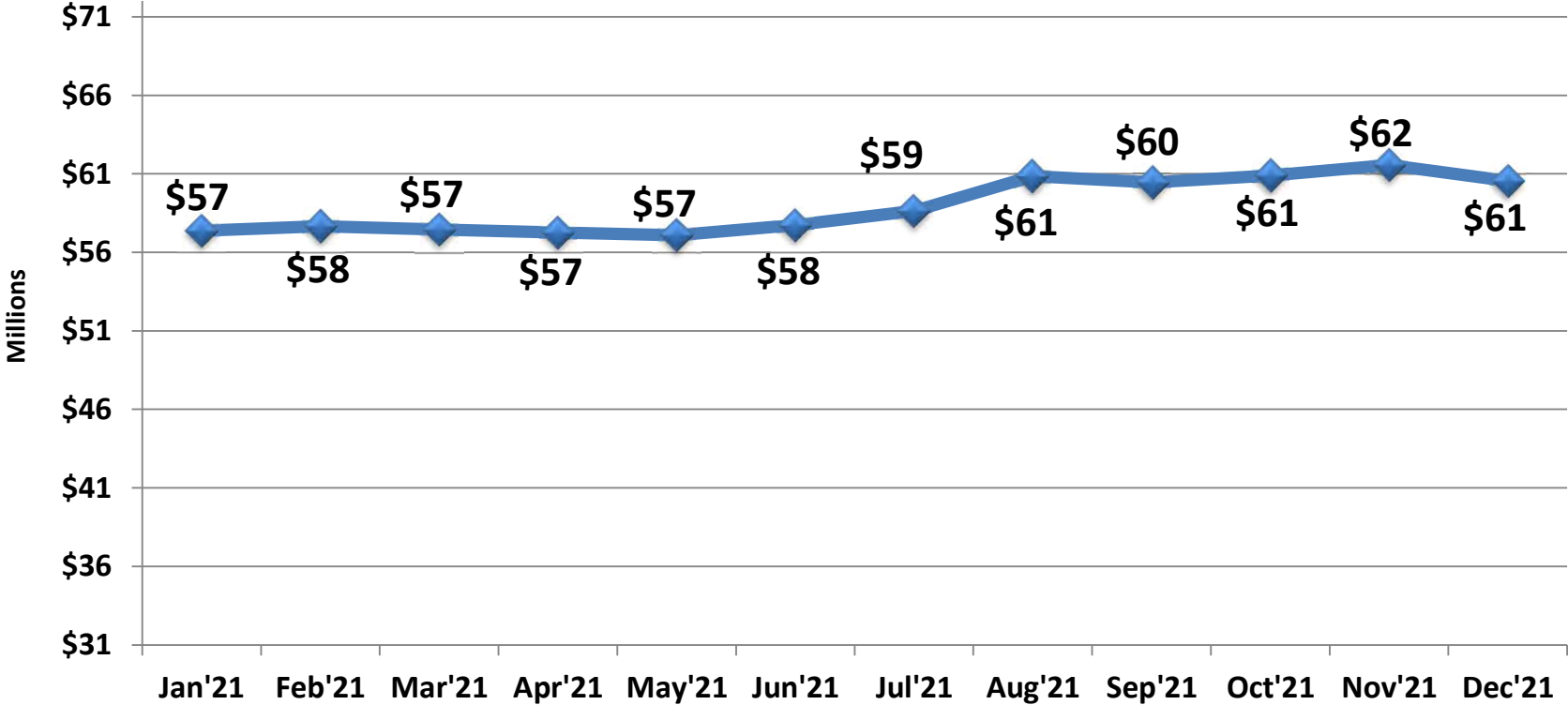
*Interest earned is based on a conservative 1.00% average return over the period

Santa Ana Watershed Project Authority
 Brine Line Debt Service Funding Analysis
 December 31, 2021

FYE	Interest	Principal	Total Payment	New SRF Loan	Remaining Principal
2021	620,782	2,214,971	2,835,753	-	25,471,969
2022	564,959	2,043,480	2,608,439	-	23,428,489
2023	514,301	1,195,175	1,709,476	-	22,233,314
2024	486,080	1,223,395	1,709,476	-	21,009,919
2025	457,181	1,252,295	1,709,476	-	19,757,624
2026	427,585	1,281,891	1,709,476	-	18,475,733
2027	397,276	1,312,199	1,709,476	-	17,163,534
2028	366,237	1,343,239	1,709,476	-	15,820,295
2029	334,449	1,375,027	1,709,476	-	14,445,268
2030	301,894	1,407,582	1,709,476	-	13,037,686
2031	268,553	1,440,923	1,709,476	-	11,596,763
2032	234,407	1,475,068	1,709,476	-	10,121,694
2033	199,437	1,510,039	1,709,476	-	8,611,656
2034	163,621	501,581	665,203	-	8,110,075
2035	154,091	511,111	665,203	-	7,598,964
2036	144,380	520,822	665,203	-	7,078,141
2037	134,485	530,718	665,203	-	6,547,424
2038	124,401	540,801	665,203	-	6,006,622
2039	114,126	551,077	665,203	-	5,455,545
2040	103,655	561,547	665,203	-	4,893,998
2041	92,986	572,217	665,203	-	4,321,782
2042	82,114	583,089	665,203	-	3,738,693
2043	71,035	594,167	665,203	-	3,144,526
2044	59,746	605,457	665,203	-	2,539,069
2045	48,242	616,960	665,203	-	1,922,109
2046	36,520	628,682	665,203	-	1,293,427
2047	24,575	640,627	665,203	-	652,799
2048	12,403	652,799	665,203	-	(0)



Total Cash & Investments





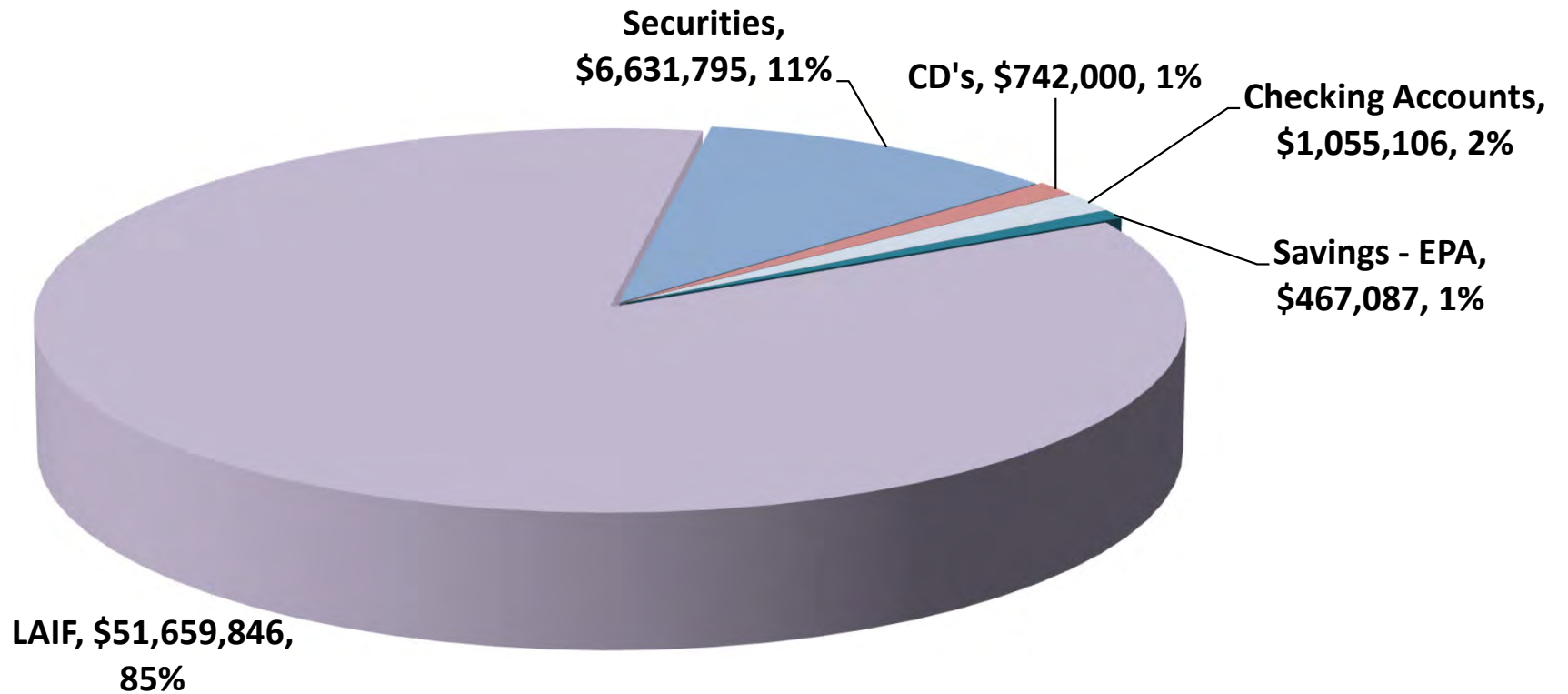
CASH BALANCE & SOURCE OF FUNDS

December 31, 2021

Reserve Accounts		Cash and Investments					
	Total	Checking (Cash)	LAIF Account	Savings EPA	Investment Securities	Certificates of Deposit	Total
100	General Fund	\$ 1,878,468	1,055,106	823,362	-	-	\$ 1,878,468
100	Building Reserve	\$ 745,362	-	745,362	-	-	\$ 745,362
370	Basin Planning General	\$ 392,198	-	392,198	-	-	\$ 392,198
370	USBR Partnership Studies	\$ 68,030	-	68,030	-	-	\$ 68,030
373	Watershed Management Plan	\$ 676,307	-	676,307	-	-	\$ 676,307
240	Self Insurance Reserve	\$ 4,508,045	-	4,508,045	-	-	\$ 4,508,045
240	Brine Line Debt Retirement	\$ 2,824,145	-	2,824,145	-	-	\$ 2,824,145
240	Brine Line - Pipeline Replacement	\$ 22,389,053	-	15,015,258	-	6,631,795	\$ 22,389,053
240	Brine Line - OC San Rehabilitation	\$ 2,385,060	-	2,385,060	-	-	\$ 2,385,060
240	Brine Line - Capacity Management	\$ 12,010,534	-	12,010,534	-	-	\$ 12,010,534
240	Brine Line - OC San Future Capacity	\$ 1,838,852	-	1,838,852	-	-	\$ 1,838,852
240	Brine Line - Flow Imbalance Reserve	\$ 84,410	-	84,410	-	-	\$ 84,410
240	Brine Line - Rate Stabilization Reserve	\$ 1,030,442	-	1,030,442	-	-	\$ 1,030,442
240	Brine Line - Operating Reserve	\$ 5,459,327	-	5,459,327	-	-	\$ 5,459,327
401	Legal Defense Fund	\$ 467,087	-	-	467,087	-	\$ 467,087
374	Basin Monitoring Program TF	\$ 566,560	-	566,560	-	-	\$ 566,560
381	SAR Fish Conservation	\$ 113,795	-	113,795	-	-	\$ 113,795
384	Middle SAR TMDL TF	\$ 412,334	-	412,334	-	-	\$ 412,334
386	RWQ Monitoring TF	\$ 311,086	-	311,086	-	-	\$ 311,086
387	Mitigation Bank Credits	\$ 871,934	-	871,934	-	-	\$ 871,934
392	Emerging Constituents TF	\$ 129,596	-	129,596	-	-	\$ 129,596
504	Prop 84 - SARCCUP Projects	\$ 954,590	-	954,590	-	-	\$ 954,590
505	Prop 1 - Capital Projects	\$ 438,618	-	438,618	-	-	\$ 438,618
		\$ 60,555,834	\$ 1,055,106	\$ 51,659,846	\$ 467,087	\$ 6,631,795	\$ 84,742,000
						\$ 742,000	\$ 85,484,000

Cash & Investments - December 2021

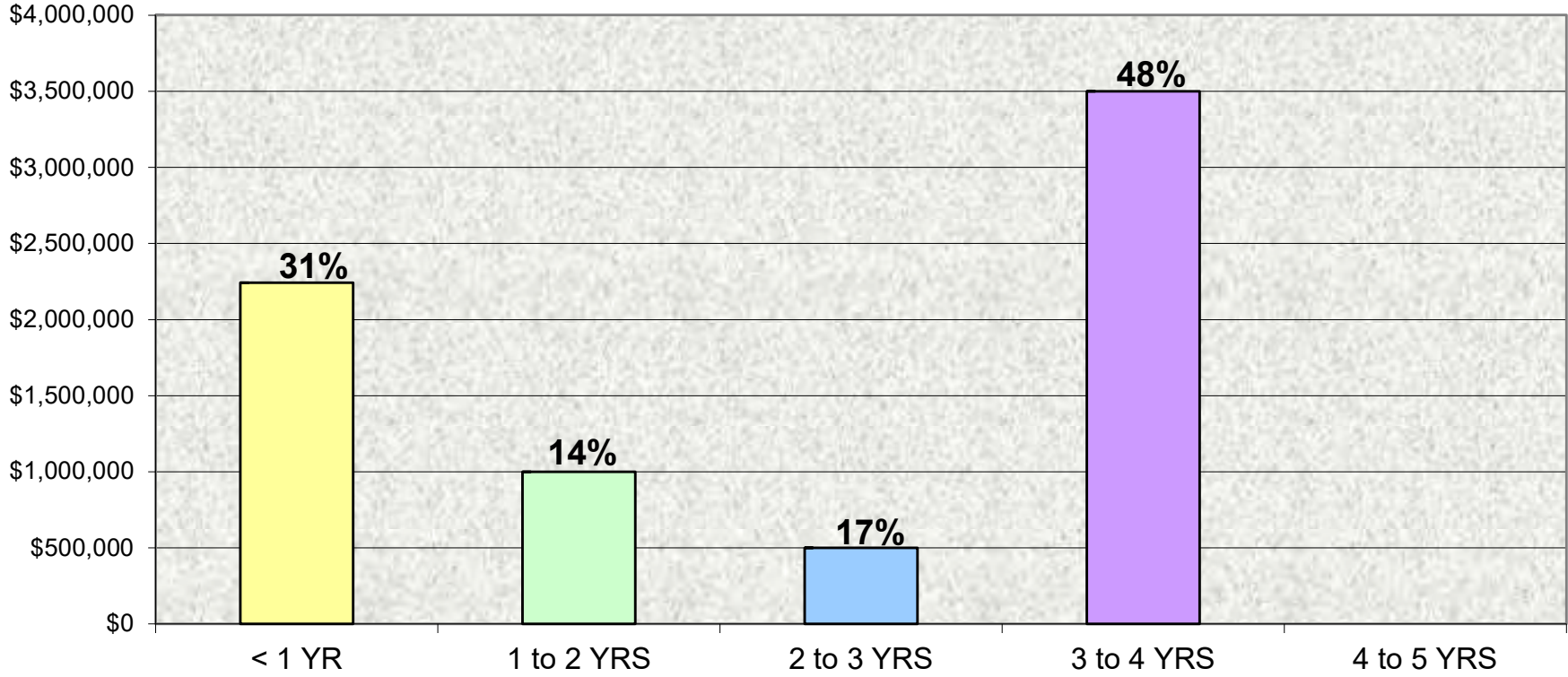
\$60,555,834



Santa Ana Watershed Project Authority
Reserve Account Analysis
December 31, 2021

Reserve Account	Balance @ 6/30/2021	Interest Earned	Fund Receipts/ Contributions	Debt Service Payments	Inter-Fund Loans	Fund Expenses	Balance @ 12/31/2021	Estimated Fund Changes	Balance @ 6/30/2022
Brine Line Operating Reserve	3,672,578	11,147	6,446,050			(4,670,447)	5,459,327	-	5,459,327
Flow Imbalance Reserve	83,681	255	473				84,410	-	84,410
OC San Future Capacity	1,833,264	5,587					1,838,851	-	1,838,851
Capacity Management	11,981,707	28,827					12,010,534	-	12,010,534
Rate Stabilization Reserve	1,027,311	3,131					1,030,442	-	1,030,442
Pipeline Replacement	21,889,082	38,773	464,391			(3,192)	22,389,053	(1,319,300)	21,069,754
OC San Rehabilitation	2,377,813	7,247					2,385,060	-	2,385,060
Debt Retirement	3,712,038	11,070		(898,963)			2,824,145	-	2,824,145
Self Insurance	4,494,364	13,681					4,508,045	-	4,508,045
General Fund	2,163,987	9,046	734,427		(590,143)	(438,849)	1,878,468	-	1,878,468
Building Reserve	643,260	2,102	100,000				745,362	-	745,362
	53,879,085	130,866	7,745,340	(898,963)	(590,143)	(5,112,488)	55,153,699	(1,319,300)	53,834,399

Twelve Month Maturity Schedule Securities

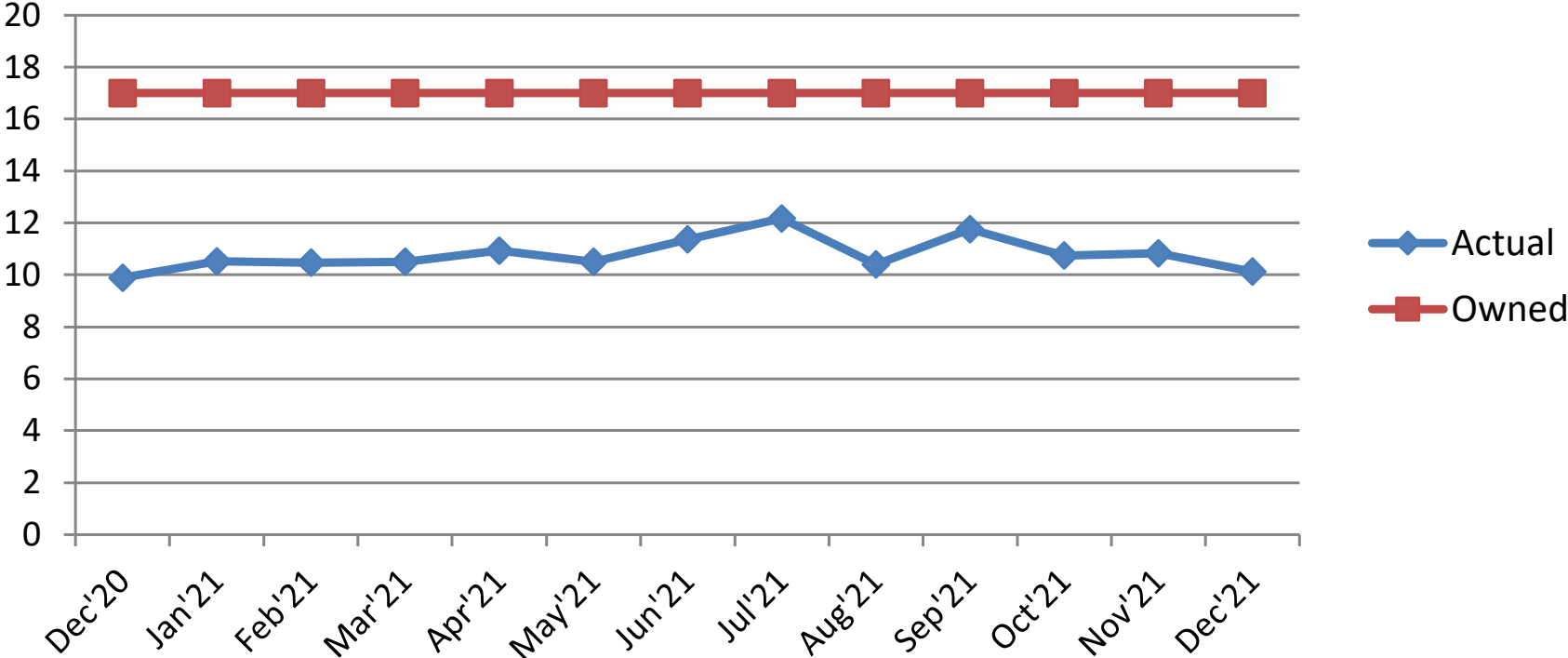


SAWPA
TREASURER'S REPORT
As of December 31, 2021

Investment Commercial
Safekeeping US Bank

Type	Security	Purchase Date	Maturity Date	Unit Cost	Cost	Principal	Current Value	Market Value	Interest Rate
Agency	FHLMC	4/17/2017	1/13/2022	102.55	\$ 512,767.00	\$ 500,000.00	\$ 500,000.00	500,381.50	2.375%
Agency	FHLB	12/14/2017	6/10/2022	99.89	\$ 998,930.00	\$ 1,000,000.00	\$ 1,000,000.00	1,008,367.00	2.125%
Agency	FHLB	2/4/2020	12/13/2024	106.25	\$ 531,250.00	\$ 500,000.00	\$ 500,000.00	525,681.50	2.750%
Agency	FNMA	2/4/2020	1/7/2025	101.08	\$ 505,380.00	\$ 500,000.00	\$ 500,000.00	508,960.50	1.625%
Agency	FNMA	10/30/2020	8/25/2025	99.53	\$ 995,952.00	\$ 1,000,000.00	\$ 1,000,000.00	972,252.00	0.375%
Agency	USTN	4/19/2021	11/30/2025	98.25	\$ 982,500.00	\$ 1,000,000.00	\$ 1,000,000.00	969,688.00	0.375%
Agency	USTN	9/15/2021	5/31/2025	99.58	\$ 989,726.56	\$ 1,000,000.00	\$ 1,000,000.00	972,500.00	0.250%
CORP	Apple Inc.	10/15/2018	5/3/2023	95.98	\$ 479,898.50	\$ 500,000.00	\$ 500,000.00	511,926.00	2.400%
CORP	Toyota Motor Credit Corp.	10/15/2018	9/20/2023	99.55	\$ 497,747.50	\$ 500,000.00	\$ 500,000.00	522,357.50	3.450%
CD	Sallie Mae BK SLT	7/1/2019	6/27/2022	100.00	\$ 247,000.00	\$ 247,000.00	\$ 247,000.00	249,439.37	2.250%
CD	Morgan Stanley Bank NA	7/5/2019	7/5/2022	100.00	\$ 247,000.00	\$ 247,000.00	\$ 247,000.00	249,467.78	2.200%
CD	Goldman Sachs Bank USA	12/20/2017	12/20/2022	100.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	253,186.42	2.500%
					\$ 7,236,151.56	\$ 7,242,000.00	\$ 7,242,000.00	7,244,207.57	1.890%

Average Daily Flow by Month





SUMMARY OF LABOR MULTIPLIERS

		Benefit Rate
Total Employee Benefits	677,402	0.379
Total Payroll	1,788,643	
Gross Indirect Costs	1,560,381	
Less: Member Contributions & Other Revenue	(237,500)	
Indirect Costs for Distribution	1,322,881	
		Indirect Rate
Direct Labor	1,030,037	1.284
Indirect Costs	1,322,881	
FY 2021-22 Labor multiplier - thru 12/31/21		1.663
FY 2021-22 Budgeted Labor multiplier		<u>2.009</u>
FY 2020-21 Labor multiplier		<u>1.724</u>
FY 2019-20 Labor multiplier		<u>2.309</u>
FY 2018-19 Labor multiplier		<u>2.059</u>



BENEFITS SUMMARY

(Distributed based on Actual Labor)

<u>G/L Acct</u>	<u>Description</u>		<u>Budget</u>		<u>Actual @ 12/31/21</u>		<u>Projected FYE 2022</u>
70101	FICA Expense	\$	195,806	\$	71,968	\$	143,936
70102	Medicare Expense	\$	55,500	\$	24,257	\$	48,513
70103	State Unemployment Insurance	\$	4,284	\$	887	\$	1,774
70104	Worker's Compensation Insurance	\$	48,726	\$	30,721	\$	61,441
70105	State Disability Insurance	\$	35,108	\$	10,989	\$	21,978
70106	PERS Pension Plan	\$	481,931	\$	281,077	\$	562,154
70111	Medical Expense	\$	557,223	\$	209,117	\$	418,234
70112	Dental Expense	\$	28,794	\$	11,134	\$	22,267
70113	Vision Insurance	\$	7,801	\$	3,265	\$	6,530
70114	Life Insurance Expense	\$	15,229	\$	6,418	\$	12,836
70115	Long Term Disability	\$	17,702	\$	7,251	\$	14,503
70116	Wellness Program Expense	\$	4,050	\$	819	\$	1,639
70120	Car Allowance	\$	45,000	\$	19,500	\$	39,000
	Total Benefits	\$	1,497,154	\$	677,402	\$	1,354,805
	Total Payroll	\$	3,782,588	\$	1,788,643	\$	3,577,286
	Benefits Rate		39.6%		37.9%		37.9%

Santa Ana Watershed Project Authority
 Labor Hours Budget vs Actual
 Month Ending December 31, 2021

	Fund	Budget	Actual	%
100	General Fund	27,979	11,373	40.65%
135	Prop 84 - Round I Program Mgmt	46	81	175.00%
145	Prop 84 - 2015 Program Mgmt	885	924	104.44%
150	Prop1 - Program Management	1,095	310	28.29%
240	Brine Line Enterprise	20,485	9,477	46.26%
320	Brine Line Protection	575	12	2.04%
327	Reach IV-D Corrosion Repairs	60	-	0.00%
370-01	Basin Planning General	1,605	720	44.88%
370-02	USBR Partnership Studies	116	26	22.63%
373	Watershed Management (OWOW)	2,275	916	40.27%
374	Basin Monitoring Program TF	660	234	35.42%
381	SAR Fish Conservation	251	85	33.76%
384-01	MSAR TMDL TF	135	98	72.22%
386MONIT	RWQ Monitoring TF	204	75	36.76%
387	Arundo Removal & Habitat Restoration	225	106	47.22%
392	Emerging Constituents TF	245	101	41.33%
397ADMIN	WECAN Riverside	140	24	16.96%
398ADMIN	Prop 1 - DACI	130	151	116.35%
477-02	LESJWA - Administration	358	199	55.59%
477TMDL	LESJWA - TMDL Task Force	486	296	60.80%
504-401IMPLE	Prop 84 - Final Round Implementation	110	13	11.82%
504-401PA23	Prop 84 - Final Round PA23 Admin	240	68	28.44%
504-402PA22	Prop84 - Final Round PA22 Admin	145	186	128.28%
504-402RATES	Prop 84 - Final Round Water Rates	50	75	149.00%
504-402SMART	Prop 84 - Final Round SmartScape	50	-	0.00%
505-00	Prop1 - Capital Projects	540	75	13.80%
		<u>59,090</u>	<u>25,623</u>	<u>43.36%</u>


Note: Should be at 50% of budget for 6 months

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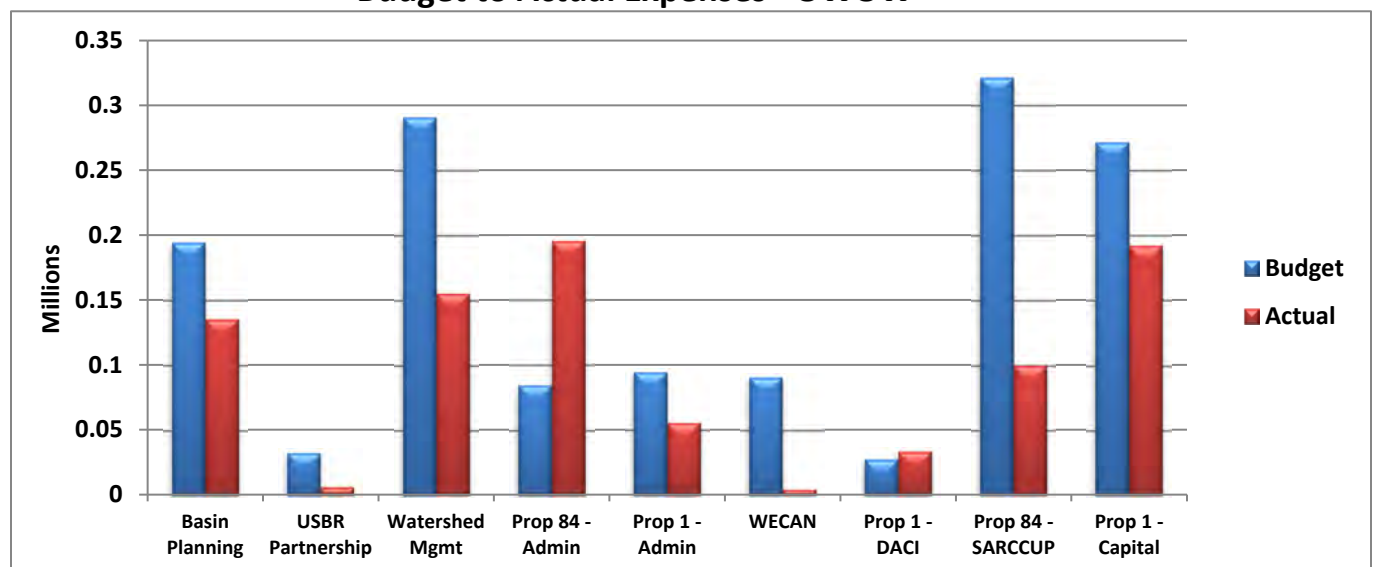
**Santa Ana Watershed Project Authority
PA25 - OWOW Fund - Financial Report
November 2021**

Staff comments provided on the last page are an integral part of this report.

Overview	This report highlights the agency's key financial indicators for the Fiscal Year-to-Date (FYTD) through November 2021 unless otherwise noted.
-----------------	---

Budget to Actual Expenses - OWOW				 Favorable
	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
Basin Planning General	\$466,563	\$194,401	\$135,384	\$59,017
USBR Partnership Studies	76,713	31,964	6,251	25,713
Watershed Mgmt. (OWOW)	697,817	290,757	155,367	135,390
Prop 84 - Administration	192,188	84,722	195,350	(110,628)
Prop 1 – Administration	225,808	94,087	55,299	38,788
WECAN - Riverside	217,336	90,557	4,582	85,975
Prop 1 – DACI	27,206	27,206	33,238	(6,032)
Prop 84 – SARCCUP & Other	770,825	321,177	99,922	221,255
Prop 1 – Capital Projects	651,608	271,503	191,983	79,520
Total	\$3,326,064	\$1,406,374	\$877,376	\$528,998

Budget to Actual Expenses - OWOW



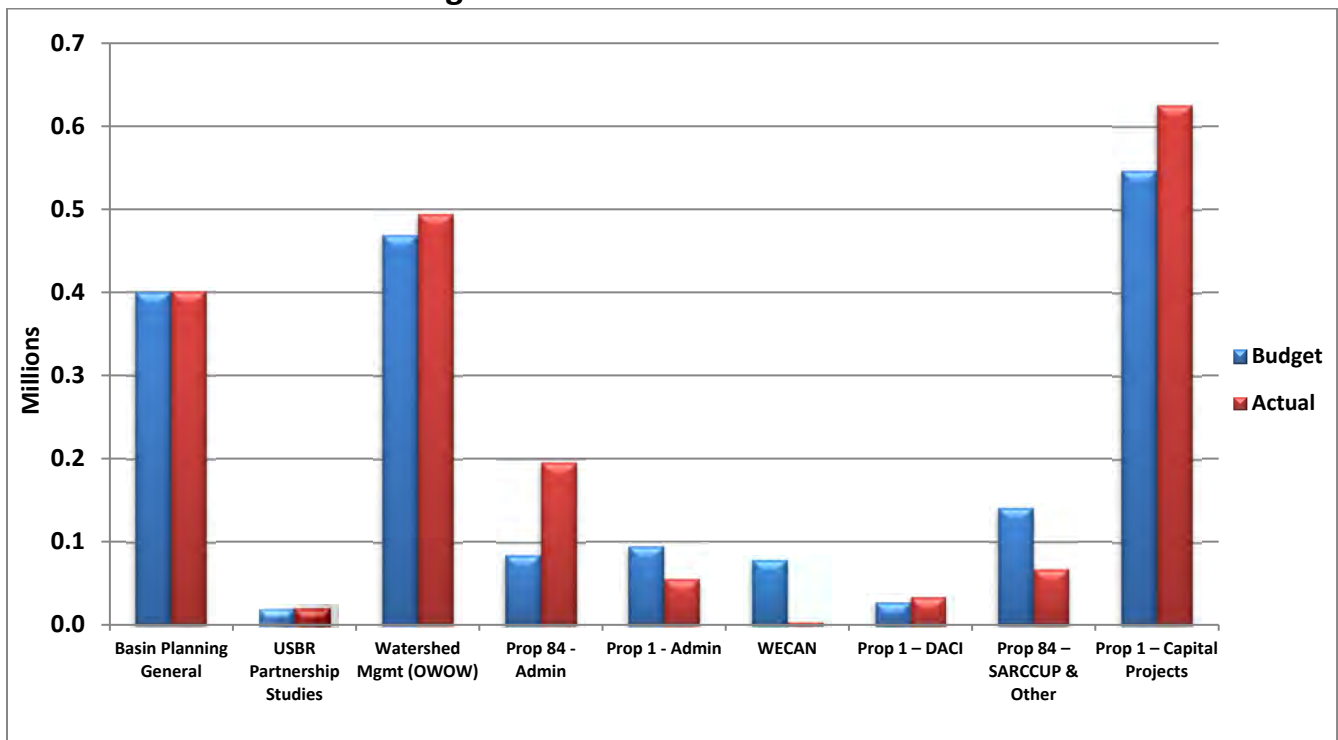
Budget to Actual Revenues - OWOW



Favorable

	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
Basin Planning General	\$400,000	\$400,000	\$400,642	\$ 642
USBR Partnership Studies	70,000	20,000	20,118	118
Watershed Mgmt. (OWOW)	468,700	468,700	493,998	25,298
Prop 84 - Administration	192,188	84,722	195,350	110,628
Prop 1 – Administration	225,808	94,087	55,299	(38,788)
WECAN - Riverside	217,336	78,057	4,582	(73,475)
Prop 1 – DACI	27,206	27,206	33,245	6,039
Prop 84 – SARCCUP & Other	770,825	140,547	67,765	(72,782)
Prop 1 – Capital Projects	651,608	546,967	625,590	78,623
Total	\$3,023,671	\$1,860,286	\$1,896,589	\$36,303

Budget to Actual Revenues - OWOW







Reserve Fund Balance - November

	Amount
Basin Planning General	\$418,096
USBR Partnership Studies	68,925
Watershed Management (OWOW)	720,661
Proposition 84 – SARCCUP & Other	973,420
Proposition 1 – Capital Projects	288,658
Total Reserves	\$2,469,760

Legend

Compared to Budget

	Ahead or Favorable	Above +5% Favorable Revenue or Expense Variance
	On Track	+5% to -2% Variance
	Behind	-3% to -5% Variance
	Concern	Below -5% Variance

Staff Comments

For this month's report, the item(s) explained below are either "behind", a "concern", or have changed significantly from the prior month.


- 1) Expenses are 37.6% below budget and revenues are on track with the budget.

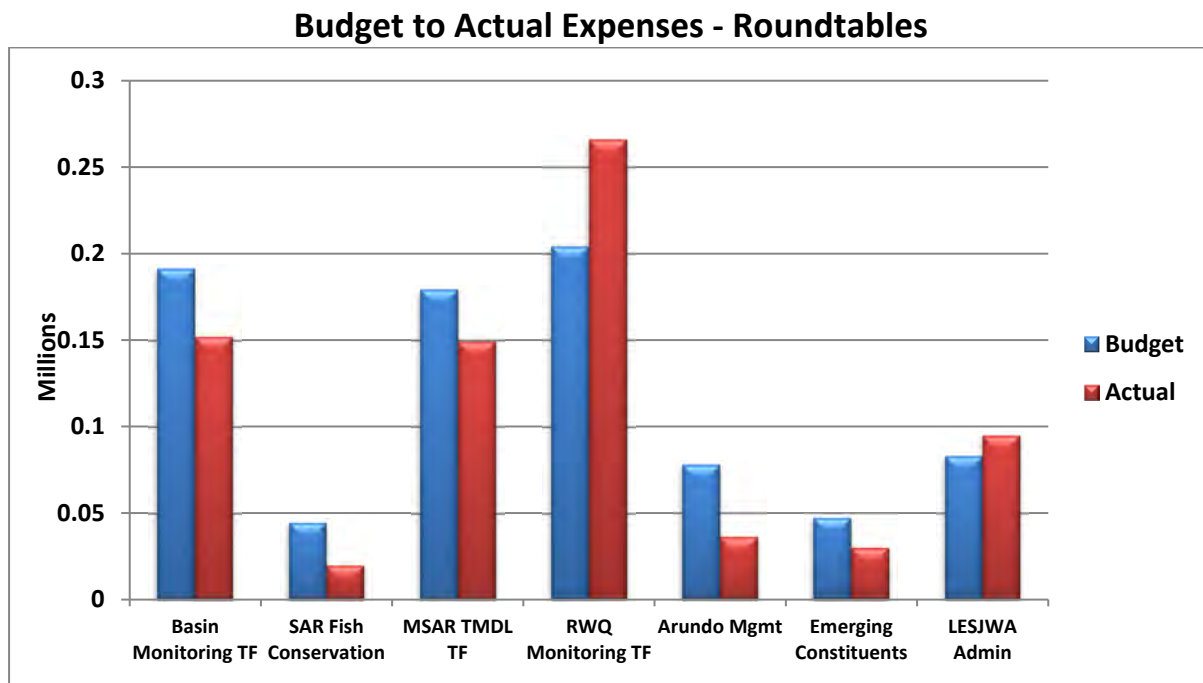
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**Santa Ana Watershed Project Authority
PA26 - Roundtable Fund - Financial Report
November 2021**

Staff comments provided on the last page are an integral part of this report.

Overview	This report highlights the agency's key financial indicators for the Fiscal Year-to-Date (FYTD) through November 2021 unless otherwise noted.
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Budget to Actual Expenses - Roundtables				 On Track
	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
Basin Monitoring TF	\$459,678	\$191,533	\$152,173	\$39,360
SAR Fish Conservation	106,692	44,455	19,970	24,485
MSAR TMDL TF	269,968	179,353	149,174	30,179
RWQ Monitoring TF	489,750	204,063	265,958	(61,895)
Arundo Mgmt.	186,981	77,909	36,407	41,502
Emerging Constituents	112,964	47,068	29,749	17,319
LESJWA Admin	198,633	82,764	94,546	(11,782)
Total	\$1,824,666	\$827,145	\$747,977	\$79,168



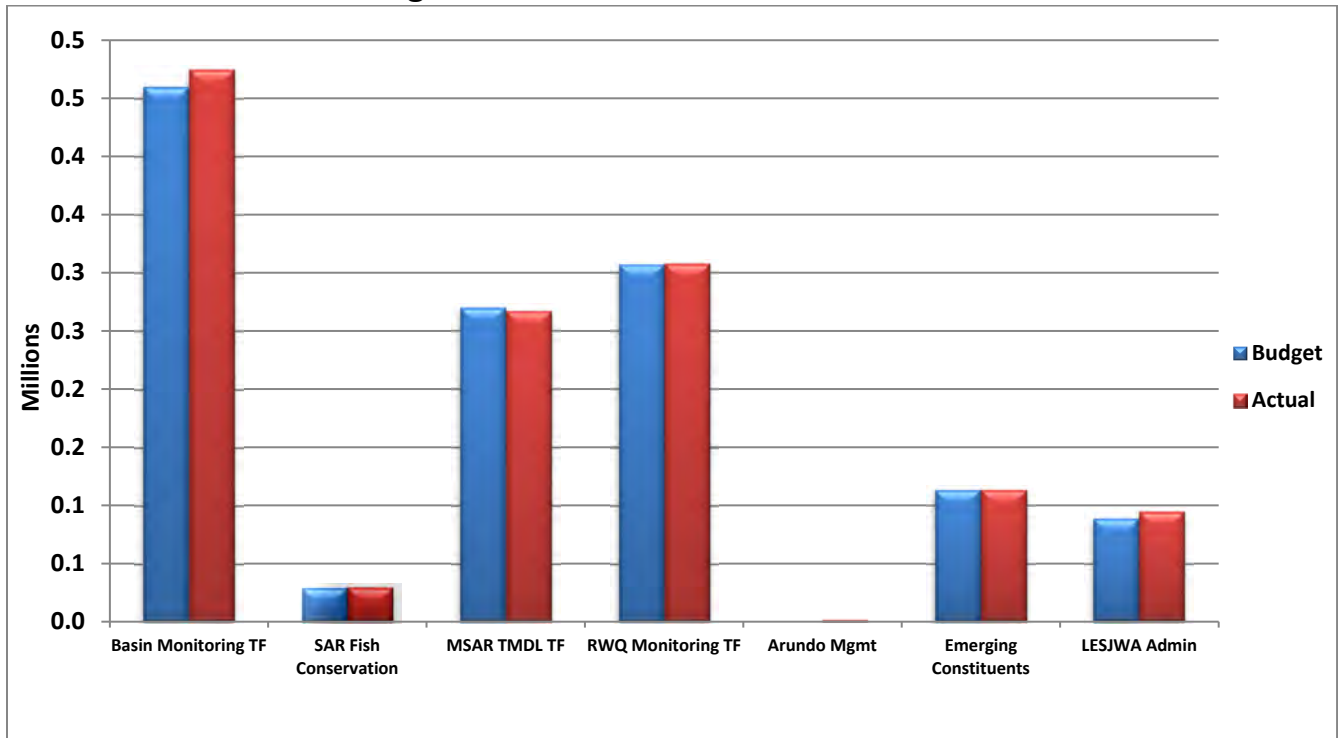
Budget to Actual Revenues - Roundtables



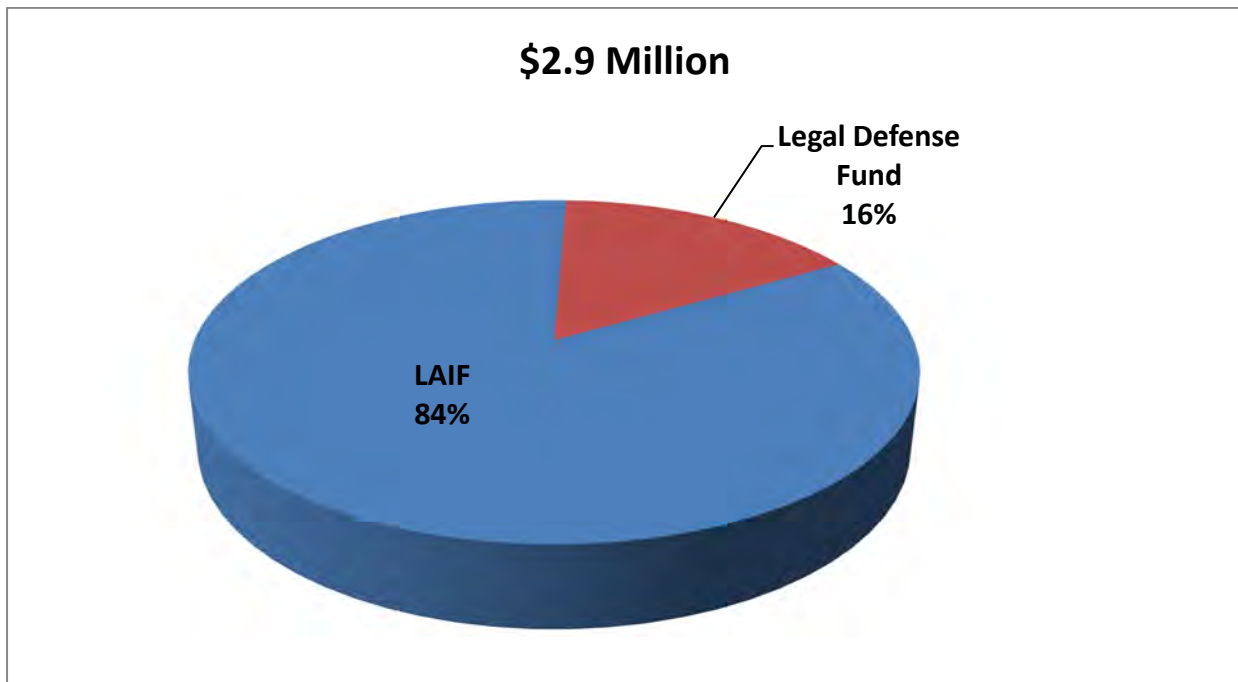
On Track

	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
Basin Monitoring TF	\$459,998	\$459,998	\$474,858	\$14,860
SAR Fish Conservation	29,000	29,000	29,197	197
MSAR TMDL TF	269,625	269,625	266,634	(2,991)
RWQ Monitoring TF	306,845	306,845	307,521	676
Arundo Mgmt.	-	-	1,594	1,594
Emerging Constituents	113,000	113,000	113,186	186
LESJWA Admin	198,633	88,597	94,546	5,949
Total	\$1,377,101	\$1,267,065	\$1,287,536	\$20,471

Budget to Actual Revenues - Roundtables



Total Cash & Investments - November







Reserve Fund Balance – November

	Amount
Basin Monitoring Task Force	\$576,107
SAR Fish Conservation	101,274
Middle SAR TMDL Task Force	414,146
Regional Water Quality Monitoring Task Force	341,943
Arundo Management & Habitat	876,963
Emerging Constituents Task Force	135,291
Legal Defense Fund	467,086
Total Reserves	\$2,912,810

Legend

Compared to Budget

	Ahead or Favorable	Above +5% Favorable Revenue or Expense Variance
	On Track	+5% to -2% Variance
	Behind	-3% to -5% Variance
	Concern	Below -5% Variance

Staff Comments

For this month's report, the item(s) explained below are either "behind", a "concern", or have changed significantly from the prior month.

- 1) Both expenses and revenues are on track with the budget.



General Manager's Report

February 2022

Santa Ana Watershed Project Authority | 11615 Sterling Avenue, Riverside, CA 92503 | www.sawpa.org

INSIDE THE FEBRUARY REPORT

- 1** One Water One Watershed Call for Project Workshops
- 2** Permitting and Pretreatment Program Quarterly Monitoring and Inspections
- 3** Reach IVA Upper Line Cleaning and CCTV Inspection

One Water One Watershed Call for Project Workshops

On January 19th, SAWPA held the first of four Call for Project virtual workshops to assist potential applicants in completing their web-based applications and understanding how their project will be scored. Over 40 interested parties attended. The Call for Projects will close on March 25, 2022. The [project submission database](#) to submit your project(s) and further information is available at the following SAWPA webpage: <https://sawpa.org/owow/future-funding-opportunities/>.

Permitting and Pretreatment Program Quarterly Monitoring and Inspections

SAWPA Permitting and Pretreatment staff issued nine (9) Wastewater Discharge and Liquid Wastehauler Permits and completed twenty-nine (29) monitoring (or sampling) events and thirteen (13) inspections at SAWPA permitted discharger and liquid wastehauler facilities for the 2nd quarter (October through December).

Reach IVA Upper Line Cleaning and CCTV Inspection

In January, Operations staff have cleaned about 2,200 feet of the 27-inch Reach IVA Upper pipeline in the City of Chino. This work is performed at night to take advantage of the lower flows in the Brine Line and to minimize impacts to dischargers. About 2,700 feet of CCTV inspection was also conducted on Reach IVA upper in the City of Chino. SAWPA staff continues to coordinate work activities with IEUA staff.




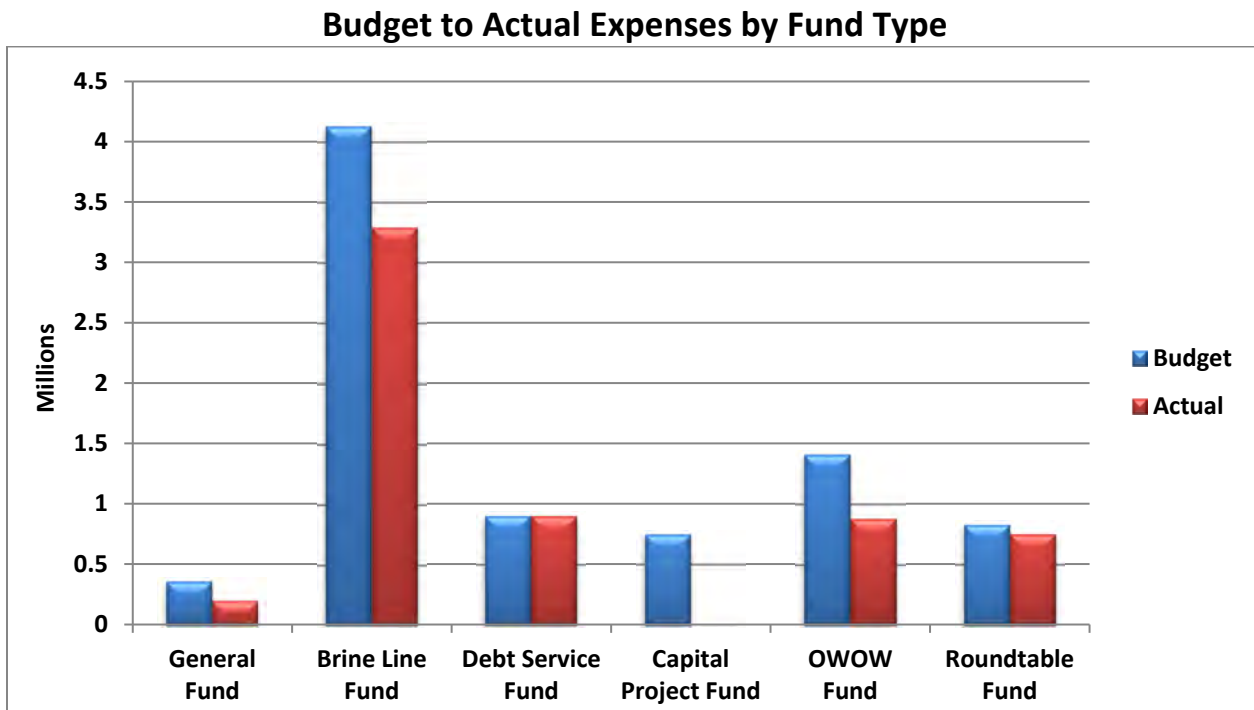
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**Santa Ana Watershed Project Authority
Executive Financial Information Report
November 2021**

Staff comments provided on the last page are an integral part of this report.

Overview	This report highlights the agency's key financial indicators for the Fiscal Year-to-Date (FYTD) November 2021 unless otherwise noted.
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Budget to Actual Expenses by Fund Type				 Favorable
	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
General Fund	\$716,847	\$357,020	\$202,957	\$154,063
Brine Line Enterprise	9,908,833	4,128,681	3,289,729	838,952
Debt Service Fund	2,608,439	899,989	898,963	1,026
Capital Project Fund	1,786,882	744,534	2,967	741,567
OWOW Fund	3,326,064	1,406,374	877,376	528,998
Roundtable Fund	1,824,666	827,145	747,977	79,168
Total	\$20,171,731	\$8,363,743	\$6,019,969	\$2,343,774



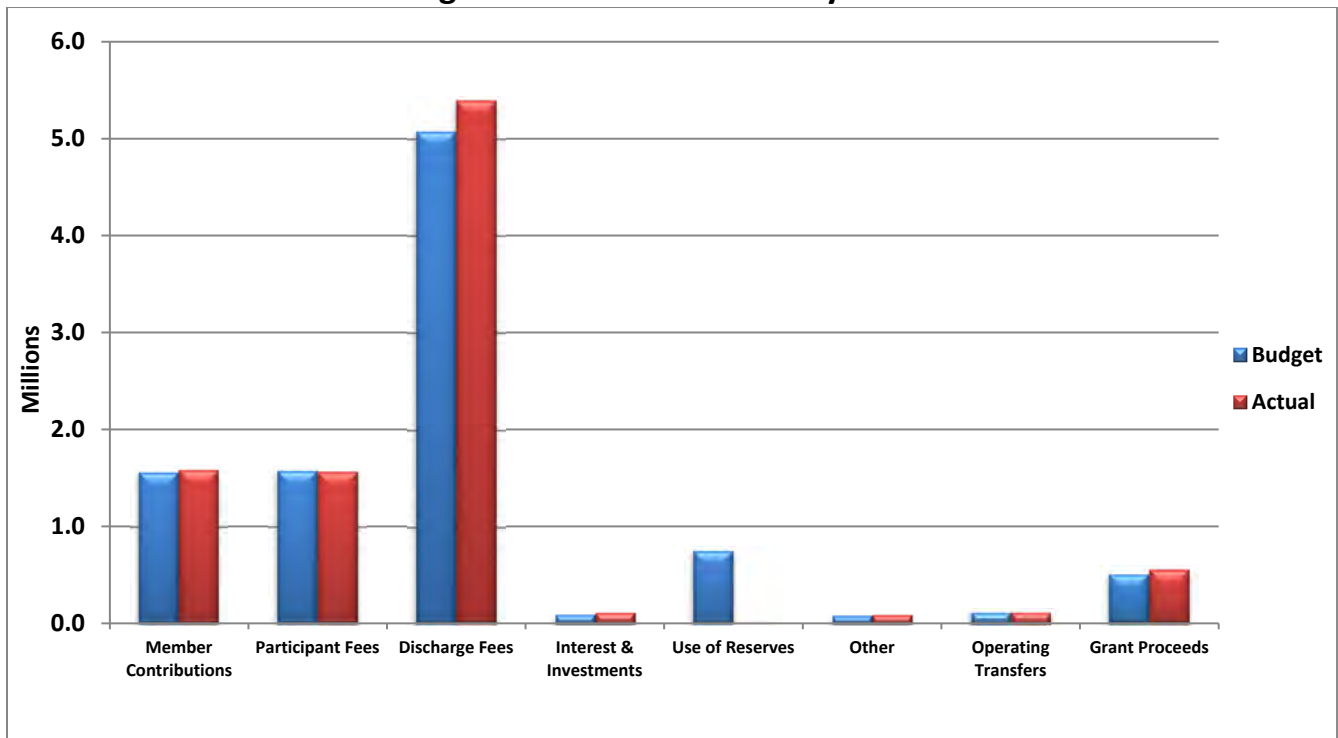
Budget to Actual Revenues by Source



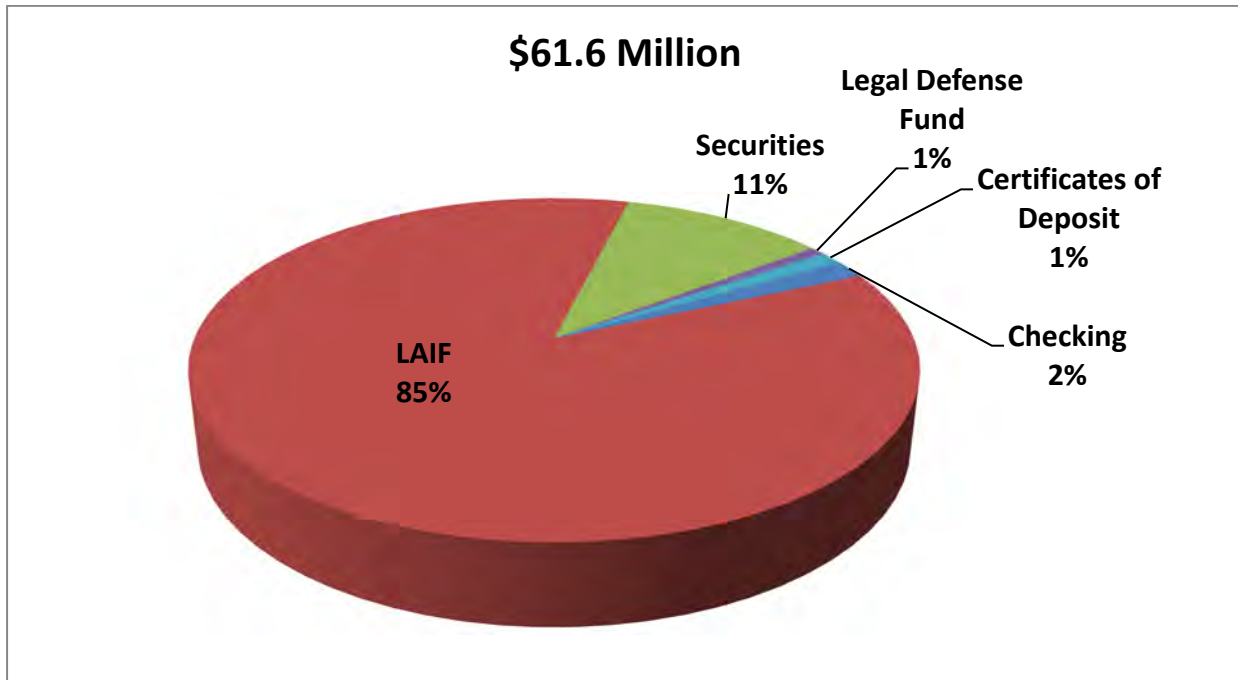
On Track

	Annual Budget	FYTD Budget	FYTD Actual	Favorable (Unfavorable) Variance
Member Contributions	\$1,556,847	\$1,556,845	\$1,581,845	\$25,000
Participant Fees	2,058,279	1,594,767	1,565,882	(28,885)
Discharge Fees	12,192,272	5,076,343	5,396,787	320,444
Interest & Investments	325,000	93,750	113,019	19,269
Use of Reserves	1,786,882	744,534	2,967	(741,567)
Other	188,633	78,597	85,727	7,130
Operating Transfers	114,625	114,625	114,625	-
Grant Proceeds	1,199,235	499,365	548,217	48,852
Total	\$19,421,773	\$9,758,826	\$9,409,069	(\$349,757)

Budget to Actual Revenues by Source



Total Cash & Investments - November







Reserve Fund Balance – November

	Amount
General Fund	\$2,033,422
Building Fund	745,362
OWOW Fund	2,469,760
Roundtable Fund	2,912,810
Self Insurance	4,508,045
Debt Retirement	2,824,145
Pipeline Replacement	22,311,880
OC San Rehabilitation	2,385,060
Capacity Management	12,010,534
Future Capacity	1,838,852
Rate Stabilization	1,030,442
Flow Imbalance	84,410
Brine Line Operating	6,398,964
Total Reserves	\$61,553,686

Legend

Compared to Budget

	Ahead or Favorable	Above +5% Favorable Revenue or Expense Variance
	On Track	+5% to -2% Variance
	Behind	-3% to -5% Variance
	Concern	Below -5% Variance

Staff Comments

For this month's report, the item(s) explained below are either "behind", a "concern", or have changed significantly from the prior month.

Revenues are on budget and expenses are 28% below budget. It is expected that both will be on track with the budget by the end of the year.



February 4, 2022

To: Santa Ana Watershed Project Authority

From: Michael Boccadoro
Beth Olhasso
Maddie Munson

RE: January Report

Overview:

Unprecedented December snow helped ease drought conditions, build a solid base approaching 50 percent of the normal April 1 snowpack, and start to refill reservoirs. A very dry January with similar dry predicted conditions for early February is causing concern that the state may not achieve normal snowpack for the year. However, the snowpack is sufficient enough to increase the State Water Project allocation from zero to 15 percent.

Governor Newsom recently released his proposed budget for the 2022-2023 fiscal year. The \$286 billion budget includes \$20.6 billion in surplus funds. State priorities include funding for COVID response and recovery, wildfire prevention, drought resilience, climate change, homelessness, housing and more.

The State Water Resources Control Board is getting closer to implementing legislation from 2015 requiring urban retail water suppliers to account for and attempt to stop water loss within their systems. The board is holding a workshop on the proposed regulations on February 10.

As the Legislature reconvenes, bills left in their house of origin from 2021 have until the end of January to pass into the opposite house. AB 1434 (Friedman) which would lower the indoor water use gallons per capita daily was held by the author, however, the Assemblymember has assured stakeholders that she intends to re-introduce the legislation in the coming weeks. SB 230 (Portantino) which is cosponsored by MWD and the California Municipal Utilities Association is a bill that would create an expert panel to assess constituents of emerging concern in drinking water. SB 230 passed off the Senate floor and will now be heard in the Assembly. Members have until February 16 to introduce new bills. It has been a slow trickle of new legislation thus far, but will increase in pace in the coming weeks. A full report of priority bills will be included in the next report.

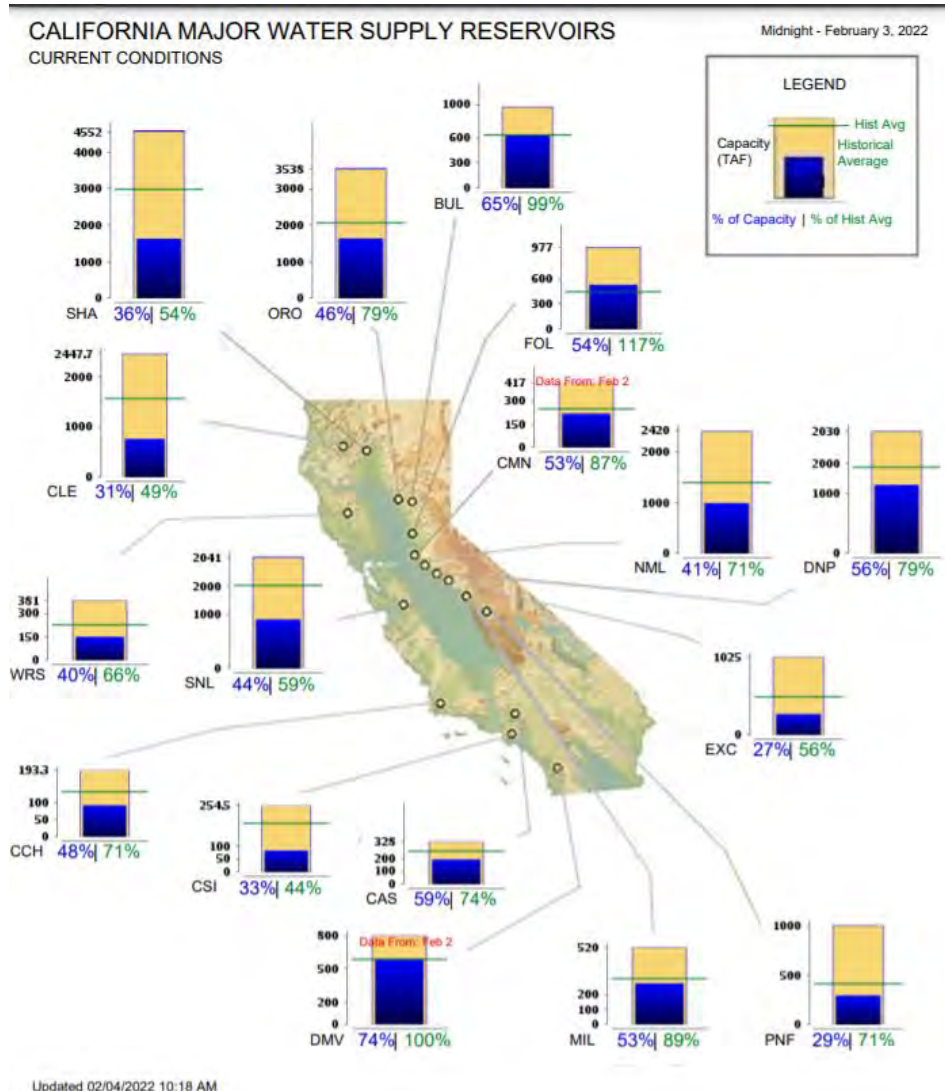
Santa Ana Watershed Project Authority Status Report – January 2022

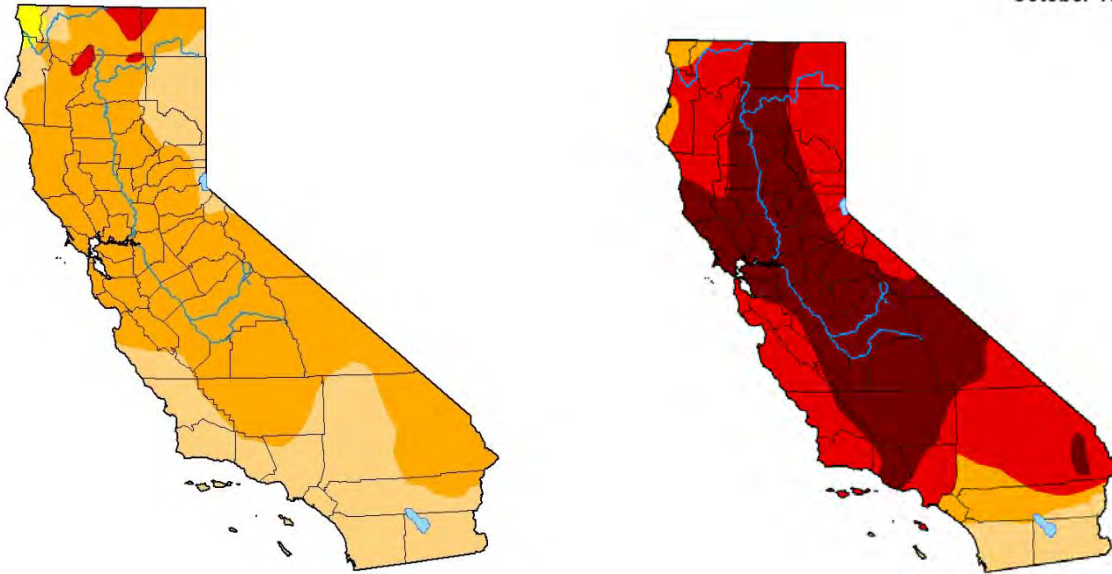
Water Supply Conditions

While December brought unprecedented snow to the Sierras, January ended with close to zero additional precipitation. The Sierra snowpack has dropped from 150 percent of average to 87 percent of normal for this time of the year, 57 percent of April 1 average. The warmer weather has started melting snow at lower elevations bringing the runoff into reservoirs. Lake Oroville is sitting at 79 percent of historical average and 46 percent capacity. San Luis Reservoir, the main south-of-Delta storage facility for the State Water Project is at 59 percent of average for this time of the year and 44 percent capacity. The first few weeks of February are expected to remain dry in the north.

Drought conditions have also rapidly changed in the state. Just three months ago, almost half of the state was in the highest drought tier, exceptional drought. Almost 90 percent of the state was in extreme drought. Today, there are no pockets of exceptional drought and only a small pocket of extreme drought in the way northern portion of the state.

As widely reported in the water community, DWR announced that the State Water Project will receive an initial 15 percent allocation in 2022.





Governor Newsom Proposes 2022-2023 State Budget

On January 10, Governor Newsom spent well over three hours outlining his priorities for state spending for the 2022-2023 fiscal year. The \$286 billion budget includes \$20.6 billion in surplus funds. State priorities include funding for COVID response and recovery, wildfire prevention, drought resilience, climate change, homelessness, housing and more.

Building on last year's three-year \$5.3 billion allocation to support drought response and long-term water sustainability, the Governor's budget includes an additional \$750 million in General Fund spending for drought response. The package includes:

- \$180 million- **Water Conservation Programs** including large urban and small water suppliers.
- \$145 million- **Urban and Small Community Drought Relief** for emergency drought assistance
- \$20 million- **On-Farm Water Conservation**
- \$75 million- **Fish and Wildlife Protection**
- \$40 million- **Multibenefit Land Repurposing**
- \$30 million- **Groundwater Recharge**
- \$10 million- **Technical Assistance and Drought Relief for Small Farms**
- \$250 million- **Drought Contingency**- set aside to be allocated as part of the spring budget process after the April 1 water/snowpack numbers are in.

Budget sub committees will start discussing budget items in the coming weeks with a final budget expected by June 15.

SWRCB Proposes Water Loss Performance Standard

The State Water Resources Control Board has noticed a hearing on their [draft Water Loss Performance Standard](#) for urban retail water suppliers. They will discuss the proposed regulation at a February 10 virtual workshop.

The proposed regulation is designed to comply with SB 555 (2015) and improve water losses to levels that are cost effective and feasible for each urban retail water supplier. The intent is to identify and

require each supplier to reduce leakage to a specific volumetric standard level that is based on its own unique characteristics by 2028. The goal is to provide each supplier the flexibility to choose an effective approach best suited for its system and budget to meet the standard.

Delta Operations Update

The State Water Resources Control Board (SWRCB) has been busy with multiple regulatory processes related to the State Water Project (SWP) and Central Valley Project (CVP) operations in the Delta.

As previously reported, the Newsom Administration has announced that they will be reopening the Bay Delta Water Quality Control Plan Update (Bay Delta Plan) at the SWRCB. The SWRCB had adopted an update for the San Joaquin River and its tributaries, but the Bay Delta Plan update was put on hold just as Newsom was taking office. Newsom pushed his administration and water users to negotiate voluntary agreements for how surface water supplies would be managed to benefit water quality and endangered fish populations in the Delta. Over the last several years, water users on the Sacramento River have been able to come to an agreement and south of Delta users are said to be close. However, several stakeholders in the San Joaquin River watershed have been unable to reach an agreement which has led to the administration reopening the Bay Delta Plan update process.

At a recent SWRCB hearing, Board staff gave an update on where the Bay Delta Plan update process stands including implementation of the San Joaquin Tributaries and Southern Delta Salinity Objectives. These objectives would require 40 percent of the unimpaired flows on the Stanislaus, Tuolumne, Merced and San Joaquin Rivers in February through June to be protected for the benefit of fish and wildlife.

Staff outlined three options for the SWRCB to implement the new flow requirements. The SWRCB could (1) adopt a regulation, (2) hold a water right hearing to adjudicate water rights on the affected rivers under the new flow requirements, or (3) issue water quality certifications under the Clean Water Act Section 401 such as those done for hydroelectric projects. Staff added that an additional option would be consideration of voluntary agreements. However, that path seems unlikely given the current state of negotiations for these water users. Next steps for implementation include completing the CEQA process over the next year, or more, culminating in a final regulation.

Next the SWRCB will have to complete Phase 2 of their water quality update for the Sacramento River, its major tributaries, three tributaries on the east side of the Delta, and the Delta itself. It also includes the major North of Delta storage reservoirs of the State Water Project and the Central Valley Project, as well as the export facilities within the Delta itself. Staff is currently developing a report analyzing the potential environmental and economic effects in these regions and other regions that receive Delta supplies, including through water supply contracts for the SWP and CVP and other export projects. The staff report will analyze a broad range of alternatives and a possible voluntary agreement. The possible elements were largely described a July 2018 staff report, before the update process stalled, and include:

- Inflow objectives for the Sacramento River, its tributaries and, the Delta tributaries;
- Coldwater habitat for the tributaries, which relates to either storage, maintenance, or other measures required to maintain cold water habitat;
- A Delta outflow objective that would coordinate with the inflow objectives from the lower San Joaquin and the rest of the Sacramento Delta region; and
- Interior Delta Flow objectives that may govern Delta exports.

Staff anticipates receiving the voluntary agreement that the Sacramento River water users negotiated, early this year. Staff will then work to complete scientific reports by the end of summer that will be the basis for the proposed water quality requirements. The SWRCB hopes to adopt those new requirements, after a public process spanning several months, by Fall 2023.

In a separate action at the SWRCB, the Bureau of Reclamation and the Department of Water Resources (DWR) submitted a request for emergency drought action, known as a Temporary Urgency Change Petition (TUCP). The TUCP would allow DWR and Reclamation to override contractual obligations for supplying water through the SWP and the CVP to preserve more water for winter-run fish migrations by preventing water diversions earlier in the year. Reclamation and DWR ultimately chose to withdraw the request after DWR and Reclamation staff determined the TUCP would not improve conditions if implemented as planned in February. Reclamation could resubmit the request if the state remains extremely dry into April, in order to benefit Folsom and Oroville reservoirs, which support Delta outflow and water quality needs.

Legislative Update

The Legislature returned to Sacramento on January 3. The Capitol remains under significant COVID-19 restrictions regarding access to members and committee hearings. Members hit the ground running working to move “two-year bills” that were introduced in 2021, out of their house of origin by January 31.

New bill introductions have been predictably slow but will pick up as the February 18 deadline for bills to be introduced draws closer.

Committee Musical Chairs in the Assembly

There has been some significant committee chair changes in the Assembly recently, especially in the natural resources committees. Assemblymember Lorena Gonzales (D-San Diego) announced her retirement from the Assembly on the first day of the new session, effective immediately. This left a chair vacancy in the Appropriations Committee. Speaker Rendon tapped Assemblymember Chris Holden (D-Pasadena) as the new chair of the Appropriations Committee, leaving his former chairmanship vacant in the Utilities and Energy Committee. The Speaker moved Assemblymember Eduardo Garcia (D-Coachella) to chair the Utilities and Energy Committee. Finally, the Speaker tapped Assemblymember Rebecca Bauer-Kahan (D-Orinda) to chair the Water, Parks and Wildlife Committee that was vacated by Garcia. Bauer-Kahan is a relatively new member with limited water policy experience.

Assembly Committee Chair Changes		
Committee	Old Chair	New Chair
Appropriations	Asm. Lorena Gonzales	Asm. Chris Holden
Utilities and Energy	Asm. Chris Holden	Asm. Eduardo Garcia
Water, Parks and Wildlife	Asm. Eduardo Garcia	Asm.Rebecca Bauer-Kahan

Bill Updates:

AB 377 (R.Rivas): This legislation would require all CA waters to be fishable, swimmable and drinkable by 2050. There was a strong coalition in opposition to this legislation on 2021 that was able to keep the bill in the Assembly. While this bill will not move, the proponents of the bill intend to re-introduce some pieces of the bill as separate bills in 2022. None of those measures have been introduced yet.

AB 1434 (Friedman): This bill would codify indoor gallons per capita daily standards. The author amended her bill to align with the DWR report but decided not to move this specific bill. She has indicated that she intends to introduce a new version of the bill in 2022. It remains unclear if she will use the same language or some changes will be made.

AB 1500 (E. Garcia): Assembly proposed Water Bond for November 2022 ballot. The Assemblymember, and outgoing chair of the Water, Parks and Wildlife Committee, has said that he intends to try to move this bond in 2022. He has not yet received support from leadership and understands that with last year and this year's budget surplus, there is little appetite to add debt service to the General Fund with a bond. The bill was still on the "Inactive File" and there has been no chatter of it moving forward. If he does move the bill this year, his staff has noted that there will very likely be funding for IRWM added in.

SB 230 (Portantino): MWD/CMUA bill that would establish a science advisory panel to help manage the process for regulating constituents of emerging concern. MWD/CMUA were able to move the bill out of the Senate in late January and will work with the SWRCB to resolve their issues as the bill moves through the Assembly.