



**PROJECT AGREEMENT 24 COMMITTEE**  
Inland Empire Brine Line  
**REGULAR MEETING MINUTES**  
**December 7, 2021**

**COMMITTEE MEMBERS PRESENT**

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board  
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board  
Joe Mouawad, Eastern Municipal Water District General Manager  
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board

**ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]**

Shivaji Deshmukh, Alternate, Inland Empire Utilities Agency  
Gil Botello, Alternate, San Bernardino Valley Municipal Water District Governing Board

**STAFF PRESENT**

Jeff Mosher, Karen Williams, David Ruhl, Dean Unger, Marie Jauregui, Sara Villa, Haley Mullay,  
John Leete

**OTHERS PRESENT**

Andrew D. Turner, Lagerlof, LLP; Nick Kanetis, Eastern Municipal Water District; Ken Tam,  
Inland Empire Utilities Agency; Derek Kawaii, Western Municipal Water District

**1. CALL TO ORDER| PLEDGE OF ALLEGIANCE**

The regular meeting of the PA 24 Committee was called to order at 10:00 a.m. by Chair Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California. Pursuant to the provisions of AB 361, this meeting was conducted virtually. All votes taken during this meeting were conducted via oral roll call.

**2. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**3. ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

**4. APPROVAL OF MEETING MINUTES: NOVEMBER 2, 2021**

Chair Harrison called for a motion to approve the November 2, 2021; meeting minutes as posted.

**MOVED**, approve the November 2, 2021, meeting minutes.

Result:	<b>Adopted by Roll Call Vote (Unanimously)</b>
Motion/Second:	Hall/Gardner
Ayes	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

**5. COMMITTEE DISCUSSION/ACTION ITEMS**

**A. SEWER SYSTEM MANAGEMENT PLAN INTERNAL AUDIT (PA24#2021.19)**

David Ruhl provided a presentation on the Inland Empire Brine Line Sewer System Management Plan Internal Audit, contained in the agenda packet on pages 9-20. As part of the State Water Resources Control Board's (SWRCB) General Waste Discharge Requirements (Order No. 2006-003) the Sewer System Management Plan (SSMP) needs to

be updated every five (5) years. The SSMP was last updated and adopted August 20, 2019, and the next formal update is required by the year 2024. A bi-annual internal audit is done to ensure all the SSMP components are successfully implemented. The SSMP provides important tools to prevent Sanitary Sewer Overflows (SSOs) to the Brine Line and is organized by sections and includes all supporting documentation. The internal audit is based on a staff review of each section and whether it complies with the SWRCB's requirements. The SSMP internal audit findings were the following:

1. Complete Ordinance No. 9 update upon concurrence from Orange County Sanitation District,
2. Improve the dig alert database function to allow upload of photo documentation directly from a mobile device or tablet; and
3. Increase ability to search past work orders and service requests for Brine Line assets to assist with asset management.

The current internal audit found that SAWPA's SSMP has been successfully implemented and updated. A copy of the final SSMP is available on the SAWPA website. The next internal audit is scheduled for the year 2023. There was no discussion.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.A.

## 6. **INFORMATIONAL REPORTS**

Recommendation: Receive and file the following oral/written reports/updates.

### A. **BRINE LINE FINANCIAL REPORT – SEPTEMBER 2021**

## 7. **REQUEST FOR FUTURE AGENDA ITEMS**

There were no requests for future Agenda items.

Chair Harrison recessed the meeting at 10:16 a.m. for Closed Session.

## 8. **CLOSED SESSION**

### A. **CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION – PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)**

Number of Potential Cases: One


## 9. **CLOSED SESSION REPORT**

Chair Harrison resumed Open Session at 10:49 a.m. and Legal Counsel, Andy Turner announced that the PA 24 Committee received a report from SAWPA staff and counsel; no action was taken on Agenda Item No. 8.A.

## 10. **ADJOURNMENT**

There being no further business for review, Chair Harrison adjourned the meeting at 10:50 a.m.

**Approved at a Regular Meeting of the Project Agreement 24 Committee on February 1, 2022.**

  
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T. Milford Harrison, Chair

Attest:

  
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Sara Villa, Clerk of the Board