



PROJECT AGREEMENT 24 COMMITTEE
Inland Empire Brine Line
REGULAR MEETING MINUTES
November 2, 2021

COMMITTEE MEMBERS PRESENT

T. Milford Harrison, Chair, San Bernardino Valley Municipal Water District Governing Board
Mike Gardner, Vice Chair, Western Municipal Water District Governing Board
Joe Mouawad, Eastern Municipal Water District General Manager
Jasmin A. Hall, Inland Empire Utilities Agency Governing Board

ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]

David Slawson, Alternate, Eastern Municipal Water District Governing Board
Shivaji Deshmukh, Alternate, Inland Empire Utilities Agency
Gil Botello, Alternate, San Bernardino Valley Municipal Water District Governing Board
Craig Miller, Alternate, Western Municipal Water District

STAFF PRESENT

Jeff Mosher, Karen Williams, David Ruhl, Dean Unger, Marie Jauregui, Sara Villa

OTHERS PRESENT

Andrew D. Turner, Lagerlof, LLP; Nick Kanetis, Eastern Municipal Water District; Ken Tam, Inland Empire Utilities Agency; Bob Tincher, San Bernardino Valley Municipal Water District; Derek Kawaii, Western Municipal Water District; Brenda Dennstedt, Western Municipal Water District; Rebekka Hosken, Raftelis Financial Consultants

1. CALL TO ORDER| PLEDGE OF ALLEGIANCE

The regular meeting of the PA 24 Committee was called to order at 10:00 a.m. by Chair Harrison on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California. Pursuant to the provisions of AB 361, this meeting was conducted virtually. All votes taken during this meeting were conducted via oral roll call.

2. PUBLIC COMMENTS

There were no public comments; there were no public comments received via email.

3. ITEMS TO BE ADDED OR DELETED

There were no added or deleted items.

4. APPROVAL OF MEETING MINUTES: OCTOBER 5, 2021

Chair Harrison called for a motion to approve the October 5, 2021; meeting minutes as posted.

MOVED, approve the October 5, 2021, meeting minutes.

Result:	Adopted by Roll Call Vote (Unanimously)
Motion/Second:	Gardner/Mouawad
Ayes	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

5. COMMITTEE DISCUSSION/ACTION ITEMS

A. INLAND EMPIRE BRINE LINE RESERVE POLICY (PA24#2021.18)

David Ruhl provided a presentation on the Inland Empire Brine Line Reserve Policy, contained in the agenda packet on pages 11-18. A Request for Proposal (RFP) for professional services for the Inland Empire Brine Line Reserve Policy was released September 2021. Two (2) proposals were received from Fieldman Rolapp & Associates and Raftelis Financial Consultants. A selection committee consisting of representatives from Western Municipal Water District and SAWPA staff reviewed the proposals and interviewed the two (2) proposing firms on October 25, 2021. The firms were scored on criteria outlined in the RFP, and Raftelis received the highest total score and unanimous consensus from the selection committee as the most qualified firm to perform the work. Upon selection of Raftelis as the top qualified firm, a conference call was conducted with Raftelis to discuss the scope of work, schedule, allocation of billing hours, billing rates and assumptions made in the proposal. Based on the discussions, a revised scope and work and fee estimate was submitted in the amount of \$50,895 that includes additional hours and costs for preparation and attendance for an additional in-person meeting.

MOVED, Authorize the General Manager to execute a General Services Agreement and Task Order No. RFC240-02 with Raftelis Financial Consultants in an amount not to exceed \$50,895.00 to provide professional services for the Inland Empire Brine Line Reserve Policy.

Result:	Adopted by Roll Call Vote (Unanimously)
Motion/Second:	Mouawad/Hall
Ayes	Gardner, Hall, Harrison, Mouawad
Nays:	None
Abstentions:	None
Absent:	None

6. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. BRINE LINE FINANCIAL REPORT – AUGUST 2021

7. REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future Agenda items.


8. CLOSED SESSION

There was no Closed Session.

9. ADJOURNMENT

There being no further business for review, Chair Harrison adjourned the meeting at 10:12 a.m.

Approved at a Regular Meeting of the Project Agreement 24 Committee on December 7, 2021.


T. Milford Harrison, Chair

Attest:


Sara Villa, Clerk of the Board