



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
APRIL 21, 2020**

**COMMISSIONERS PRESENT**

David J. Slawson, Chair, Eastern Municipal Water District  
Kati Parker, Vice Chair, Inland Empire Utilities Agency  
Kelly E. Rowe, Secretary-Treasurer, Orange County Water District  
Brenda Dennstedt, Western Municipal Water District  
T. Milford Harrison, San Bernardino Valley Municipal Water District

**COMMISSIONERS ABSENT**

None

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

None

**STAFF PRESENT**

Rich Haller, Mark Norton, David Ruhl, Dean Unger, Carlos Quintero,  
Marie Jauregui, Ian Achimore, Kelly Berry

**OTHERS PRESENT**

Andrew D. Turner, Lagerlof, LLP

The Regular Commission meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Slawson on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California. The record will reflect this meeting was conducted virtually.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Pursuant to the provisions of Executive Order N-25-30 issued by Governor Gavin Newsom on March 12, 2020, and Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Commission member may call into the Commission meeting without otherwise complying with the Brown Act's teleconferencing requirements.

Executive Order N-33-20 issued by Governor Gavin Newsom on March 19, 2020, ordered all individuals to stay at home or at their place of residence. In concert with state and local efforts to prevent the spread of COVID-19, and until further notice, the Santa Ana Watershed Project Authority will be holding all Board and Committee meetings by teleconference and virtually through the Zoom app.

As set forth on the posted meeting agenda, this Commission meeting was accessible to the public by teleconference and through Zoom. Members of the public who were unable to participate by teleconference or virtually were invited to submit comments and questions in writing via email for the Commission's consideration. All votes taken during this meeting were conducted via oral roll call.

**2. ROLL CALL**

An oral roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**4. ITEMS TO BE ADDED OR DELETED**

There were no added or deleted items.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: APRIL 7, 2020**

Recommendation: Approve as posted.

**MOVED**, approve the April 7, 2020 meeting minutes.

Result:	<b>Adopted by Roll Call Vote (Unanimously)</b>
Motion/Second:	Harrison/Dennstedt
Ayes:	Dennstedt, Harrison, Parker, Rowe, Slawson
Nays:	None
Abstentions:	None
Absent:	None

**6. NEW BUSINESS**

**A. PROPOSITION 84 ROUND 2 IMPLEMENTATION GRANT AGREEMENT AMENDMENT (CM#2020.27)**

Marie Jauregui provided the PowerPoint presentation contained in the agenda packet on pages 15 – 19. Riverside Public Utilities Department (RPU) is receiving Proposition 84 Round 2 grant funding for the Recycled Water Pipeline Phase I project, which was broken into Phase 1A and Phase 1B. Phase 1A includes installation of approximately 14,600 linear feet of recycled water pipeline and is complete. Phase 1B will not be completed before the grant termination date of December 2020. RPU has requested to replace Phase 1B with the Groundwater Well Rehabilitation Project, which will rehabilitate two (2) groundwater production wells and will be completed within the timeline of the grant. Jauregui affirmed no Round 2 grant funding is in jeopardy and the replacement project fulfills the intent of Proposition 84 grant funding.

**MOVED**, direct staff to execute an amendment to the Grant Agreement between SAWPA and the Department of Water Resources.

Result:	<b>Adopted by Roll Call Vote (Unanimously)</b>
Motion/Second:	Dennstedt/Parker
Ayes:	Dennstedt, Harrison, Parker, Rowe, Slawson
Nays:	None
Abstentions:	None
Absent:	None

**B. PROPOSITION 1 ROUND 1 INTEGRATED WATER MANAGEMENT (IRWM) DRAFT FUNDING AWARD (CM#2020.28)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet on pages 23 – 32. Achimore advised the local match is 50% of the total project cost, which has been waived for DAC implementation projects.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.B.

**C. STRATEGIC PLAN FACILITATOR CONSULTANT SERVICES AWARD OF CONTRACT [continued from March 17, 2020] (CM#2020.29)**

Rich Haller provided a PowerPoint presentation slightly updated from that contained in the agenda packet on pages 36 – 46. A discussion ensued regarding the COVID-19 emergency impact on the strategic plan process. Haller noted the proposed process has a four-month timeline; that process would not be negatively impacted by waiting until June 2020. It was the consensus of the Commission to

continue the item. Commissioner Rowe moved staff's option to continue the item to the June 2, 2020 meeting, and voiced his expectation it might be continued beyond that date.

**MOVED**, continue execution of an agreement with Water Systems Consulting Inc. for Strategic Plan Facilitator Consultant Services in an amount not to exceed \$79,330.00 until June 2, 2020, when the Strategic Plan implementation steps can be better defined given the Governor's Executive Orders for COVID-19.

Result:	<b>Adopted by Roll Call Vote (Unanimously)</b>
Motion/Second:	Rowe/Dennstedt
Ayes:	Dennstedt, Harrison, Parker, Rowe, Slawson
Nays:	None
Abstentions:	None
Absent:	None

**D. COVID-19 EMERGENCY DECLARATION | STATUS UPDATE**

Rich Haller provided an oral status update on SAWPA's response to the COVID-19 emergency declaration. The staff is healthy and most continue to primarily work remotely; staff production and morale remain high. A plan to transition staff back to the office is pending further direction from the Riverside County Public Health Department, with the possibility of a remote worker component remaining in effect thereafter. Commissioner Harrison thanked staff for their extra efforts during this time in adjusting to remote worker conditions.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.D.

**7. INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

**A. CASH TRANSACTIONS REPORT – FEBRUARY 2020**

**B. INTER-FUND BORROWING – FEBRUARY 2020 (CM#2020.24)**

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – FEBRUARY 2020 (CM#2020.25)**

**D. BUDGET VS ACTUAL VARIANCE REPORT – FYE 2020 SECOND QUARTER – ENDING DECEMBER 31, 2019 (CM#2020.26)**

**E. SECOND QUARTER FYE 2020 EXPENSE REPORTS**

- General Manager
- Staff

**F. FINANCIAL REPORT FOR THE SECOND QUARTER ENDING DECEMBER 31, 2019**

- Inland Empire Brine Line
- SAWPA

**G. OWOW QUARTERLY STATUS REPORT: JANUARY 1, 2020 – MARCH 31, 2020**

**H. ROUNDTABLES QUARTERLY STATUS REPORT: JANUARY 1, 2020 – MARCH 31, 2020**

**I. GENERAL MANAGER REPORT**

Rich Haller announced the recent, sudden passing of Tom Ash. Mr. Ash worked on water conservation education efforts within the watershed and was instrumental in implementing budget based water rates.

**J. STATE LEGISLATIVE REPORT**

**K. CHAIR'S COMMENTS/REPORT**

There were no comments/reports from the Chair.

**L. COMMISSIONERS' COMMENTS**

There were no Commissioner comments.

**M. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no Commissioner requests for future agenda items.


**8. CLOSED SESSION**

There was no Closed Session.

**9. ADJOURNMENT**

There being no further business for review, Chair Slawson adjourned the meeting at 10:22 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday,  
May 5, 2020.

  
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David J. Slawson, Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board