



# S A W P A

**SANTA ANA WATERSHED PROJECT AUTHORITY**

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

## **REGULAR COMMISSION MEETING TUESDAY, FEBRUARY 18, 2020 – 9:30 A.M.**

### **AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (David J. Slawson, Chair)**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

**4. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

**A. APPROVAL OF MEETING MINUTES: FEBRUARY 4, 2020**

**Recommendation:** Approve as posted.

**B. TREASURER'S REPORT – JANUARY 2020**

**Recommendation:** Approve as posted.

**5. NEW BUSINESS**

**A. ACKNOWLEDGE OCWD ACTION | SECRETARY-TREASURER APPOINTMENT |  
OWOW STEERING COMMITTEE APPOINTMENT (CM#2020.14)**

**Presenter:** Rich Haller

**Recommendation:** That the Commission:

1. Acknowledge action of the Orange County Water District (OCWD) Board electing Kelly E. Rowe as the SAWPA Commissioner;
2. Install Kelly E. Rowe as SAWPA Commission Secretary-Treasurer for the remainder of the two-year term, until the January 2021 rotation of officers; and,
3. Affirm the appointment of Kelly E. Rowe as a SAWPA representative to the One Water One Watershed (OWOW) Steering Committee in accordance with Resolution No. 2018-1.

**B. UPDATED PROCUREMENT POLICY AND PURCHASING AUTHORITY | RELATED POLICIES AND DOCUMENTS (CM#2020.11)**

**Presenter:** Karen Williams

**Recommendation:** Approve the following:

1. Updated PRO110 – Procurement Policy and Purchasing Authority;
2. Updated General Services Agreement for Services by:
  - a. Independent Consultant
  - b. Contractor;
3. Updated Attachment A – Terms and Conditions (Work Orders);
4. PRO111 – Federally Funded Procurement Policy; and,
5. G&A103 Travel and Expense Policy.

**C. PROPOSITION 84 ROUND 2 PROJECTS STATUS UPDATE**

**Presenter:** Marie Jauregui

**Recommendation:** Receive and file.

**D. REGULATORY SUPPORT STATUS REPORT | SAWPA TASK FORCES (CM#2020.15)**

**Presenter:** Mark Norton

**Recommendation:** Receive and file.

**6. INFORMATIONAL REPORTS**

**Recommendation:** Receive for information.

**A. CASH TRANSACTIONS REPORT – DECEMBER 2019**

**Presenter:** Karen Williams

**B. INTER-FUND BORROWING – DECEMBER 2019 (CM#2020.12)**

**Presenter:** Karen Williams

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – DECEMBER 2019 (CM#2020.13)**

**Presenter:** Karen Williams

**D. GENERAL MANAGER REPORT**

**E. STATE LEGISLATIVE REPORT**

**Presenter:** Rich Haller

**F. SAWPA GENERAL MANAGERS MEETING NOTES**

February 11, 2020

**G. CHAIR'S COMMENTS/REPORT**

**H. COMMISSIONERS' COMMENTS**

**I. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

**7. CLOSED SESSION**

There were no Closed Session items anticipated at the time of the posting of this agenda.

**8. ADJOURNMENT**

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email [kberry@sawpa.org](mailto:kberry@sawpa.org). 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at [www.sawpa.org](http://www.sawpa.org), subject to staff's ability to post documents prior to the meeting.

**Declaration of Posting**

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on February 12, 2020, a copy of this agenda has been uploaded to the SAWPA website at [www.sawpa.org](http://www.sawpa.org) and posted at the SAWPA office, 11615 Sterling Avenue, Riverside, California.

/s/

---

Kelly Berry, CMC

**2020 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.** and are held at SAWPA.)

|   |   |
|---|---|
| <b>January</b>                                    | <b>February</b>                                   |
| 1/7/20 <del>Commission Workshop</del> [cancelled] | 2/4/20 Commission Workshop                        |
| 1/21/20 Regular Commission Meeting                | 2/18/20 Regular Commission Meeting                |
| <b>March</b>                                      | <b>April</b>                                      |
| 3/3/20 Commission Workshop                        | 4/7/20 Commission Workshop                        |
| 3/17/20 Regular Commission Meeting                | 4/21/20 Regular Commission Meeting                |
| <b>May</b>  | <b>June</b>                                       |
| 5/5/20 Commission Workshop                        | 6/2/20 Commission Workshop                        |
| 5/5 – 5/8/20 ACWA Spring Conference, Monterey     | 6/16/20 Regular Commission Meeting                |
| 5/19/20 Regular Commission Meeting                |   |
| <b>July</b>                                       | <b>August</b>                                     |
| 7/7/20 Commission Workshop                        | 8/4/20 Commission Workshop                        |
| 7/21/20 Regular Commission Meeting                | 8/18/20 Regular Commission Meeting                |
| <b>September</b>                                  | <b>October</b>                                    |
| 9/1/20 Commission Workshop                        | 10/6/20 Commission Workshop                       |
| 9/15/20 Regular Commission Meeting                | 10/20/20 Regular Commission Meeting               |
| <b>November</b>                                   | <b>December</b>                                   |
| 11/3/20 Commission Workshop                       | 12/1/20 Commission Workshop                       |
| 11/17/20 Regular Commission Meeting               | 12/1 – 12/4/20 ACWA Fall Conference, Indian Wells |
|   | 12/15/20 Regular Commission Meeting               |