

Agenda Item 6B: Joint Powers Authority Agreement (JPAA)
Deliberation Process

June 20, 2017

Recommended Motion:

Support the proposed staff recommendation, with the following clarifications:

1. That the process incorporate consideration of the responses to the questions on JPAA issues and other items that the member agency General Managers were asked to prepare by Chair Longville.
2. That SAWPA staff collaborate with the member agencies in preparing the list of individual projects and activities, or groups of projects and activities, which would potentially be included in new project agreements.
3. That a target schedule be established for the process, with:
 - a. The materials from staff and General Managers completed in July;
 - b. An initial Commission workshop on this topic in late-July or August;
and
 - c. Commission and member agency review and consideration of new project agreements tentatively in September and October.

Agenda Item 6C: FYE 2018 and 2019 SAWPA Budget

June 20, 2017

1. Additional Technical Grant Writer Position

- a. To be clear, EMWD supports additional resources for the grant writing function and the dollar amount currently in budget (\$220,000 for salary and benefits).
- b. However, EMWD believes using consultant resources is preferred and provides:
 - i. More focused expertise (grant preparation and technical writing are different skills);
 - ii. Ability to use lower cost labor for the technical writing function; and
 - iii. Flexibility for varying workload through access to multiple consultant staff.
- c. The analysis uses an average \$169/hour for a grant writer and still provides 1,400 hours of service (115 hrs./mo.) – between half and three-quarter time
- d. Scientific technical writers from similar consultants bill at about \$125/hour – a 50/50 time split would provide 1,500 hours (125 hours/mo.).
- e. The cost comparison shows current-year savings, although the analysis does not consider long-term financial impacts from rapid retirement and health benefit cost escalation.
 - i. In our two year budget, ACWA health care costs escalated by 11.2% and are forecast to continue to rise; and
 - ii. Over the next five years, PERS employer costs for pooled miscellaneous plans are estimated to increase 16% to 23%.
- f. These costs add to long-term liabilities and can be avoided by using consultant resources, while still providing the needed resources and more flexibility.

2. Budget for Reach V project

- a. I want to note that EMWD is seeking nothing more than a clarification on this item.

- b. Although we did not support the award of the WEKA contract, given the fact that the project is mid-construction, we are recommending approval the \$14.8 million in the two-year budget to complete the project and avoid additional liability.
- c. Also, we appreciate the staff report providing the expenditures to date for the project of \$17.3 million, and a projected cost to completion of \$32.3 million.
- d. Section 29 of the JPA Agreement requires that increases in an approved project's budget be adopted by the Commission – in that context we look at the budget for a project as an appropriations cap.
- e. This is how we authorize expenditures for our capital projects: the Board approves a budget, and if staff anticipates need additional funds for the project we request additional budget authorization.
- f. When we added the Commission-approved budgets for Reach V since the project's inception in 2014, we came up with approximately \$35 million.
- g. Please clarify, with approval of the biennial budget, is the authorized budget for the Reach V project \$32.3 million?

3. Proceeds from litigation

- a. Again, this item is a request for a clarification.
- b. We agree with the staff recommendation to either:
 - i. Reduce the size of the SRF loan if it has not been issued before settlement proceeds have been received; or
 - ii. Defease a portion of the SRF if it has already been executed.

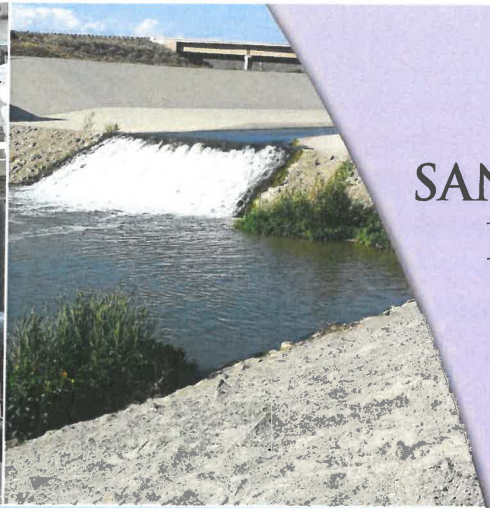
Reach V Capital Repairs

FYE	Budget	Actual (Est)
2013	\$0	\$211,774
2014	1,813,286	466,100
2015	4,947,771	3,443,385
2016	13,415,393	6,451,141
2017	85,124	6,933,517
2018	14,487,574	14,487,574
2019	269,167	269,167
Total		\$32,262,658

Budget	Actual (Est)
FYE 2014 & 2015	6,761,057
FYE 2016 & 2017	13,500,517
FYE 2018 & 2019	14,756,741
	13,324,575
	3,909,485



KKB



SANTA ANA WATERSHED PROJECT AUTHORITY

INVITES YOUR
INTEREST IN
THE POSITION OF

GENERAL MANAGER



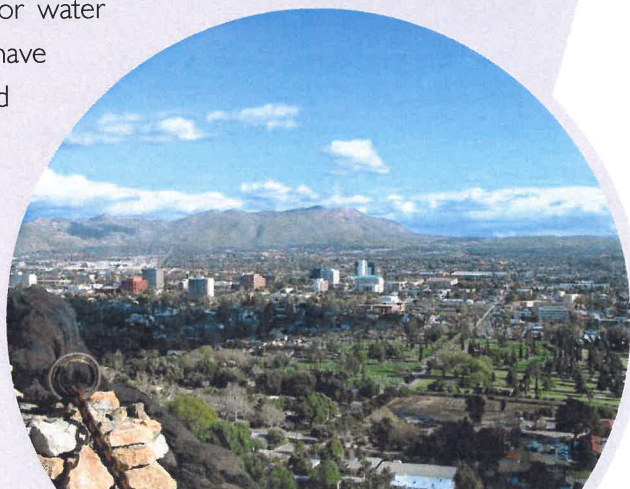
The Santa Ana River Watershed spans approximately 2,840 square miles and covers portions of San Bernardino, Riverside, and Orange Counties, and a small area of Los Angeles County.

THE ORGANIZATION

The Santa Ana Watershed Project Authority (SAWPA) is a Joint Powers Authority with five member agencies: Eastern Municipal Water District, Inland Empire Utilities Agency, Orange County Water District, San Bernardino Valley Municipal Water District, and Western Municipal Water District.

Formed in 1968, SAWPA is a utility that which owns and operates the Inland Empire Brine Line, a 73-mile brine collection system responsible for the daily removal of over 500,000 pounds of salt, ensuring the highest and best use of groundwater resources and an expanded ability to reclaim water, providing economic benefit and retaining numerous local jobs. SAWPA administers the One Water One Watershed Program, an integrated regional water management plan envisioning a sustainable Santa Ana River Watershed that is drought resilient, salt-balanced and supportive of social, economic, and environmental vitality by 2035. Over the past 10 years, SAWPA has worked collaboratively to secure water bonds and IRWM grant funding totaling over \$250 million within the watershed. SAWPA also governs several Roundtables, collaborative forums addressing the region's water resource challenges including implementing TMDLs, Forest First, water/energy program and other regional partnerships. SAWPA's FYE 2018 budget is projected to be \$39,761,000.

The Santa Ana River Watershed, with over 6 million people, spans approximately 2,840 square miles and covers portions of San Bernardino, Riverside, and Orange Counties, and a small area of Los Angeles County. SAWPA has created the framework to select the best multi-benefit projects resulting in the completion of 50 projects valued at over \$860 Million throughout the watershed, providing 342,000 acre-feet of new water annually. The Santa Ana River Watershed has, perhaps, the most comprehensive water quality protection program of any watershed in the country due to the ongoing interest and participation of SAWPA, its member agencies, and the Regional Water Quality Control Board. The basin plans for water quality protection that have now become the standard for California were developed in the 1970s with the assistance of SAWPA. Since its inception, SAWPA has partnered with the



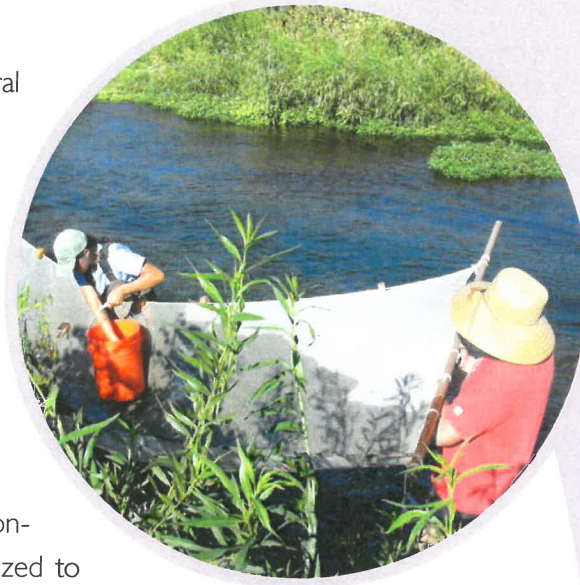
Regional Board on numerous collaborative efforts.

SAWPA is well suited to address complex issues in the Santa Ana River Watershed due to its 49-year history in leading and governing numerous collaborative efforts working closely with Federal, State, and local agencies to obtain positive results relating to a variety of complex, sometimes controversial, water resource projects and programs. Utilizing the capable skills of SAWPA's staff, multi-agency agreements, consultant contracts, and facilitated discussions, SAWPA's successful programs and projects represent the best in collaboration, information, and data management.

THE POSITION

The General Manager, under policy direction of the SAWPA Commission is tasked to serve as Chief Executive Officer; to act as the agent of the Commission in the planning, organizing, directing, and coordination of activities related to complex water, wastewater, water reclamation, and environmental issues in the Santa Ana Watershed; to assess and direct the technical, managerial, financial, organizational, operational, political, and public relations activities of SAWPA; to provide leadership in building consensus among the member agencies, public interest groups, and other Federal, State, and local agencies in resolving watershed related issues; and to effectively analyze, communicate, and prepare recommendations for the Commission's consideration.

In this role, the General Manager is expected to be a thoughtful [or reasoned or deliberative] leader through dealings with other governmental agencies, private firms, citizen groups, and members of the general public. The duties include negotiating certain contracts with subcontractors and consultants utilized to provide special services for the Agency. In addition, the General Manager is responsible for carrying out the instructions of the Commission by assigning tasks and holding accountable those to whom assignments are delegated; providing general direction to the design, construction, operation, and maintenance of Agency facilities; and directing the development and administration of the Agency's budget – making recommendations for projects to be included in the expenditure plan.



The General Manager is responsible for establishing and monitoring an ongoing succession planning process, which includes hiring, training, nurturing, coaching, and mentoring staff in order to promote career growth among direct reports and associates by providing growth opportunities to develop beyond current responsibilities. The General Manager is the role model for the enterprise with respect to integrity.

THE IDEAL CANDIDATE

The Santa Ana Watershed Project Authority is seeking a General Manager who is an effective leader, a proven manager, and a diplomatic individual with exceptional interpersonal skills. A viable candidate would have a strong ethical commitment, a high level of personal integrity, sound judgment, and quality decision making skills. The Commission is seeking a seasoned professional with the ability to think and solve problems at a systems level. Candidates with a proven professional track record for utilizing interpersonal strengths and versatile communication styles to build rapport and influence strategic change will be valued. Attention to detail is imperative, as is neutral treatment amongst the member agencies. The General Manager should have the ability to interact and coordinate with Federal, State, and local agencies and

maintain open interagency relations. The ideal candidate will be confident when challenges are presented and perform well under pressure. Strong verbal and written skills are mandatory. An innovative and forward-thinking problem solver who has the ability to build and inspire the confidence of strong teams will be valued. The individual must demonstrate the ability to maintain a positive and focused attitude, work with the managers of the participating agencies, and act in the best interest of SAWPA and those agencies, collectively. The ideal candidate will be a capable, consensus-building individual with strength, tact, and administrative know-how. Transparency with and inclusivity of all stakeholders is essential.

Any combination of experience, education, and training that would provide the required knowledge, skills, and abilities will be considered. A typical way to obtain the knowledge, skills, and abilities would be twelve (12) years of successful progressively responsible executive or senior level management experience, preferably in a water, wastewater, and/or water resources environment, along with the equivalent to a Bachelor's degree from an accredited college or university with major course work in planning, engineering, environmental science, public administration, or a related field. A Master's degree is preferred.

A viable candidate would have a strong ethical commitment, a high level of personal integrity, sound judgment, and quality decision making skills.

THE COMPENSATION

The annual salary range for this position is open, competitive, and dependent on the qualifications and experience of the individual selected. A comprehensive General Manager benefits package is also offered which includes:

- Your choice of Medical Plans for you, your spouse, and your dependents, the cost of which is paid by the agency up to pre-designated limits.
 - o Anthem Blue Cross Prudent Buyer Classic (PPO)
 - o Anthem Blue Cross California Care (HMO)
 - o Kaiser Permanente
- Delta Dental Premier/DPO Plan for you, your spouse, and your dependents
- Vision Services Plan for you, your spouse, and your dependents
- Employee Assistance Program
- Life Insurance (2x your annual salary), up to \$250,000
- Long-term Disability Insurance at 66 2/3% of your monthly salary
- State Disability Insurance
- CalPERS
 - o Classic Members [2% @ 55] (Currently, 2.8% of 7% contribution is paid by employee; annual 1.40% increases thru 2020)
 - o New Members [2% @ 62] (share 50% of normal cost)
- Educational Reimbursement (up to \$1,400 per calendar year)
- Employee Wellness Program Reimbursement (up to \$125 per fiscal year)
- 10 Holidays per year, plus one floating holiday
- Vacation ranging from 12-22 days per year dependent upon years employed
- Sick Leave – 108 hours per year
- Management Leave – 40 hours per calendar year
- 401a Plan – mandatory 4% contribution (no match)
- SAWPA participates in Social Security
- 9/80 work schedule



Optional benefits paid in full by employee: deferred compensation/457 Plan, PERS Long-term Care insurance, additional Life, ADD, LTD, and dependent life insurance, pre-tax Flexible Spending and Child Care reimbursement accounts, and Pre-tax Accident and Wellness insurance.

TO APPLY

If you are interested in this outstanding opportunity, please visit our website at www.bobmurrayassoc.com to apply online.

Filing Deadline:

July 20, 2017

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to personal interviews with Bob Murray & Associates. A select group of candidates will be asked to provide references once it is anticipated that they may be recommended as finalists. References will be contacted only following candidate approval. Finalist interviews will be held with the Santa Ana Watershed Project Authority Commission. Candidates will be advised of the status of the recruitment following selection of the General Manager.

If you have any questions, please do not hesitate to call Mr. Gary Phillips at:

(916) 784-9080

