



S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

REGULAR COMMISSION MEETING TUESDAY, JUNE 18, 2019 – 9:30 A.M.

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Ronald W. Sullivan, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. CALIFORNIA MUNICIPAL TREASURERS ASSOCIATION | CERTIFIED CALIFORNIA MUNICIPAL TREASURER

The California Municipal Treasurers Association recently conferred upon Karen Williams the title of Certified California Municipal Treasurer. Individuals obtaining this designation have demonstrated in-depth knowledge and understanding of fixed income markets and securities in addition to best practices for investing and managing public funds.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. APPROVAL OF MEETING MINUTES: JUNE 4, 2019

Recommendation: Approve as posted.

B. TREASURER'S REPORT – MAY 2019

Recommendation: Approve as posted.

C. DISPOSAL OF SAWPA SURPLUS PROPERTY (CM#2019.67)

Recommendation: Receive and file.

6. **NEW BUSINESS**

A. **STATEMENT OF INVESTMENT POLICY (CM#2019.62)**

Presenter: Karen Williams

Recommendation: Adopt Resolution No. 2019-6 approving the Statement of Investment Policy and delegating authority to the Chief Financial Officer to invest or reinvest funds consistent with the Statement of Investment Policy.

B. **INLAND EMPIRE BRINE LINE PRETREATMENT PROGRAM SAMPLE COLLECTION AND ANALYSIS (CM#2019.63)**

Presenter: David Ruhl

Recommendation: Authorize the General Manager to execute the following: (1) Work Order No. 2020-02 to E.S. Babcock Laboratories (Babcock) in the amount of \$91,949 for sample collection and analysis services; and, (2) Work Order No. 2020-01 to Western Municipal Water District (WMWD) in the amount of \$75,000 for SAWPA's sample collection program.

C. **SAWPA BUILDING RENOVATIONS PROJECT (CM#2019.64)**

Presenter: Carlos Quintero

Recommendation: Authorize the General Manager to award a contract to the lowest, responsive and responsible bidder based on bid proposals received on June 17, 2019, for an amount yet to be determined, including a five percent contingency, for the SAWPA Building Renovations Project.

D. **ASCE CA INFRASTRUCTURE REPORT CARD UPDATE (CM#2019.65)**

Presenter: Mark Norton

Recommendation: Receive and file.

E. **DEPUTY GENERAL MANAGER – AUTHORIZATION TO FILL POSITION (CM#2019.68)**

Presenter: Rich Haller

Recommendation: Authorize the General Manager to combine the position of Deputy General Manager with the Chief Financial Officer position and fill the position effective July 1, 2019.

F. **SUPPORT POSITION FOR SB 775 (RUBIO) (CM#2019.69)**

Presenter: Larry McKenney

Recommendation: Adopt a SUPPORT position on SB 775 (Rubio).

7. **INFORMATIONAL REPORTS**

Recommendation: Receive for information.

A. **CASH TRANSACTIONS REPORT – APRIL 2019**

Presenter: Karen Williams

B. **INTER-FUND BORROWING – APRIL 2019 (CM#2019.60)**

Presenter: Karen Williams

C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – APRIL 2019 (CM#2019.61)**

Presenter: Karen Williams

D. **BUDGET VS ACTUAL VARIANCE REPORT – FYE 2019 THIRD QUARTER – ENDING MARCH 31, 2019 (CM#2019.66)**

Presenter: Karen Williams

E. FINANCIAL REPORT FOR THE THIRD QUARTER ENDING MARCH 31, 2019

- Inland Empire Brine Line
- SAWPA

Presenter: Karen Williams

F. THIRD QUARTER FYE 2019 EXPENSE REPORTS

- General Manager
- Staff

Presenter: Karen Williams

G. GENERAL MANAGER REPORT

H. STATE LEGISLATIVE REPORT

Presenter: Rich Haller

I. SAWPA GENERAL MANAGERS MEETING NOTES

- June 11, 2019

J. CHAIR'S COMMENTS/REPORT

K. COMMISSIONERS' COMMENTS

L. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

9. ADJOURNMENT

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4230 or email kberry@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Wednesday, June 12, 2019, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at the SAWPA office, 11615 Sterling Avenue, Riverside, California.

/s/

Kelly Berry, CMC

2019 SAWPA Commission Meetings/Events/Important Dates

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.**, and are held at SAWPA.)

| | | | |
|------------------|--|-----------------|---------------------------------|
| January | | February | |
| 1/1/19 | Commission Workshop [cancelled] | 2/5/19 | Commission Workshop |
| 1/15/19 | Regular Commission Meeting | 2/19/19 | Regular Commission Meeting |
| March | | April | |
| 3/5/19 | Commission Workshop | 4/2/19 | Commission Workshop |
| 3/19/19 | Regular Commission Meeting | 4/16/19 | Regular Commission Meeting |
| 3/29/19 | OWOW Conference 2019, Cal State Fullerton | | |
| May | | June | |
| 5/7/19 | Commission Workshop [cancelled] | 6/4/19 | Commission Workshop |
| 5/7 – 5/10/19 | ACWA Spring Conference, Monterey | 6/18/19 | Regular Commission Meeting |
| 5/21/19 | Regular Commission Meeting | | |
| July | | August | |
| 7/2/19 | Commission Workshop | 8/6/19 | Commission Workshop |
| 7/16/19 | Regular Commission Meeting | 8/20/19 | Regular Commission Meeting |
| September | | October | |
| 9/3/19 | Commission Workshop | 10/1/19 | Commission Workshop |
| 9/17/19 | Regular Commission Meeting | 10/15/19 | Regular Commission Meeting |
| November | | December | |
| 11/5/19 | Commission Workshop | 12/3/19 | Commission Workshop |
| 11/19/19 | Regular Commission Meeting | 12/17/19 | Regular Commission Meeting |
| | | 12/3 – 12/6/19 | ACWA Fall Conference, San Diego |