



S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

REGULAR COMMISSION MEETING TUESDAY, DECEMBER 18, 2018 – 9:30 A.M.

AGENDA

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** (Ronald W. Sullivan, Vice Chair)

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. **APPROVAL OF MEETING MINUTES: DECEMBER 4, 2018**

Recommendation: Approve as posted.

B. **TREASURER'S REPORT – NOVEMBER 2018**

Recommendation: Approve as posted.

5. **NEW BUSINESS**

A. **SETTLEMENT AGREEMENT PROCEEDS (CM#2018.122)**

Presenter: Karen Williams

Recommendation: Review several options for the use of settlement proceeds in the amount of \$1,075,000, and direct staff on implementing one of the options.

B. **SEWER SYSTEM MANAGEMENT PLAN INTERNAL AUDIT (CM#2018.126)**

Presenter: Carlos Quintero

Recommendation: Receive and file.

C. **EMERGING CONSTITUENTS PROGRAM TASK FORCE STATUS (CM#2018.129)**

Presenter: Mark Norton

Recommendation: Receive and file.

**D. AUTHORIZATION TO DISTRIBUTE REQUEST FOR QUALIFICATIONS (RFQ)
(CM#2018.127)**

Presenter: Mike Antos

Recommendation: Authorize the release of a Request for Qualifications (RFQ) to create an on-call list of firms that can provide document translation and simultaneous and/or following meeting translation, a grant-funded task of the Disadvantaged Communities Involvement Program.

**E. AUTHORIZATION TO DISTRIBUTE REQUEST FOR PROPOSALS (RFP)
(CM# 2018.128)**

Presenter: Mike Antos

Recommendation: (1) Authorize the release of a Request for Proposals (RFP) to fill a collaboratively-funded Network Coordinator consultant for the California IRWM Roundtable of Regions; and, (2) Commit \$5,000 previously budgeted for consultant support and previously budgeted staff time valued at approximately \$5,000 from within Fund 373 (OWOW) to support the selection, contracting and management of a Roundtable of Regions Network Coordinator.

**F. CAPACITY TRANSFER AGREEMENT AND AGREEMENT TO DISCHARGE
RELATED TO CONNECTING CITY OF BEAUMONT TO THE INLAND EMPIRE
BRINE LINE (CM# 2018.130)**

Presenter: David Ruhl

Recommendation: Approve and authorize the General Manager to execute subject to minor, non-substantive changes contingent on concurrence by legal counsel: (1) a capacity transfer agreement to transfer pipeline capacity rights and treatment and disposal capacity rights in the Inland Empire Brine Line for 0.55 mgd at 200/mg/l BOD and 200 mg/L TSS from Western Municipal Water District to San Bernardino Valley Municipal Water District; and, (2) an agreement to discharge with the City of Beaumont with stated conditions.

**G. INLAND EMPIRE BRINE LINE LEASE CAPACITY POOL AGREEMENT AND
UPDATED RATE RESOLUTIONS (CM# 2018.131)**

Presenter: David Ruhl

Recommendation: Adopt Resolution No. 2018-13 Establishing the Rates and Discharges to the Inland Empire Brine Line; adopt Resolution No. 2018-14 Establishing the Purchase Price for Treatment and Disposal Rights in the Inland Empire Brine Line; and, approve and authorize the General Manager to execute an agreement for the creation of a lease capacity pool for the Inland Empire Brine Line, subject to minor, non-substantive changes contingent on concurrence by legal counsel.

6. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CASH TRANSACTIONS REPORT – OCTOBER 2018

Presenter: Karen Williams

B. INTER-FUND BORROWING – OCTOBER 2018 (CM#2018.123)

Presenter: Karen Williams

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – OCTOBER 2018
(CM#2018.124)**

Presenter: Karen Williams

D. BUDGET VS ACTUAL VARIANCE REPORT – FYE 2019 FIRST QUARTER – ENDING SEPTEMBER 30, 2018 (CM#2018.125)

Presenter: Karen Williams

E. FINANCIAL REPORT FOR THE FOURTH QUARTER ENDING SEPTEMBER 30, 2018

- Inland Empire Brine Line
- SAWPA

Presenter: Karen Williams

F. FIRST QUARTER FYE 2019 EXPENSE REPORTS

- General Manager
- Staff

Presenter: Karen Williams

G. GENERAL MANAGER REPORT

H. STATE LEGISLATIVE REPORT

Presenter: Rich Haller

I. CHAIR’S COMMENTS/REPORT

J. COMMISSIONERS’ COMMENTS

K. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS

7. CLOSED SESSION

There were no Closed Session items anticipated at the time of the posting of this agenda.

8. ADJOURNMENT

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4230 or email kberry@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff’s ability to post documents prior to the meeting.

Declaration of Posting

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Wednesday, December 12, 2018, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at the SAWPA office, 11615 Sterling Avenue, Riverside, California.

/s/

Kelly Berry, CMC

2019 SAWPA Commission Meetings|Events|Important Dates

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.**, and are held at SAWPA.)

January 1/1/19 Holiday – No Meeting 1/15/19 Regular Commission Meeting	February 2/5/19 Commission Workshop 2/19/19 Regular Commission Meeting
March 3/5/19 Commission Workshop 3/19/19 Regular Commission Meeting 3/29/19 OWOW Conference 2019, Cal State Fullerton	April 4/2/19 Commission Workshop 4/16/19 Regular Commission Meeting
May 5/7/19 Commission Workshop 5/7 – 5/10/19 ACWA Spring Conference, Monterey 5/21/19 Regular Commission Meeting	June 6/4/19 Commission Workshop 6/18/19 Regular Commission Meeting
July 7/2/19 Commission Workshop 7/16/19 Regular Commission Meeting	August 8/6/19 Commission Workshop 8/20/19 Regular Commission Meeting
September 9/3/19 Commission Workshop 9/17/19 Regular Commission Meeting	October 10/1/19 Commission Workshop 10/15/19 Regular Commission Meeting
November 11/5/19 Commission Workshop 11/19/19 Regular Commission Meeting	December 12/3/19 Commission Workshop 12/17/19 Regular Commission Meeting 12/3 – 12/6/19 ACWA Fall Conference, San Diego