



**SAWPA COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 20, 2018**

COMMISSIONERS PRESENT Mark Bulot, Chair, San Bernardino Valley Municipal Water District
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency
Bruce Whitaker, Orange County Water District
Thomas P. Evans, Western Municipal Water District

COMMISSIONERS ABSENT None

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING** None

STAFF PRESENT Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Jerry Oldenburg, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:36 a.m. by Chair Bulot at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.
The Commission first considered Agenda Item No. 4.

3. ADMINISTER OATH OF OFFICE

The Oath of Office was administered to Bruce Whitaker, recently appointed Commissioner from Orange County Water District. The Commission next considered the Consent Calendar.

4. PUBLIC COMMENTS

There were no public comments. The Commission next considered Agenda Item No. 6.A.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: NOVEMBER 6, 2018

Recommendation: Approve as posted.

B. TREASURER REPORT – OCTOBER 2018

Recommendation: Approve as posted.

MOVED, approve the Consent Calendar.

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| Result: | Adopted (Passed) |
| Motion/Second: | Evans/Sullivan |
| Ayes: | Bulot, Evans, Sullivan, Whitaker |
| Nays: | None |
| Abstentions: | Hall |
| Absent: | None |

The Commission next considered Agenda Item No. 6.B.

6. NEW BUSINESS

A. FISCAL YEAR 2017-18 REPORT ON AUDIT (CM#2018.117)

Joshua Calhoun, Teaman, Ramirez & Smith, Inc., provided an oral report on the Fiscal Year 2017-18 report on audit, commending Chief Financial Officer Karen Williams and staff for their preparation prior to and responsiveness during the audit. Mr. Calhoun reviewed the audit report materials contained in the agenda packet, stating there were no problems or issues encountered in conducting the audit and no significant material misstatements or audit adjustments that were encountered throughout the audit process.

Commissioner Evans asked about internal control and segregation of duties. Karen Williams advised the General Manager is now involved in the process. The work is distributed in such a way to ensure a checks-and-balance process. Calhoun stated that the process, in combination with other measures, is appropriate and they have no segregation of duty concerns.

The Commission next considered Agenda Item No. 3.

MOVED, review the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2018, which includes the Report on Audit prepared by Teaman, Ramirez & Smith, Inc.: (1) Accept the CAFR, including the Report on Audit as prepared by Teaman, Ramirez & Smith, Inc.; (2) Direct staff to file the Report with the respective government agencies as required by law; and, (3) Direct staff to submit the CAFR, with any necessary changes, for the Certificate of Achievement for Excellence in Financial Reporting Award.

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| Result: | Adopted (Unanimously) |
| Motion/Second: | Hall/Sullivan |
| Ayes: | Bulot, Evans, Hall, Sullivan, Whitaker |
| Nays: | None |
| Abstentions: | None |
| Absent: | None |

The Commission next considered Agenda Item No. 3.

B. AWARD OF CONTRACT FOR STATE ADVOCACY AND LOBBYING SERVICES (CM#2018.118)

Larry McKenney provided an oral report. A Request for Proposals (RFP) was issued, and West Coast Advisors submitted the only proposal.

Commissioner Whitaker noted the Orange County Board of Supervisors is set to consider whether they will seek a separate funding option outside the OWOW process. If that were to proceed, would the lobbyist be deployed in efforts to defeat that action by Orange County? McKenney responded that the lobbyist represents SAWPA; however, in the past an exception was created when a lobbyist also had as a client a SAWPA member agency with views dissimilar to SAWPA's. In that case, the policy was revised directing staff to seek direction from the Commission. In this case, if the Orange County stakeholders (which would include OCWD) should elect to proceed, we would anticipate the lobbyist would assist with SAWPA's position. Under the scope of this contract, West Coast Advisors will engage with DWR on behalf of SAWPA. However, staff will follow policy as enacted.

MOVED, approve award of contract to West Coast Advisors to provide advocacy and lobbying services in Sacramento for a period of two (2) years in an amount not to exceed \$235,000, with an option for two (2) additional years in an amount not to exceed \$240,000.

Result: **Adopted (Unanimously)**
Motion/Second: Sullivan/Hall
Ayes: Bulot, Evans, Hall, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

C. ADOPT RESOLUTION NO. 2018.11 IN RECOGNITION OF OUTGOING COMMISSIONER THOMAS P. EVANS

The Commission recognized outgoing Commissioner Thomas P. Evans for his dedication and commitment to SAWPA since January 2007, during which time he served as Commission Chair and provided significant insight and direction.

On behalf of the Inland Empire Utilities Agency, Commissioner Hall presented a Certificate to Commissioner Evans in recognition of his many years of public service.

MOVED, adopt Resolution No. 2018.11 in recognition of outgoing Commissioner Thomas P. Evans.

Result: **Adopted (Passed)**
Motion/Second: Whitaker/Hall
Ayes: Bulot, Hall, Sullivan, Whitaker
Nays: None
Abstentions: Evans
Absent: None

D. ADOPT RESOLUTION NO. 2018.12 IN RECOGNITION OF OUTGOING COMMISSIONER MARK BULOT

The Commission recognized outgoing Commissioner Mark Bulot for his dedication and commitment to SAWPA for the majority of a thirteen-year span since January 2005, during which time he served as Commission Chair for several terms and provided significant insight and direction.

On behalf of the Inland Empire Utilities Agency, Commissioner Hall presented a Certificate to Commissioner Evans in recognition of his many years of public service.

MOVED, adopt Resolution No. 2018.12 in recognition of outgoing Commissioner Mark Bulot.

Result: **Adopted (Passed)**
Motion/Second: Evans/Hall
Ayes: Evans, Hall, Sullivan, Whitaker
Nays: None
Abstentions: Bulot
Absent: None

7. INFORMATIONAL REPORTS

The following oral/written reports/updates were received and filed.

A. CASH TRANSACTIONS REPORT – SEPTEMBER 2018

B. INTERFUND BORROWING – SEPTEMBER 2018 (CM#2018.115)

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – SEPTEMBER 2018
(CM#2018.116)

D. GENERAL MANAGER REPORT

Rich Haller reviewed the General Manager report contained in the agenda packet, highlighting the upcoming ACWA presentation by Larry McKenney and Ian Achimore during the ACWA conference in November.

E. SAWPA GENERAL MANAGERS MEETING NOTES

- November 13, 2018

F. CHAIR'S COMMENTS/REPORT

Chair Bulot stated it has been a pleasure serving on the Commission and encouraged continued focus on core responsibilities to one another as a Joint Powers Authority. Over the years many issues have been addressed and resolved; it has been his distinct pleasure to know and work with this fine staff and all the other Commissioners he has worked with over the years. He commended the Commissioners for their leadership and decision to bring on Rich Haller as the General Manager. Commissioners Sullivan, Evans, Hall and Whitaker thanked Chair Bulot, stating it has been an honor serving with him on the Commission and that his leadership, experience and expertise will be missed.

G. COMMISSIONERS' COMMENTS

There were no further Commissioners' comments or reports.

H. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

Staff is reaching out to the Santa Ana River Watermaster to provide a presentation before the Commission at a future meeting.

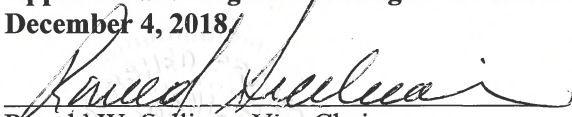
8. CLOSED SESSION

There were no Closed Session items.

9. ADJOURNMENT

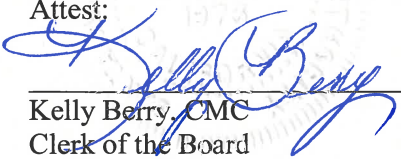
There being no further business for review, Chair Bulot adjourned the meeting at 10:09 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday,
December 4, 2018.**



Ronald W. Sullivan, Vice Chair

Attest:



Kelly Berry, CMC
Clerk of the Board