



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
JANUARY 16, 2018**

**COMMISSIONERS PRESENT**

Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District  
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District  
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency  
Bruce Whitaker, Alternate, Orange County Water District  
Thomas P. Evans, Western Municipal Water District

**COMMISSIONERS ABSENT**

Philip L. Anthony, Orange County Water District

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

Kati Parker, Alternate, Inland Empire Utilities Agency  
Gil Navarro, Alternate, San Bernardino Valley Municipal Water District

**STAFF PRESENT**

Rich Haller, Karen Williams, Larry McKenney, Mark Norton, Dean Unger, David Ruhl, Carlos Quintero, Ian Achimore, Mike Antos, Regina Patterson

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California, only; the telephone conference as noticed was not connected.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Roll call was duly noted and recorded by the acting Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. WELCOME – HOPE SMYTHE**

Chair Longville asked that everyone join the Commission in welcoming Hope Smythe, Executive Officer of the Santa Ana Regional Water Quality Control Board. Ms. Smythe shared the Regional Board's goals, vision, and priorities for the Santa Ana River watershed.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: DECEMBER 19, 2017**

Recommendation: Approve as posted.

**B. TREASURER'S REPORT: DECEMBER 2017**

Recommendation: Approve as posted.

**MOVED**, approve the Consent Calendar.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Whitaker/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**6. NEW BUSINESS**

**A. TECHNICAL WRITING SERVICES – WOODARD & CURRAN (CM#2018.3)**

Mark Norton provided a PowerPoint presentation outlining SAWPA's need for technical/grant writing services. Norton noted that current and future contracts would be used to prepare various briefing documents for roundtables and Proposition 84 OWOW project implementation, SAWPA's Business Plan Update, and Brine Line marketing materials.

**MOVED**,

1. Authorize staff to execute Task Order No. RMC504-401-03 with Woodard & Curran in the amount of \$34,992 to provide technical writing services in support of the SAWPA Roundtables and Prop 84 project support;
2. Provide feedback on sample outreach brochure format: and,
3. Authorize transfer of \$111,842 from labor and \$40,570 from benefits budgeted for a full time staff position for FYE 2018 to technical/grant writing consultant support for the following funds: 100, 370-01, 370-02, 373, 374, 384-01, 386, 387, 392.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Evans/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**B. POLICY PRINCIPLES AND MEMORANDUM OF UNDERSTANDING (MOU) WITH THE HOUSING AUTHORITY OF THE CITY OF RIVERSIDE (CM#2018.4)**

Rich Haller provided a status report about a Memorandum of Understanding with the Housing Authority of the City of Riverside, and asked that staff be directed to develop policy principles regarding use of Disadvantaged Community Involvement (DCI) project development funding for consideration at the February 6, 2018 SAWPA Commission meeting. Chair Longville noted the General Managers have expressed a desire to provide input and therefore the expectation would be that the Commission consider draft documents on February 6.

Haller expressed the importance of clearly defining SAWPA's role; SAWPA is not a housing authority but is interested in impacts to water quality. Staff will ensure this is clearly articulated in the documentation. Haller confirmed this would be an ongoing relationship not limited to a particular project. Commissioner Evans noted the importance of the program and that SAWPA's fundamental goal is water quality in the river.

Commissioner Sullivan noted his position that there should be some distinction between the homeless and disadvantaged communities and what SAWPA will provide to both of those communities. Commissioner Sullivan recommended consideration be given to the message SAWPA sends as we move forward in defining this program.

Chair Longville emphasized that analysis activities would utilize existing grant funding already programmed for this.

**MOVED**, authorize staff to develop policy principles regarding use of Disadvantaged Community Involvement (DCI) project development funding for consideration at the February 6, 2018 SAWPA Commission meeting.

Result: **Adopted (Unanimously)**  
Motion/Second: Evans/Sullivan  
Ayes: Evans, Hall, Longville, Sullivan, Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**C. FINALIZATION OF WATERSHED SIGNAGE WITH BRI COMMUNICATIONS  
(CM#2018.5)**

Ian Achimore provided a brief summary of the finalization of the watershed signage with Bri Communications reporting the signs will remain in place for four years. Staff may seek future approval for the signs to remain in place if they prove to be an effective communication tool with the public.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.C.

**D. WASTE WATER INTERCEPTOR CAPACITY AGREEMENT – AMENDMENT NO. 2  
(CM#2018.6)**

David Ruhl presented a background overview of the SARI Mainline Relocation as it relates to Amendment No. 2 to the Waste Water Interceptor Capacity Agreement.

**MOVED**, authorize the execution of Amendment No. 2 to the Waste Water Interceptor Capacity Agreement.

Result: **Adopted (Unanimously)**  
Motion/Second: Sullivan/Hall  
Ayes: Evans, Hall, Longville, Sullivan, Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**E. REACH 4B UPPER RELOCATION – NOTICE OF EXEMPTION (CM#2018.7)**

Carlos Quintero presented a summary background for a Notice of Exemption for the proposed Reach 4B Upper Relocation project to comply with California Environmental Quality Act (CEQA) requirements.

**MOVED**, authorize staff to file a Notice of Exemption with the Riverside County Clerk's Office for the proposed Reach 4B Upper Relocation project to comply with the California Environmental Quality Act (CEQA) requirements.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Hall/Sullivan
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**F. RESOLUTION NO. 2018-1 – ROTATION OF COMMISSION APPOINTMENTS TO THE OWOW STEERING COMMITTEE (CM#2018.8)**

Rich Haller presented Resolution No. 2018-1 regarding rotation of Commission appointments to the One Water, One Watershed (OWOW) Steering Committee. Commissioner Hall explained her calendar conflict. Chair Longville expressed concern regarding alternate assignments and how it affects the Committee. Commissioner Sullivan suggested postponing the decision. Larry McKenney offered an explanation of why alternates are not allowed, and several options were suggested and discussed.

Staff was directed to conduct a poll of OWOW Steering Committee members in order to determine possible alternative meeting dates for scheduling future meetings.

**7. INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

**A. CASH TRANSACTIONS REPORT – NOVEMBER 2017**

**B. INTER-FUND BORROWING – NOVEMBER 2017 (CM#2018.1)**

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – NOVEMBER 2017 (CM#2018.2)**

**D. OWOW QUARTERLY STATUS REPORT: OCTOBER 1 2017 – DECEMBER 31 2017**

**E. ROUNDTABLE QUARTERLY STATUS REPORT: OCTOBER 1 2017 – DECEMBER 31 2017**

**F. SAWPA GENERAL MANAGERS MEETING NOTES – JANUARY 9, 2018**

**G. STATE LEGISLATIVE REPORT**

**H. CHAIR'S COMMENTS/REPORT**

There were no comments/reports from the Chair.

**I. COMMISSIONERS' COMMENTS**

Commissioner Evans thanked Hope Smythe and Regional Board staff for their many past efforts.

**J. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no additional requests for future agenda items.

**8. CLOSED SESSION**

Chair Longville recessed the meeting to Closed Session at 10:45 a.m. Designated personnel essential to the discussion of Agenda Item Nos. 8.A. and 8.B. were present during the Closed Sessions.

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

**B. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATOR**

SAWPA Designated Representative: General Manager Richard E. Haller  
Non-Represented Employees: All SAWPA employees

Chair Longville resumed Open Session at 11:20 a.m. There was no reportable action.

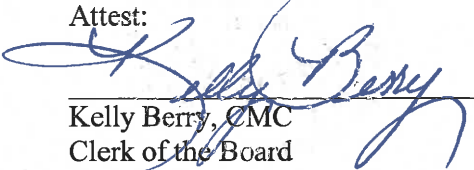
**9. ADJOURNMENT**

There being no further business for review, Chair Longville adjourned the meeting at 11:21 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, February 6, 2018.**

  
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Susan Lien Longville, Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board