



# S A W P A

**SANTA ANA WATERSHED PROJECT AUTHORITY**

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

## **REGULAR COMMISSION MEETING TUESDAY, OCTOBER 17, 2017 – 9:30 A.M.**

### **AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Susan Lien Longville, Chair)**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

**4. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

**A. APPROVAL OF MEETING MINUTES: OCTOBER 3, 2017**

**Recommendation:** Approve as posted.

**B. TREASURER'S REPORT – SEPTEMBER 2017**

**Recommendation:** Approve as posted.

**5. NEW BUSINESS**

**A. TECHNICAL/GRANT WRITER REQUEST FOR QUALIFICATIONS (RFQ) (2017.128)**

**Presenter:** Mark Norton

**Recommendation:** Authorize staff to:

- (1) Issue a Request for Qualifications (RFQ) for a qualified consulting firm/individual to provide the following services to SAWPA on an as-needed basis:
  - a. Technical Writer Services
  - b. Grant Writer Services
- (2) Negotiate consultant support services as needed to support Planning Department staff needs using funds that were included in the FY 17-19 budget for this purpose.
- (3) Bring proposed consultant agreements back to the Commission for authorization and execution.

**B. BASIN MONITORING PROGRAM TASK FORCE – CONSULTANT SUPPORT (CM#2017.130)**

**Presenter:** Mark Norton

**Recommendation:** Approve a Task Order with Risk Sciences for the amount not to exceed \$73,150 for regulatory support activities for the Basin Monitoring Program Task Force.

C. **OWOW PLAN UPDATE 2018 GOALS & OBJECTIVES DEVELOPMENT  
(CM#2017.131)**

**Presenter:** Mike Antos

**Recommendation:** Invite input about the draft OWOW Plan Update 2018 goals and objectives and then receive and file.

D. **OWOW PLAN UPDATE 2018 STATUS & PROJECT DEVELOPMENT SUPPORT  
(CM#2017.132)**

**Presenter:** Mark Norton

**Recommendation:** Provide direction to staff about requested facilitation support for the development of possible OWOW projects for the DWR Prop 1 Integrated Regional Water Management Program Round 1 grant program and receive and file report on the OWOW Plan Update 2018.

E. **STAFFING (CM#2017.129)**

**Presenter:** Rich Haller

**Recommendation:** Approve the separation of the Executive Manager of Engineering and Operations position into two new positions, the Engineering Manager position (Classification 64, \$143,362 - \$174,257) and the Operations Manager position (Classification 64, \$143,362 - \$174,257).

6. **INFORMATIONAL REPORTS**

**Recommendation:** Receive for information.

A. **CASH TRANSACTIONS REPORT – AUGUST 2017**

**Presenter:** Karen Williams

B. **INTER-FUND BORROWING – AUGUST 2017 (CM#2017.126)**

**Presenter:** Karen Williams

C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – AUGUST 2017  
(CM#2017.127)**

**Presenter:** Karen Williams

D. **OWOW QUARTERLY STATUS REPORT: JULY 1 2017 – SEPTEMBER 30 2017**

**Presenter:** Mark Norton

E. **ROUNDTABLE QUARTERLY STATUS REPORT: JULY 1 2017 – SEPTEMBER 30 2017**

**Presenter:** Mark Norton

F. **GENERAL MANAGER'S REPORT**

G. **SAWPA GENERAL MANAGERS MEETING NOTES – OCTOBER 10, 2017**

**Presenter:** Rich Haller

H. **CHAIR'S COMMENTS/REPORT**

I. **COMMISSIONERS' COMMENTS**

J. **COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

**7. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

**B. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR**

SAWPA Designated Representative: General Manager Richard E. Haller  
Non-Represented Employees: All SAWPA employees

**8. ADJOURNMENT**

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, please call (951) 354-4230 or email [kberry@sawpa.org](mailto:kberry@sawpa.org). Notification at least 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at [www.sawpa.org](http://www.sawpa.org), subject to staff's ability to post documents prior to the meeting.

**Declaration of Posting**

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Friday, October 13, 2017, a copy of this agenda has been uploaded to the SAWPA website at [www.sawpa.org](http://www.sawpa.org) and posted in SAWPA's office at 11615 Sterling Avenue, Riverside, California.

/s/

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Kelly Berry, CMC

**2017 SAWPA Commission Meetings | Events**

First and Third Tuesday of the Month; unless otherwise noticed,  
 all Commission Workshops/Meetings begin at **9:30 a.m.** and are held at SAWPA.)

<b>January</b> 1/3/17 Commission Workshop 1/10/17 Special Commission Meeting 1/17/17 Regular Commission Meeting	<b>February</b> 2/7/17 Commission Workshop 2/21/17 Regular Commission Meeting
<b>March</b> 3/7/17 Commission Workshop 3/21/17 Regular Commission Meeting	<b>April</b> 4/4/17 Commission Workshop 4/18/17 Regular Commission Meeting
<b>May</b> 5/2/17 Commission Workshop 5/9 – 5/12 ACWA Spring Conference, Monterey 5/16/17 Regular Commission Meeting 5/25/17 OWOW Conference [Ontario Convention Cntr]	<b>June</b> 6/6/17 Commission Workshop 6/20/17 Regular Commission Meeting
<b>July</b> 7/4/17 No Meeting (Independence Day) 7/18/17 Regular Commission Meeting 7/31/17 Special Commission Meeting	<b>August</b> 8/1/17 Commission Workshop 8/15/17 Regular Commission Meeting 8/17/17 Special Commission Meeting
<b>September</b> 9/5/17 Commission Workshop 9/7/17 Special Commission Meeting 9/19/17 Regular Commission Meeting	<b>October</b> 10/3/17 Commission Workshop 10/17/17 Regular Commission Meeting
<b>November</b> 11/7/17 Commission Workshop 11/21/17 Regular Commission Meeting 11/28 – 12/1 ACWA Fall Conference, Anaheim	<b>December</b> 12/5/17 Commission Workshop 12/19/17 Regular Commission Meeting

**SAWPA Compensable Meetings – Other**

Unless otherwise noted, all meetings are held at SAWPA.

Commissioners and Alternate Commissioners will receive compensation for attending the meetings listed below, pursuant to the Commission Compensation, Expense Reimbursement, and Ethics Training Policy.

**IMPORTANT NOTE:** These meetings are subject to change. Prior to attending any meeting listed below, please confirm meeting details by viewing the website calendar using the following link:

<http://www.sawpa.org/events/>

<b>October</b>	<b>November</b>
10/3/17 PA 23 Committee Mtg   8:30 a.m.	11/14/17 WUE Pillar Mtg   1:30 p.m.
10/10/17 WUE Pillar Mtg   1:30 p.m. Western Municipal Water District 14205 Meridian Parkway, Riverside, CA	Western Municipal Water District 14205 Meridian Parkway, Riverside, CA
10/12/17 OWOW Integrated Stormwater Management Pillar Mtg   8:30 a.m.	11/16/17 PA 22 Committee Mtg   8:00 a.m.
10/12/17 OWOW Natural Resources Stewardship Pillar Mtg   1:30 p.m.	11/16/17 OWOW Steering Committee Mtg   11:00 a.m.
10/17/17 MSAR TMDL Task Force Mtg   1:30 p.m.	11/27/17 OWOW Disadvantaged & Tribal Communities Pillar Mtg   2:00 p.m.
10/18/17 Basin Monitoring Program Task Force Mtg   1:00 p.m.	
10/19/17 LE/CL TMDL Task Force Mtg   9:00 a.m.	
10/19/17 LESJWA Board of Directors Mtg   4:00 p.m. Elsinore Valley MWD 31315 Chaney Street, Lake Elsinore, CA	
10/23/17 OWOW Disadvantaged & Tribal Communities Pillar Mtg   2:00 p.m.	
10/25/17 Santa Ana River Walk   8:00 a.m.	
10/25/17 Land Use /Water Planning Pillar Mtg   3:00 p.m.	
10/26/17 PA 22 Committee Mtg   8:00 a.m.	
10/26/17 OWOW Pillar Integration Wkshp   9:00 a.m.	

**2018 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.**, and are held at SAWPA.)

<b>January</b> 1/2/18 Commission Workshop 1/16/18 Regular Commission Meeting	<b>February</b> 2/6/18 Commission Workshop 2/20/18 Regular Commission Meeting
<b>March</b> 3/6/18 Commission Workshop 3/20/18 Regular Commission Meeting	<b>April</b> 4/3/18 Commission Workshop 4/17/18 Regular Commission Meeting
<b>May</b> 5/1/18 Commission Workshop 5/8 – 5/11/18 ACWA Spring Conference, Sacramento 5/15/18 Regular Commission Meeting	<b>June</b> 6/5/18 Commission Workshop 6/19/18 Regular Commission Meeting
<b>July</b> 7/3/18 Commission Workshop 7/17/18 Regular Commission Meeting	<b>August</b> 8/7/18 Commission Workshop 8/21/18 Regular Commission Meeting
<b>September</b> 9/4/18 Commission Workshop 9/18/18 Regular Commission Meeting	<b>October</b> 10/2/18 Commission Workshop 10/16/18 Regular Commission Meeting
<b>November</b> 11/6/18 Commission Workshop 11/20/18 Regular Commission Meeting 11/27 – 11/30/18 ACWA Fall Conference, San Diego	<b>December</b> 12/4/18 Commission Workshop 12/18/18 Regular Commission Meeting