



**PROJECT AGREEMENT 23 COMMITTEE**  
Santa Ana River Conservation and Conjunctive Use Program (SARCCUP)  
**REGULAR MEETING MINUTES**  
**September 22, 2016**

**COMMITTEE MEMBERS PRESENT**

P. Joseph Grindstaff, General Manager, Inland Empire Utilities Agency [Vice Chair]  
Douglas Headrick, General Manager, San Bernardino Valley Municipal Water District [Chair]  
Michael Markus, General Manager, Orange County Water District  
John Rossi, General Manager, Western Municipal Water District [Alternate]

**ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]**

None.

**COMMITTEE MEMBERS ABSENT**

Thomas P. Evans, Vice President, Western Municipal Water District  
Paul D. Jones, General Manager, Eastern Municipal Water District

**MEMBER AGENCY STAFF PRESENT**

**Eastern Municipal Water District**  
Nick Kanetis  
Kelley Gage  
Brian Powell

**Inland Empire Utilities Agency**  
Sylvie Lee

**Orange County Water District**  
Adam Hutchinson

**San Bernardino Valley Municipal Water District**  
Bob Tincher

**Western Municipal Water District**  
Craig Miller  
Tim Barr  
Ryan Shaw

**Santa Ana Watershed Project Authority**  
Larry McKenney  
Mark Norton  
Ian Achimore  
Kelly Berry  
Sara Villa

**OTHERS PRESENT**

Brian Dietrick, RMC Water & Environment

**1. CALL TO ORDER**

The regular meeting of the PA 23 Committee was called to order at 8:31 a.m. by Chair Headrick at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**2. PUBLIC COMMENTS**

There were no public comments.

**3. APPROVAL OF MEETING MINUTES: AUGUST 25, 2016**

Chair Headrick called for a motion to approve the meeting minutes.

**MOVED**, approve August 25, 2016 meeting minutes.

Result: **Adopted (Unanimously; 4-0)**  
 Motion/Second: Grindstaff/Markus  
 Ayes: Grindstaff, Headrick, Markus, Rossi  
 Nays: None  
 Abstentions: None  
 Absent: Jones

**4. COMMITTEE DISCUSSION ITEMS**

**A. PROJECT AGREEMENT 23 COMMITTEE BUDGET FOR FISCAL YEAR ENDING (FYE) 2017 (PA23#2016.5)**

Ian Achimore provided a PowerPoint presentation briefly reviewing the critical success factors and outlining the budget development process for PA 23 Committee Budget for FYE 2017. The Budget was prepared with the planning managers and in accordance with provisions outlined in the Project Agreement 23. This budget approval is for Fiscal Year 2017, only, as follows:

**FYE 2017 Budget Total for PA 22 and PA 23 Committees - SARCCUP**

	<b>Fund/Task</b>	<b>Requested Grant Amount</b>	<b>Local Match: Non-State Fund Source</b>	<b>Total</b>
E	PA 23 FYE 2017 Budget	\$3,326,433	\$2,781,327	6,107,760
F	PA 22 Phase II FYE 2017 Budget	\$197,600	\$191,120	\$388,720
<b>Total</b>	<b>FYE 2017 Budgets</b>	<b>\$3,524,033</b>	<b>\$2,972,447</b>	<b>\$6,496,480</b>

Following is a breakdown of Line E referenced in the table above:

**FYE 2017 PA 23 Committee Budget**

	<b>Fund/Task</b>	<b>Requested Grant Amount</b>	<b>Local Match: Non-State Fund Source</b>	<b>Total</b>
A	SAWPA Administration of PA 23 Committee/ Planning Managers Mtgs	\$99,885	\$0	\$99,885
B	RMC/SAWPA Program Management	\$302,383	\$25,941	\$328,324
C	Pass Through	\$2,924,165	\$2,755,386	\$5,679,551
<b>Total</b>	<b>PA 23 FYE 2017 Budget</b>	<b>\$3,326,433</b>	<b>\$2,781,327</b>	<b>6,107,760</b>

**MOVED**, adopt the Project Agreement 23 Committee Budget for Fiscal Year Ending (FYE) 2017, and receive an informational report regarding the Estimated Project Cost Projections.

Result:	<b>Adopted (Unanimously; 4-0)</b>
Motion/Second:	Markus/Grindstaff
Ayes	Grindstaff, Headrick, Markus, Rossi
Nays:	None
Abstentions:	None
Absent:	Jones

**B. GRANT AGREEMENT AND SUB-AGREEMENT STATUS**

Mark Norton provided an oral status report which included ongoing discussions with DWR. He referenced the grant agreement workplan and schedule, noting that there are a few adjustments yet to be made. The sub-agreements with the member agencies are anticipated to be finalized by January 2017.

This item was for informational purposes; no action was taken on Agenda Item No. 4.B.

**C. LETTER AGREEMENT – COST SHARING FOR CASH FLOW PURPOSES TO FUND THE SARCCUP PROGRAM MANAGEMENT SERVICES CONSULTANT CONTRACT**

Mark Norton advised that the planning managers requested a cost sharing letter agreement to set forth the understanding between the member agencies regarding the need for cash flow for the first six-month phase of SARCCUP; specifically, for consultant program management services.

**MOVED**, approve a Cost Sharing Letter Agreement for cash flow purposes to fund the first six months of the SARCCUP Program Management Services Consultant Contract to be signed by all SARCCUP agencies and SAWPA.

Result:	<b>Adopted (Unanimously; 4-0)</b>
Motion/Second:	Grindstaff/Markus
Ayes	Grindstaff, Headrick, Markus, Rossi
Nays:	None
Abstentions:	None
Absent:	Jones

**D. SARCCUP AGREEMENTS DEVELOPMENT TIMELINE STATUS**

Mark Norton referenced the SARCCUP Agreement Timeline on page 47 of the agenda packet, developed by the consultant and planning managers. Discussion ensued regarding the SARCCUP project timeline, possible designation of more water to other basins, and potential pipeline relocation. The need for development of meaningful milestones and deadlines as well as potential alternatives was also discussed.

This item was for informational purposes; no action was taken on Agenda Item No. 4.D.

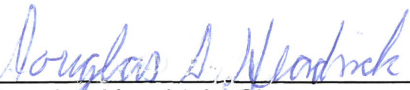
**5. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests for future agenda items.

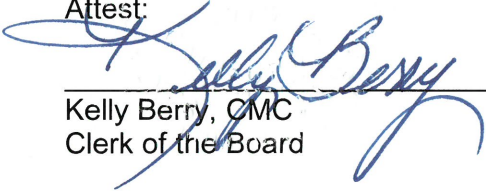
**6. ADJOURNMENT**

There being no further business for review, Chair Headrick adjourned the meeting at 9:08 a.m.

**Approved at a Regular Meeting of the Project Agreement 23 Committee on Thursday,  
December 22, 2016.**

  
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Douglas Headrick, Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board