



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
APRIL 19, 2016**

**COMMISSIONERS PRESENT**

Thomas P. Evans, Chair, Western Municipal Water District  
Ed Killgore, Vice Chair, San Bernardino Valley Municipal Water District  
Ronald W. Sullivan, Secretary-Treasurer, Eastern Municipal Water District  
Phil Anthony, Orange County Water District  
Terry Catlin, Inland Empire Utilities Agency

**COMMISSIONERS ABSENT**

None.

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

Jasmin Hall, Alternate, Inland Empire Utilities Agency  
Steve Copelan, Alternate, San Bernardino Valley Municipal Water District  
Roman Reyna, Alternate, Orange County Water District

**STAFF PRESENT**

Celeste Cantú, Rich Haller, Larry McKenney, Mark Norton, Karen Williams, Dean Unger, David Ruhl, Ian Achimore, Mike Antos, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Evans at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Evans led the Pledge of Allegiance.

**2. ROLL CALL**

Roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: APRIL 5, 2016**

**Recommendation:** Approve as posted.

**B. TREASURER'S REPORT – MARCH 2016**

**Recommendation:** Approve as posted.

**MOVED,** approve the Consent Calendar.

Result:	<b>Adopted (Unanimously; 5-0)</b>
Motion/Second:	Anthony/Sullivan
Ayes:	Anthony, Catlin, Evans, Killgore, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

5. **NEW BUSINESS**

A. **ARUNDO DONAX MAINTENANCE AND REMOVAL PROJECT FINAL REPORT (CM#2016.24)**

Ian Achimore provided a PowerPoint presentation on the Arundo Donax Maintenance and Removal Project. The Arundo removal for this project was completed December 2015. Arundo was treated and removed on 61 acres, which will result in an estimated 1,233 AFY water savings. Funding sources for the project included Proposition 13 funds as well as the purchase of mitigation credits from the Santa Ana River Mitigation Bank created in 1996 with the cooperation of the U.S. Army Corps of Engineers and operated by Riverside County Parks.

The Army Corps is currently conducting an Arundo Donax survey. Once those results are in, we will be positioned to collaboratively plan future Arundo removal projects without duplicated efforts.

Commissioner Anthony spoke supportively of collaborative efforts to eradicate Arundo, and inquired who would become the lead agency. Achimore noted once the survey is completed, SAWPA could most certainly take the lead in collaborating future efforts among those entities working within the watershed. There was a brief discussion about the need for a cohesive eradication effort, beginning at the top of the watershed and systematically working toward the ocean.

Commissioner Sullivan requested information provided to EMWD with the amount spent on each area.

Achimore noted that a report would be provided to the Commission once the survey results were received from the Army Corps.

**MOVED**, receive and file this final report on the Arundo Donax Maintenance and Removal.

Result:	<b>Adopted (Unanimously; 5-0)</b>
Motion/Second:	Evans/Killgore
Ayes:	Anthony, Catlin, Evans, Killgore, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

B. **PROPOSITION 1 INTEGRATED REGIONAL WATER MANAGEMENT – 2016 GRANT PROGRAM (CM#2016.25)**

Ian Achimore and Mike Antos partnered in providing a PowerPoint presentation on the Proposition 1 IRWM 2016 Grant Program – Planning Program and Disadvantaged Community Involvement Program.

Achimore reported that IRWM applications for Proposition 1 funding are due to DWR in June; available state-wide funding includes \$5M in planning grant funds, limiting applications for accepted regions to \$50K-\$250K with a required 50% local match.

OWOW 2.0 Plan updates for 2017:

- Senate Bill 985 addresses stormwater resource plans and incorporating them into the watershed.
- Assembly Bill 1249 addresses water quality analysis of nitrate, arsenic, perchlorate, etc., and inclusion of that analysis within the Plan.

- Updated salt balance for the watershed.

Achimore provided the following timeline for next steps:

April-May 2016	Develop Scope of Work for updating OWOW 2.0 Plan
May 26, 2016	OWOW Steering Committee Application Authorization
June 7, 2016	SAWPA Commission Application Authorization
June, 2016	Submission of Application to DWR

Antos provided an update on the Disadvantaged Community (DAC) Involvement Program. Proposition 1 calls for no less than ten percent of funds spent on IRWM to be spent on ensuring involvement of DACs, economically distressed areas (EDAs), or underrepresented communities. DWR program objectives are:

- Working collaboratively to involve DACs, community-based organizations, and stakeholders in IRWM Planning efforts to ensure balanced access and opportunity for participation in the IRWM planning process.
- Increase the understanding, and where necessary, identify the water management needs of DACs on a Funding Area basis.
- Develop strategies and long-term solutions that appropriately address the identified DAC water management needs.

Proposition 1 funding for the DAC Involvement Program is \$6.3M for the Santa Ana IRWM Region. Initial scoping includes a three-step program effort to meet the requirements of the grant:

1. Needs Assessment (required)
  - Spatial & Demographic data collection & analysis
  - Engagement to identify community capacities
  - Survey to identify agency engagement capacities and best practices
  - Collection of identified needs per agency partners
  - Collection of identified needs per community members
  - Specific focus on Mutual Water Companies to assess long-term resilience
  
2. Watershed engagement capacity building
  - Education about value of tap vs. bottled water
  - Networking for water professionals and identified community leaders
  - Translation services for key existing resources
  - Update OWOW Chapter
  - Engage new partners with Pillar scope of work
  - Provide training for agency staff and community members to build familiarity and trust
  
3. Multi-benefit project development
  - Identify key projects and develop for implementation funding round
    - Also consider non-DWR funding (*i.e., State Board Technical Assistance funding*)
  - Scope and evaluate benefit of an ongoing OWOW Community Engagement Program
  - Investigate usefulness of Enhanced Infrastructure Financing Districts (EIFD) in pursuit of water related improvements

Antos provided the following timeline for next steps:

April-May 2016	Develop Scope of Work for Program
May 26, 2016	OWOW Steering Committee Application Authorization
June 7, 2016	SAWPA Commission Application Authorization
June, 2016	Submission of Application to DWR

A discussion ensued regarding the lack of a quorum in attendance at the two recent OWOW Steering Committee meetings. It was the consensus of the Commission that if the OWOW Steering Committee cannot meet for any reason, staff can and should bring the information to the Commission in order to adhere to any necessary timeline.

**C. REQUEST FOR PROPOSALS (RFP) FOR SARCCUP PROJECT MANAGEMENT SERVICES (CM#2016.29)**

Mark Norton provided a PowerPoint presentation on the proposed RFP for SARCCUP Project Management Services. Project Management Services will include overseeing and coordinating multiple SARCCUP components, working with all parties in meeting project goals, objectives, budget and schedule, as well as providing necessary grant administration deliverables. This project administration is separate from SAWPA grant administration and costs are borne by SARCCUP parties. The RFP will be issued upon finalization and acceptance of SARCCUP member agencies. SARCCUP parties and SAWPA will participate in the selection panel and make a recommendation to the SAWPA Commission for award of contract in June. Commissioner Anthony confirmed the term of this agreement will be five years.

**MOVED**, authorize the issuance of a Request for Proposals (RFP) for project management services to support the Santa Ana River Conservation and Conjunctive Use Program (SARCCUP).

Result: **Adopted (Unanimously; 5-0)**  
 Motion/Second: Anthony/Sullivan  
 Ayes: Anthony, Catlin, Evans, Killgore, Sullivan  
 Nays: None  
 Abstentions: None  
 Absent: None

**D. INLAND EMPIRE BRINE LINE RATE RESOLUTION (CM#2016.30)**

Rich Haller provided a detailed PowerPoint presentation on the proposed Fiscal Year 2016-17 Inland Empire Brine Line rate, which would become effective July 1, 2016 once approved. Proposed allocation included 40% toward flow, 30% toward fixed pipeline costs and 40% toward fixed treatment costs, with the following rates breakdown:

	Fixed Pipe	Fixed Treatment
Current	\$5,370	\$10,888
FY 16-17	\$5,639	\$11,433
FY 17-18 [planning]	\$5,921	\$12,007

Notes:

- 1) Fixed pipe million gallons (MG) per month based on pipeline capacity owned
- 2) Fixed treatment million gallons (MG) per month based on treatment capacity owned.

	Flow	BOD	TSS
Current	\$817	\$301	\$420
FY 16-17	\$858	\$307	\$429
FY 17-18 [planning]	\$901	\$322	\$450

Notes:  
 1) Flow in million gallons (MG), BOD and TSS per 1,000 lbs  
 2) BOD, TSS rates are "pass-through" from OCSD

Waste Strength	BOD or TSS Concentration	FY 16-17	FY 17-18 <sup>(a)</sup>
Brine	Less than 100 mg/l	\$ 0.011	\$ 0.012
Non-Brine Tier 1	100-999 mg/l	\$ 0.016	\$ 0.017
Non-Brine Tier 2	1,000-2,499 mg/l	\$ 0.033	\$ 0.035
Non-Brine Tier 3	2,500 and higher	<sup>(b)</sup>	

Notes:  
 (a) Future rate for planning purposes only. The Commission will separately evaluate and set the rates annually for each FY.  
 (b) Concentrations over 2,500 mg/l will be charged based on the actual concentration of the waste discharged using the following costs components: \$0.0027/gallon, \$0.695/pound of BOD, and \$0.662/pound of TSS.

Relating to permit fees, a new emergency \$1,000/year fee was proposed (formerly direct discharger \$550/year) to cover pre-treatment costs. Most emergency connections have no discharge, yet permit preparation and administration, inspection, sampling, and reporting are still required.

There was no proposed change to permit fees for direct discharger (\$550/year), indirect discharger (\$250/year) and liquid waste hauler (\$225/year).

**MOVED**, adopt Resolution No. 2016-01, establishing the new Inland Empire Brine Line rates to be effective July 1, 2016 (Fiscal Year 2017).

Result: **Adopted (Unanimously; 5-0)**  
 Motion/Second: Catlin/Evans  
 Ayes: Anthony, Catlin, Evans, Killgore, Sullivan  
 Nays: None  
 Abstentions: None  
 Absent: None

**6. INFORMATIONAL REPORTS**

**Recommendation:** Receive and file the following oral/written reports/updates.

- A. CASH TRANSACTIONS REPORT – FEBRUARY 2016**
- B. INTER-FUND BORROWING – FEBRUARY 2016 (CM#2016.27)**
- C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – FEBRUARY 2016 (CM#2016.28)**
- D. SAWPA ROUNDTABLE STATUS REPORT FOR THE FIRST QUARTER ENDING MARCH 31, 2016**
- E. OWOW STATUS REPORT FOR THE FIRST QUARTER ENDING MARCH 31, 2016**
- F. GENERAL MANAGER’S REPORT**

Celeste Cantú provided the April 2016 General Manager’s report.

**G. STATE LEGISLATIVE REPORT**

**H. SAWPA GENERAL MANAGERS MEETING NOTES**

- April 12, 2016

**I. CHAIR'S COMMENTS/REPORT**

**J. COMMISSIONERS' COMMENTS**

**K. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

**7. SAWPA COMMISSION MEETING SCHEDULE – MAY 2016**

The Commission determined a quorum would not be present at the May 3, 2016 meeting, since many would be attending the ACWA Spring Conference, and elected to cancel the meeting.

**MOVED**, cancel the May 3, 2016 Commission Workshop due to the ACWA Spring Conference to be held May 3 through May 6, 2016, in Monterey, California.

Result:	<b>Adopted (Unanimously; 5-0)</b>
Motion/Second:	Anthony/Sullivan
Ayes:	Anthony, Catlin, Evans, Killgore, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

**8. CLOSED SESSION**

At 10:24 a.m., Chair Evans recessed the meeting to Closed Session. Rich Haller and David Ruhl participated in the discussion of Agenda Item No. 8.A.

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)**

Company Name: Charles King Company; Spiniello

Chair Evans resumed Open Session at 11:20 a.m. There was no reportable action.

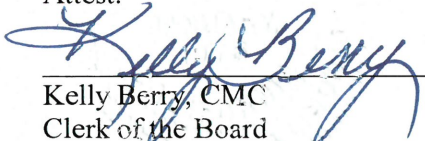
**9. ADJOURNMENT**

There being no further business for review, Chair Evans adjourned the meeting at 11:20 p.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, May 17, 2016.**

  
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Ed Killgore, Vice Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board