



S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY
11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

REGULAR COMMISSION MEETING **TUESDAY, DECEMBER 6, 2016 – 9:30 A.M.**

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Thomas P. Evans, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

A. [APPROVAL OF MEETING MINUTES: NOVEMBER 15, 2016](#) 5
Recommendation: Approve as posted.

B. [REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE I \(CM#2016.102\)](#) 13
Recommendation: Find that the unfinished condition of the Reach V Rehabilitation and Improvement Project (the Project) after the termination for cause of the Project contractor continues to be an emergency that requires immediate action per the Commission’s prior action on August 2, 2016.

5. WORKSHOP DISCUSSION AGENDA

A. [PRESIDENT’S AWARD – NATIONAL WATER RESOURCES ASSOCIATION](#) 15
Presenter: Celeste Cantú
Recommendation: Acknowledge and commend Commissioner Ronald W. Sullivan, who was recently presented the National Water Resources Association President’s Award for his leadership.

B. [SAWPA STRATEGIC ASSESSMENT – ROUNDTABLES BUSINESS LINE \(CM#2016.104\)](#) 17
Presenter: Mark Norton
Recommendation: Provide feedback, then receive and file.

C. [EMERGING CONSTITUENTS PROGRAM TASK FORCE – PUBLIC OUTREACH STATUS REPORT \(CM#2016.105\)](#) 21
Presenter: Mark Norton
Recommendation: Receive and file.

D. SOUTHERN CALIFORNIA COSTAL WATER RESEARCH PROJECT – FACILITIES TOUR..... 23

Presenter: Celeste Cantú

Recommendation: Discuss December 20 Commission meeting and SCCWRP facilities tour.

6. NEW BUSINESS

A. BIENNIAL ELECTION OF COMMISSION OFFICERS (CM#2016.106) 25

Presenter: Celeste Cantú

Recommendation: For purposes of the upcoming biennial election of Commission Officers, conduct the election on January 17, 2017.

7. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. GENERAL MANAGER’S REPORT

B. CHAIR’S COMMENTS/REPORT

C. COMMISSIONERS’ COMMENTS

D. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

9. ADJOURNMENT

PLEASE NOTE:

Americans with Disabilities Act: Meeting rooms are wheelchair accessible. If you require any special disability related accommodations to participate in this meeting, please contact (951) 354-4220 or kberry@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff’s ability to post documents prior to the meeting.

Declaration of Posting

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Wednesday, November 30, 2016, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted in SAWPA’s office at 11615 Sterling Avenue, Riverside, California.

/s/

Kelly Berry, CMC

2016 - SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: Unless otherwise noted, all Commission Workshops/Meetings begin at **9:30 a.m.**, and are held at SAWPA.)

November 11/1/16 Commission Workshop 11/29 – 12/2/16 ACWA Fall Conference, Anaheim 11/15/16 Regular Commission Meeting	December 12/6/16 Commission Workshop 12/20/16 Regular Commission Meeting [SCCWRP Facilities Tour]
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2017 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.** and are held at SAWPA.)

January 1/3/17 Commission Workshop 1/17/17 Regular Commission Meeting	February 2/7/17 Commission Workshop 2/21/17 Regular Commission Meeting
March 3/7/17 Commission Workshop 3/21/17 Regular Commission Meeting	April 4/4/17 Commission Workshop 4/18/17 Regular Commission Meeting
May 5/2/17 Commission Workshop 5/9 – 5/12/17 ACWA Spring Conference, Monterey 5/16/17 Regular Commission Meeting	June 6/6/17 Commission Workshop 6/20/17 Regular Commission Meeting
July 7/4/17 No Meeting (Independence Day) 7/18/17 Regular Commission Meeting	August 8/1/17 Commission Workshop 8/15/17 Regular Commission Meeting
September 9/5/17 Commission Workshop 9/19/17 Regular Commission Meeting	October 10/3/17 Commission Workshop 10/17/17 Regular Commission Meeting
November 11/7/17 Commission Workshop 11/21/17 Regular Commission Meeting 11/28 – 12/1/17 ACWA Fall Conference, Anaheim	December 12/5/17 Commission Workshop 12/19/17 Regular Commission Meeting

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**SAWPA COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 15, 2016**

COMMISSIONERS PRESENT

Thomas P. Evans, Chair, Western Municipal Water District
Ed Killgore, Vice Chair, San Bernardino Valley Municipal Water District
David Slawson, Alternate, Eastern Municipal Water District
Phil Anthony, Orange County Water District
Jasmin Hall, Alternate, Inland Empire Utilities Agency

COMMISSIONERS ABSENT

Terry Catlin, Inland Empire Utilities Agency
Ronald W. Sullivan, Secretary-Treasurer, Eastern Municipal Water District

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

None.

STAFF PRESENT

Celeste Cantú, Rich Haller, Larry McKenney, Mark Norton, Karen Williams, Carlos Quintero, Nicole Weideman, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Evans at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: NOVEMBER 1, 2016

Recommendation: Approve as posted.

B. TREASURER'S REPORT – OCTOBER 2016

Recommendation: Approve as posted.

C. REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE I (CM#2016.96)

Recommendation: Find that the unfinished condition of the Reach V Rehabilitation and Improvement Project (the Project) after the termination for cause of the Project contractor continues to be an emergency that requires immediate action per the Commission's prior action on August 2, 2016.

D. USE OF BUILDING RESERVE FUNDS TO INSTALL ONE AIR CONDITIONING UNIT (CM#2016.100)

Recommendation: Retroactively authorize the use of \$7,953 from the Building Reserve Fund to replace one air conditioning unit (Split Case serving computer server room).

MOVED, approve the Consent Calendar.

Result:	Adopted (Unanimously; 5-0)
Motion/Second:	Anthony/Killgore
Ayes:	Anthony, Evans, Hall, Killgore, Slawson
Nays:	None
Abstentions:	None
Absent:	None

5. NEW BUSINESS

A. FY 2015-16 REPORT ON AUDIT (CM#2016.99)

White Nelson Diehl Evans LLP managing partner Nitin Patel provided an oral presentation on the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016, including the Report on Audit. An unmodified opinion was issued – the financial statements present fairly, in all material respects, the financial position of SAWPA, and the respective financial changes in financial position and cash flows for the FYE ended June 30, 2016 are in accordance with generally accepted accounting principles.

Also issued was a report in accordance with *Government Auditing Standards* on their consideration of SAWPA’s internal control over financial reporting and their tests of its compliance with certain provisions of laws, regulations, grant agreements, etc. There were no internal deficiencies or internal weaknesses reported.

Finally, relative to significant audit findings and quality aspects of accounting practices. There were no difficulties in performing the audit; key values and assumptions were evaluated and found to be reasonable. There was one recommended adjustment included in the financial statement in the amount of \$46,000 (OCWD’s share of state lobbying costs over a two-year period); it is not material and will be brought back to the Commission for further direction.

Commissioner Anthony noted no procedural changes were recommended by Patel during his presentation; Mr. Patel confirmed no procedural changes were recommended.

MOVED, Review the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016, which includes the Report on Audit prepared by White Nelson Diehl Evans LLP:

1. Accept the CAFR, including the Report on Audit as prepared by White Nelson Diehl Evans;
2. Direct staff to file the Report with the respective government agencies as required by law; and,
3. Direct staff to submit the CAFR, with any necessary changes, for the Certificate of Achievement for Excellence in Financial Reporting Award.

Result:	Adopted (Unanimously; 5-0)
Motion/Second:	Anthony/Slawson
Ayes:	Anthony, Evans, Hall, Killgore, Slawson
Nays:	None
Abstentions:	None
Absent:	None

B. BRINE LINE SERVICE CONTRACTS – LINE CLEANING AND INSPECTION (CM#2016.103)

Carlos Quintero provided a PowerPoint presentation on a Brine Line service contract with Innerline Engineering in the amount of \$50,000 for pipeline cleaning and inspection services to include Reach 4B cleaning (80 hours), a water truck (80 hours), traffic control and CCTV (40 hours). This approval is for the second year of a two-year task order.

MOVED, approve year two of the existing Task Order INN-240-02 with Innerline engineering, Inc., in the amount of \$50,000 for pipeline cleaning and inspection.

Result: **Adopted (Unanimously; 5-0)**
Motion/Second: Anthony/Slawson
Ayes: Anthony, Evans, Hall, Killgore, Slawson
Nays: None
Abstentions: None
Absent: None

C. SAWPA STRATEGIC ASSESSMENT – OWOW BUSINESS LINE (CM#2016.101)

Mark Norton provided a PowerPoint presentation on the OWOW Business Line, including a brief background to date of the SAWPA Strategic Assessment.

During Strategic Assessment, facilitated by Paul Brown, SAWPA's OWOW business line was again determined to be highly regarded by State-level officials for its diversified Integrated Regional Water Management planning. Proposition 13 was passed in 2000, which brought \$235M into our watershed. SAWPA's integrated OWOW plan approach became the Statewide template for integrated regional water management planning and has received many recognitions and awards. In February 2014 the most recent plan update was approved; as a result of Proposition 1, staff is embarking on another update to reflect new requirements and guidelines.

OWOW encourages watershed level thinking through the involvement of its Pillars who, having collectively written the OWOW plan, provide valuable stakeholder input. The ten Pillars are listed below, five of which are led by member agency staff.

1. Stormwater: Resource and Risk Management
2. Natural Resources Stewardship
3. Land Use & Water Planning
4. Operational Efficiency & Water Transfers
5. Disadvantaged and Tribal Community
6. Water Conveyance and Transport
7. Water Resource Optimization
8. Water Use Efficiency
9. Energy and Environmental Impact Response
10. Beneficial Use Assurance

As a result of Pillar discussions and input, the following management strategies were created:

1. Watershed Hydrology and Ecosystem Restoration. 90% of the watershed's precipitation falls within the forest lands of the upper watershed. We are much more efficient when addressing watershed issues in the upper watershed. Our Forest First agreement with the USFS is reflective of steps toward addressing these issues.
2. Operational Efficiency and Transfers. Demand reduction and efficiencies are the easiest paths to pursue in evaluating water use in the future – water rate structure, garden friendly landscaping, and smart controllers are all very important.
3. Innovative Supply Alternatives. Water storage and moving water around more efficiently can provide for future demand during continuing drought situations. SARCCUP is an OWOW project highlighting these strategies. Treatment processes such as water recycling and desalination allow the use of water multiple times.
4. Remediation and Cleanup. Necessary pollution remediation strategies such as TMDL.
5. Demand Reduction and Water Use Efficiency. Inclusive of those strategies outlined above.

Ideal project components for IRWM Funding and the 21st Century include multiple benefits, sustainable, integrated and collaborative, and multi-jurisdictional. Projects must reflect adaptability to climate change. There are 48 IRWM regions recognized by DWR among the 11 funding areas, but only two IRWM regions are also funding areas, and SAWPA's watershed is one of those two. This means that all the funding designated to this funding area goes directly to the watershed; there are no other IRWM regions competing for those funds. This is advantageous in that we are able to convey funding to the projects more effectively.

Proposition 50, 84 and Prop 1 IRWM

SAWPA has submitted successful project grant applications under Prop 50, Prop 84 Round 1 and 2, Drought Round and 2015 Round under DWR's IRWM implementation program. Proposition 50 funding is \$25M; Proposition 84 funding is \$114M; Proposition 1 funding will be \$63M. SAWPA will be responsible for all audits and review of Prop 50, Prop 84 and Prop 1 projects for ten years after completion.

Norton referenced the July 19, 2016, Strategic Assessment presentation by Paul Brown to the Commission, which included the OWOW Purpose and Objectives, Critical Success Factors, and Processes, Activities and Tasks. Norton then reviewed the table contained on page 170 of the agenda packet reflective of staff allocation for all PATs relating to OWOW Plan Development, OWOW Administration, OWOW Grant Application and Implementation, OWOW SAWPA Grant Administration. An evaluation of OWOW PATs staff hours (Estimated Annual Hours Needed for A Level versus Annual Budget Hours) indicates a shortfall of approximately one to one and a half FTE staff position for the next four years. The analysis reflects a shortfall of 2701 hours for FYE 2017, 4150 for FYE 2018, 3248 hours for FYE 2019 and 1576 hours for FYE 2020. An additional grant writer position would efficiently implement SAWPA's ability to apply for and receive additional grant funding particularly from philanthropic organizations. The position would be established as entry level; a clear path for growth and succession would be available. Consideration of an additional staff position will take place during the upcoming budget process.

Commissioner Anthony thanked Norton for his well-spoken, thorough presentation.

Chair Evans asked if the only category for which a consultant would be requested was the Communication category. Norton confirmed that to be the case, at this point.

Relative to the ten Pillars outlined earlier, Chair Evans asked which are led by a member agency general manager. Norton replied that the chair of the following Pillars has been assigned to the general managers:

1. Operational Efficiency & Water Transfers - WMWD
2. Water Conveyance and Transport - SBVMWD
3. Water Resource Optimization - EWMD
4. Water Use Efficiency - IEUA
5. Beneficial Use Assurance - OCWD

Chair Evans noted that member agency general managers are responsible for half of the Pillars; this is a great deal of work. Chair Evans recommended each Commission discuss with their general manager the amount of work involved and determine whether or not they are prepared to do all of the detailed work that is involved. In the past member agency staff had been more involved; however, recently this was changed and now it is the general managers.

General Manager Rossi noted he would welcome the flexibility to delegate to WMWD staff.

This item was for informational purposes; no action was taken on Agenda Item No. 5.C.

D. PROP 84 STATUS REPORT AND BUDGET UPDATE – ALL ROUNDS

Nicole Weideman provided a PowerPoint presentation with a status update on Proposition 84 Projects.

Proposition 84 Projects:

Round	No. of Projects	Progress	Grant Amount	Total Cost
Round 1	13 Projects	7 Complete	\$12M	\$260M
Round 2	18 Projects	0 Complete	\$14.5M	\$150M
Drought Round	9 Participants	0 Complete	\$12M	\$23M
2015 Round	7 Participants	0 Complete	\$61M	\$237M

Projected Watershed-Wide Benefits:

- Reduces water demand by 18,000 AFY representing 36,000 households
- Captures 44,000 AFY of stormwater for beneficial use
- Recharges 180,000 AF of additional imported water
- Produces 18,000 AFY of desalted groundwater
- Removed 29,000 tons of salt from groundwater per year
- Creates 11,000 AFY of additional recycled water
- Restores 3,800 acres of environmental habitat
- Reduces nonpoint source pollution by 29,000 pounds per year
- Reduces flood risk damage by \$91 million
- Creates about 11,000 construction related jobs

In referencing her PowerPoint presentation on project status, Weideman utilized the following color representation:

- Green – Project is currently on schedule or ahead of schedule.
- Yellow – Project is experiencing some delay, but is currently on schedule to be completed on time.
- Red-Orange – Project has experienced some delay, but it is undeterminable if the project will finish on time based in information currently available.

Weideman outlined project status for the following:

Round 1 Projects:

- Chino Creek Wellfield Development Project: Red-Orange/95% complete. WMWD staff is awaiting an easement to install a raw water line.
- Arlington Basin Water Quality Improvement Project: Yellow/45% complete. WMWD staff was awaiting CEQA concurrence, which was recently acquired.

Round 2 Projects:

- Wineville Regional Recycled Water Pipeline and GW Recharge System Upgrades: Yellow/74% complete. IEUA staff experienced delay in startup valve testing.
- Prodo Basin Sediment Management Demonstration Project: Red-Orange/18% complete. OCWD staff is addressing scope changes.
- Enhanced Stormwater Capture & Recharge: Red-Orange/25% complete. SBVMWD staff has experienced permitting issues, causing the project to be delayed for approximately a year.

- Lower Day Basin: Yellow/38% complete. This IEUA project has experienced additional assessment and evaluation required during the preliminary design stages.

Drought Round Projects:

- High Visibility Turf Removal & Retrofit: Red-Orange/13% completed. SBVMWD is behind in their turf removal.

2015 Round Projects:

- Some project planning and implementation has occurred on some of the projects, but the work has not yet started relative to invoicing.

Weideman highlighted WMWD's Customer Handbook to Using Water Efficiently project. WMWD staff is on schedule and the project is 45% complete. Rollout is anticipated in time for the May 2017 OWOW Conference.

Weideman concluded her presentation by reviewing project status updates outlined in her PowerPoint presentation, requesting questions from the Commission should they desire additional information or clarification.

Chair Evans inquired as to the funding for SBVMWD's Enhanced Stormwater Capture & Recharge project delayed by permitting issues. Celeste Cantú advised the final deadline is the bond's ability to close. The bond must close by a date certain set by the Treasury Department. If that deadline is not met, then it is no longer a viable project and we cannot disburse additional funds and must collect any funds previously disbursed. Those funds would then need to be directed toward another viable project to be completed before the bond closes. Commissioner Killgore noted he would follow up with SBVMWD staff; Celeste Cantú noted she would work with Headrick in addressing the permitting issue.

This item was for informational purposes; no action was taken on Agenda Item No. 5.D.

6. INFORMATIONAL REPORTS

Recommendation: Receive and file the following oral/written reports/updates.

A. CASH TRANSACTIONS REPORT – SEPTEMBER 2016

B. INTER-FUND BORROWING – SEPTEMBER 2016 (CM#2016.97)

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – SEPTEMBER 2016 (CM#2016.98)

D. FIRST QUARTER FYE 2017 EXPENSE REPORTS

- Staff
- General Manager

E. BUDGET SCHEDULE – FISCAL YEAR 2017-18, 2018-19

F. GENERAL MANAGER'S REPORT

Staff continues to work with WEF in developing a theme for the May 2017 OWOW Conference at the Ontario Convention Center.

G. SAWPA GENERAL MANAGERS MEETING NOTES

- October 31, 2016

H. CHAIR'S COMMENTS/REPORT

There were no comments or reports from the Chair.

I. COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

J. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

There were no Commissioner requests for future agenda items.

7. SPECIAL COMMENDATION – OUTGOING COMMISSIONER ED KILLGORE

Celeste Cantú presented outgoing Commissioner Ed Killgore with a Certificate of Appreciation for his service on the SAWPA Commission.

8. CLOSED SESSION

Larry McKenney noted the Commission would discuss Agenda Item No. 8.A., with no action anticipated. At 10:29 a.m., Chair Evans recessed the meeting to Closed Session. Designated personnel essential to the discussion of Agenda Item No. 8.A. were present during Closed Session.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

Chair Evans resumed Open Session at 10:51 a.m. There was no reportable action taken by the Commission during Closed Session.

9. ADJOURNMENT

There being no further business for review, Chair Evans adjourned the meeting at 10:51 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, December 6, 2016.

Thomas P. Evans, Chair

Attest:

Kelly Berry, CMC
Clerk of the Board

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COMMISSION MEMORANDUM NO. 2016.102

DATE: December 6, 2016
TO: SAWPA Commission
SUBJECT: Reach V Rehabilitation and Improvement Project – Phase I
PREPARED BY: David Ruhl, Program Manager

RECOMMENDATION

That the Commission find that the unfinished condition of the Reach V Rehabilitation and Improvement Project (the Project) after the termination for cause of the Project contractor continues to be an emergency that requires immediate action per the Commission's prior action on August 2, 2016.

DISCUSSION

After the Commission's action on August 2, SAWPA received a letter from Charles King Company's (CKC) performance bond surety that denied SAWPA's claim. The letter terminating CKC's work under the contract was sent to CKC that day, August 2, per the Commission's action.

Upon termination, SAWPA obtained control of the above ground by-pass system. A security firm was hired to monitor the by-pass system during non-working hours including nights and weekends. SAWPA hired a Contractor, Weka, Inc. to retrieve stored material at CKC's storage yard and deliver to SAWPA's temporary storage area. On August 5, 2016 SAWPA retrieved all materials at CKC's yard and delivered to a temporary storage location at Temescal Valley Water District. SAWPA's Construction Manager is working with the CKC to obtain "redline" drawings of as-built conditions from the original construction.

SAWPA contracted with Weka, Inc. to repair and place into service segments 1 through 16 including removal of about 3,400 feet of deficient liner and PVC pipe, repair deficiencies from CKC's original construction and replace with new C905 DR 18 pipe. The removal and replacement work has started. Staff is actively seeking a replacement CIPP installer to complete Reaches 2 and 3 of the project.

None of the facts on which the Commission's findings and action were based on August 2 have changed, such that the situation still constitutes an emergency requiring urgent action.

CRITICAL SUCCESS FACTORS

1. Minimize disruptions to customers.
2. Maintain sufficient funding and reserves for current and future Capital and O&M costs through stable, predictable, and affordable rates and charges.
3. Protect and preserve and the useful life of Brine Line assets through strategic maintenance, repair, and capital improvements.
4. Operate the Brine Line to: (1) protect the OCS D treatment plant and the environment from non-compliant dischargers, and (2) eliminate any uncontrolled pipeline releases.

RESOURCE IMPACTS

The Project is being funded by the Brine Line Reserve, and is supported by an SRF loan for part of the project cost. SAWPA intends to hold the contractor and the performance bond surety responsible for completing the project within the original bid price.

CM 2016.102 Reach V

Press Release

Public and Governmental Affairs Department

PublicandGovtAffairs@emwd.org

951.928.3777 ext. 3430

For Immediate Release



EMWD Director Honored by NWRA

Perris, CA (November 16, 2016) - Eastern Municipal Water District Board Member Ronald Sullivan was honored this week by the National Water Resources Association for his leadership and commitment toward strengthening the organization.

Sullivan, who represents the Menifee and Perris areas on EMWD's Board of Directors, received the President's Award at the NWRA annual conference in San Diego.

The NWRA's mission is to advocated federal policies, legislation and regulations promoting protection, management, development and beneficial use of water resources.

"I am incredibly honored to be recognized by the NWRA," Sullivan said. "This organization has worked for 85 years to secure a better water supply future for millions, and I am humbled to have played a role in the important work that the NWRA has done."

Sullivan has been an active participant in the NWRA and in April 2015, he testified on behalf of the organization to a Congressional subcommittee regarding proposed rule changes that would have redefined the Waters of the United States. He was the only representative from a Southwest state to testify during the hearing.

In 2013, he participated in a United States Senate Committee on Energy and Natural Resources roundtable discussion about the water-energy nexus. EMWD was one of two public agencies nationally - and the only one in California - invited to participate in the discussion, which was established to provide federal leadership goals related to water and energy uses.

"This award is the culmination of the years of hard work that Director Sullivan has done on behalf of those whom he represents," EMWD General Manager Paul Jones said. "He is an active and respected voice on federal policy issues throughout the country and this honor is well-deserved."

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EMWD is the freshwater, wastewater service and recycled water provider to a 555-square mile area from Moreno Valley southward along the I-215 corridor to Temecula and eastward to Hemet and San Jacinto. Approximately 795,000 people live and work in this area. In addition to its own water customers, EMWD supplements water to six local water agencies and municipalities that have their own water departments. EMWD operates four water reclamation facilities and treats some 46 million gallons of wastewater daily. More information can be found at www.emwd.org.

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COMMISSION MEMORANDUM NO. 2016.104

DATE: December 6, 2016
TO: SAWPA Commission
SUBJECT: SAWPA Strategic Assessment – Roundtables Business Line
PREPARED BY: Mark Norton, Water Resources & Planning Manager

RECOMMENDATION

That the Commission provide feedback and then receive and file this presentation and overview about the SAWPA Business Line Evaluation regarding the Roundtables.

DISCUSSION

The following Roundtables Business Line Purpose, Objectives, Critical Success Factors (CSFs) and Processes, Activities and Tasks (PATs) were formally approved by the SAWPA Commission on July 19, 2016. Based on SAWPA Commission direction in discussion about the PATs, SAWPA has completed steps one through five of the following six step process:

1. Consolidated overlapping and crosscutting activities.
2. Clustered PATs considering synergies, dependencies and efficiencies.
3. Determined the level of certainty of achievement that is appropriate to each PAT, understanding that ‘A’ level certainty would require more resources than ‘C’ level certainty.
4. Fine-tuned the resources needed to accomplish the PATs at the level deemed necessary. Identify revenue to support the efforts.
5. Determined the skill sets needed to accomplish each PAT, and determine if SAWPA has the capability and capacity to do the work in-house, or if staff should be brought in, or if the PAT would be best accomplished with contracted help.
6. Build the results of this analysis into the next overall SAWPA budget recommendation.

Attachment 1 reflects the results of the completed steps one through five. These revised PATs reflect the consolidation, synergies, dependencies and efficiencies. In general, level of effort is based on comparison of similar historical efforts.

BACKGROUND

The previously approved Purpose and Goals along with Critical Success Factors are listed below.

Purpose and Objectives:

Through collaborative processes (1) where SAWPA serves as an administering and participating member; (2) that are formed with member agency participants; or (3) where SAWPA is retained as an administrative facilitator by others, SAWPA will:

1. Create value by building relationships among regulators, SAWPA members, regulated parties that allow for economies of scale, reduced costs, or increased benefits in addressing water related issues;

2. Provide regional capacity and neutral venue for supporting multi-agency forum(s) to address the water resources challenges in the Santa Ana River Watershed; and
3. Assist in the establishment and on-going facilitation of stakeholder processes to address watershed-specific issues.

Critical Success Factors:

1. SAWPA has a strong reputation as a watershed-wide, knowledgeable, neutral and trusted facilitator, leader, and administrator of contracted activities.
2. Goals, scope, costs, resources, timelines, and the contract term are approved by the Commission before executing an agreement to participate in a roundtable group.
3. Clear upfront criteria and terms for completing or transitioning efforts that have been successfully established or completed.
4. Report and use results of roundtable's work, leverage information and involvement for the benefit of SAWPA, its members, and other stakeholders.
5. Annual reviews of workplans and budgets for each task force activity.
6. Adequate professional staff and resources to effectively provide facilitation, management, administrative and technical support to collaborative work efforts.

EVALUATION

An evaluation of Roundtables PATs staff hours ("Estimated Annual Hours Needed for A Level versus Annual Budget Hours) indicates a shortfall of approximately one half FTE staff position for the next five years. This analysis reflects a shortfall of 535 hours for FYE 2017, 395 hours for FYE 2018, 535 hours for FYE 2019, 395 hours for FY 2020 and 535 hours for FYE 2021. An additional grant writer position, supplementing the previous need under the OWOW PATs, would more efficiently implement SAWPA's ability to apply for and receive additional grant funding particularly from philanthropic organizations who view SAWPA as an effective organization to address common interest issues. Further, if the new position were established as an entry level position, a clear path for growth and succession would be available.

NEXT STEPS

It is proposed to continue the evaluation of the need for one additional staff position as part of the budget process to begin in early 2017.

RESOURCE IMPACTS

SAWPA staffing and funding for tasks assigned under Roundtable for FYE 2017 are adequate to achieve most, but not all, of the Roundtable processes, activities and tasks and not at the "A Level".

Attachment:

1. Roundtable Processes, Activities and Tasks with labor hour projection

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COMMISSION MEMORANDUM NO. 2016.105

DATE: December 6, 2016
TO: SAWPA Commission
SUBJECT: Emerging Constituents Program Task Force – Public Outreach Semi-Annual Status Report
PREPARED BY: Mark Norton, Water Resources & Planning Manager

RECOMMENDATION

That the Commission receive and file this semi-annual status report on the public outreach conducted through the Emerging Constituents Program Task Force.

DISCUSSION

Since 2010 the Emerging Constituents (EC) Program Task Force, involving over 20 water and wastewater agencies in the watershed, have conducted an annual emerging constituents sampling program. These agencies are listed below:

OCWD	WRCRWA
SGPWA	IEUA
SBVMWD	City of Redlands
WMWD	City of Rialto
RIX JPA	YVWD
EMWD	JCSD
EVMWD	Temescal Valley WD
City of Corona	IRWD
City of Riverside	MWDSC

This work has been conducted as a component of a cooperative agreement with the Santa Ana Regional Water Quality Control Board to avoid formal regulation of imported water recharge. The first annual sampling report was successfully submitted to the Regional Board in Dec. 2010 and every year through 2013. The last annual sampling report was submitted earlier this year for the 2013 sampling year. The task force has now transitioned their sampling program to reflect just the required EC sampling constituents required by the State Water Resources Control Board and future sampling will be considered as further SWRCB recommendations unfold.

SAWPA serves as the administrator for this EC Program Task Force since its formation and is a signatory to the EC Program Task Force Agreement. The benefits of this Task Force to the SAWPA member agencies are as follows:

- Provided an alternative to new regulation for recharge saving \$100,000/yr in avoided long term EC monitoring costs
- Better regional evaluation of ECs which drove ability to frame discussion on ECs at State level to our benefit

- Corrects misinformed media exposure through outreach

In addition to the EC sampling program, the task force conducts public outreach using social media tools to share information on the safety of the water supply with the public. This social media support to educate the public and media was also recommended by the SAWPA Commission after concerns arose by the media with the safety of groundwater sources. The social media tools consist of important articles and interview experts to help inform and ensure public understanding of the potable water safety.

In September of 2015, DeGrave Communications was authorized to serve as the consultant for the EC Program Task Force by the SAWPA Commission for a three year contract through September 2018. The SAWPA Commission also requested status report presentations at least twice a year from the consultant. Ms. Liselle DeGrave of DeGrave Communications will provide the power point update.

CRITICAL SUCCESS FACTORS

SAWPA has a strong reputation as a watershed-wide, knowledgeable, neutral and trusted facilitator, leader, and administrator of contracted activities

Goals, scope, costs, resources, timelines, and the contract term are approved by the Commission before executing an agreement to participate in a roundtable group

Report and use results of roundtable's work, leverage information and involvement for the benefit of SAWPA, its members, and other stakeholders.

Annual reviews of workplans and budgets for each task force activity.

RESOURCE IMPACTS

Funding for staff time and consultant support has been included in the Emerging Constituents Program Task Force budget and is shown in the FYE 2016/2017 SAWPA Budget. The following agencies fund the public relations portion of this work:

WMWD	WRCRWA
RIX JPA	IEUA
EMWD	City of Redlands
EVMWD	City of Rialto
City of Corona	YVWD
City of Riverside	JCSD
Temescal Valley WD	IRWD



SoCal Coastal Water Research Project (SCCWRP) A Public Agency for Environmental Research

The **Southern California Coastal Water Research Project (SCCWRP)** is a leading U.S. environmental research institute that works to develop a scientific foundation for informed water-quality management in Southern California and beyond. Since its founding as a public agency in 1969, SCCWRP has been a champion of sound interdisciplinary approaches to solving complex challenges in water management. The agency investigates not only how to more effectively monitor and protect Southern California's ocean and coastal watersheds, but also how to bridge the gap between water-quality research and the management community that relies on this science.

Through a 14-member governing board – known as the SCCWRP Commission and made up of wastewater dischargers, stormwater agencies and water-quality regulators from across Southern California – SCCWRP builds consensus and develops real-world management solutions, paving the way for collaborators and stakeholders to coalesce around shared, long-range research goals.

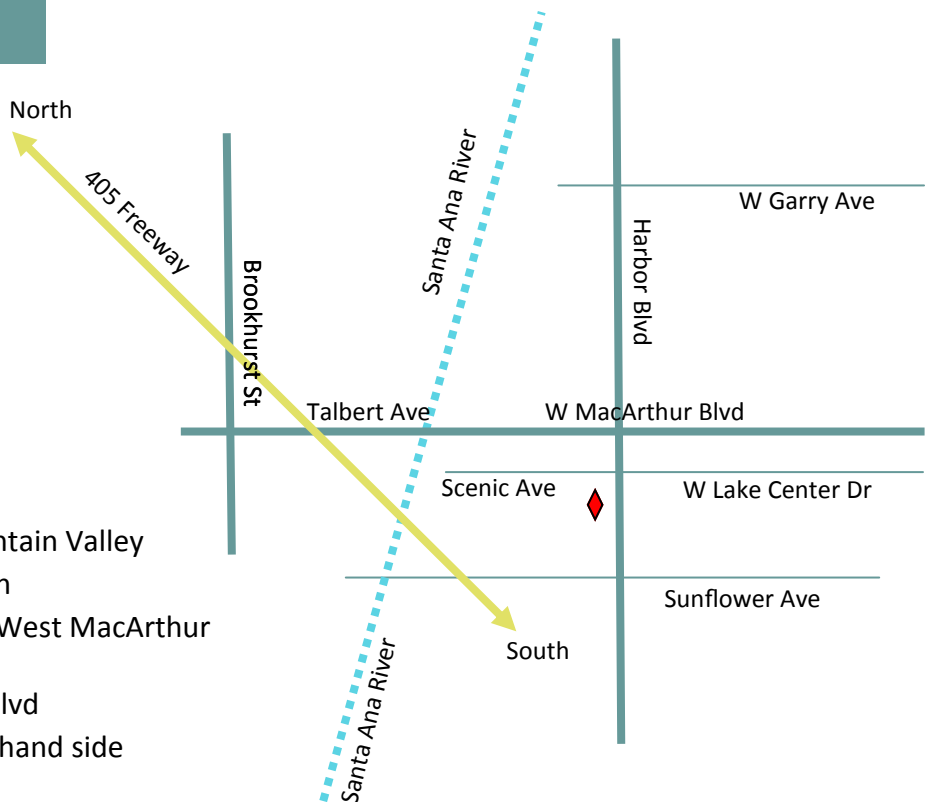


Directions

SCCWR
3535 Harbor Boulevard
Costa Mesa, CA 92626
Telephone: 714.755.3200

From the West

- Take I-405 South
- Take exit 14 Brookhurst St/Fountain Valley
- Merge onto Brookhurst St South
- Make a left on Talbert Avenue/West MacArthur Blvd
- Make a right on South Harbor Blvd
- Destination will be on the right hand side



* Not to scale *



COMMISSION MEMORANDUM NO. 2016.106

DATE: December 6, 2016
TO: SAWPA Commission
SUBJECT: Biennial Election of Commission Officers
PREPARED BY: Celeste Cantú, General Manager

RECOMMENDATION

For purposes of the upcoming biennial election of Commission Officers, that the Commission conduct the election on January 17, 2017.

DISCUSSION

The biennial election of SAWPA Commission Officers will be scheduled on January 17, 2017 to accommodate new appointments by member agencies to the SAWPA Commission. Resolution No. 355 attached states:

4. Elections: The election of officers ... shall be conducted every two years at the regular or special Commission meeting held in January and may be conducted by a single blanket motion for all three positions.

RESOURCE IMPACTS

None.

Attachments:

1. Resolution No. 355

CM 2016.106 Election of Officers

RESOLUTION NO. 355

A RESOLUTION OF THE COMMISSION OF THE
SANTA ANA WATERSHED PROJECT AUTHORITY
ESTABLISHING A PROCEDURE FOR THE
ELECTION OF COMMISSION OFFICERS

WHEREAS, pursuant to Paragraph 20 of the Joint Exercise of Powers Agreement, as modified by Amendment No. 3 to the Joint Exercise of Powers Agreement adopted in 1997, the Commission of the Santa Ana Watershed Project Authority ("SAWPA") shall elect from its membership a Chair, Vice-Chair, Secretary and Treasurer; and

WHEREAS, pursuant to Paragraph 17 of the SAWPA's Joint Exercise of Powers Agreement, the Commission may adopt, from time to time, such rules and regulations for the conduct of its affairs as may be required; and

WHEREAS, SAWPA's Commission desires to establish a procedure for the election of its officers including the establishment of a two-year term for such officers and further desires to maintain the consolidation of the offices of Secretary and Treasurer into one position as Secretary-Treasurer.

NOW, THEREFORE, the Commission hereby resolves as follows:

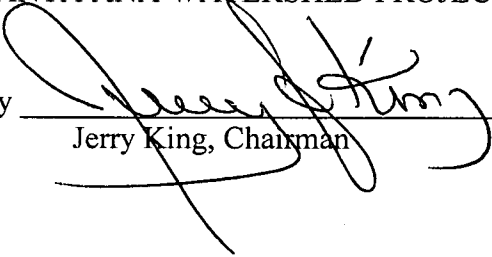
1. Consolidation Of The Offices Of Secretary and Treasurer: As permitted by Section 71342 of the Water Code, the Commission maintains the consolidation of the offices of Secretary and Treasurer into one position as Secretary-Treasurer.
2. Term Of Office: The term of office for the positions of Chair, Vice-Chair, and Secretary-Treasurer shall be two years commencing with the first regular or special Commission meeting in January.
3. Qualifications: Only those Commissioners' who are also directors on SAWPA's member agencies' governing boards shall serve as SAWPA Commission officers.
4. Elections: The election of officers (i.e., Chair, Vice- Chair and Secretary-Treasurer) shall be conducted every two years at the regular or special Commission meeting held in January and may be conducted by a single blanket motion for all three positions.
5. Rotation Of Officers: It is the non-binding intention of the Commission to rotate the positions of Chair, Vice-Chair and Secretary-Treasurer among the member agencies. The Chair will be a Commissioner from the Orange County Water District, the Vice-Chair will be a Commissioner from the Western Municipal Water District of Riverside County, and the Secretary-Treasurer will be a Commissioner from the Eastern Municipal Water District. Thereafter, the order of succession will be San Bernardino Valley Municipal Water District and Inland Empire Utilities Agency.

6. Retroactive Application Of This Resolution: This resolution shall be effective retroactively to January 2001, and shall apply to the existing officers. Resolution No. 297 adopted on August 12, 1997, is hereby rescinded and superseded by the adoption of this resolution.

Approved and adopted this 15th day of May 2001.

SANTA ANA WATERSHED PROJECT AUTHORITY

By



A handwritten signature in black ink, appearing to read "Jerry King", is written over a horizontal line. The signature is stylized and cursive.

Jerry King, Chairman